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| <b>KEYPORT BOARD OF EDUCATION<br/>REGULAR MEETING      JUNE 7, 2016<br/>AGENDA</b> |
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**1.0 Opening Procedures**

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been published in the Asbury Park Press on June 3, 2016, and has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

|                        |                                  |
|------------------------|----------------------------------|
| Mr. Bright             | Mrs. Kutschman                   |
| Mrs. Cocuzza, UB Rep.* | Mr. Litwak                       |
| Ms. Cote               | Mrs. Malinconico, Vice President |
| Mrs. Fox               | Mrs. Panzarelli, President       |
| Mr. Henning            | Mr. White                        |

Student Council Representative: Shayna Grandon

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

- 1.5 Student Council Representative Report

**2.0 Presentation –**

- 2.1 Retiree & Volunteer Recognition
- 2.2 2015-2016 Final District Goals

**3.0 President’s Remarks**

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| <p style="text-align:center"><b>KEYPORT BOARD OF EDUCATION</b><br/><b>REGULAR MEETING          JUNE 7, 2016</b><br/><b>AGENDA</b></p> |
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**4.0    Communications – Dr. Savoia**

- 4.1    Letter of resignation was received from Brittney Penson, Central School ESL Teacher, on May 24, 2016, effective June 30, 2016. Resolution 11.8 under personnel.

**5.0    Public Participation – Agenda Items**

**6.0    Superintendent Report**

- 6.1    Superintendent’s Report – Dr. Savoia

**7.0    Board Secretary’s Report – Mr. Rapolla**

- 7.1    Motion to approve the following minutes:  
          May 18, 2016                    Regular Minutes and closed session

**8.0    Buildings & Grounds – Mr. Rapolla**

- 8.1    Facilities Update
- 8.2    Use of Facilities
  - 8.2.1    Motion that the Board approve the following organizations for Use of the School Facility for the 2016-2017 school year. These requesters are frequent users and require one blanket approval by the Board of Education.
    - a)    Keyport PTO
    - b)    Keyport Recreation
    - c)    Keyport AYF/AYC (Indians)
    - d)    Keyport Youth Athletic League
    - e)    Keyport Emergency Management
    - f)    Girl Scouts of the Jersey Shore, Inc.
    - g)    Boy Scouts of America
    - h)    Red Raider Parent Club
    - i)    Borough of Keyport

**9.0    Finance**

- 9.1    Motion to approve the following resolution:

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Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated April 30, 2016, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of June 2016 in the amount of \$371,616.80 and supplemental bills for May 2016 in the amount of \$359.

9.3 Motion to approve the transfer of funds for the month of May as follows:

| <u>From</u>   | <u>To</u>   | <u>Amount</u> |
|---|---|---------------|
| 11-140-100-101-01-00-000<br>Gr 9-12 Sub Salaries    | 11-190-100-320-02-00-000<br>KCS Sub Sal<br>(Adj 140)              | \$553.65      |
| 11-000-100-566-08-00-000<br>Private Sch for Handi   | 11-000-100-563-08-00-000<br>Tuitn Mon Cty Voc Reg<br>(Adj 141)    | \$18,000      |
| 11-000-270-514-11-00-000<br>Cont Service Special Ed | 11-000-270-518-11-00-000<br>Contracted Reg Jointure<br>(Adj. 142) | \$21,500      |
| 11-000-291-270-11-00-001<br>Waiver Health Benefits  | 11-000-291-280-07-01-000<br>Admin Course Reimb<br>(Adj 145)       | \$550         |
| 11-120-100-101-02-02-000<br>Gr 1-5 Teacher Salaries | 11-190-100-320-02-00-000<br>KCS Sub Sal<br>(Adj 146)              | \$1,000       |
| 11-000-270-514-11-00-000<br>Cont Service Special Ed | 11-000-270-512-01-00-000<br>Contr Service Athletics<br>(Adj 147)  | \$3,367       |
| 11-000-270-514-11-00-000<br>Cont Service Special Ed | 11-000-270-512-01-00-000<br>Contr Service Athletics<br>(Adj 148)  | \$2,457       |
| 11-000-261-100-11-01-000<br>Maintenance Salaries    | 11-000-252-100-11-02-000<br>Tech Suppt Asst Sal<br>(Adj 155)      | \$83.29       |

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|--|---|------------|
| 11-000-262-621-11-01-000<br>Natural Gas Expense      | 11-000-262-622-11-00-000<br>Electricity Expense<br>(Adj 156)  | \$5,468.60 |
| 11-140-100-101-01-02-000<br>Gr 9-12 Teacher Salaries | 11-130-100-101-02-00-000<br>Gr 6-8 Sub Salaries (\$4,677.50)<br><br>11-130-100-101-02-01-000<br>Gr 6-8 Class Coverage (\$854.08)<br>(Adj 159) | \$5,531.58 |
| 11-140-100-101-01-02-000<br>Gr 9-12 Teacher Salaries | 11-150-100-101-11-00-000<br>HI Staff Sal Reg<br>(Adj 161)   | \$1,015    |

- 9.4 Motion to approve Brown and Brown, Inc., Lambertville, NJ as Broker of Record for Employee Insurance for the 2016-2017 school year in accordance with the following schedule:

Horizon Direct Access Plan – Main Group

| Coverage Status     | Final Renewal with<br>Removal of Fix<br>Copay Flowthru<br>7/1/16 to 6/30/17 |
|---------------------|---|
|                     | <u>Cost/Month</u>   |
| Single              | \$692.04  |
| 2 Adults            | \$1,589.12  |
| Family              | \$1,857.54  |
| Parent & Child(ren) | \$1,063.04  |

Horizon Direct Access Plan – Admin Group

| Coverage Status     | Horizon Direct Access<br>7/1/16 to 6/30/17 |
|---------------------|--|
|                     | <u>Cost/Month</u>                          |
| Single              | \$720.87                                   |
| 2 Adults            | \$1,655.33                                 |
| Family              | \$1,934.94                                 |
| Parent & Child(ren) | \$1,107.33                                 |

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Horizon Advantage EPO Plan

|                     |                                       |
|---------------------|---------------------------------------|
| Coverage Status     | Horizon EPO Plan<br>7/1/16 to 6/30/17 |
|                     | <u>Cost/Month</u>                     |
| Single              | \$598.32                              |
| 2 Adults            | \$1,373.93                            |
| Family              | \$1,606.00                            |
| Parent & Child(ren) | \$919.09                              |

Horizon Prescription Drug - Main Group

|                     |   |
|---------------------|---|
| Coverage Status     | Horizon Rx<br>Final Renewal with<br>Rx. Copay Change to Match<br>Admin. Plan & Rates<br>7/1/16 to 6/30/17 |
|                     | <u>Cost/Month</u>   |
| Single              | \$210.56  |
| 2 Adults            | \$473.79  |
| Family              | \$526.47  |
| Parent & Child(ren) | \$294.80  |

Horizon Prescription Drug – Admin Group

|                     |  |
|---------------------|--|
| Coverage Status     | Horizon Rx<br>Final Renewal +11.78%<br>7/1/16 to 6/30/17 |
|                     | <u>Cost/Month</u>  |
| Single              | \$210.56   |
| 2 Adults            | \$473.79   |
| Family              | \$526.47   |
| Parent & Child(ren) | \$294.80   |

Delta Dental Plan of NJ, Inc.

|        |                   |
|--------|-------------------|
|        | <u>Cost/Month</u> |
| Single | \$42.43           |
| Family | \$110.65          |

United Healthcare Vision Plan

|                |                   |
|----------------|-------------------|
|                | <u>Cost/Month</u> |
| All categories | \$19.13           |

|                             |                |                   |
|-----------------------------|----------------|-------------------|
| <u>Long-Term Disability</u> | <u>Carrier</u> | <u>Cost/Month</u> |
| Base Rate                   | UNUM           | \$4.22            |

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- 9.5 Motion to approve the contract with Maschios’s Food Service, Inc., Flanders, NJ to operate the Food Service Program for Keyport Public Schools for the 2016-2017 school year on a flat management fee basis. The Local Education Agency shall pay Maschio’s an annual management fee in the amount of \$11,390. The management fee shall be payable in monthly installments of \$1,139 per month commencing on September 1, 2016, and ending on June 30, 2017.

Maschio’s guarantees a return to the Local Education Agency in the amount of \$20,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio’s shall be responsible for any shortfall.

- 9.6 Motion that the Board approve the breakfast and lunch prices for the school year 2016-2017 as follows:

|                              | <u>Paid</u> | <u>Reduced</u> |
|------------------------------|-------------|----------------|
| High School Lunch            | \$2.50      | \$.40          |
| Central School Lunch         | \$2.40      | \$.40          |
| H. S. & C.S. Breakfast       | \$1.10      | \$.30          |
| Snack Milk                   | .60         |                |
| Adult Lunch both Schools     | \$3.10      |                |
| Adult Breakfast both Schools | \$1.50      |                |

- 9.7 Motion to authorize the School Business Administrator to make all necessary account transfers within the 2015-2016 school budget to close out the year and pay necessary bills with authorization of the president.
- 9.8 Motion to authorize the School Business Administrator to pay bills over the summer prior to the meeting scheduled on August 17, 2016, with authorization of the president.
- 9.9 Motion that the Board approve the following transfer of unexpended appropriations and/or excess revenue to reserve:

Whereas, NJSA18A:21-2 and NJSA 18A:7A-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended

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appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Keyport Board of Education wishes to deposit anticipated excess current revenue and/or unexpended appropriations into a Capital Reserve Account at year end, and

Whereas, the Keyport Board of Education has determined that up to \$1,000,000 is available for such purposes to transfer,

Now Therefore Be It Resolved by the Keyport Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

- 9.10 Motion that the Board approve the following transfer of unexpended appropriations and/or excess revenue to reserve:

Whereas, NJSA18A:21-2 and NJSA 18A:7A-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Keyport Board of Education wishes to deposit anticipated excess current revenue and/or unexpended appropriations into a Maintenance Reserve Account at year end, and

Whereas, the Keyport Board of Education has determined that up to \$650,000 is available for such purposes to transfer,

Now Therefore Be It Resolved by the Keyport Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

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- 9.11 Motion that the Board approve the following transfer of unexpended appropriations and/or excess revenue to reserve:

Whereas, NJSA18A:21-2 and NJSA 18A:7A-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Keyport Board of Education wishes to deposit anticipated excess current revenue and/or unexpended appropriations into a Tuition Reserve Account at year end, and

Whereas, the Keyport Board of Education has determined that up to \$200,000 is available for such purposes to transfer,

Now Therefore Be It Resolved by the Keyport Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

- 9.12 Motion to approve the following 2016-2017 tuition contracts between the Keyport Board of Education and the Union Beach Board of Education amounting to \$2,098,284.

| <u>2016/17 Contract</u>          | <u># of Students</u> | <u>Rate</u> | <u>Total</u>       |
|----------------------------------|----------------------|-------------|--------------------|
| Full Time Students               | 138                  | \$15,020    | \$2,072,760        |
| Part Time Students               | 8                    | \$ 7,510    | 60,080             |
| Tuition Adjustment 14/15         |                      |             | \$ (249,774)       |
| Total Regular Student Tuition    |                      |             | \$1,883,066        |
| Resource Room 2016/17            |                      | As agreed   | \$271,388          |
| Resource Room Adjustment 2014/15 |                      | As agreed   | <u>\$ (56,170)</u> |
| Total Resource Room Tuition      |                      |             | \$215,218          |



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- 9.13 Motion to establish 2016-2017 tuition rates for attendance at Keyport Public Schools as follows:

|                                |          |
|--------------------------------|----------|
| Grades 9-12                    | \$15,020 |
| Grades 6- 8                    | \$15,163 |
| Grades 1 – 5                   | \$13,443 |
| Pre-K & Kindergarten           | \$12,267 |
| Pre-School Disabled            | \$8,705  |
| Language/Learning Disabilities | \$20,208 |

- 9.14 Motion to approve the following 2016 ESY out of district tuitions:

|                       |                                |          |
|-----------------------|--------------------------------|----------|
| Alpha                 | Student 9792068474 <b>(UB)</b> | \$9,242  |
| Collier (Jet Program) | Student 8606749727             | \$9,109  |
| CPC                   | Student 5095364103             | \$9,000  |
|                       | Student 3138898803             | \$9,000  |
|                       | Student 2605139716 <b>(UB)</b> | \$9,000  |
| Children’s Center     | Student 2001196010             | \$11,465 |
|                       | Student 5855782016 <b>(UB)</b> | \$11,465 |
| Hawkswood School      | Student 1719130762             | \$10,758 |
|                       | Student 6176616695 <b>(UB)</b> | \$10,758 |
| Search Day Program    | Student 2900941894             | \$12,459 |

- 9.15 Motion to approve the Integrated Pest Management Plan for the school year 2016-2017 for Keyport Central School and Keyport High School.

- 9.16 Motion to approve the attendance of the Keyport Board of Education, Superintendent Lisa Savoia, Business Administrator Anthony Rapolla and listed board members at the NJSBA Workshop 2016. Workshop is scheduled for October 25 to October 27, 2016, for a total group registration cost of \$1,400. Lodging to be at a convention affiliated hotel at a rate of \$97 per night/per person. Participant reimbursement for expenses up the following amounts:

| <u>Participant:</u> | <u>Cost per Participant:</u>                               | <u>Maximum Cost:</u> |
|---------------------|--|----------------------|
| Dr. Lisa Savoia     | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42             |
| Mr. Anthony Rapolla | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42             |
| Mr. Cecil Bright    | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42             |
| Ms. Carol Fox       | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42             |

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|------------------------|--|----------|
| Mr. Peter Henning      | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42 |
| Ms. Kutschman          | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42 |
| Ms. Evelyn King-Cote   | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42 |
| Mrs. Elena Malinconico | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42 |
| Mrs. Ann Panzarelli    | Meals & Incidentals = \$170<br>Mileage 182 @ .31 = \$56.42 | \$226.42 |

- 9.17 Motion to approve the following transportation contract renewal for the 2016-2017 school year:

R. Helfrich & Sons Corp.      Route #2005 Career Ctr.  
\$216.24 per diem x 180 days = \$38,923

Increase in accordance with CPI (.57%)

- 9.18 Motion to approve the following awards for graduation 2016:

| <u>Scholarship</u>                   | <u>Amount</u> |
|--------------------------------------|---------------|
| Dino Lambros Scholarship (HS)        | \$2,000       |
| Fritz Gooseman Scholarship (HS)      | \$25          |
| Fritz Gooseman Scholarship (CS)      | \$25          |
| Jane Jones Scholarship (HS)          | \$200         |
| Juracky Scholarship (HS)             | \$500         |
| Prager Scholarship (HS)              | \$200         |
| Will Hayes Scholarship (HS)          | \$150         |
| Leon & Norinne Schank Memorial Award | \$500         |

- 9.19 Motion to approve an addendum to extend agreement between the Keyport Board of Education and Source4Teachers, LLC for the 2016-2017 school year to provide substitute teachers as needed. Daily rate: \$140.73 full day and \$73.64 half day.

- 9.20 Motion to approve the following out of district tuition for student 6675265610, effective May 18, 2016, through June 18, 2016:

|                    |                |            |
|--------------------|----------------|------------|
| Brookfield Academy | SID 6675265610 | \$7,002.60 |
|--------------------|----------------|------------|

- 9.21 Motion to approve the Shared Services Agreement with the Educational Information and Resource Center (EIRC) to provide the following services to upgrade the Keyport Athletic Facilities in the amount of \$61,388 funded through Acct #12-000-400-710-00-00-000 and renovations to the High

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School Science Room 302 in the amount of \$72,625 funded through Acct #12-000-400-780-00-00-000.

- 9.22 Motion to approve paving contracts with Asphalt Solutions, LLC, under State Contract No. 6887 totaling \$82,495.

**10.0 Curriculum**

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

| <u>Employee Name</u> | <u>Date(s)</u>  | <u>Workshop Name</u>  | <u>Location/Mileage</u> | <u>Cost</u> |
|----------------------|-----------------|---|-------------------------|-------------|
| Goldsmith, Nicole    | 8/3 &<br>8/4/16 | STEM-Engineering by Design<br>Unit Training                 | Ewing, NJ/0             | \$250       |
| Seres, Nicole        | 8/1-8/4/16      | English Lit and Comp Institute-AP<br>Summer                 | Edison, NJ/0            | \$900       |
| Leandro, Susanne     | 8/22/16         | Oppositional Defiant & Disruptive<br>Children & Adolescents | Eatontown, NJ/35        | \$211       |

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

- 10.2 Motion to approve the Danielson 2013 Framework to be used for Teacher Evaluation in 2016-2017.

- 10.3 Motion to approve the following Marshall evaluation instruments for administrators for 2016-2017:

- Director
- Director of Special Services
- Principal
- Assistant Principal
- Supervisors

- 10.4 Motion to approve the following educational programs for the Title I Summer Enrichment Program, to be paid from ESEA funds.

|  |       |
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| Creatures and Characters Author’s Workshop | \$800 |
| The Lizard Guys                            | \$650 |
| The Magical Math Tour                      | \$950 |

- 10.5 Motion to approve the submission of the 2016-2017 Bilingual Waiver.

- 10.6 Motion to approve the 2016-2017 Course Offerings as follows:

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**Keyport High School**

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| <p><u>Business/Technology Electives</u><br/> 21st Century Accounting<br/> Advanced Accounting<br/> Web Media and Literacy<br/> Educational Technology Literacy<br/> Law for Business and Personal Use<br/> Senior Career Readiness Seminar<br/> Computer Applications I<br/> Computer Applications II<br/> College Readiness Seminar<br/> Tomorrow's Teachers<br/> TV Production I and II<br/> Sports Management<br/> Introduction to Logistics<br/> Functional Areas in Logistics</p> | <p><u>Consumer Family</u><br/> Culinary Arts I<br/> Culinary Arts II<br/> Culinary Arts III<br/> Culinary Arts IV<br/> Fashion Design I<br/> Fashion Design II<br/> Early Childhood Development<br/> Food Nutrition and Science</p>  |
| <p><u>Health &amp; Physical Education</u><br/> Driver's Education 10<br/> Emergency Medical Technician 12 (Option II)<br/> Physical Education/Health 9 - 12<br/> CPR Health 11<br/> Fitness and Conditioning<br/> Health Education<br/> Dance I<br/> Dance II<br/> Dance III</p>   | <p><u>English</u><br/> Freshman Seminar<br/> English I<br/> Creative Writing/Public Speaking<br/> English I Honors<br/> English II<br/> English II Honors<br/> English III<br/> English III Honors<br/> English IV<br/> AP Language and Composition<br/> AP Literature and Composition<br/> English as a Second Language<br/> Levels 1, 2, 3, Support<br/><br/> SAT/ACT Prep</p> |

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| <p><u>Mathematics</u><br/>Algebra Enrichment<br/>Algebra I<br/>Geometry Enrichment<br/>Geometry<br/>Geometry (Honors)<br/>Algebra II<br/>Algebra II (Honors)<br/>Pre-Calculus<br/>Pre-Calculus (Honors)<br/>Financial Literacy<br/>AP Calculus</p>  | <p><u>Science Department</u><br/>Biology Lab<br/>Biology Lab (Honors)<br/>Chemistry Lab<br/>Chemistry Lab (Honors)<br/>Physics Lab<br/>Environmental Science Lab<br/>AP Physics<br/>AP Biology<br/>AP Chemistry<br/>Anatomy &amp; Physiology<br/>Advanced Anatomy &amp; Physiology<br/>Sports Medicine and Athletic Training<br/>Health/Science Career Field Experience</p> |
| <p><u>Social Studies Department</u><br/>US History I<br/>US History I (Honors)<br/>US History II<br/>US History II (Honors)<br/>World History<br/>World History (Honors)<br/>AP Psychology<br/>AP History<br/>Criminology &amp; Sociology<br/>Psychology<br/>Sports Psychology<br/>History and Ethics of Sports</p> | <p><u>Visual/Performing/Industrial Arts</u><br/>Art Foundations I<br/>Art Foundations II<br/>Art Foundations III<br/>Art Foundations IV<br/>Digital Photography<br/>Concert Band I, II, III, IV<br/>Chorus I, II, III, IV<br/>Music Appreciation<br/>Performing Arts I<br/>Performing Arts II<br/>Dance I<br/>Dance II<br/>Dance III</p>                                    |
| <p><u>World Language</u><br/>French I, II, III, IV,<br/>Spanish I, II, III, IV, V</p>   | <p><u>On-Line Learning</u><br/>APEX</p>   |
| <p><u>Academies:</u></p> <ul style="list-style-type: none"> <li>● Health, Science, and Sports Studies</li> <li>● Tomorrow's Teachers</li> <li>● Global Logistics</li> <li>● Performing Arts</li> </ul>  |   |

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**Keyport Central School**

|   |   |
|---|---|
| <u>Grades PreK-2</u><br>High Scope (PreK)<br>Mathematics<br>Language Arts/Reading<br>Health/Physical Education<br>Social Studies<br>Science<br>Vocal Music<br>Art<br>Technology<br>Spanish<br>Performing Arts<br>Instrumental/Vocal Music<br>Experimental Science | <u>Grades 3,4,5</u><br>Mathematics<br>Language Arts/Reading<br>Health/Physical Education<br>Social Studies<br>Science<br>Vocal Music<br>Instrumental Music<br>Spanish<br>Technology<br>Experimental Science<br>Performing Arts (grades 3-4)<br>Claymation (grade 5)   |
| <u>Grades 6-7</u><br>Mathematics<br>Language Arts/Reading<br>Health/Physical Education<br>Social Studies<br>Science<br>Instrumental Music<br>Spanish<br>Technology<br>Digital and Media Literacy<br>Experimental Science  | <u>8th Grade</u><br>Language Arts<br>Language Arts (Honors)<br>Algebra 1 (Honors)<br>Pre-Algebra 8<br>Health/Physical Education<br>Integrated Science<br>World History 8<br>French Introduction<br>Spanish Introduction<br>Instrumental Music<br>Technology<br>Digital and Media Literacy<br>Experimental Science |
| <u>Special Programs</u><br>Title I (K-8)<br>English as a Second Language (Pre-K-8)<br>Gifted and Talented   |   |

10.7 Motion to approve the 2016-2017 Nursing Plan for the Keyport School District.

10.8 Motion to approve the Brookdale Dual Enrollment Program for 2016 thru 2018.

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| <b>KEYPORT BOARD OF EDUCATION</b><br><b>REGULAR MEETING      JUNE 7, 2016</b><br><b>AGENDA</b> |
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10.9 Motion to accept the May 2016 Security Drills as follows:

| <u>School Name</u>  | <u>Drill Type</u> | <u>Occupants Involved</u> | <u>Date &amp; Time</u>    |
|---------------------|-------------------|---------------------------|---------------------------|
| Keyport High School | Fire Drill        | All Staff & Students      | Thurs, May 5th @ 1:00 pm  |
| Keyport High School | Lockdown Drill    | All Staff & Students      | Tues., May 10th @ 8:00 am |
| Central School      | Lockdown Drill    | All Staff & Students      | Mon., May 9th @ 9:40 am   |
| Central School      | Fire Drill        | All Staff & Students      | Mon., May 16th @ 10:30 am |

10.10 Motion to rescind action (resolution 10.1) taken at the February 17, 2016, meeting, approving Mary Mack to write the Spanish II Curriculum at a rate of \$35 per hour for ten hours, not to exceed \$350.

BE IT FURTHER MOVED to approve Jennifer Rojas to write the Spanish II Curriculum at a rate of \$35 per hour for ten hours, not to exceed \$350.

10.11 Motion to rescind action taken at the May 18, 2016, meeting, (resolution 12.4) approving Nicole Gries as a Title III summer enrichment teacher.

10.12 Motion to approve Nicole Gries as a substitute teacher for the Summer Enrichment Program at a rate of \$35 per hour.

10.13 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

| <u>Date</u> | <u>School</u> | <u>Incidents Reported</u> | <u>HIB</u> |
|-------------|---------------|---------------------------|------------|
| May 2016    | Central       | 0                         | 0          |
| May 2016    | KHS           | 1                         | 0          |

## 11.0 Personnel

11.1 Motion to approve the following KCS Extra Curricular Positions for the 2016-2017 School Year:

| <u>Position</u>      | <u>Name</u>       | <u>Stipend</u> |
|----------------------|-------------------|----------------|
| Board Games Advisor  | Ron Burgess       | \$791          |
| Eighth Grade Advisor | Cynthia Deily     | \$1,923        |
| Book Club Advisor    | Jeanne Westendorf | \$791          |
| Chess Club           | Doug Chudzik      | \$1,020        |
| Drama Club           | Jen Fuller        | \$1,327        |

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|-------------------------------|---|----------------------------------|
| Art Club                      | Daniel Morelos  | \$814                            |
| Student Council               | Doug Chudzik  | \$ 2,433                         |
| Environmental Club Advisor    | Doug Chudzik  | \$793                            |
| I&RS Advisor                  | Nicole Goldsmith<br>Marie Portee<br>Kelly Castellano                  | \$1,110                          |
| NJHS Advisor                  | Amanda Andrews<br>Ron Burgess   | \$1,825<br>(stipend to be split) |
| TV Production Club Advisor    | Nicole Goldsmith<br>Chris Gander                                      | \$2,147<br>(stipend to be split) |
| Detention Monitors            | Doug Chudzik<br>Ron Burgess   | \$20 per hour                    |
| Breakfast Monitors            | Casey LaSalle<br>Melanie Stroud<br>Allison Lampart                    | \$20 per hour                    |
| Morning Gym Monitors          | Ron Burgess<br>Cassandra Murphy<br>Staci Minuskin<br>Pete Miller      | \$20 per hour                    |
| Substitute Breakfast Monitors | Marie Portee<br>Mary Ann Ricca<br>Krista Bartolone<br>Susanne Leandro | \$20 per hour                    |
| Assistant Drama Club Advisor  | Ron Burgess   | \$859                            |
| CS Yearbook Advisor           | Jessica Dougherty   | \$1,234                          |
| Choral Director               | Sharon Borrelli   | \$2,954                          |
| CS Band Director              | Tiffani Slattery  | \$2,954                          |
| CS Digital Art/Coding Club    | Jessica Polak   | \$791                            |
| CS Math Club                  | Cynthia Deily<br>Anthony Figueroa                                     | Pilot                            |
| 6 <sup>th</sup> Grade Advisor | Jessica Polak   | Pilot                            |
| 7 <sup>th</sup> Grade Advisor | Daniel Morelos  | Pilot                            |

- 11.2 Motion to appoint the following High School stipend positions for the 2016-2017 school year:

| <u>Position</u>                | <u>Name</u>                          | <u>Stipend</u>                   |
|--------------------------------|--------------------------------------|----------------------------------|
| Key Notes Advisor              | Dawn Racioppi<br>Michelle Cannizzaro | \$2,999<br>(stipend to be split) |
| Student Council Advisor        | Kyle Keelen                          | \$2,433                          |
| National Honor Society Advisor | Ann Murray                           | \$2,433                          |
| Yearbook Advisor               | Dawn Racioppi                        | \$3,421                          |
| Life Line Advisor              | Jen Rojas                            | \$1,377                          |



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|-----------------------------------|---|----------------------------------|
| Drama Club Advisor                | Christine Cowen   | \$2,433                          |
| Assistant Drama Club Advisor      | Lisa Wallin   | \$1,744                          |
| TV Club Advisor                   | Christine Cowen   | \$2,147                          |
| Key Club Advisor                  | Lisa Wallin   | \$2,433                          |
| Art Club Advisor                  | Diane Decker  | \$785                            |
| I&RS Members                      | David Najarian<br>Erica Wesley<br>Dominick Amoroso  | \$1,110                          |
| Breakfast Monitor                 | John Paczkowski   | \$20/hr.                         |
| Morning Security                  | James Wesley  | \$20/hr.                         |
| Detention Monitors                | John Paczkowski<br>Valerie Rogers<br>Kyle Keelen<br>James Wesley<br>Micah Bender<br>Kaitlyn McGlynn<br>David Najarian<br>Russell Card<br>Andrew Lois<br>Adrienne Martin<br>James Rasmussen<br>Ashley Stone<br>Lisa Wallin | \$20/hr.                         |
| Class of 2017 (Senior) Advisor    | Kyle Keelan   | \$3,138                          |
| Class of 2018 (Junior) Advisor    | Amanda Bigelow<br>Andrea Detoro   | \$2,718<br>(stipend to be split) |
| Class of 2019 (Sophomore) Advisor | Ashley Stone<br>Valerie Rogers  | \$1,968<br>(stipend to be split) |
| Class of 2020 (Freshman) Advisor  | Cerelle White   | \$1,689                          |
| Literacy Magazine (Newspaper)     | David Najarian<br>Nicole Seres  | \$2,342<br>(stipend to be split) |
| Environmental Club                | Lisa Wallin   | \$793                            |
| Debate Club                       | James Rasmussen   | \$793                            |
| Book Club                         | Diane Quinn   | \$793                            |
| Spanish Club                      | TBD   | \$793                            |
| Gay Straight Alliance             | Christine Cowen   | Pilot                            |
| Math Club                         | Kaitlyn McGlynn   | Pilot                            |

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- 11.3 Motion to approve the following personnel for the Keyport School Extencicare Program for the 2016-2017 school year to be paid from Enterprise Fund (0409):
- |              |      |                  |
|--------------|------|------------------|
| Jean Leonard | Aide | \$13.32 per hour |
|--------------|------|------------------|
- 11.4 Motion to approve Cynthia Deily as a teacher for the 2016-2017 school year at an amended rate of \$68,409, Teacher MA, Step 9.
- 11.5 Motion to approve Jennifer Fuller as a teacher for the 2016-2017 school year at an amended rate of \$64,309, Teacher MA, Step 7.
- 11.6 Motion to approve the transfer of Mary Mack, High School Spanish Teacher to Teacher of ESL at Central School for the 2016-2017 school year.
- 11.7 Motion to approve Jennifer Torchia’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:
- |                        |                               |
|------------------------|-------------------------------|
| 9/1/2016 - 9/30/2016   | Twenty (20) accrued sick days |
| 10/3/2016 - 11/11/2016 | NJFLA/FMLA Leave              |
| 11/14/2016             | Return to work                |
- 11.8 Motion to accept the resignation of Brittany Penson, ESL Teacher, effective June 30, 2016.
- 11.9 Motion to approve Crystal Colon as a Substitute Teacher for the remainder of the 2015-2016 school year, Group 1, BA; 2014 – Sub Cert Expires 4/15/2021.
- 11.10 Motion to approve Claudia Koumoulis, Teacher of Special Education/Physical Education at an annual salary of \$51,642; BA, Step 1, for the 2016-2017 school year
- 11.11 Motion to approve Anthony Rapolla, as School Business Administrator/Board Secretary for the school year 2016-2017 at a salary of \$127,500, as approved by the Executive County Superintendent.
- 11.12 Motion to approve Alexis Marinos, Teacher of Special Education, at an annual salary of **\$52,292**; BA, 2, BA.
- 11.13 Motion to authorize Superintendent of Schools, Lisa M. Savoia, to tender offers of employment prior to the board meeting on August 17, 2016.

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**12.0 Policy – None**

**13.0 Old Business**

**14.0 New Business**

**15.0 Public Participation**

**16.0 Adjournment to Executive Session (TIME:      )**

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on June 7, 2016, to discuss
  - Personnel
  - Finance
  - Contract negotiations
  - Grievances
  - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

**17.0 Return to Open Session (TIME:\_\_\_\_\_)**

**18.0 Adjournment**