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| KEYPORT BOARD OF EDUCATION REGULAR MEETING MAY 15, 2013 AGENDA |
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1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 18, 2013, as approved at the reorganization meeting of the Board of Education held on January 2, 2013. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

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|----------------------|-----------------------------|
| Mr. Biagianti | Ms. King-Cote, Vice Pres. |
| Ms. Burke | Ms. Knudsen |
| Mr. Cooper | Ms. Lloyd |
| Ms. Durkin, UB Rep.* | Mrs. Malinconico, President |
| Mr. Henning | Mrs. Panzarelli |

Student Council Representative: Angelina Tornetto

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – None

3.0 Communications – Mrs. Savoia

- 3.1. Ms. Linda Gaita submitted her letter of retirement on April 26, 2013, effective July 1, 2013. Resolution 11.1.
- 3.2 **Letter received from the Keyport Ministerium Food Pantry, Inc., thanking the Keyport Public School Staff for their donation of \$400 (from Jean Day) towards the Pathway Way to Success Fundraiser.**

4.0 Public Participation – Agenda Items

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| <p style="text-align:center">KEYPORT BOARD OF EDUCATION REGULAR MEETING MAY 15, 2013 AGENDA</p> |
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5.0 Superintendent and Other Reports

- 5.1. Superintendent's Report – Mrs. Savoia
- 5.2. Student Council Representative Report

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary's Office – Mr. McManus

- 7.1. Motion to approve the following minutes:

| | |
|----------------|------------------|
| April 17, 2013 | Workshop Meeting |
| April 24, 2013 | Regular Meeting |

- 7.2. Motion to approve the following resolution authorizing agreement for certain legal services adopted by the Board of Education of the Borough of Keyport in the County of Monmouth:

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of School District obligations by The Board of Education of the Borough of Keyport in the County of Monmouth (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF KEYPORT IN THE COUNTY OF MONMOUTH AS FOLLOWS:

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1. The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the authorization and the issuance of obligations by the Board in accordance with an Agreement dated as of April 25, 2013, and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in Asbury Park Press.

7.3. Motion to amend NJSBA Bylaws as follows:

WHEREAS, the New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013, in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Keyport Board of Education held on the 15th day of May 2013, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

7.4. Motion to approve the following policies and regulations for second reading to be attached to the minutes after the second reading:

| | |
|-----------------|-------------------------------------|
| Policy 3230 | Outside Activities (Teaching Staff) |
| Regulation 3230 | Outside Activities (Teaching Staff) |
| Policy 4230 | Outside Activities (Support Staff) |
| Regulation 4230 | Outside Activities (Support Staff) |

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- 7.5. Motion to approve the following resolution:

Be it resolved that that, the Keyport Board of Education of the school district No. 2430, County of Monmouth, State of New Jersey, as provided for in Chapter 172 Laws of 1979, herewith, enrolls Keyport High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the N.J.S.I.A.A.

8.0 Buildings & Grounds – Mr. McManus

- 8.1 Facilities Update

- 8.2 Use of Facilities

9.0 Finance

- 9.1 Secretary’s Report

- 9.1.1 Financial Information:

| | |
|-----------------|------------|
| Interest, April | \$ 396.98 |
| Year to date | \$4,017.46 |

| | |
|-------------------------|-------------|
| Cafeteria Report, March | \$ (577.13) |
| Year to date | \$7,183.98 |

- 9.2 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of April 30, 2013, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

- 9.3 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of April which is in agreement.

- 9.4 Motion to approve bills for the month of May 2013 in the amount of \$207,719.45 and supplemental bills for April in the amount of \$21,574.03.

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9.5 Motion to approve the following awards for graduation 2013:

| <u>Award</u> | <u>School</u> | <u>Amount</u> |
|-------------------------------|---------------|---------------|
| Dino Lambros Award | KHS | \$2,000 |
| Fritz Gooseman Award | KHS | \$25 |
| Fritz Gooseman Award | KCS | \$25 |
| Jane Jones Award | KHS | \$200 |
| Juracky Award | KHS | \$500 |
| Prager Award | KHS | \$200 |
| Rotary Award (2) | KHS | \$250 |
| Will Hayes Award | KHS | \$150 |
| Ira De Shields Memorial Award | KHS | \$250 |
| Leon & Norinne Schanck Award | KHS | \$300 |

9.6 Motion to approve the transfer of funds as follows:

| Description | TRANS # | Account Number | Trans Amt | Date | Acct Description |
|--------------------------|----------------|--------------------------|------------------|-------------|--------------------------|
| APPR ADJ PER M.W. | 000076 | 11-000-240-610-01-02-000 | 500.00 | 04/01/2013 | HIGH SCH OFFICE SUPPLIES |
| APPR ADJ PER M.W. | 000076 | 11-190-100-610-01-24-000 | -500.00 | 04/01/2013 | HIGH SCHOOL TECH SUPPL. |
| APPR ADJ | 000077 | 11-150-100-320-07-00-000 | 1,000.00 | 04/17/2013 | HI CONTR SERV REG |
| APPR ADJ | 000077 | 11-190-100-320-02-00-000 | -1,000.00 | 04/17/2013 | KCS SUB SAL |
| APPR ADJ | 000078 | 11-000-262-520-11-01-000 | 650.00 | 04/18/2013 | P&C/MULTI-PERIL INSUR |
| APPR ADJ | 000078 | 11-000-262-590-11-00-000 | -650.00 | 04/18/2013 | GARBAGE REMOVAL |
| APPR ADJ | 000079 | 11-000-261-420-11-05-000 | 100.00 | 04/18/2013 | BUILDING REPAIR |
| APPR ADJ | 000079 | 11-000-261-420-11-00-000 | -100.00 | 04/18/2013 | MAINTENANCE/REPAIR BLDGS |
| APPR ADJ | 000080 | 11-190-100-610-11-03-000 | 4,000.00 | 04/19/2013 | COPIER SUPPLIES |
| APPR ADJ | 000080 | 11-190-100-610-01-06-000 | -500.00 | 04/19/2013 | HIGH SCH LANG ARTS SUPPL |
| APPR ADJ | 000080 | 11-190-100-610-01-09-000 | -200.00 | 04/19/2013 | HIGH SCH TV STUDIO SUPPL |
| APPR ADJ | 000080 | 11-190-100-610-01-11-000 | -300.00 | 04/19/2013 | HIGH SCH SCIENCE SUPPL |
| APPR ADJ | 000080 | 11-190-100-610-01-19-000 | -200.00 | 04/19/2013 | HIGH SCH BUS ED SUPPLIES |
| APPR ADJ | 000080 | 11-190-100-610-01-21-000 | -700.00 | 04/19/2013 | HIGH SCH ARTS SUPPLIES |
| APPR ADJ | 000080 | 11-190-100-610-01-22-000 | -300.00 | 04/19/2013 | HIGH SCH MUSIC SUPPLIES |
| APPR ADJ | 000080 | 11-190-100-610-02-07-000 | -300.00 | 04/19/2013 | CENT SCH WORKBOOKS |
| APPR ADJ | 000080 | 11-190-100-610-02-08-000 | -500.00 | 04/19/2013 | CENT SCH GIFT/TLNTD SUPP |
| APPR ADJ | 000080 | 11-190-100-610-02-09-000 | -800.00 | 04/19/2013 | CENT SCH LANG ARTS SUPPL |
| APPR ADJ | 000080 | 11-190-100-610-02-17-000 | -200.00 | 04/19/2013 | CENTRAL SCH TECH SUPPL |
| APPR ADJ ATHLETIC FLD | 000081 | 12-000-400-932-11-01-000 | 26,500.00 | 04/19/2013 | ATHLETIC FIELD |
| APPR ADJ ATHLETIC FLD | 000081 | 11-000-291-270-11-00-000 | -26,500.00 | 04/19/2013 | EMPLOYEE INSURANCE |
| APPR ADJ | 000082 | 11-120-100-101-02-00-000 | 2,500.00 | 04/23/2013 | GR 1-5 SUB SALARIES |
| APPR ADJ | 000082 | 11-120-100-101-02-01-000 | -2,500.00 | 04/23/2013 | GR 1-5 CLASS COVERAGE |
| APPR ADJ | 000082 | 11-130-100-101-02-00-000 | 3,000.00 | 04/23/2013 | GR 6-8 SUB SALARIES |
| APPR ADJ | 000082 | 11-130-100-101-02-01-000 | -3,000.00 | 04/23/2013 | GR 6-8 CLASS COVERAGE |
| APPR ADJ | 000083 | 11-000-230-890-05-00-000 | 1,400.00 | 04/25/2013 | SUPT OFFICE MISC EXPENSE |
| APPR ADJ | 000083 | 11-000-230-585-05-00-000 | -1,400.00 | 04/25/2013 | BOARD MEMBER TRAVEL |

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|-------------|--------|--------------------------|-------------|------------|--------------------------|
| APPR ADJ | 000084 | 11-190-100-610-01-02-000 | 800.00 | 04/29/2013 | HIGH SCH COPIER SUPPLIES |
| APPR ADJ | 000084 | 11-190-100-610-01-06-000 | -298.00 | 04/29/2013 | HIGH SCH LANG ARTS SUPPL |
| APPR ADJ | 000084 | 11-190-100-610-01-07-000 | -136.00 | 04/29/2013 | HIGH SCH FORGN LANG SUPP |
| APPR ADJ | 000084 | 11-190-100-610-01-08-000 | -38.00 | 04/29/2013 | HIGH SCH MATH SUPPLIES |
| APPR ADJ | 000084 | 11-190-100-610-01-11-000 | -125.00 | 04/29/2013 | HIGH SCH SCIENCE SUPPL |
| APPR ADJ | 000084 | 11-190-100-610-01-21-000 | -100.00 | 04/29/2013 | HIGH SCH ARTS SUPPLIES |
| APPR ADJ | 000084 | 11-190-100-610-01-22-000 | -103.00 | 04/29/2013 | HIGH SCH MUSIC SUPPLIES |
| APPR ADJ | 000085 | 20-218-100-106-11-00-000 | 3,230.00 | 04/30/2013 | PRE SCH OTHER SALARIES |
| APPR ADJ | 000085 | 20-218-100-101-11-00-000 | -3,230.00 | 04/30/2013 | PRE SCH TCHR SALARY |
| APPR ADJ JC | 000086 | 11-000-261-420-11-02-000 | 41.04 | 04/30/2013 | JCI SERVICE CONTRACT |
| APPR ADJ JC | 000086 | 11-000-261-420-11-00-000 | -41.04 | 04/30/2013 | MAINTENANCE/REPAIR BLDGS |
| | | | 0.00 | | |

- 9.7 Motion to approve the following transportation contract renewals for the 2013-2014 school year:

Unlimited Autos Route #0879 KCS
 \$ 172.40 per diem x 212 days = \$36,105.72
 + \$45 x 212 days for aide = \$ 9,540.00
 \$45,645.72 Total (12 months)

No increase (0%)

R. Helfrich & Sons Corp. Route #2005 Career Ctr.
 \$205.95 per diem x 180 days = \$37,071

Increase in accordance with CPI (2.63%)

- 9.8 Motion to approve the following 2013 ESY out of district tuitions:

| | | |
|--------------------------------------|-------------------------|----------|
| Collier Camp Eco | Student 8606749727 | \$ 4,800 |
| Collier Jet Program | Student 7675113292 | \$ 4,800 |
| CPC High Point | Student 9792068474 (UB) | \$ 8,500 |
| | Student 3138898803 | \$ 8,500 |
| | Student 6259385698 (UB) | \$ 8,500 |
| | Student 7961053454 (UB) | \$ 8,500 |
| | Student 5653132669 | \$ 8,500 |
| Children's Center of Monmouth County | Student 2236565095 | \$10,638 |
| | Student 5855782016 | \$10,638 |
| | Student 1454536179 | \$10,638 |
| Harbor School | Student 8518215955 | \$ 5,117 |
| | Student 4848923757 (UB) | \$ 7,674 |
| Hawkswood School | Student 1719130762 | \$ 9,599 |
| | Student 1454536179 (UB) | \$ 9,599 |
| Search Day Program | Student 2900941894 | \$11,521 |
| Somerset Hills Camp Glen Gray | Student 5697290870 | \$11,910 |

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- 9.9 Motion to appoint the landscape architect firm of French & Parrello to perform acid soil testing for the Athletic Field Project at a cost of \$7,100.
- 9.10 Motion to approve the following resolution for participation in a Coordinated Transportation Contract between the Keyport Board of Education and MRESC (Middlesex Regional ESC) from July 1, 2013, through June 30, 2014.

WHEREAS, the Keyport Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Keyport Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by MRESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the formal written request; and

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It is further agreed that the Keyport Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Keyport Board of Education
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2013, and June 30, 2014.
- IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 9.11 Motion to approve an agreement with E-Rate Exchange, LLC, Syracuse, NY, for professional E-Rate consulting services for Priority 1 Telecommunications and Internet Services for Funding Year 2014 (July 1, 2013, through June 30, 2014), at a cost of \$1,950.**
- 9.12 Motion that the Board approve the use of Educational Data Services, Inc., for the 2013-2014 school year for the annual fee of \$3,200.**
- 9.13 Motion to approve School Dude, Inc. for software associated with Facilities Scheduling, Community Use and IT Help Desk Services in the amount of \$4,658.50 for the 2013-2014 school year. (This includes the initial system training cost. The annual renewal for the software is \$2,713.50 in subsequent years.)**
- 9.14 Motion to approve the purchase of tables for the Keyport Central School through Hertz Furniture Systems in the amount of \$5,340.69 for the 2013-2014 school year.**
- 9.15 Motion to approve the mandated Flexible Spending Account (FSA) offering health benefits for July 1, 2013, through June 30, 2014, to the Keyport Employee staff.**

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9.16 Motion to approve the Keyport District Shared Services Cooperative participation in the Hazlet Cooperative Bid for trash Removal Services for the 2013-2014 school year. This will be funded through Enterprise Fund 60).

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

| Employee Name | Date(s) | Workshop Name | Location/Mileage | Cost |
|-----------------------|-------------------|--|-------------------------|----------------|
| Gagliano, Jane | 5/8/13 | Exploring Educational Excellence | Iselin, NJ/28 | \$8.68 |
| Gander, Christopher | 4/19/13 | EIRC Does "IT" | Mullica Hill, NJ/182 | \$56.42 |
| Godlesky, Laura | 5/22/13 | Propelling student to college & career readiness | Ewing, NJ/90 | \$27.76 |
| Jones, Melissa | 5/21/13 | CCSS, PARCC & Educator Evaluation to Drive Student Achievement | Montclair, NJ/80 | \$29.53 |
| Martin, Adrienne | 7/1/13 & 7/2/13 | Training Tomorrow's Teacher | Ewing, NJ/179 | \$55.32 |
| McManus, Edward | 6/14/13 | Strauss Esmay Annual School Law & Policy Seminar | Lincroft, NJ/21 | \$6.32 |
| Rapolla, Anthony | 5/21/13 | CCSS, PARCC & Educator Evaluation to Drive Student Achievement | Montclair, NJ/80 | \$29.53 |
| Racioppi, Dawn | 7/1-7/2/13 | Training Tomorrow's Teacher | Ewing, NJ/224 | \$69.26 |
| Savoia, Lisa | 5/21/13 | CCSS, PARCC & Educator Evaluation to Drive Student Achievement | Montclair, NJ/80 | \$29.53 |
| Savoia, Lisa | 6/14/13 | Strauss Esmay Annual School Law & Policy Seminar | Lincroft, NJ/21 | \$6.32 |
| Waters, Michael | 5/21/13 | CCSS, PARCC & Educator Evaluation to Drive Student Achievement | Montclair, NJ/80 | \$29.53 |

*(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

| Date | School | Incidents Reported | HIB |
|------------|---------|--------------------|-----|
| April 2013 | Central | 0 | 0 |
| April 2013 | KHS | 4 | 2 |

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10.3 Motion to accept the February 2013 Security Drill Report as follows:

March 2012

| SCHOOL NAME | Drill Type | OCCUPANTS INVOLVED | DATE & TIME |
|-------------|----------------|------------------------|------------------|
| KHS | Active Shooter | All staff and students | 4/10/13 9:30 AM |
| KHS | Fire Drill | All staff and students | 4/05/13 7:55 AM |
| Central | Bomb Threat | All staff and students | 4/10/13 12:00 PM |
| Central | Fire Drill | All staff and students | 4/15/13 9:00 AM |

10.4 Motion to approve the following class trips for the 2012-2013 school year:

| DESTINATION | GROUP |
|--|------------------------------------|
| Chariot Riders Therapeutic Riding, Farmingdale, NJ | 3 rd Grade G&T Students |
| Museum of Natural History, New York, NY | 5 th Grade Students |
| NJ State Museum, Trenton, NJ | 6 th Grade Students |

10.5 Motion to approve the purchase of Achieve 3000 subscription software in the amount of \$33,205.00 for the 2013-2014 school year. (This is subject to E-Rate Discount.)

10.6 Motion to approve the Achieve 3000 Software Professional development for the 2013-2014 school year in the amount of \$9,824.00. (This is not subject to E-Rate Discount.) This will be funded through NCLB Funds.

10.7 Motion to approve the Keyport Kids Club, LLC to provide an After Care Program at the Keyport Central School effective September 1, 2013, through June 30, 2014. The contract is on file in the Keyport Business Office.

11.0 Personnel

11.1 Motion to approve, with regret, the retirement of Linda Gaita, Central School PreK Teacher effective July 1, 2013.

11.2 Motion to approve Jane Wilczak as a Media Specialist for the 2013-2014 school year, once a week at a per diem rate of \$368.55, not to exceed \$14,500 per year.

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- 11.3 Motion to approve the following hours for the 2013 Extended School Year teachers, staff and therapists:

| Name | Position | Hours | Hourly Rate | Not to Exceed |
|----------------------|------------------------|------------------|--------------|---------------|
| Judy LaVilla | Teacher | 105 | \$50.40 | \$5,292.00 |
| Terri Fegler | Teacher | 105 | 62.03 | 6,513.15 |
| Carol Dec | Speech | 24 | 55.52 | 1,332.48 |
| Christine Barberi | Speech | 48 | 64.80 | 3,110.40 |
| Barbara Salvadore | Nurse | 45 | 52.76 | 2,374.20 |
| Gloria Kurilla | Nurse | 45 | 59.28 | 2,667.60 |
| Marisal Kamper | Aide | 90 | 12.03 | 1,082.70 |
| Charlene Stumpf | Aide | 90 | 12.03 | 1,082.70 |
| Pauline Clowney | Aide | 90 | 12.03 | |
| Anne Owen* | OT | 24 | 78.00 | 1,872.00 |
| Cynthia LoCastro* | PT | 18 | 110.00 | 1,980.00 |
| Suzanne McCully | Substitute Teacher | As needed | 52.76 | |
| Nancy Schanck | Substitute Aide | As needed | 12.77 | |

*contract employees

- 11.4 Motion to approve a Parent ESL Program to run once a week from 3 to 4 p.m., on June 4, June 11 and June 18, at the Central School.
- 11.5 Motion to approve an ESL Teacher for the Parent ESL Program, to be funded from Title III.
- 11.6 Motion to approve a Literacy Enrichment Teacher for the Parent ESL Program, to be funded from Title III.
- 11.7 Motion to approve the following Coaching Positions for the 2013-2014 school year:

High School

| | |
|----------------------------|----------------------------|
| Head Football | Assistant Boys Basketball |
| Assistant Football | Head Girls Basketball |
| Head Field Hockey | Assistant Girls Basketball |
| Assistant Field Hockey | Head Wrestling |
| Head Cross Country | Head Baseball |
| Head Cheerleading | Assistant Baseball |
| Assistant Cheerleading | Head Softball |
| Head Soccer (JV Boys) | Assistant Softball |
| Head Volleyball (JV Girls) | Head Track |
| Head Bowling | Assistant Track |
| Head Boys Basketball | |

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| Summer Fitness Room Supervisor | Winter Adult Fitness Room Supervisor |
| Fall Fitness Room Supervisor | Spring Adult Fitness Room Supervisor |
| Spring Fitness Room Supervisor | |

Central School

| | | |
|---------------------|-----------------------|-------------------|
| Head Field Hockey | Head Wrestling | Head Cheerleading |
| Head Soccer (Boys) | Head Boys Basketball | Head Baseball |
| Head Soccer (Girls) | Head Girls Basketball | Head Softball |

11.8 Motion to approve the following Athletic Per Diem Assignments for the 2013-2014 school year:

High School

Football:

| | |
|---------------|---------------------------------|
| Crowd Control | \$52.50 per varsity game |
| Ticket Taker | \$52.50 per varsity game |
| Announcer | \$52.50 per varsity game |
| Chain Crew | \$50.00 per JV or Freshman game |

Field Hockey:

| | |
|----------------|------------------|
| Crowd Control | \$35.00 per game |
| Clock Operator | \$35.00 per game |

Basketball:

| | |
|----------------|------------------|
| Crowd Control | \$35.00 per game |
| Ticket Taker | \$35.00 per game |
| Clock Operator | \$35.00 per game |

Wrestling:

| | |
|----------------|-------------------|
| Crowd Control | \$35.00 per match |
| Ticket Taker | \$35.00 per match |
| Clock Operator | \$35.00 per match |

Softball/Baseball:

| | |
|---------------|------------------|
| Crowd Control | \$35.00 per game |
|---------------|------------------|

Central School

Field Hockey:

| | |
|----------------|------------------|
| Crowd Control | \$35.00 per game |
| Clock Operator | \$35.00 per game |

Basketball:

| | |
|----------------|---------------------|
| Crowd Control | \$52.50 per 2 games |
| Clock Operator | \$52.50 per 2 games |

Softball/Baseball:

| | |
|---------------|------------------|
| Crowd Control | \$35.00 per game |
|---------------|------------------|

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11.9 Motion to approve the following personnel, excluding aides and paraprofessionals, for July 1, 2013, through June 30, 2014, school year:

HIGH SCHOOL TEACHERS

| <u>Last Name</u> | <u>First Name</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|---------------|-------------|---------------|
| Amoroso | Dominick | MA | 2 | 54,951.00 |
| Bower | Steven | BA | 2 | 51,239.00 |
| Braithwaite | Deboney | BA | 9 | 63,601.00 |
| Cowen | Christine | BA | 9 | 63,601.00 |
| Dinardi | Cynthia | MA | 3 | 55,176.00 |
| Egan | Christina | MA | 2 | 54,951.00 |
| Evancho | Thomas | BA | 2 | 51,239.00 |
| Gallagher | Sharon | BA | 16 | 82,502.00 |
| Jala | Susan | BA | 12 | 70,656.00 |
| Kuron | Helen | BA | 9 | 63,601.00 |
| McCann | Diane | BA | 5 | 55,526.00 |
| McGrogan | Jean Marie | BA | 9 | 63,601.00 |
| Murray | Ann | BA | 14 | 75,685.00 |
| O'Brien | John | MA | 5 | 59,238.00 |
| Paczkowski | John | BA+30 | 3 | 53,320.00 |
| Piotrowski | Robert | MA | 16 | 86,214.00 |
| Principe | Salvatore | MA | 16 | 86,214.00 |
| Rasmussen | James | BA+30 | 5 | 57,382.00 |
| Recco | Philip | BA | 6 | 57,722.00 |
| Rojas-Gutierrez | Jennifer | BA | 8 | 61,575.00 |
| Schmid | John | MA | 14 | *88,139.00 |
| Schwarz, Jr. | Stephan | BA | 7 | 59,948.00 |
| Sproat | Jennifer | MA | 12 | 74,368.00 |
| Sullivan | Gina | BA | 4 | 53,469.00 |
| Ullrich | Amy | BA | 2 | 51,239.00 |
| Wallin | Lisa | BA | 2 | 51,239.00 |
| Wesley | Erica | MA | 10 | 69,339.00 |
| Wesley, Jr. | James | BA | 8 | 61,575.00 |

*Includes Stipend for Athletic Director

**TEACHERS SHARED BETWEEN
HIGH SCHOOL & CENTRAL SCHOOL**

| <u>Last Name</u> | <u>First Name</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|---------------|-------------|---------------|
| Decker | Diane | BA | 14 | 75,685.00 |
| Lois | Andrew | BA | 3 | 51,464.00 |
| Packin | Victoria | BA | 10 | 65,627.00 |
| Racioppi | Dawn | BA+30 | 11 | 69,998.00 |
| Tommasi | Joseph | MA | 13 | 76,882.00 |

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| KEYPORT BOARD OF EDUCATION REGULAR MEETING MAY 15, 2013 AGENDA |
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CENTRAL SCHOOL TEACHERS

| <u>Last Name</u> | <u>First Name</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|---------------|-------------|---------------|
| Annucci | Alexa | BA | 3 | 51,464.00 |
| Borrelli | Sharon | BA | 13 | 73,170.00 |
| Brady | Brian | MA | 16 | 86,214.00 |
| Burgener | Margaret | MA | 12 | 74,368.00 |
| Cataldo | Jeanne | BA | 2 | 51,239.00 |
| Chudzik | Douglas | MA | 9 | 67,313.00 |
| Clayman | Ilene | MA | 5 | 59,238.00 |
| Cornell | Catherine | BA | 16 | 82,502.00 |
| Delucca | Alison | BA | 2 | 51,239.00 |
| Denardo | Marie | MA | 4 | 57,181.00 |
| Ferber | Lynn | MA | 12 | 74,368.00 |
| Finch | Kimberly | MA | 4 | 57,181.00 |
| Fischer | Margaret | MA | 16 | 86,214.00 |
| Forsyth | Ashley | BA | 2 | 51,239.00 |
| Gaita | Linda | MA | 15 | 81,912.00 |
| Galgon | Stephen | BA | 2 | 51,239.00 |
| Goldsmith | Nicole | BA+30 | 3 | 53,320.00 |
| Gramaglia | Grace | MA | 10 | 69,339.00 |
| Guttman | Lesley | BA+30 | 2 | 53,095.00 |
| Hamel | Nicole | BA | 2 | 51,239.00 |
| Irons | Mark | MA | 7 | 63,660.00 |
| Kernan | Lori | MA | 12 | 74,368.00 |
| Krause | Sandy | BA | 13 | 73,170.00 |
| Lehman | Michelle | BA | 2 | 51,239.00 |
| Lloyd | Lauren | BA | 3 | 51,464.00 |
| Lucas | Carol | MA | 16 | 86,214.00 |
| Macconnell | Nicole | MA | 2 | 54,951.00 |
| Mantino | Amy | MA | 11 | 71,854.00 |
| May | Nicole | BA | 2 | 51,239.00 |
| Medero | Kathryn | MA | 3 | 55,176.00 |
| Miller | Peter | BA | 2 | 51,239.00 |
| Minuskin | Staci | BA | 5 | 55,526.00 |
| Murphy | Cassandra | MA | 12 | 74,368.00 |
| Olsvary | Ruth | MA | 13 | 74,628.00 |
| Perri | Tina | MA | 11 | 71,854.00 |
| Rogers | Valerie | BA | 11 | 68,142.00 |
| Romanetz | Lillian | MA | 6 | 61,434.00 |
| Santoro | Michele | BA+30 | 2 | 53,095.00 |
| Schmidt | Kelly | BA | 3 | 51,464.00 |
| Schower | Jennifer | BA | 5 | 55,526.00 |
| Sisk | Vanessa | BA | 3 | 51,464.00 |
| Slater | Stephen | MA | 6 | 61,434.00 |

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| KEYPORT BOARD OF EDUCATION REGULAR MEETING MAY 15, 2013 AGENDA |
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|-----------|---------|-------|----|-----------|
| Slattery | Tiffani | MA | 10 | 69,339.00 |
| Snowden | Lisa | BA | 16 | 82,502.00 |
| Stetz | Robert | MA+60 | 11 | 75,566.00 |
| Stone | Lauren | MA | 10 | 69,339.00 |
| Stroud | Melanie | BA | 10 | 65,627.00 |
| Zdanewicz | Judith | BA | 16 | 82,502.00 |

SPECIAL ED TEACHERS

| <u>Last Name</u> | <u>First Name</u> | <u>Class</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|--------------|---------------|-------------|---------------|
| Anderson | Krista | CS | BA | 2 | 51,239.00 |
| Andrews | Amanda | CS | MA | 2 | 54,951.00 |
| Barberi | Christine | SPEECH | MA | 16 | *86,414.00 |
| Burgess Jr. | Ronald | LLD/CS | BA | 3 | 51,464.00 |
| Dec | Carol | SPEECH | MA | 12 | 74,368.00 |
| Doll | Laraine | RR/CS | MA+30 | 15 | *83,968.00 |
| Fegler | Terri | RR/HS | BA | 16 | *82,702.00 |
| Fischer | Paula | RR/HS | MA | 12 | 74,368.00 |
| Keelen | Kyle | HS | BA | 2 | 51,239.00 |
| LaVilla | Judy | MD/HS | BA+30 | 10 | 67,483.00 |
| Lazar | Margaret | RR/CS | MA | 15 | *82,112.00 |
| Manganelli | Tamme | RR/CS | MA | 12 | 74,368.00 |
| Martin | Adrienne | RR/HS | MA | 12 | 74,368.00 |
| McCully | Suzanne | RR/HS | BA | 12 | 70,656.00 |
| Murray | Claire | L/LD/CS | BA | 14 | *75,885.00 |
| Oxley | Barrett | RR/CS | BA+30 | 11 | 69,998.00 |
| Reash | Jean | RR/HS | BA+30 | 16 | *84,558.00 |
| Starker | Janice | RR/CS | BA+30 | 13 | 75,026.00 |
| Wackowski | Michele | RR/CS | BA | 12 | 70,656.00 |
| Waldman | Wendy | RR/HS | BA | 14 | 75,685.00 |
| Walsh | Andrea | RR/CS | MA | 11 | 71,854.00 |

*Special Education salaries include \$200 stipend if employed prior 1/1/90.

CHILD STUDY TEAM

| <u>Last Name</u> | <u>First Name</u> | <u>Position</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|---------------------|---------------|-------------|---------------|
| Bartley | Diane | Learning Specialist | MA+30 | 16 | *88,270.00 |
| White | Cerelle | Social Worker | MA | 9 | 67,313.00 |
| Zacchia | Theresa | Psychologist | MA | 2 | 54,951.00 |

*All Special Education salaries include \$200 stipend if employed prior to 1/1/90.

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| KEYPORT BOARD OF EDUCATION REGULAR MEETING MAY 15, 2013 AGENDA |
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GUIDANCE COUNSELORS

| <u>Last Name</u> | <u>First Name</u> | <u>Location</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|---|---------------|-------------|---------------|
| Corsale | Kristen | HS | MA | 2 | 54,951.00 |
| Gagliano | Jane | CS | MA+30 | 16 | 88,070.00 |
| Meyer-Thein | Lindsay | Student Assistance Coordinator (SAC) | MA+30 | 2 | 55,148.00 |
| Oxley | Stacey | HS | MA | 10 | 69,339.00 |

ADMINISTRATORS

| <u>Last Name</u> | <u>First Name</u> | <u>Position</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|-----------------------------|-------------|---------------|
| Cleveland | Denise | Director Of Special Ed | 6 | 103,750.00 |
| DePasquale | Anthony | Director Of Guidance | 2 | 90,265.00 |
| Flynn | Kevin | Vice Principal, CS | 4 | 94,435.00 |
| Godlesky | Laura | Supervisor Of Language Arts | 2 | 90,250.00 |
| Jones | Melissa | Director Of Curriculum | 3 | 97,000.00 |
| Mammano | J. Erik | Vice Principal, HS | 2 | 90,595.00 |
| Rapolla | Anthony | Principal, CS | 8 | 118,000.00 |
| Waters | Michael | Principal, HS | 5 | 113,544.00 |

MISC.

| <u>Last Name</u> | <u>First Name</u> | <u>Position</u> | <u>Degree</u> | <u>Step</u> | <u>Salary</u> |
|------------------|-------------------|-----------------|---------------|-------------|---------------|
| Fox | John | Comp Tech Asst | BA | | 42,090.00 |
| Kurilla | Gloria | Nurse, HS | MA | 14 | 79,397.00 |
| Salvadore | Barbara | Nurse, CS | BA | 12 | 70,656.00 |

SECRETARIES

| <u>Last Name</u> | <u>First Name</u> | <u>Location</u> | <u>Step</u> | <u>DOH</u> | <u>Salary</u> |
|------------------|-------------------|-----------------|-------------|------------|---------------|
| Applegate | Kelly Ann | HS | 2 | 12/ | 34,839.00 |
| Cannizzaro | Michelle | CS | 14 | 9/1/92 | ***46,885.00 |
| Connor | Laura | CS | 4 | 8/24/09 | 36,543.00 |
| Jones | Amy | CST | 13 | 9/8/98 | **45,347.00 |
| Marzario | Gloria | CST | 6 | 8/1/06 | 38,045.00 |
| Questore | Cheryl | HS | 2 | 8/9/12 | #36,284.00 |
| Thorne | Alicia | CS | 8 | 8/30/04 | #40,416.00 |
| Weissman | Deborah | HS | 15 | 9/1/93 | ***48,121.00 |

#salary adjustment stipend for \$200 AA or \$400 BA

** salary adjustment longevity stipend \$300 15-year, or \$600 18-year

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| KEYPORT BOARD OF EDUCATION REGULAR MEETING MAY 15, 2013 AGENDA |
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KCMA STAFF

| <u>Last Name</u> | <u>First Name</u> | <u>Date of Hire</u> | <u>Step</u> | <u>Salary</u> | <u>Extra Compensation</u> |
|------------------|-------------------|---------------------|-------------|---------------|---------------------------|
| Borders | Dylan | 5/23/11 | 2 | 34,573.00 | @* |
| Breen | Steven | 7/1/12 | 2 | 31,898.00 | |
| Czech | Grace | 1/9/03 | 7 | 37,606.00 | * ^ |
| DiPoalo | Colleen | 3/16/06 | 6 | 36,433.00 | * |
| Hicks | Christopher | 1/17/03 | 2 | 31,036.00 | |
| Jimenez | Donna | 12/1/92 | 17 | 47,639.00 | ^ |
| Jimenez | Roy | 8/1/79 | Off Guide | 58,611.00 | @*^ |
| Kreft | Donna | 3/16/06 | 6 | 36,433.00 | * |
| Massey | George | 7/1/98 | 12 | 41,887.00 | *^ |
| Masucci | Benedetto | 2/3/00 | 10 | 39,682.00 | *^ |
| Masucci | Luciano | 3/9/11 | 4 | 34,393.00 | * |
| Morgan | Johnathan | 8/22/06 | 6 | 36,433.00 | * |
| O'Toole | James | 0/16/89 | 22 | 53,817.00 | @*^ |
| Smith | Peter | 3/2/00 | 10 | 39,682.00 | *^ |

[@Maintenance-\$2,000] [*Black Seal-\$675] [**Pesticide-\$500]

^Longevity [10 years-\$250] [20 years-\$450] [30 years-\$650]

NONAFFILIATED STAFF:

| <u>Last Name</u> | <u>First Name</u> | <u>Position</u> | <u>Salary</u> |
|------------------|-------------------|--------------------------|---------------|
| Christathakis | Nicholas | District Hall Monitor | 20,306 |
| Gallo | Robin | Confidential Secretary | 44,053 |
| Gander | Christopher | Technology Manager | 79,182 |
| Krohe | Kenneth | Supv. Of Bldg. & Grounds | 72,350 |
| Ortiz | Johanna | Assistant To Bus Adm | 46,350 |
| Ioele | Bonnie | Confidential Secretary | 47,860 |
| Young | Maureen | Confidential Secretary | #42,184 |

#salary adjustment stipend for \$200 AA or \$400 BA

- 11.10 Motion to approve the Extra Curricular Positions for the 2013-2014 school year as per below:

Central School

| | |
|--------------------|-----------------------|
| Board Games | Seventh Grade Advisor |
| Book Club Advisor | Chess Club |
| Drama Club | Art Club |
| Student Council | Detention Monitors |
| Yearbook | Breakfast Monitors |
| Choral Director | Morning Gym Monitors |
| Environmental Club | I&RS |
| Music Director | |

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING MAY 15, 2013
AGENDA**

High School

- | | |
|--|---|
| <p>Key Notes Advisor Student Council Advisor National Honor Society Advisor Yearbook Advisor Life Line Advisor Drama Club Advisor Assistant Drama Club Advisor TV Club Advisor TV Cable Station Manager V.I.P. Advisor Key Club Advisor</p> | <p>Art Club Advisor I&RS Members Breakfast Monitor Detention Monitors Class of 2014 (Senior) Advisor Class of 2015 (Junior) Advisor Class of 2016 (Sophomore) Advisor Class of 2017 (Freshman) Advisor 8th Grade Advisor Literacy Magazine (News Paper) Band Advisor</p> |
|--|---|

- 11.11 Motion to approve the following 2013 summer hours for the Guidance staff:**

| | | |
|------------------------|----------------|----------------------|
| Stacey Oxley | 15 days | \$337 per day |
| Jane Gagliano | 5 days | \$429 per day |
| Kristen Corsale | 5 days | \$267 per day |

- 11.12 Motion to approve the following 2013 summer hours for the Child Study Team:**

| | | | |
|------------------------|--------------------------|----------------|-------------------------|
| Theresa Zacchia | CST Psychologist | 12 days | \$257.55 per day |
| Cerelle White | CST Social Worker | 12 days | \$317.50 per day |
| Diane Bartley | CST LDTC | 12 days | \$419.50 per day |

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

- 15.1 RESOLVED** by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on May 15, 2013, to discuss
- Personnel
 - Finance
 - Contract negotiations
 - Grievances

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING MAY 15, 2013
AGENDA**

--Facilities project issues

- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

16.0 Return to Open Session (TIME:_____)

17.0 Adjournment