

<p style="text-align:center">KEYPORT BOARD OF EDUCATION REGULAR MEETING SEPTEMBER 18, 2013 AGENDA</p>
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1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 18, 2013, as approved at the reorganization meeting of the Board of Education held on January 2, 2013. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Ms. King-Cote, Vice Pres.
Ms. Burke	Ms. Knudsen
Mr. Cooper	Ms. Lloyd
Ms. Durkin, UB Rep.*	Mrs. Malinconico, President
Mr. Henning	Mrs. Panzarelli

Student Council Representative: Victoria Gonzalez

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – RYLA

3.0 Communications – Mrs. Savoia

4.0 Public Participation – Agenda Items

5.0 Superintendent and Other Reports

- 5.1. Superintendent’s Report – Mrs. Savoia
- 5.2. Student Council Representative Report

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6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary's Office – Mr. McManus

- 7.1. Motion to approve the following minutes:

August 14, 2013	Regular Meeting & closed session
August 21, 2013	Regular Meeting

- 7.2. Motion to approve the following policy for the second reading to be attached to the minutes after the second reading:

Policy 6640	Cafeteria Collection Policy
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- 7.3. Motion to approve the following policy and regulation for the first reading to be attached to the minutes after the second reading:

Policy 5512	Harassment, Intimidation, and Bullying
Regulation 5512	Harassment, Intimidation, or Bullying Investigation Procedure

8.0 Buildings & Grounds – Mr. McManus

- 8.1 Facilities Update
- 8.2 Use of Facilities

9.0 Finance

- 9.1 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of July 31, 2013, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

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- 9.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of July which is in agreement.
- 9.3 Motion to approve bills for the month of September 2013 in the amount of \$692,590.07 and supplemental bills for September in the amount of \$426.99.
- 9.4 Motion to approve the transfer of funds (attachment).

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Zacchia, Theresa	10/21/13	Self regulation in children	Toms River, NJ/34	\$209.33

*(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

11.0 Personnel

- 11.1 Motion to approve Christina Egan, High School English teacher, to teach an extra class a day for the first half of the 2013-2014 school year at the prorated rate of \$7,850.
- 11.2 Motion to approve Jennifer Schower and Kimberly Finch as co-directors for the KCS Drama Club for the 2013-2014 school at the set rate of \$618 each.
- 11.3 Motion to approve Peter Miller as HS Assistant Baseball Coach for the 2013-2014 school year at the set rate of \$5,654.
- 11.4 Motion to approve Kyle Keelen as 1st Semester Fitness Room Supervisor for the 2013-2014 school year at the set rate of \$1,600.
- 11.5 Motion to approve Nancy Schanck and Deborah Balletta as Extendicare Substitute Aides for the 2013-2014 school year at a rate of \$13.32 per hour.
- 11.6 Motion to approve Amy Rodriguez as a long-term substitute teacher for Leslie Guttman effective September 19, 2013, through December 6, 2013. Salary: BA Guide, Step 1, \$50,244 (pro-rated).

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11.7 Motion to modify the stipend for the 2013-2014 school year for the following positions:

<u>Position</u>	<u>Stipend</u>
TV Club Advisor	\$2,000
TV Cable Station Manager	\$1,500

11.8 Motion to modify the stipend for the 2013-2014 school year for the following positions that was approved at the June 12, 2013, board meeting (resolution 11.5):

<u>Position</u>	<u>Stipend</u>
TV Club Advisor	\$2,000
TV Cable Station Manager	\$1,500

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on September 18, 2013, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

16.0 Return to Open Session (TIME: _____)

17.0 Adjournment