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KEYPORT BOARD OF EDUCATION  
SPECIAL MEETING MAY 22, 2013  
MINUTES

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## 1.0 Opening Procedures

1.1. The meeting was called to order at 7:30 p.m. by Board President Malinconico, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has published in the Asbury Park Press on May 15, 2013 and sent to The Independent newspaper on May 13, 2013, and has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street, Keyport. A copy of this notice is also on file in the office of the Borough Clerk.”

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes on a test basis. If successful, in the future the Board will adopt a policy to record all meetings.

1.4 Roll Call

Mr. Biagianti	Ms. King-Cote, Vice Pres.
Ms. Burke	Ms. Knudsen
Mr. Cooper	Ms. Lloyd
Ms. Durkin, UB Rep.* <b>(absent)</b>	Mrs. Malinconico, President
Mr. Henning	Mrs. Panzarelli

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

## 2.0 Discussion – Agenda Items

Air condition project should be complete by September 1, 2013, and provisions have been made for this year.

Mrs. Savoia reminded Board members to complete the Board Evaluations which are in the packet this evening; they should be returned to Mrs. Malinconico by June 12.

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**3.0 Public Participation – Agenda Items – None**

**4.0 Finance**

- 4.1 Motion to approve Burlew Mechanical, LLC to implement the Keyport High School HVAC Replacement project under NJDOE State Project Number 2430-050-10-1002 in the amount of \$443,000. Work is targeted to be completed by August 31, 2013. The funding source is from the current Capital Projects Fund 30.
- 4.2 Motion to approve Burlew Mechanical to implement the Keyport Central School Air Conditioning project under NJDOE State Project Number 2430-060-13-1000 in the amount of \$189,000. Work is targeted to be completed by August 31, 2013. The funding source for this project is Maintenance Reserve and Emergency Reserve pending Commissioner of Education approval.
- 4.3 Motion to approve the advertisement for the Keyport Board of Education Security System upgrade project. (See attachment 4.3)
- 4.4 Motion that the Board approve the advertisement for the Keyport Board of Education Window Replacement project. (See attachment 4.4).
- 4.5 Motion to approve C&M Door Controls to install a new front door lobby entrance at the Keyport Central School for security purpose at a cost of \$16,800.

Motion to approve motion 4.1 to 4.5 was made by Mr. Henning, seconded by Mr. Biagianti.

On a roll call, eight (8) member voted yes.

- 4.6 Motion to approve Jersey Cares and volunteers to do community-identified volunteer work at the schools.

Motion to approve motion 4.6 was made by Mr. Henning, seconded by Ms. King-Cote.

On a roll call, eight (8) member voted yes.

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**5.0 Public Participation – None**

**6.0 Adjournment**

- 6.1 Upon motion by Mr. Henning, seconded by Mr. Biagiante, the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

Edward F. McManus  
Board Secretary/  
Business Administrator

EFM:bi