

1.0 Opening Procedures

- 1.1 The meeting was called to order at 7:30 p.m. by Mr. McManus, Board Secretary, in the Keyport High School Conference Room 108, 351 Broad Street.
- 1.2 Flag Salute
- 1.3 Moment of Silence: Clemente Toggia, Keyport Councilman in Keyport
- 1.4 Opening Statement

Public Notice of this meeting has been advertised in the Asbury Park Press on January 4, 2014, as approved at the regular meeting of the Board of Education on November 20, 2013. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk. At this time as per code, the Keyport Board of Education Board Secretary, Mr. McManus assumes the duties of presiding officer until the election of the Keyport Board of Education Board President.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.5 Oath of Office was administered by the Board Secretary to the newly elected Members of the Keyport Board of Education. Three-3 year terms expiring December 31, 2016.

Cecil Bright
Elena Malinconico
Courtney White

- 1.6 Roll Call Information

<u>Board Members</u>	<u>Term Expires December 31 of this Year</u>
Mr. Biagianti	2014
Mr. Bright	2016
Ms. Burke	2015
Mr. Cooper	2014
Ms. Durkin (Union Beach Rep)	2014
Mr. Henning	2015
Ms. King-Cote	2015
Mrs. Malinconico	2016
Mrs. Panzarelli	2014
Mr. White	2016

- 1.7 Roll Call-all members of the Keyport Board of Education were in attendance

Mr. Biagianti	Mr. Henning
Mr. Bright	Ms. King-Cote
Ms. Burke	Mrs. Malinconico
Mr. Cooper	Mrs. Panzarelli
Ms. Durkin, UB Rep.*	Mr. White

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Election of Officers

- 2.1 Election of the President of the Board of Education.

At this time, the temporary presiding officer, Board Secretary Mr. McManus, will call for nominations for President of the Keyport Board of Education. As nominations are presented, a second is not necessary. As per policy, the candidate must receive a majority of those Board members in attendance. Roll call vote.

Mrs. Panzarelli nominated Mrs. Malinconico and there were no additional nominations.

Mrs. Malinconico was elected President of the Keyport Board of Education by a unanimous roll call vote of 10-0.

- 2.2 Election of the Vice-President of the Board of Education. The newly elected Board President becomes the presiding officer. At this time, the Board President calls for nominations for Vice-President of the Keyport Board of Education. As nominations are presented, a second to the nomination is not necessary. As per policy, the candidate must receive a majority of those Board Members in attendance. Roll call vote.

Mrs. Malinconico requested that the Board Secretary complete the election of the Vice-President. Mr. Cooper Nominated Mr. Peter Henning as Vice-President of the Keyport Board of Education. There were no additional nominations.

Mr. Henning was elected Vice-President of the keyport Board of Education in a unanimous roll call vote of 10-0.

3.0 President's Statement-Mrs. Malinconico thanked the Board of Education for their support and stated that she looked forward to working together for the benefit of the students and the community.

4.0 Code of Ethics

4.1 Recommend the Board of Education approve the following item:

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Keyport Board of Education:

CODE OF ETHICS

a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Roll Call Vote

A motion was made by Mr. Cooper and seconded by Mr. Henning to move item 4.1 and carried by a unanimous roll call vote of 10-0.

5.0 Public Participation – Agenda Items

The public is invited to comment on agenda items only at this time.

There was no public participation at this time.

6.0 Finance

6.1 Motion to approve the firm Suplee, Clooney & Company, Westfield, New Jersey to provide the necessary professional auditing services required by the Keyport Board of Education for the period July 1, 2013, through June 30, 2014, at a cost of \$23,875.

6.2 Motion that the Board approve the firm of Tokarski & Millemann Architects, LLC to provide professional services for the implementation of the ROD Grant projects as specified below:

- a) Window Replacement Project-\$7,400
- b) Security System-KHS, KCS, Board Office-\$6,600
- c) Unit Ventilator Replacement-\$15,000
- d) High School Air Conditioning-\$20,000
- e) Central School Toilet Room Upgrades-\$20,000
- f) Central School Electrical Upgrades-\$20,000
- g) Central School Multi Purpose room Air Conditioning-\$20,000

6.3 Motion that the Board approve Massachusetts Mutual as a 403b provider to the Keyport Board of Education employees effective immediately.

6.4 Motion that the Board approve the amendment to the IDEA Basic Grant Application in order to allocate funding towards an existing copier lease as follows-transfer \$3,400 from function/object code 200-600 (non-instructional supplies) to function/object code 200-400 (purchased property services).

- 6.5 Motion to approve Keyport School District to enter an inter-Local Agency Agreement/Consortia with the Educational Information and Resource Center (EIRC) to provide products and services to the Keyport School District for the 2013-2014 school year per N.J.S.A.40:8A-6 Inter-local Service Agreement & 18A:6-95.1 Educational Information and Resource Center; establishment; services provided.

A motion was made by Mrs. Panzarelli and seconded by Mr. Henning to move items 6.1 through 6.5 and carried by a unanimous roll call vote of 10-0.

7.0 Public Participation

The public is invited to comment on both agenda and non-agenda items at this time

Mr. Ed McNamara, 76 Maple Lane, Keyport inquired about the upcoming meeting on January 15 and the possible action items regarding the window and security projects.

8.0 Adjournment

- 8.1. Upon motion by Mr. Henning , seconded by Mrs. Panzarelli, the meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Edward F. McManus
Board Secretary/
Business Administrator

EFM:bi