

<p style="text-align:center">KEYPORT BOARD OF EDUCATION REGULAR MEETING JUNE 7, 2016 MINUTES</p>
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1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Panzarelli, in the Keyport High School Cafeteria, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been published in the Asbury Park Press on June 3, 2016, and has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Bright	Mrs. Kutschman
Mrs. Cocuzza, UB Rep.*	Mr. Litwak
Ms. Cote	Mrs. Malinconico, Vice President
Mrs. Fox	Mrs. Panzarelli, President
Mr. Henning (absent)	Mr. White

Student Council Representative: Shayna Grandon (absent)

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

1.5 Student Council Representative Report

2.0 Presentation –

2.1 Retiree & Volunteer Recognition

The administration honored volunteers, retirees and teachers of the year

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2.2 2015-2016 Final District Goals – presented by Dr. Savoia

3.0 President’s Remarks

- Mrs. Panzarelli thanked the admin team for all their hard work all year long.
- She attended the academic awards last night. She asked that the Board complete the Superintendent evaluations within two weeks.

4.0 Communications – Dr. Savoia

4.1 Letter of resignation was received from Brittney Penson, Central School ESL Teacher, on May 24, 2016, effective June 30, 2016. Resolution 11.8 under personnel.

5.0 Public Participation – Agenda Items – None

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

May 18, 2016 Regular Minutes and closed session

Motion was made to move items 7.1 to 9.22 by Ms. King-Cote and seconded by Mrs. Malinconico and carried by a unanimous roll call vote of 8-0. Mrs. Fox abstained on motion 7.1.

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

8.2.1 Motion that the Board approve the following organizations for Use of the School Facility for the 2016-2017 school year. These requesters are frequent users and require one blanket approval by the Board of Education.

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- a) Keyport PTO
- b) Keyport Recreation
- c) Keyport AYF/AYC (Indians)
- d) Keyport Youth Athletic League
- e) Keyport Emergency Management
- f) Girl Scouts of the Jersey Shore, Inc.
- g) Boy Scouts of America
- h) Red Raider Parent Club
- i) Borough of Keyport

Motion was made to move items 7.1 to 9.22 by Ms. King-Cote and seconded by Mrs. Malinconico and carried by a unanimous roll call vote of 9-0.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated April 30, 2016, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of June 2016 in the amount of \$371,616.80 and supplemental bills for May 2016 in the amount of \$359.

9.3 Motion to approve the transfer of funds for the month of May as follows:

From	To	Amount
11-140-100-101-01-00-000 Gr 9-12 Sub Salaries	11-190-100-320-02-00-000 KCS Sub Sal (Adj 140)	\$553.65
11-000-100-566-08-00-000 Private Sch for Handi	11-000-100-563-08-00-000 Tuitn Mon Cty Voc Reg (Adj 141)	\$18,000
11-000-270-514-11-00-000 Cont Service Special Ed	11-000-270-518-11-00-000 Contracted Reg Jointure (Adj. 142)	\$21,500

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11-000-291-270-11-00-001 Waiver Health Benefits	11-000-291-280-07-01-000 Admin Course Reimb (Adj 145)	\$550
11-120-100-101-02-02-000 Gr 1-5 Teacher Salaries	11-190-100-320-02-00-000 KCS Sub Sal (Adj 146)	\$1,000
11-000-270-514-11-00-000 Cont Service Special Ed	11-000-270-512-01-00-000 Contr Service Athletics (Adj 147)	\$3,367
11-000-270-514-11-00-000 Cont Service Special Ed	11-000-270-512-01-00-000 Contr Service Athletics (Adj 148)	\$2,457
11-000-261-100-11-01-000 Maintenance Salaries	11-000-252-100-11-02-000 Tech Suppt Asst Sal (Adj 155)	\$83.29
11-000-262-621-11-01-000 Natural Gas Expense	11-000-262-622-11-00-000 Electricity Expense (Adj 156)	\$5,468.60
11-140-100-101-01-02-000 Gr 9-12 Teacher Salaries	11-130-100-101-02-00-000 Gr 6-8 Sub Salaries (\$4,677.50) 11-130-100-101-02-01-000 Gr 6-8 Class Coverage (\$854.08) (Adj 159)	\$5,531.58
11-140-100-101-01-02-000 Gr 9-12 Teacher Salaries	11-150-100-101-11-00-000 HI Staff Sal Reg (Adj 161)	\$1,015

- 9.4 Motion to approve Brown and Brown, Inc., Lambertville, NJ as Broker of Record for Employee Insurance for the 2016-2017 school year in accordance with the following schedule:

Horizon Direct Access Plan – Main Group

Coverage Status	Final Renewal with Removal of Fix Copay Flowthru 7/1/16 to 6/30/17
	<u>Cost/Month</u>
Single	\$692.04
2 Adults	\$1,589.12
Family	\$1,857.54
Parent & Child(ren)	\$1,063.04

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Horizon Direct Access Plan – Admin Group

Coverage Status	Horizon Direct Access 7/1/16 to 6/30/17
	<u>Cost/Month</u>
Single	\$720.87
2 Adults	\$1,655.33
Family	\$1,934.94
Parent & Child(ren)	\$1,107.33

Horizon Advantage EPO Plan

Coverage Status	Horizon EPO Plan 7/1/16 to 6/30/17
	<u>Cost/Month</u>
Single	\$598.32
2 Adults	\$1,373.93
Family	\$1,606.00
Parent & Child(ren)	\$919.09

Horizon Prescription Drug - Main Group

Coverage Status	Horizon Rx Final Renewal with Rx. Copay Change to Match Admin. Plan & Rates 7/1/16 to 6/30/17
	<u>Cost/Month</u>
Single	\$210.56
2 Adults	\$473.79
Family	\$526.47
Parent & Child(ren)	\$294.80

Horizon Prescription Drug – Admin Group

Coverage Status	Horizon Rx 7/1/16 to 6/30/17
	<u>Cost/Month</u>
Single	\$210.56
2 Adults	\$473.79
Family	\$526.47
Parent & Child(ren)	\$294.80

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Delta Dental Plan of NJ, Inc.

	<u>Cost/Month</u>
Single	\$42.43
Family	\$110.65

United Healthcare Vision Plan

	<u>Cost/Month</u>
All categories	\$19.13

<u>Long-Term Disability</u>	<u>Carrier</u>	<u>Cost/Month</u>
Base Rate	UNUM	\$4.22

- 9.5 Motion to approve the contract with Maschios’s Food Service, Inc., Flanders, NJ to operate the Food Service Program for Keyport Public Schools for the 2016-2017 school year on a flat management fee basis. The Local Education Agency shall pay Maschio’s an annual management fee in the amount of \$11,390. The management fee shall be payable in monthly installments of \$1,139 per month commencing on September 1, 2016, and ending on June 30, 2017.

Maschio’s guarantees a return to the Local Education Agency in the amount of \$20,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio’s shall be responsible for any shortfall.

- 9.6 Motion that the Board approve the breakfast and lunch prices for the school year 2016-2017 as follows:

	<u>Paid</u>	<u>Reduced</u>
High School Lunch	\$2.50	\$.40
Central School Lunch	\$2.40	\$.40
H. S. & C.S. Breakfast	\$1.10	\$.30
Snack Milk	.60	
Adult Lunch both Schools	\$3.10	
Adult Breakfast both Schools	\$1.50	

- 9.7 Motion to authorize the School Business Administrator to make all necessary account transfers within the 2015-2016 school budget to close out the year and pay necessary bills with authorization of the president.
- 9.8 Motion to authorize the School Business Administrator to pay bills over the summer prior to the meeting scheduled on August 17, 2016, with authorization of the president.

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- 9.9 Motion that the Board approve the following transfer of unexpended appropriations and/or excess revenue to reserve:

Whereas, NJSA18A:21-2 and NJSA 18A:7A-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Keyport Board of Education wishes to deposit anticipated excess current revenue and/or unexpended appropriations into a Capital Reserve Account at year end, and

Whereas, the Keyport Board of Education has determined that up to \$1,000,000 is available for such purposes to transfer,

Now Therefore Be It Resolved by the Keyport Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

- 9.10 Motion that the Board approve the following transfer of unexpended appropriations and/or excess revenue to reserve:

Whereas, NJSA18A:21-2 and NJSA 18A:7A-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Keyport Board of Education wishes to deposit anticipated excess current revenue and/or unexpended appropriations into a Maintenance Reserve Account at year end, and

Whereas, the Keyport Board of Education has determined that up to \$650,000 is available for such purposes to transfer,

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Now Therefore Be It Resolved by the Keyport Board of Education that it hereby authorizes the district’s School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

- 9.11 Motion that the Board approve the following transfer of unexpended appropriations and/or excess revenue to reserve:

Whereas, NJSA18A:21-2 and NJSA 18A:7A-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Keyport Board of Education wishes to deposit anticipated excess current revenue and/or unexpended appropriations into a Tuition Reserve Account at year end, and

Whereas, the Keyport Board of Education has determined that up to \$200,000 is available for such purposes to transfer,

Now Therefore Be It Resolved by the Keyport Board of Education that it hereby authorizes the district’s School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

- 9.12 Motion to approve the following 2016-2017 tuition contracts between the Keyport Board of Education and the Union Beach Board of Education amounting to \$2,098,284.

<u>2016/17 Contract</u>	<u># of Students</u>	<u>Rate</u>	<u>Total</u>
Full Time Students	138	\$15,020	\$2,072,760
Part Time Students	8	\$ 7,510	60,080
Tuition Adjustment 14/15			\$ (249,774)
Total Regular Student Tuition			<u>\$1,883,066</u>
Resource Room 2016/17		As agreed	\$271,388
Resource Room Adjustment 2014/15		As agreed	<u>\$ (56,170)</u>
Total Resource Room Tuition			<u>\$215,218</u>

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9.13 Motion to establish 2016-2017 tuition rates for attendance at Keyport Public Schools as follows:

Grades 9-12	\$15,020
Grades 6- 8	\$15,163
Grades 1 – 5	\$13,443
Pre-K & Kindergarten	\$12,267
Pre-School Disabled	\$8,705
Language/Learning Disabilities	\$20,208

9.14 Motion to approve the following 2016 ESY out of district tuitions:

Alpha	Student 9792068474 (UB)	\$9,242
Collier (Jet Program)	Student 8606749727	\$9,109
CPC	Student 5095364103	\$9,000
	Student 3138898803	\$9,000
	Student 2605139716 (UB)	\$9,000
Children’s Center	Student 2001196010	\$11,465
	Student 5855782016 (UB)	\$11,465
Hawkswood School	Student 1719130762	\$10,758
	Student 6176616695 (UB)	\$10,758
Search Day Program	Student 2900941894	\$12,459

9.15 Motion to approve the Integrated Pest Management Plan for the school year 2016-2017 for Keyport Central School and Keyport High School.

9.16 Motion to approve the attendance of the Keyport Board of Education, Superintendent Lisa Savoia, Business Administrator Anthony Rapolla and listed board members at the NJSBA Workshop 2016. Workshop is scheduled for October 25 to October 27, 2016, for a total group registration cost of \$1,400. Lodging to be at a convention affiliated hotel at a rate of \$97 per night/per person. Participant reimbursement for expenses up the following amounts:

<u>Participant:</u>	<u>Cost per Participant:</u>	<u>Maximum Cost:</u>
Dr. Lisa Savoia	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Mr. Anthony Rapolla	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Mr. Cecil Bright	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Ms. Carol Fox	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42

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Mr. Peter Henning	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Ms. Kutschman	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Ms. Evelyn King-Cote	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Mr. Al Litwak	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Mrs. Elena Malinconico	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42
Mrs. Ann Panzarelli	Meals & Incidentals = \$170 Mileage 182 @ .31 = \$56.42	\$226.42

- 9.17 Motion to approve the following transportation contract renewal for the 2016-2017 school year:

R. Helfrich & Sons Corp. Route #2005 Career Ctr.
\$216.24 per diem x 180 days = \$38,923

Increase in accordance with CPI (.57%)

- 9.18 Motion to approve the following awards for graduation 2016:

<u>Scholarship</u>	<u>Amount</u>
Dino Lambros Scholarship (HS)	\$2,000
Fritz Gooseman Scholarship (HS)	\$25
Fritz Gooseman Scholarship (CS)	\$25
Jane Jones Scholarship (HS)	\$200
Juracky Scholarship (HS)	\$500
Prager Scholarship (HS)	\$200
Will Hayes Scholarship (HS)	\$150
Leon & Norinne Schank Memorial Award	\$500

- 9.19 Motion to approve an addendum to extend agreement between the Keyport Board of Education and Source4Teachers, LLC for the 2016-2017 school year to provide substitute teachers as needed. Daily rate: \$140.73 full day and \$73.64 half day.

- 9.20 Motion to approve the following out of district tuition for student 6675265610, effective May 18, 2016, through June 18, 2016:

Brookfield Academy	SID 6675265610	\$7,002.60
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- 9.21 Motion to approve the Shared Services Agreement with the Educational Information and Resource Center (EIRC) to provide the following services

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to upgrade the Keyport Athletic Facilities in the amount of \$61,388 funded through Acct #12-000-400-710-00-00-000 and renovations to the High School Science Room 302 in the amount of \$72,625 funded through Acct #12-000-400-780-00-00-000.

- 9.22 Motion to approve paving contracts with Asphalt Solutions, LLC, under State Contract No. 6887 totaling \$82,495.

Motion was made to move items 7.1 to 9.22 by Ms. King-Cote and seconded by Mrs. Malinconico and carried by a unanimous roll call vote of 9-0.

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Goldsmith, Nicole	8/3 & 8/4/16	STEM-Engineering by Design Unit Training	Ewing, NJ/0	\$250
Seres, Nicole	8/1-8/4/16	English Lit and Comp Institute-AP Summer	Edison, NJ/0	\$900
Leandro, Susanne	8/22/16	Oppositional Defiant & Disruptive Children & Adolescents	Eatontown, NJ/35	\$211

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

- 10.2 Motion to approve the Danielson 2013 Framework to be used for Teacher Evaluation in 2016-2017.

- 10.3 Motion to approve the following Marshall evaluation instruments for administrators for 2016-2017:

- Director
- Director of Special Services
- Principal
- Assistant Principal
- Supervisors

- 10.4 Motion to approve the following educational programs for the Title I Summer Enrichment Program, to be paid from ESEA funds.

Creatures and Characters Author’s Workshop	\$800
The Lizard Guys	\$650
The Magical Math Tour	\$950

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10.5 Motion to approve the submission of the 2016-2017 Bilingual Waiver.

10.6 Motion to approve the 2016-2017 Course Offerings as follows:

Keyport High School

<p><u>Business/Technology Electives</u> 21st Century Accounting Advanced Accounting Web Media and Literacy Educational Technology Literacy Law for Business and Personal Use Senior Career Readiness Seminar Computer Applications I Computer Applications II College Readiness Seminar Tomorrow's Teachers TV Production I and II Sports Management Introduction to Logistics Functional Areas in Logistics</p>	<p><u>Consumer Family</u> Culinary Arts I Culinary Arts II Culinary Arts III Culinary Arts IV Fashion Design I Fashion Design II Early Childhood Development Food Nutrition and Science</p>
<p><u>Health & Physical Education</u> Driver's Education 10 Emergency Medical Technician 12 (Option II) Physical Education/Health 9 - 12 CPR Health 11 Fitness and Conditioning Health Education Dance I Dance II Dance III</p>	<p><u>English</u> Freshman Seminar English I Creative Writing/Public Speaking English I Honors English II English II Honors English III English III Honors English IV AP Language and Composition AP Literature and Composition English as a Second Language Levels 1, 2, 3, Support SAT/ACT Prep</p>

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<p><u>Mathematics</u> Algebra Enrichment Algebra I Geometry Enrichment Geometry Geometry (Honors) Algebra II Algebra II (Honors) Pre-Calculus Pre-Calculus (Honors) Financial Literacy AP Calculus</p>	<p><u>Science Department</u> Biology Lab Biology Lab (Honors) Chemistry Lab Chemistry Lab (Honors) Physics Lab Environmental Science Lab AP Physics AP Biology AP Chemistry Anatomy & Physiology Advanced Anatomy & Physiology Sports Medicine and Athletic Training Health/Science Career Field Experience</p>
<p><u>Social Studies Department</u> US History I US History I (Honors) US History II US History II (Honors) World History World History (Honors) AP Psychology AP History Criminology & Sociology Psychology Sports Psychology History and Ethics of Sports</p>	<p><u>Visual/Performing/Industrial Arts</u> Art Foundations I Art Foundations II Art Foundations III Art Foundations IV Digital Photography Concert Band I, II, III, IV Chorus I, II, III, IV Music Appreciation Performing Arts I Performing Arts II Dance I Dance II Dance III</p>
<p><u>World Language</u> French I, II, III, IV, Spanish I, II, III, IV, V</p>	<p><u>On-Line Learning</u> APEX</p>
<p><u>Academies:</u></p> <ul style="list-style-type: none"> ● Health, Science, and Sports Studies ● Tomorrow's Teachers ● Global Logistics ● Performing Arts 	

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Keyport Central School

<u>Grades PreK-2</u> High Scope (PreK) Mathematics Language Arts/Reading Health/Physical Education Social Studies Science Vocal Music Art Technology Spanish Performing Arts Instrumental/Vocal Music Experimental Science	<u>Grades 3,4,5</u> Mathematics Language Arts/Reading Health/Physical Education Social Studies Science Vocal Music Instrumental Music Spanish Technology Experimental Science Performing Arts (grades 3-4) Claymation (grade 5)
<u>Grades 6-7</u> Mathematics Language Arts/Reading Health/Physical Education Social Studies Science Instrumental Music Spanish Technology Digital and Media Literacy Experimental Science	<u>8th Grade</u> Language Arts Language Arts (Honors) Algebra 1 (Honors) Pre-Algebra 8 Health/Physical Education Integrated Science World History 8 French Introduction Spanish Introduction Instrumental Music Technology Digital and Media Literacy Experimental Science
<u>Special Programs</u> Title I (K-8) English as a Second Language (Pre-K-8) Gifted and Talented	

10.7 Motion to approve the 2016-2017 Nursing Plan for the Keyport School District.

10.8 Motion to approve the Brookdale Dual Enrollment Program for 2016 thru 2018.

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10.9 Motion to accept the May 2016 Security Drills as follows:

<u>School Name</u>	<u>Drill Type</u>	<u>Occupants Involved</u>	<u>Date & Time</u>
Keyport High School	Fire Drill	All Staff & Students	Thurs, May 5th @ 1:00 pm
Keyport High School	Lockdown Drill	All Staff & Students	Tues., May 10th @ 8:00 am
Central School	Lockdown Drill	All Staff & Students	Mon., May 9th @ 9:40 am
Central School	Fire Drill	All Staff & Students	Mon., May 16th @ 10:30 am

10.10 Motion to rescind action (resolution 10.1) taken at the February 17, 2016, meeting, approving Mary Mack to write the Spanish II Curriculum at a rate of \$35 per hour for ten hours, not to exceed \$350.

BE IT FURTHER MOVED to approve Jennifer Rojas to write the Spanish II Curriculum at a rate of \$35 per hour for ten hours, not to exceed \$350.

10.11 Motion to rescind action taken at the May 18, 2016, meeting, (resolution 12.4) approving Nicole Gries as a Title III summer enrichment teacher.

10.12 Motion to approve Nicole Gries as a substitute teacher for the Summer Enrichment Program at a rate of \$35 per hour.

10.13 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
May 2016	Central	0	0
May 2016	KHS	1	0

10.14 Motion to approve the following motion:

WHEREAS, on May 19, 2016, Principal Michael Waters suspended student bearing identification number 201800583 (“the Student”) for ten (10) school days for certain violations of the Pupil Code of Conduct, the Keyport High School Student Handbook, and District Policies;

WHEREAS, on June 1, 2016, a formal disciplinary hearing was held before the Board of Education in accordance with District Policy 5600;

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WHEREAS, at the formal disciplinary hearing, the Board of Education received testimony from the Keyport High School administration and the Student and his/her parent; and

WHEREAS, the Superintendent of Schools does not recommend that the Student’s suspension be continued beyond the initial ten (10) school days.

BE IT RESOLVED that the Keyport Board of Education hereby upholds the recommendation of the Superintendent of Schools that the Student’s suspension shall not be continued beyond the initial ten (10) school days.

Motion was made to move items 10.1 to 10.13 by Mrs. Malinconico and seconded by Ms. King-Cote and carried by a unanimous roll call vote of 9-0.

Motion was made to move items 10.14 by Mrs. Fox and seconded by Ms. King-Cote and carried by a unanimous roll call vote of 9-0.

11.0 Personnel

11.1 Motion to approve the following KCS Extra Curricular Positions for the 2016-2017 School Year:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Board Games Advisor	Ron Burgess	\$791
Eighth Grade Advisor	Cynthia Deily	\$1,923
Book Club Advisor	Jeanne Westendorf	\$791
Chess Club	Doug Chudzik	\$1,020
Drama Club	Jen Fuller	\$1,327
Art Club	Daniel Morelos	\$814
Student Council	Doug Chudzik	\$ 2,433
Environmental Club Advisor	Doug Chudzik	\$793
I&RS Advisor	Nicole Goldsmith Marie Portee Kelly Castellano	\$1,110
NJHS Advisor	Amanda Andrews Ron Burgess	\$1,825 (stipend to be split)
TV Production Club Advisor	Nicole Goldsmith Chris Gander	\$2,147 (stipend to be split)
Detention Monitors	Doug Chudzik Ron Burgess	\$20 per hour
Breakfast Monitors	Casey LaSalle Melanie Stroud Allison Lampart	\$20 per hour
Morning Gym Monitors	Ron Burgess	\$20 per hour

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	Cassandra Murphy Staci Minuskin Pete Miller	
Substitute Breakfast Monitors	Marie Portee Mary Ann Ricca Krista Bartolone Susanne Leandro	\$20 per hour
Assistant Drama Club Advisor	Ron Burgess	\$859
CS Yearbook Advisor	Jessica Dougherty	\$1,234
Choral Director	Sharon Borrelli	\$2,954
CS Band Director	Tiffani Slattery	\$2,954
CS Digital Art/Coding Club	Jessica Polak	\$791
CS Math Club	Cynthia Deily Anthony Figueroa	Pilot
6 th Grade Advisor	Jessica Polak	Pilot
7 th Grade Advisor	Daniel Morelos	Pilot

- 11.2 Motion to appoint the following High School stipend positions for the 2016-2017 school year:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Key Notes Advisor	Dawn Racioppi Michelle Cannizzaro	\$2,999 (stipend to be split)
Student Council Advisor	Kyle Keelen	\$2,433
National Honor Society Advisor	Ann Murray	\$2,433
Yearbook Advisor	Dawn Racioppi	\$3,421
Life Line Advisor	Jen Rojas	\$1,377
Drama Club Advisor	Christine Cowen	\$2,433
Assistant Drama Club Advisor	Lisa Wallin	\$1,744
TV Club Advisor	Christine Cowen	\$2,147
Key Club Advisor	Lisa Wallin	\$2,433
Art Club Advisor	Diane Decker	\$785
I&RS Members	David Najarian Erica Wesley Dominick Amoroso	\$1,110
Breakfast Monitor	John Paczkowski	\$20/hr.
Morning Security	James Wesley	\$20/hr.
Detention Monitors	John Paczkowski Valerie Rogers Kyle Keelen James Wesley Micah Bender Kaitlyn McGlynn	\$20/hr.

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	David Najarian Russell Card Andrew Lois Adrienne Martin James Rasmussen Ashley Stone Lisa Wallin	
Class of 2017 (Senior) Advisor	Kyle Keelan	\$3,138
Class of 2018 (Junior) Advisor	Amanda Bigelow Andrea Detoro	\$2,718 (stipend to be split)
Class of 2019 (Sophomore) Advisor	Ashley Stone Valerie Rogers	\$1,968 (stipend to be split)
Class of 2020 (Freshman) Advisor	Cerelle White	\$1,689
Literacy Magazine (Newspaper)	David Najarian Nicole Seres	\$2,342 (stipend to be split)
Environmental Club	Lisa Wallin	\$793
Debate Club	James Rasmussen	\$793
Book Club	Diane Quinn	\$793
Spanish Club	TBD	\$793
Gay Straight Alliance	Christine Cowen	Pilot
Math Club	Kaitlyn McGlynn	Pilot

- 11.3 Motion to approve the following personnel for the Keyport School Extencicare Program for the 2016-2017 school year to be paid from Enterprise Fund (0409):
- Jean Leonard Aide \$13.32 per hour
- 11.4 Motion to approve Cynthia Deily as a teacher for the 2016-2017 school year at an amended rate of \$68,409, Teacher MA, Step 9.
- 11.5 Motion to approve Jennifer Fuller as a teacher for the 2016-2017 school year at an amended rate of \$64,309, Teacher MA, Step 7.
- 11.6 Motion to approve the transfer of Mary Mack, High School Spanish Teacher to Teacher of ESL at Central School for the 2016-2017 school year.

**KEYPORT BOARD OF EDUCATION
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- 11.7 Motion to approve Jennifer Torchia’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:
- | | |
|------------------------|-------------------------------|
| 9/1/2016 - 9/30/2016 | Twenty (20) accrued sick days |
| 10/3/2016 - 11/11/2016 | NJFLA/FMLA Leave |
| 11/14/2016 | Return to work |
- 11.8 Motion to accept the resignation of Brittany Penson, ESL Teacher, effective June 30, 2016.
- 11.9 Motion to approve Crystal Colon as a Substitute Teacher for the remainder of the 2015-2016 school year, Group 1, BA; 2014 – Sub Cert Expires 4/15/2021.
- 11.10 Motion to approve Claudia Koumoulis, Teacher of Special Education/Physical Education at an annual salary of \$51,642; BA, Step 1, for the 2016-2017 school year
- 11.11 Motion to approve Anthony Rapolla, as School Business Administrator/Board Secretary for the school year 2016-2017 at a salary of \$127,500, as approved by the Executive County Superintendent.
- 11.12 Motion to approve Alexis Marinos, Teacher of Special Education, at an annual salary of \$52,292; BA, 2, BA.
- 11.13 Motion to authorize Superintendent of Schools, Lisa M. Savoia, to tender offers of employment prior to the board meeting on August 17, 2016.

Motion was made to move items 11.1 to 11.13 by Ms. King-Cote and seconded by Mrs. Malinconico and carried by a unanimous roll call vote of 9-0. Mr. White abstained on 11.2.

12.0 Policy – None

13.0 Old Business – None

14.0 New Business – None

15.0 Public Participation – None

16.0 Adjournment to Executive Session (TIME: 8:42 p.m.)

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JUNE 7, 2016
MINUTES**

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on June 7, 2016, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
 - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
 - c. Length of meeting thought to be approximately one hour.
 - d. Action may be taken upon return to Open Session.

MOTION: Mrs. Fox SECOND: Mrs. Kutschman

17.0 Return to Open Session (TIME: 8:48 p.m.)

18.0 Adjournment

- 18.1 Upon motion by Ms. King-Cote, seconded by Mrs. Fox, the meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

Anthony Rapolla
Board Secretary/Business Administrator

AR:bi