KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 20, 2016
AGENDA

1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

"Public notice of this meeting has been advertised in the Asbury Park Press on January 18, 2016, as approved at the reorganization meeting of the Board of Education held on January 6, 2016. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk".

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Bright	Mrs. Kutschman
Ms. Cocuzza, UB Rep.*	Mr. Litwak
Ms. Cote	Mrs. Malinconico, Vice President
Mrs. Fox	Mrs. Panzarelli, President
Mr. Henning	Mr. White

Student Council Representative: Shayna Grandon

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

1.5 Student Council Representative Report

2.0 Presentation – District Goal Update

3.0 President's Remarks

4.0 Communications – Dr. Savoia

4.1 Letter of resignation was received from John Kowalcyk, School Psychologist, on January 14, 2016, effective March 11, 2016. Resolution 11.13 under personnel.

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5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent's Report – Dr. Savoia

7.0 Board Secretary's Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

December 2, 2015	Workshop Minutes and closed session
December 9, 2015	Regular Minutes

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

9.0 Finance

9.1 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of December 31, 2015, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of November which is in agreement.

9.3 Motion to approve bills for the month of January 2016 in the amount of $626,369.47 and supplemental bills for December in the amount of $5,237.77 and January in the amount of $16,684.87.

9.4 Motion to approve the transfer of funds for the month of December as follows:

From	To	Amount
11-402-100-100-01-01-000 Athletic Director Salary (1,686.80)	11-401-100-100-01-17-000 TV Club	$400.00
	11-401-100-100-01-19-000 Spanish Club	$295.60

	11-401-100-100-01-20-000 Book Club 11-401-100-100-01-21-000 Debate Club TV Club (Adj 58)	$295.60 $295.60 $400.00
11-000-217-320-11-00-000 Extr Aid Prof Services	11-000-221-320-00-00-000 Purch Prof Ed Services (Adj 61)	$2,402.00
11-000-291-270-11-00-000 Employee Insurance	11-000-230-31-05-02-000 Legal Fees (Adj 62)	$4,078.20
11-190-100-320-01-03-000 Virtual High School ($6,600)	11-000-240-610-01-02-000 High Sch Office Supplies 11-190-100-610-01-00-000 High Sch Desk Purchase (Adj 64)	$1,600.00 $5,000.00
11-000-100-566-08-00-000 Private Sch for Handi	11-000-100-561-08-00-000 Tuition LEA In State (Adj 65)	$9,876.00

9.5 Motion to approve the NCLB Final Report and Carryover from the 2014-2015 school year for the use in the 2015-2016 school year in the amounts below:

Title I	$45,785
Title IIA	$1,284
Title III	$2,432

9.6 Motion to approve the amendment of the 2015-2016 NCLB grant application to reflect the carryover funding from 2014-2015.

9.7 Motion to approve the IDEA Final Report and Carryover from the 2014-2015 school year for use in the 2015-2016 school year in the amounts below:

IDEA Basic	$612
IDEA Preschool	$ 9

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Anshelewitz, Wilbert	6/1/16	NJTESOL 2016 Spring Conference	New Brunswick, NJ/42	$201.90
Gallo, Robin	1/28-1/29/15	Techspo 2016	Atlantic City, NJ/183	$632.42
Penson, Brittney	6/1/16	NJTESOL 2016 Spring Conference	New Brunswick, NJ/42	$201.90
Savoia, Lisa	1/28-1/29/15	Techspo 2016	Atlantic City, NJ/183	$582.42

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to approve the scores of the School Self-Assessment Program to Determine Grades under the Anti-Bullying Bill of Rights Act:

KHS 74 of 78
KCS 76 of 78
District 75 of 78

10.3 Motion to accept the December 2015 Security Drills as follows:

School Name	Drill Type	Occupants Involved	Date & Time
Keyport High School	Fire Drill	All staff & students	Dec 3 @ 8:00 a.m.
Keyport High School	Lockdown	All staff & students	Dec 9 @ 1:00 p.m.
Central School	Fire Drill	All staff & students	Dec 14 @ 2:10 p.m.
Central School	Shelter in Place	All staff & students	Dec 21 @ 9:30 a.m.

10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

Date	School	Incidents Reported	HIB
December 2015	Central	0	0
December 2015	KHS	1	0

10.5 Motion to approve submission of a grant application to The Toshiba America Foundation for up to $5,000.

10.6 Motion to approve a Settlement Agreement between Keyport School District and student 9295180774 for placement at Collier School for the remainder of the 2015-2016 school year.

11.0 Personnel

11.1 Motion to approve the following personnel for the Keyport School Extendicare Program for the 2015-2016 school year to be paid from Enterprise Fund (0409):

Name	Position	Salary
Andrea Walsh	Substitute Teacher	$35 per hour

11.2 Motion to rescind the action taken at the December 9, 2015, meeting (Resolution 11.2) to approve Tiffany Crea to complete her Spring 2016 Student Teaching assignment at Keyport Central School. Tammi Manganelli, Special Education Teacher is the cooperating teacher.

BE IT FURTHER MOVED to approve Tiffany Crea to complete her Spring 2016 Student Teaching assignment at Keyport Central School. Tammi Manganelli, Special Education Teacher, and Michelle Santoro, are the cooperating teachers.

11.3 Motion to amend the action taken at the October 7, 2015, meeting (Resolution 11.10) to approve Candice Reggio's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

9/2/15 to 9/17/15	Ten (10) paid sick days for pregnancy-related disability
9/18/15 to 11/9/15	Seven (7) weeks of FMLA leave for pregnancy-related disability
11/9/15	Anticipated due date
11/9/15 to 12/7/15	Four (4) weeks of FMLA leave for pregnancy-related disability (presumed four (4 week disability period)
12/8/15 to 12/14/15	One (1) week of remaining FMLA leave, concurrently designated as NJFLA leave, for bonding with newly-born child
12/15/15 to 12/25/15	Two (2) weeks of NJFLA leave for bonding with newly-born child
12/28/15 to 1/1/16	School closed for Winter Recess
1/4/16 to 3/4/16	Remaining nine (9) weeks of NJFLA leave for bonding with newly-born child
3/7/16	Return to work

BE IT FURTHER MOVED to approve Candice Reggio's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

9/2/15 to 9/16/15	Ten (10) paid sick days for pregnancy-related disability

9/17/15 to 12/14/15	Twelve (12) weeks of FMLA leave for pregnancy- and childbirth related disability
12/15/15 to 12/25/15	Two (2) weeks of NJFLA leave for bonding with newly-born child
12/28/15 to 1/1/16	School closed for Winter Recess
1/4/16 to 3/11/16	Remaining ten (10) weeks of NJFLA leave for bonding with newly-born child
3/14/16	Return to work

11.4 Motion to approve Matthew Gajewski as a volunteer CS Wrestling Coach for the 2015-2016 school year pending Criminal History Clearance.

11.5 Motion to approve Colleen Czajkowski to complete a portion of her administrative field experience. This experience will be for a total of three days between February 9 and April 7, 2016. Elijah Pereira will be the cooperating administrator.

11.6 Motion to approve Kaitlyn McGlynn to teach the Title I Math Enrichment Program at Keyport High School on Tuesdays and Thursdays in February and March, at the rate of $35 per hour, not to exceed $560, to be funded from NCLB Title I funds.

11.7 Motion to approve Nicole Seres to teach the Title I ELA Enrichment Program at Keyport High School on Tuesdays and Thursdays in February and March, at the rate of $35 per hour, not to exceed $560, to be funded from NCLB Title I funds.

11.8 Motion to approve Meghan Saporita, Monmouth University, to work with Ms. Dinardi and Ms. Mack at KHS to fulfill 8 hours of ELL observation and 20 hours of Spanish observation beginning February 1, 2016.

11.9 Motion to approve Mrs. Mary Mack to teach Home Instruction at the rate of $35 per hour.

11.10 Motion to approve Ms. Diane Quinn to teach Home Instruction at the rate of $35 per hour.

11.11 Motion to approve Ms. Kaitlyn McGlynn to teach Home Instruction at the rate of $35 per hour.

11.12 Motion to approve Mr. Micah Bender to teach Home Instruction at the rate of $35 per hour.

11.13 Motion to accept the resignation of John Kowalcyk, School Psychologist, effective March 11, 2016.

12.0 Policy – None

13.0 Old Business

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME:)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on January 20, 2016, to discuss
   --Personnel
   --Finance
   --Contract negotiations
   --Grievances
   --Facilities project issues
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION: SECOND:

17.0 Return to Open Session (TIME:_____)

18.0 Adjournment