

**KEYPORT BOARD OF EDUCATION  
REGULAR MEETING      OCTOBER 12, 2016  
MINUTES**

**1.0    Opening Procedures**

- 1.1    The meeting was called to order at 7:32 p.m. by Board President Panzarelli, in the Keyport High School Gymnasium, 351 Broad Street.
- 1.2    Flag Salute
- 1.3    Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 18, 2016, as approved at the reorganization meeting of the Board of Education held on January 6, 2016. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4    Roll Call

Mr. Bright	Mrs. Kutschman
Mrs. Cocuzza, UB Rep.*	Mr. Litwak
Ms. Cote	Mrs. Malinconico, Vice President
Mrs. Fox	Mrs. Panzarelli, President
Mr. Henning	Mr. White

Student Council Representative: TBD

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

**2.0    Presentation – None**

**3.0    President’s Remarks**

<p style="text-align:center"><b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b></p>
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Mrs. Panzarelli thanked everyone for coming out. She thanked the board members for their time and dedication to the education of the students of this district.

#### **4.0 Communications – Dr. Savoia**

#### **5.0 Public Participation – Agenda Items**

- Christina Greenberg, 140 4th Street, hopes everyone can come to a compromise on the mascot issue. Many other things need our attention in this district.
- Phil Santiago, 224 Main Street, spoke of the Facebook poll results: 730 responses to a poll. 681 said mascot is not offensive, 681 voted no to changing the mascot. He presented information from Lenape Regional HS website.
- Sheryl Luster, 1975 graduate, said she doesn't approve of the imagery. It is not fair to compare a group of people to other mascot images. She doesn't expect change. There are nations of tribes. If you won't change the imagery, please give it respect.
- Anna Bantawood, Holmdel High School Graduate, Class of 1985, said she wants the Board to keep the Red Raider. Keyport has rich history of Lenape Indians. Perhaps the curriculum should teach more about the Lenape Indians.
- Cerelle White, 90 Fulton Street, is a Keyport school employee and Keyport resident, and said she is disheartened that a full audience comes out for a mascot but not for other issues. She is disgusted with the people who are not here tonight who have posted horrible information about our students and town.
- Sgt. Suthphin, NJNG retiree and 1969 Keyport graduate, said Red Raider is not about an Indian Tribe. It is associated with a militia group who wore red coat uniforms.
- John Merla, 806 4th Street, Union Beach, Keyport Graduate Class of 1980, said people don't go to meetings unless it affects them. This is not a protest. It is a rally. He hopes the Board will consider all opinions and facts.
- Gus Riva, not a Keyport resident, said he believes the issue belongs to the people of Keyport.
- Alexis Walsh, Washington Street, said student athletes take pride in being a Keyport Red Raider.
- Larry Stonerock, 325 First Street, stated he has two children that have graduated from Keyport as proud Red Raiders. He is proud to be part Cherokee. He is not offended about the mascot. Kids should be taught the history of the mascot.
- Emanuel Martinez, Keyport Graduate Class of 2013, said Keyport has a tribe mentality. Changing the mascot is acknowledging we took their land and swept it under the rug.

<p style="text-align: center;"><b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b></p>
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## **6.0 Superintendent Report**

### 6.1 Superintendent's Report – Dr. Savoia

- District Goals
  - Strategic Planning
    - Group work has been inclusive of the completion of a SWOT analysis the identification of core values for each group.
  - Communication
    - Twitter Contest Winners are James Rasmussen & Lauren Stone
    - 484 Followers
  - Student Achievement
    - Completing our first unit in Writer's Workshop and celebrations are beginning.
- 10/12/16 Salad Bar Launch at Central School and approval for Keyport High School
- 12/2/16 Dino Lambros Science Lab Dedication
- Keyport High School Students of the Month are Lexi Walsh, Shannon Devlin, Marlena Dant and Christiana Snyder
- Keyport High School Staff of the Month are James Rasmussen & Adrienne Martin
- Central School Students of the Month are Mackenzie Calabrese, J.J. Dane, Isabella Picerno, Jose Ortiz-Herrera, Megan Hausmann, Angelie Cabrja, Roman Blanks, Nazir Treadwell, Haile Younconfski, Vincent Cavollo, Zaniyah Colon, Benjamin Trench, DJ Thomson, Zoe Sahl, Djon Cross, Sean Paul and Indira Mitter
- Keyport Central School Staff of the Month are Margaret Burgener & Jeanne Westendorf
- College Acceptances to University of Tampa and Salisbury State University
- After School Professional Development Academy
  - Lisa Wallin & James Rasmussen
- Upcoming events

## **7.0 Board Secretary's Report – Mr. Rapolla**

### 7.1 Motion to approve the following minutes:

September 21, 2016	Regular Meeting Minutes
September 28, 2016	Board Retreat Minutes
October 5, 2016	Workshop Minutes and closed session

**KEYPORT BOARD OF EDUCATION**  
**REGULAR MEETING      OCTOBER 12, 2016**  
**MINUTES**

7.2      Motion to approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities, as listed in the attached document for the various school facilities of the Keyport School District, are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE, BE IT RESOLVED, that the Keyport School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Keyport School District in compliance with Department of Education requirements.

Motion was made to move item 7.1 to 9.8 by Mr. Henning and seconded by Mr. Bright and carried by a unanimous roll call vote of 10-0. Mrs. Malinconico abstained on resolution 7.1.

**8.0      Buildings & Grounds – Mr. Rapolla**

8.1      Facilities Update

8.2      Use of Facilities

**9.0      Finance**

9.1      Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated August 31, 2016, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

<b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b>
---

9.2 Motion to approve bills for the month of October 2016 in the amount of \$523,236.00 and supplemental bills for September 2016 in the amount of \$16,526.35 and supplemental bills for October 2016 in the amount of 74,625.00.

9.3 Motion to approve the transfer of funds for the month of July as follows:

From	To	Amount
11-120-100-101-02-02-000 Gr 1-5 Teacher Salaries (\$38,854)	11-110-100-101-02-02-000 PreK/Kind Teacher Sal (Adj. 15)	\$110,827.00
11-130-100-101-02-02-000 Gr 6-8 Teacher Salaries (\$43,585)		
11-140-100-101-01-02-000 Gr 9-12 Teacher Salaries (\$28,388)		
11-000-216-101-11-00-000 Speech Sal (\$2,823.08)	11-000-213-100-01-00-000 Sal Sch Nurse HS	\$1,200.00
	11-000-213-100-02-00-000 Sal Sch Nurse CS	\$1,145.00
	11-000-217-106-02-00-000 Personal Aides Salary	\$34.00
	11-000-219-105-11-00-000 Sal Secretary (Adj. 16)	\$444.08
11-140-100-101-01-02-000 Gr 9-12 Teacher Salaries (\$41,734)	11-000-219-103-11-00-000 Sal School Psychologist	\$7,243.00
	11-000-219-104-11-01-000 Social Worker Salary	\$846.00
	11-000-219-104-11-02-000 LDTTC Salary	\$13,177.00
	11-190-100-106-11-01-000 Salaries for Aides	\$18,126.00

<b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b>
---

	11-240-100-101-11-00-000 Bilingual Salaries (Adj. 18)	\$2,342.00
11-000-221-102-11-01-000 Director Curriculum Sal	11-000-221-105-11-00-000 Sal Curr. Secretary (Adj. 19)	\$20.08
11-000-100-566-08-00-000 Private Sch for Handi	11-190-100-320-01-03-000 Brookdale/Prev Virtual (Adj. 21)	\$3,503.34

9.4 Motion to approve the ESEA Final Report and Carryover from the 2015-2016 school year for the use in the 2016-2017 school year in the amounts below:

Title I	\$100,776
Title IIA	\$8,302
Title III	\$3,837

9.5 Motion to approve the amendment of the 2016-2017 ESEA grant application with carryover amounts included from 2015-2016:

Title I	\$455,002
Title IIA	\$46,858
Title III	\$24,395

9.6 Motion to accept the IDEA Grant funding for 2016-2017 school year in the amounts below:

Basic	\$284,510
Preschool	\$8,193

9.7 Motion to rescind motion 9.4 approved at June 22, 2016, board meeting to approve the following student for out of district tuition for 2016-2017 school year:

Matawan HS	Student 4787471332	\$15,892
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BE IT FURTHER MOVED to approve the following student for out of district tuition for the 2016-2017 school year:

Matawan HS	Student 4787471332	\$19,162
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<b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b>
---

9.8 Motion to approve a full page ad in the annual Keyport Fire Department Program Book at a cost of \$125.

Motion was made to move item 7.1 to 9.8 by Mr. Henning and seconded by Mr. Bright and carried by a unanimous roll call vote of 10-0. Mrs. Malinconico abstained on resolution 7.1.

## 10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund unless indicated otherwise:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Andrews, Amanda	11/4/16	Train the Trainer	East Windsor, NJ/0	\$223*
Bender, Micah	7/21-7/30/16	Global Logistics Training	New Brunswick/707	\$220
Godlesky, Laura	11/18/16	Gifted Education Conference	Somerset, NJ/49	\$205
Gramaglia, Grace	11/3/16	Train the Trainer	East Windsor, NJ/0	\$199*
Ricca, Mary Anne	11/3/16	Train the Trainer	East Windsor, NJ /75	\$223*

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

\* Paid from Title IIA Acct #200-500

10.2 Motion to approve the New Jersey QSAC Statement of Assurance (SOA) for the 2016-2017 school year for the Keyport School District.

10.3 Motion to approve Anthony Figueroa and Sarah Monteiro as co-advisors of Odyssey of the Mind for grades 6-8. This will be the pilot year for this first year club.

10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
September 2016	Central	6	<b>5</b>
September 2016	KHS	1	1

10.5 Motion to accept September 2016 Security Drill as follows:

<u>School Name</u>	<u>Drill Type</u>	<u>Occupants Involved</u>	<u>Date &amp; Time</u>
Keyport High School	Fire Drill	All Students & Staff	September 13 @ 9:30am

<b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b>
---

Keyport High School	Lockdown Drill	All Students & Staff	September 22 @ 2:30pm
Central School	Shelter in Place	All Students & Staff	September 13 @ 8:05am
Central School	Fire Drill	All Students & Staff	September 21 @ 9:30am

10.6 Motion to approve the following school trip:

3rd Grade Trip	Keyport Fire Museum
Global Logistics Class	Federal Express Hub, Newark, NJ
KHS Drama Club	State Theatre, New Brunswick, NJ
8 <sup>th</sup> Grade Trip	Chamber Theatre, Englewood, NJ

10.7 Motion to approve the Global Logistics and Supply Chain Management II Curriculum.

10.8 Motion that the Board approve Laura Godlesky to attend Summit on Professional Learning Communities at Work in Phoenix, Arizona from February 21, 2017, to February 24, 2017, at a cost of \$2327.10 to be paid from Title IIA Acc #200-500).

Registration Cost:	\$ 759.00
Airfare	\$ 456.20
Hotel Costs (\$275.80 per day)	\$ 827.40
Meal Reimbursement	\$ 206.50
Airport Shuttle Service round trip	\$ 33.00
Parking	<u>\$ 45.00</u>
	<u>\$2,327.10</u>

Motion was made to move item 10.1 to 12.1 by Mr. Henning and seconded by Mrs. Malinconico and carried by a unanimous roll call vote of 10-0.

10.9 Motion to approve the following resolution:

**WHEREAS**, the Superintendent of Schools has recommended that the suspension of student bearing identification number 201800583 (“the Student”) be continued;

**WHEREAS**, on October 12, 2016, a formal disciplinary hearing was held before the Board of Education in accordance with N.J.A.C. 6A:16-7.3;

**BE IT FURTHER RESOLVED** that the Board of Education hereby determines that the Student shall no longer attend Keyport High School and an alternate placement will be provided outside of the district.



**KEYPORT BOARD OF EDUCATION  
REGULAR MEETING      OCTOBER 12, 2016  
MINUTES**

**BE IT FURTHER RESOLVED** that the Board of Education hereby determines that the Student shall not be present on any of the Board of Education's school premises before, during, and after the regularly-scheduled school day during the period of his/her suspension, unless specifically authorized by the Superintendent;

**BE IT FURTHER RESOLVED** that the Board of Education hereby determines that the Student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education, and shall not be present for, or attend, any Board of Education sponsored activities, either on Board of Education premises or in any school district where the Keyport School District is participating in the activities during the period of suspension;

**BE IT FURTHER RESOLVED** that an alternate education shall continue to be provided to the Student during his/her suspension pending alternate placement.

Motion was made to move item 10.9 by Mr. Henning and seconded by Ms. King-Cote and carried by a unanimous roll call vote of 10-0.

## **11.0 Personnel**

11.1 Motion to rescind the resignation of Melissa Lagarra approved at the September 21, 2016 board meeting (motion 11.9).

11.2 Motion to rescind the action taken on June 22, 2016, meeting (Resolution 11.17) to approve Wilbett Anshelewitz's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

10/24/2016 – 11/11/2016	Thirteen (13) accrued sick days
11/14/2016 – 2/3/2017	NJFLA/FMLA
2/6/2017	Return to work

**BE IT FURTHER MOVED** to approve Wilbett Anshelewitz's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

9/16/2016 - 10/3/2016	Twelve (11) accrued sick days
10/3/2016 - 2/3/2017	NJFLA/FMLA
2/6/2017	Return to work

<b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b>
---

- 11.3 Motion to approve Steve Schwarz’s request for a paternity/disability and NJ Family Medical Leave as follows:

11/7/2016 - 12/2/2016	NJFLA
12/5/2016	Return to work

- 11.4 Motion to approve Kelly Ring’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

1/3/2017 - 2/7/2017	Twenty-Five (25) accrued sick days
2/8/2017 - 5/9/2017	NJFLA/FMLA
5/10/2017	Return to work

- 11.5 Motion to rescind motion 11.3 approved at the September 21, 2016, board meeting as follows:

Motion to approve the following salaries to be funded from ESSA Title I Funds, for the 2016-2017 school year:

Name	Building	Total Salary	% Funded by ESSA Title I	Funded Salary	Dates of Service
Kelly Castellano	KCS	\$56,597	100%	\$42,448	11/17/16 - 6/30/17
Marie Portee	KCS	\$59,934	100%	\$59,934	
Lauren Marsh	KCS	\$55,354	100%	\$13,836	9/1/16 - 11/16/2016
Ilene Clayman	KCS	\$62,034	100%	\$62,034	
Kyle Keelen	KHS	\$58,409	32%	\$18,710	
David Najarian	KHS	\$64,309	32%	\$20,678	

BE IT FURTHER MOVED to approve the following salaries to be funded from ESSA Title I funds for the 2016-2017 school year:

Name	Building	Total Salary	% Funded by ESSA Title I	Funded Salary	Dates of Service
Kelly Castellano	KCS	\$56,597	100%	\$45,277.60	11/17/16 - 6/30/2017
Marie Portee	KCS	\$62,309	100%	\$62,309	9/1/2016 - 6/30/2017
Ilene Clayman	KCS	\$64,309	100%	\$64,309	9/1/2016 - 6/30/2017
MaryAnn Mack	KCS	\$56,654	100%	\$56,654	9/1/2016 - 6/30/2017
David Najarian	KHS	\$64,309	16.7%	\$10,718	9/1/2016 - 6/30/2017
Kyle Keelan	KHS	\$58,409	33%	\$19,470	9/1/2016 - 6/30/2017
Erica Wesley	KHS	\$75,574	33%	\$25,191	9/1/2016 - 6/30/2017
Lauren Marsh	KCS	\$55,354	100%	\$5,553.41	9/1/2016 - 9/30/2017

<b>KEYPORT BOARD OF EDUCATION</b> <b>REGULAR MEETING      OCTOBER 12, 2016</b> <b>MINUTES</b>
---

- 11.6 Motion to approve the following teachers for the Title I and Title III After-School Program to run from October 24, 2016, through May 12, 2017, at the rate of \$35 per hour to be funded from ESEA Title I and Title III.

<u>Name</u>	<u>Account Funded From</u>
Kelly Ring	Title III
Allison Lampart	Title III
Lauren Marsh	Title III
Cynthia Dinardi	Title III
Casey LaSalle	Title I
Krista Bartalone	Title I
Cynthia Deily	Title I
Michelle Santoro	Title I
Tiffany Rowald	Title I
Alexis Marinos	Title I
Lindsay Ulrich	Title I
Grace Gramaglia	Title I
Susanne Leandro	Title I

- 11.7 Motion to rescind the following resolution approved at the May 18, 2016, board meeting (motion 12.18) to approve Tracy Lockwood for the 2016-2017 school year:

Lockwood, Tracy                      \$18,292

BE IT FURTHER MOVED to approve Tracy Lockwood for the 2016-2017 school year as follows:

Lockwood, Tracy                      \$31,140

- 11.8 Motion to approve Anthony Cavallo to perform his 50 hours of clinical observation through Kean University Teacher Preparation program in Physical Education at Keyport Central School with Ms. Staci Minuskin for the Fall 2016 semester.
- 11.9 Motion to approve Taylor Zaborney to receive a practicum placement at Keyport Central School to complete a total of 80 hours through Monmouth University with both Mrs. Jeanne Westendorf and Mrs. Sandy Krause for the Fall 2016 semester.



**KEYPORT BOARD OF EDUCATION  
REGULAR MEETING      OCTOBER 12, 2016  
MINUTES**

13.1 Motion to retain the current mascot.

Motion was made to move item 13.1 by Ms. King-Cote and seconded by Mrs. Malinconico and carried by a roll call vote of 6-4. Mr. White, Mr. Bright, Mr. Litwak and Mr. Henning voted in the negative.

#### **14.0 New Business**

#### **15.0 Public Participation**

- Joanne Staeger, 428 Main Street, said she moved to Keyport and joined the Red Raider family.
- Sherry Megill, native of township, her father is a Mohawk. Native American Chief's head is not a defamation of Native American character. She is proud of our emblem.
- Phil Santiago, 224 Main Street, thanked board members for their decision.

#### **16.0 Adjournment to Executive Session (TIME: 8:42 p.m.)**

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on October 12, 2016, to discuss
  - Personnel
  - Finance
  - Pupil Privacy
  - Contract negotiations
  - Grievances
  - Facilities project issues
  - Pupil Privacy
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION: Ms. King-Cote

SECOND: Mrs. Malinconico

#### **17.0 Return to Open Session (TIME: 9:20 p.m.)**

17.1 The Board returned to public session and voted on resolution 10.9 under Curriculum.

**KEYPORT BOARD OF EDUCATION  
REGULAR MEETING      OCTOBER 12, 2016  
MINUTES**

**18.0 Adjournment**

- 18.1 Upon motion by Mr. Henning, seconded by Ms. King-Cote, the meeting was adjourned at 9:24 p.m.

Respectfully Submitted,

Anthony Rapolla  
Board Secretary/Business Administrator

AR:bi