

**KEYPORT BOARD OF EDUCATION  
REGULAR MEETING      MAY 20, 2015  
MINUTES**

**1.0 Opening Procedures**

1.1 The meeting was called to order at 7:30 p.m. by Board President Malinconico, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 14, 2015, as approved at the reorganization meeting of the Board of Education held on January 7, 2015. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti	Mr. Henning ( <b>absent</b> )
Mr. Bright ( <b>absent</b> )	Ms. King-Cote, Vice Pres.
Ms. DeGracia	Mrs. Malinconico, President
Ms. Durkin, UB Rep.*	Mrs. Panzarelli
Ms. Fox	Mr. White ( <b>absent</b> )

Student Council Representative: Shayna Grandon

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

1.5 Student Council Representative Report

**2.0 Presentation – None**

**3.0 Communications – Dr. Savoia**

**4.0 Public Participation – Agenda Items-**

There was no Visitors Business at this time.

**5.0 Superintendent Report-**

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At this time Dr. Savoia with the support of the administrative staff gave a presentation on the 2014-2015 goals and the progress towards attaining those goals. A copy of the slide presentation is attached to the minutes.

**6.0 Board Secretary’s Office – Mr. McManus reported:**

- the Maintenance program is working well so far at the Athletic Field
- the Rod Grant projects continue to go well and there is expected to be a positive balance in Capital Reserve once the projects are complete
- there is a solid balance in the General Fund 10 Budget and Board members should be prepared to pass resolutions to add funding into Reserve Accounts on the June agenda

6.1 Motion to approve the following minutes:

May 6, 2015                      Regular Minutes and closed session

**7.0 Buildings & Grounds – Mr. McManus**

7.1 Motion to rescind the action taken at the March 18, 2015, meeting (Resolution 7.1) to approve the Keyport Board of Education Resolution Supporting Participation in the Sustainable Jersey® Municipal Certification Program.

7.2 Motion to approve the resolution below for the Keyport Board of Education to participate in the Sustainable Jersey® for Schools Certification Program:

**Whereas**—The Keyport Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas**—The Keyport Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**Whereas**—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas**—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled

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paper, energy-efficient equipment and other green products to protect our global environment.

**Whereas**—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas**—The Keyport Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

**Whereas**—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas**—The Keyport Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore, it is resolved** that the Keyport Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

**We hereby appoint** Douglas S. Chudzik to be the district’s liaison to Sustainable Jersey for Schools.

**We do hereby recognize** Keyport Public Schools as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

7.3      Facilities Update

7.4      Use of Facilities

**8.0      Finance**

8.1      Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of April 30, 2015, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

8.2      Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of April which is in agreement.

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8.3 Motion to approve bills for the month of May 2015 in the amount of \$801,982.65 and supplemental bills for April 2015 in the amount of \$32,641.11 and supplemental for May in the amount of \$3,935.59.

8.4 Motion to approve the transfer of funds for the month of March as follows:

Transfer to	Account Name	Transfer From	Account Name	Amount
11-000-230-339-05-01-000	Architect/Engineer	11-000-240-340-11-00-000	Student Info Tech	3,127.15
11-000-261-100-11-00-000	Maintenance OT	11-000-261-610-11-00-000	Maint Supplies	310.44
11-000-261-420-11-00-000	Maintenance Repair	11-000-290-270-11-00-000	Empl Insurance	30,000
11-000-263-610-11-00-000	Grounds Maint	11-000-266-100-01-00-000	Security Sal	2,475
11-000-266-420-11-00-000	Security Maint	11-000-266-100-01-00-000	Security Sal	288.75
11-110-100-101-02-00-000	Kind Sub Tch	11-000-266-100-01-00-000	Security Sal	1,425.65
11-190-100-106-11-01-000	Salaries for Aides	11-190-100-320-01-00-000	KHS Sub Sal	217.41
11-000-252-340-09-00-000	District Tech Licenses	11-190-100-610-02-07-000	KCS Workbooks	4,500
11-000-291-280-07-01-000	Admin Tuition Reim	11-000-291-270-11-00-000	Empl Insurance	1,500
11-000-291-250-11-00-000	Unemployment Comp	11-000-291-260-11-00-000	Workers Comp	14,600
11-000-216-101-11-00-000	Speech Sal	11-000-217-320-11-00-000	Ex Aid Prof Svcs	12,000
11-000-262-621-11-01-000	Natural Gas	11-000-262-490-11-00-000	Water/Sewer	11,000
11-000-251-592-05-01-000	Bus Office Adv Exp	11-000-251-100-05-02-000	Sal Payroll Clerk	1,000
11-000-251-890-05-00-000	Bus Office Misc Exp	11-000-251-592-07-00-000	Printing Expenses	200
11-000-270-512-01-00-000	Transp Athletics	11-000-270-514-11-00-000	Trans Sp Ed	10,000

8.5 Motion that the Keyport Board of Education hereby approves the submission of grant application for the 2015 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$1,698 for the period July 1, 2015, through June 30, 2016.

8.6 Motion to approve the following awards for graduation 2015:

<u>Scholarship</u>	<u>Amount</u>
Dino Lambros Scholarship (HS)	\$2,000
Fritz Gooseman Scholarship (HS)	\$25
Fritz Gooseman Scholarship (CS)	\$25
Jane Jones Scholarship (HS)	\$200
Juracky Scholarship (HS)	\$500
Prager Scholarship (HS)	\$200
Will Hayes Scholarship (HS)	\$150
Rotary Scholarship (HS)	\$500

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- 8.7 Motion to approve a service agreement with Johnson Controls for the 2015-2016 school year to service pneumatic controls, and heating computer at a cost of \$30,591 (11-000-261-420-11-02-000)
- This contract is awarded without competitive bids as a professional service under the provisions of the Local Public Contracts Law because such law permits agreements for such service without bidding.
- 8.8 Motion to appoint Cleary Giacobbe Alfieri and Jacobs, LLC, as Board attorneys for the 2015-2016 school year at a rate of \$150 per hour.
- 8.9 Motion to appoint the firm Suplee, Clooney & Company, Westfield, New Jersey to provide the necessary professional auditing services required by the Keyport Board of Education for the period July 1, 2014, through June 30, 2015, at a cost of \$24,350.
- 8.10 Motion to approve to approve for the 2015-2016 school year, Coastal Learning Center, Inc., does not have to charge the families for meals provided and Coastal Learning Center, Inc., does not have to apply for reimbursement from the Child Nutrition Program.
- 8.11 Motion to approve the contract with Maschios's Food Service, Inc, Flanders, NJ to operate the Food Service Program for Keyport Public Schools for the 2015-2016 school year on a flat management fee basis. The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$11,390. The management fee shall be payable in monthly installments of \$1,139 per month commencing on September 1, 2015, and ending on June 30, 2016.
- Maschio's guarantees a return to the Local Education Agency in the amount of \$25,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall.
- 8.12 Motion to adjust the cafeteria balances for free and reduced lunch for both schools in the amount of \$1,716.04 for the 2014-2015 school year. The adjustment will be made to Cafeteria Enterprise Fund 64 and will not impact the 2014-2015 Maschio's income statement.
- 8.13 Motion to recommend the Keyport Board of Education adopt the tax levy schedule for the 2015-2016 school year and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

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Tax Payment Schedule  
Keyport Board of Education  
Taxes to Be Received    \$9,276,415

	General Fund	\$8,967,996	
	Debt Service	\$308,419	
<u>Due Date</u>	<u>Current Expense</u>	<u>Debt Service</u>	<u>Total Payment</u>
July 31, 2015	\$896,799.60		\$896,799.60
August 29, 2015	\$896,799.60	\$207,137.00	\$1,103,936.60
Sept. 30, 2015	\$896,799.60		\$896,799.60
Oct. 31, 2015	\$896,799.60		\$896,799.60
Nov.28, 2015	\$896,799.60		\$896,799.60
Jan. 30, 2016	\$896,799.60	\$101,282.00	\$998,081.60
Feb. 27,2016	\$896,799.60		\$896,799.60
March 31, 2016	\$896,799.60		\$896,799.60
April 30, 2016	\$896,799.60		\$896,799.60
May 29, 2016	\$896,799.60		\$896,799.60

8.14 Motion to approve Change Order No. 1 for Panoramic Window and Door Systems, Inc. for a cost reduction in the amount of \$5,000 which is a modification of motion 4.4 from the April 30, 2014, Keyport Board of Education meeting regarding the Partial Window Replacement Project in Keyport High School.

A motion was made to move items 6.1 through 8.14 by Ms. King-Cote and seconded by Mrs. Panzarelli and carried by a unanimous roll call vote of 7-0.

## 9.0 Curriculum

9.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Cleveland, Denise	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Flynn, Kevin	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Godlesky, Laura	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Jones, Melissa	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Mammano, Erik	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Savoia, Lisa	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Schwarz, Steve	8/10-8/13/15	AP Chemistry Summer Institute	Toms River, NJ/288	\$940
Slater, Stephen	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333
Waters, Michael	6/22-6/23/15	Danielson Group	Monroe Twp., NJ/73	\$333

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

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- 9.2 Motion to approve the Cooperative Agreement between Keyport Public Schools and Henry Hudson Regional School for High School Band and Cheerleading.
- 9.3 Motion to approve Keyport High School as a member of the New Jersey State Interscholastic Athletic Association for the 2015-2016 school year.
- 9.4 Motion to approve the following class trips for the 2014-2015 school year:
 

Senior Class Trip	Dorney Park & Wildwater Kingdom, Allentown, PA
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- 9.5 Motion to approve the Central School Band Director job description.
- 9.6 Motion to approve the Kindergarten Jumpstart Program to run August 10 to August 27, 2015, Monday to Thursday, from 8:00-11:00 am, at the rate of \$35 per hour, to be funded from NCLB.
- 9.7 Motion to approve 15 hours of Curriculum writing for AP Psychology at a rate of \$35 per hour, not to exceed \$525.

A motion was made to move items 9.1 through 9.7 by Mrs. Panzarelli and seconded by Ms. King-Cote and carried by a unanimous roll call vote of 7-0.

**10.0 Personnel**

- 10.1 Motion to appoint Anne Owens to provide Occupational Therapy at the rate of \$78 per hour, not to exceed 18 hours per week (\$1,404 x 32 weeks = \$44,928) for the 2015-2016 school year.
- 10.2 Motion to appoint Dr. Robert Morgan as School Physician for the 2015-2016 school year at an annual salary of \$9,000.
- 10.3 Motion to appoint the following non-affiliated personnel for the 2015-2016 school year; salary is not subject to collective bargaining increases:

Barsh	Jonathan	Technology Support Specialist	\$41,000
Caputo	Jennifer	Secretary p/t	\$18,912
Gallo	Robin	Data Specialist	\$46,590
Gander	Chris	Technology Manager	\$84,002
Ioele	Bonnie	Confidential Secretary	\$49,793
Krohe	Kenneth	Supv. Bldg & Grounds	\$75,271
Maher	Liz	Attendance Officer	\$35,875
Ortiz	Johanna	Assistant to BA	\$48,935
Peterson	Larry	District Hall Monitor	\$19,622
Young	Maureen	Confidential Secretary	\$44,752

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10.4 Motion to approve the following personnel for Fall 2015 Athletic positions:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Alexandra Huylebroeck	HS Head Cheerleading	\$6,934
Valerie Rogers	HS Head Field Hockey	\$7,709
Ashley Stone	HS Assistant Field Hockey	\$5,654
John Paczkowski	HS Head Football	\$8,322
Dominick Amoroso	HS Assistant Football	\$6,022
Steve Bower	HS Assistant Football	\$6,022
Dean Athans	HS Assistant Football	\$6,022
Pete Miller	HS Assistant Football	\$6,022
Scott Messler	HS Assistant Football	\$6,022
Brendan Hilliard	HS Head Boys Soccer	\$7,709
TBA	HS Head Girls Soccer	\$7,709
Kaitlin McGlynn	HS Head Girls Volleyball Co-coach	\$3,503.50
Kyle Keelen	HS Head Girls Volleyball Co-coach	\$3,503.50
TBA	Fitness Center Supervisor Fall Season	\$1,067
Andrea Walsh	Adult Fitness Center Supervisor Fall Season	\$1,067
John Paczkowski	Fitness Center Supervisor Summer Session	\$1,600

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Alissa Francisco	CS Field Hockey	\$5,535
Jen Rojas	CS Boys Soccer	\$5,535
Amy Ullrich	CS Girls Soccer	\$5,535

Fall Athletic Per Diem Positions 2015

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
James Wesley	Clock Operator	\$35 per game
	Announcer	\$52.50 per game - football
	Crowd Control	\$35 per game
	Chain Crew	\$50 per game
Staci Minuskin	Clock Operator	\$35 per game
Phil Recco	Crowd Control	\$52.50 per game – football
	Chain Crew	\$50 per game
Larry Peterson	Crowd Control	\$52.50 per game – football
	Chain Crew	\$50 per game
Barrett Oxley	Crowd Control	\$52.50 per game – football
Keith Killea	Film/Video	\$50 per game - football
Marleen Perez	Trainer	\$75 per game \$125 per game - football
Michelle Cannizzaro	Ticket Taker	\$52.50 per game - football



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Mike Cannizzaro	Ticket Taker	\$52.50 per game - football
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Fall Volunteer Coaches 2015	
<u>Name</u>	<u>Sport</u>
Keith Killea	Football
Ghassan Lightbourne	Football
Donnie Blanks	Football
Shannon Hill	Football
Anna Czech	Field Hockey

- 10.5 Motion to approve the following KCS Extra Curricular Positions for the 2015-2016 School Year pending negotiations:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Board Games Advisor	Ron Burgess	\$ 737
Eighth Grade Advisor	Cynthia Deily	\$1,792
Book Club Advisor	Jeanne Cataldo	\$ 737
Chess Club	Doug Chudzik	\$ 950
Drama Club	Kim Finch	\$1,236
Art Club	Marisa Khachaturian	\$ 758
Student Council	Doug Chudzik/Ron Burgess	\$2,267 (Stipend to be split)
Environmental Club Advisor	Doug Chudzik	\$ 739
I&RS Advisors	Nicole Goldsmith, Kelly Castellano and Marie Portee	\$1,034
NJHS Advisor	Amanda Andrews	\$1,700.25
TV Production Club Advisor	Nicole Goldsmith and Chris Gander	\$2,000 (Stipend to be split)
Detention Monitors	Marie Portee, Ron Burgess and Doug Chudzik	\$20 per hour
Breakfast Monitors	Casey LaSalle, Melanie Stroud, and Allison DeLucca	\$20 per hour
Morning Gym Monitors	Ron Burgess, Cassandra Murphy, Staci Minuskin and Casey LaSalle	\$20 per hour
Substitute Breakfast Monitors	Jennifer Smith, Lauren Lloyd	\$20 an hour
Assistant Drama Club Advisor	TBD	\$ 800
CS Yearbook Advisor	TBD	\$1,150
Choral Director	Sharon Borelli	\$2,752
CS Band Director	TBD	\$2,752

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- 10.6 Motion to approve the following 2015 summer hours for the Guidance staff:

<u>Counselor</u>	<u>Days</u>	<u>Rate</u>
Stacey Oxley	15	\$347 per day
Kristen Corsale	15	\$275 per day
Lindsay Thein	5	\$279 per day

- 10.7 Motion to approve the following 2015 summer hours for the Child Study Team staff:

Cerelle White	12	\$337 per day
Theresa Zacchia	12	\$275 per day
John Kowalecyk	12	\$279 per day

- 10.8 Motion to approve the following hours for the 2015 Extended School year teachers, staff and therapists:

NAME	POSITION	HOURS	HOURLY RATE	NOT TO EXCEED
Kelly Ring	Teacher	90	\$38.65	\$3,478.50
Jeanne Cataldo	Teacher	90	\$39.41	\$3,546.90
Marisel Kamper	Aide	80	\$13.50	\$1,080.00
Pauline Clowney	Aide	80	\$13.50	\$1,080.00
Charlene Stumpf	Aide	80	\$13.50	\$1,080.00
Barbara Salvadore	Nurse	80	\$54.30	\$4,344.00
Anne Owen	OT	40	\$78.00	\$3,120.00
Cynthia LoCastro	PT	14	\$110.00	\$1,540
Matt Masiello	Speech	40	\$41.53	\$1,661.20
Lindsay Garber	Speech	40	\$41.53	\$1,661.20

- 10.9 Motion to approve the following substitutes for the ESY summer program:

Judy LaVilla

Jennifer Smith

- 10.10 Motion to approve the following hours for the 2015 Title I and III Summer Enrichment Program, to be funded from NCLB:

NAME	POSITION	HOURS	HOURLY RATE	NOT TO EXCEED
Tamme Manganelli	Title I Teacher	65	\$35	\$2,000
Lauren Lloyd	Title I Teacher	65	\$35	\$2,000
Lesley Guttman	Title I Teacher	65	\$35	\$2,000
Amy Rodriguez	Title I Teacher	65	\$35	\$2,000
Lindsay Ulrich	Title I Teacher	65	\$35	\$2,000
Mary Anne Ricca	Title I Teacher	65	\$35	\$2,000

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Amanda Andrews	Title I Teacher	65	\$35	\$2,000
Erica Pater	Title I Teacher	65	\$35	\$2,000
Diane Quinn	Title I Teacher	65	\$35	\$2,000
Krista Anderson	Title I Teacher	65	\$35	\$2,000
Nicole Greis	Title III Teacher	65	\$35	\$2,000
Cynthia Dinardi	Title III Teacher	65	\$35	\$2,000
Kimberly Finch	Title III Teacher	65	\$35	\$2,000

- 10.11 Motion to approve the following substitutes for the Title I and III Summer Enrichment Program, to be funded from NCLB:

Cynthia Deily

Jennifer Smith

- 10.12 Motion to approve the following curriculum writing hours, to be funded from NCLB:

NAME	CURRICULUM	HOURS	HOURLY RATE	NOT TO EXCEED
Erica Pater	Summer Enrichment Grade 2	10	\$35	\$350
Lauren Lloyd	Summer Enrichment Grade 3	10	\$35	\$350
Mary Anne Ricca	Summer Enrichment Grade 4th & 5th ELA	10	\$35	\$350
Cassandra Murphy	Summer Enrichment Grade 4th & 5th Math	10	\$35	\$350
Mary Anne Ricca	Summer Enrichment Grade 6th - 8th ELA	10	\$35	\$350
Amanda Andrews	Summer Enrichment Grade 6th - 8th Math	10	\$35	\$350

- 10.13 Motion to approve the following curriculum writing hours:

<u>Name</u>	<u>Curriculum</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Not To Exceed</u>
Dawn Racioppi	Educational Technology Literacy	10	\$35	\$350
Steve Schwarz	AP Chemistry	15	\$35	\$525
Micah Bender	Sports Marketing	15	\$35	\$525

- 10.14 Motion to approve the following teachers to attend the NCLB Retreat on Wednesday, June 24, 2015, from 8:30 a.m. to 1:00 p.m., at the rate of \$20 per hour, to be funded from NCLB:

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Cassandra Murphy	Lynn Ferber	Lauren Lloyd
Jeanne Cataldo	Dean Athans	Jennifer Rojas
Ashley Stone	Christina Egan	

- 10.15 Motion to approve the following personnel for the Keyport School Extencicare Program for the 2015-2016 school year to be paid from Enterprise Fund (0409):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Lillian Romanetz	Teacher	\$35 per hour
Lynn Ferber	Teacher	\$35 per hour
Lisa Snowden	Teacher	\$35 per hour
Amy Mantino	Teacher	\$35 per hour
Alison DeLucca	Substitute Teacher	\$35 per hour
Amy Rodriguez	Substitute Teacher	\$35 per hour
Heidi Martin	Aide	\$13.32 per hour
Nancy Schanck	Aide	\$13.32 per hour
Charlene Stumpf	Aide	\$13.32 per hour
Virginia Barry	Substitute Aide	\$13.32 per hour
Marisel Kamper	Substitute Aide	\$13.32 per hour

- 10.16 Motion to approve Lynn Ferber and Lillian Romanetz as the shared Before/After Care Site Supervisor (Extencicare) at a stipend of \$1,750 each, not to exceed \$3,500 for the 2015-2016 school year.

- 10.17 Motion, as per recommendation of the Superintendent, to approve Alexa Annucci request for a Federal/NJ Family Medical Leave as follows:

9/1/15 – 11/20/15	NJFLA/FMLA Leave
11/23/15	Return to work

- 10.18 Motion to rescind the action taken at the April 15, 2015 meeting (Resolution 8.1) to approve Michelle Lehman’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

5/26/15 – 6/18/15	Eighteen (18) accrued sick days
9/1/15 – 11/30/15	NJFLA/FMLA Leave
12/1/15 – 6/30/16	Extended Child Rearing Leave (Policy 4421.12)
9/1/2016	Return to work

BE IT FURTHER MOVED to approve Michelle Lehman’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

5/18/15 – 6/18/15	Twenty-three (23) accrued sick days
9/1/15 – 11/30/15	NJFLA/FMLA Leave

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12/1/15 – 6/30/16  
9/1/2016

Extended Child Rearing Leave (Policy 4421.12)  
Return to work

10.19 Motion to appoint the following High School stipend positions for 2015-2016 school year, pending negotiations:

<u>Position</u>	<u>Staff</u>	<u>Stipend **</u>
Key Notes Advisor	Michelle Cannizzaro	\$1,397
	Dawn Racioppi	\$1,397
Student Council Advisor	Kyle Keelen	\$2,267
National Honor Society Advisor	Ann Murray	\$2,267
Yearbook Advisor	Dawn Racioppi	\$3,187
Life Line Advisor	Jen Rojas	\$1,283
Drama Club Advisor	Christine Cowen	\$2,267
Assistant Drama Club Advisor	Lisa Wallin	\$1,620
TV Club Advisor	Chris Gander	\$2,000
Key Club Advisor	Lisa Wallin	\$2,267
Art Club Advisor	Diane Decker	\$758
I&RS Members	Dean Athans	\$1,034
	Erica Wesley	\$1,034
	Dominick Amoroso	\$1,034
Breakfast Monitor	John Paczkowski	\$10/half hour
Detention Monitors	Kyle Keelen	\$20/hour
	James Wesley	\$20/hour
	Cerelle White	\$20/hour
	Micah Bender	\$20/hour
	Jen Rojas	\$20/hour
Class of 2016 (Senior) Advisor	Erica Wesley	\$2,924
Class of 2017 (Junior) Advisor	Kyle Keelen	\$2,532
Class of 2018 (Sophomore) Advisor	Cerelle White	\$1,834
Class of 2019 (Freshman) Advisor	Val Rogers	\$1,574
Literacy Magazine (News Paper)	Christina Egan	\$2,182
Enviromental Club	Lisa Wallin	\$739
Debate Club	James Rasmussen	\$739
Book Club	Christina Egan	\$739
Spanish Club *	Mary Ann Mack	\$739

\* new position

\*\* 2013-2014 Stipend Amount

10.20 Motion to appoint Charles Shay as Business Office Consultant of the Keyport School District effective July 1, 2015, through September 30, 2015, at a per diem rate of \$525 (\$75 hourly).

**KEYPORT BOARD OF EDUCATION**  
**REGULAR MEETING      MAY 20, 2015**  
**MINUTES**

10.21 Motion to appoint Anthony Rapolla, as School Business Administrator/Board Secretary for the school year 2015-2016 at a negotiated salary of \$125,000, as approved by the Executive County Superintendent.

A motion was made to move items 10.1 through 10.21 by Ms. King-Cote and seconded by Mrs. Panzarelli and carried by a unanimous roll call vote of 7-0 with the exception of item 10.4 which Ms. Durkin abstained.

**11.0 Policy – None**

**12.0 Old Business**-there was no Old Business at this time.

**13.0 New Business**-there was no New Business at this time.

**14.0 Public Participation**

- Dr. Ed McNamara, Maple Place, Keyport asked why the Band Director was not identified on the agenda, he commended Keyport Teacher Mrs. Egan for a recent publication, and he also stated that he went down to the renovated athletic field and said it was beautiful.

**15.0 Adjournment to Executive Session (TIME: 8:30 p.m.)**

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on May 20, 2015, to discuss
    - Personnel
    - Finance
    - Contract negotiations
    - Grievances
    - Facilities project issues
  - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
  - c. Length of meeting thought to be approximately one hour.
  - d. Action may be taken upon return to Open Session.

MOTION:      Ms. King-Cote              SECOND: Mrs. Panzarelli

**KEYPORT BOARD OF EDUCATION  
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**16.0 Adjournment**

- 16.1 Upon motion by Mrs. Panzarelli, seconded by Ms. King-Cote, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Edward F. McManus  
Board Secretary/Business Administrator

EFM:bi