

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on April 29, 2012, as approved at the regular meeting of the Board of Education held on April 25, 2012. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Ms. King-Cote, Vice Pres.
Ms. Burke	Ms. Knudsen
Mr. Cooper	Ms. Lloyd
Ms. Durkin, UB Rep.*	Mrs. Malinconico, President
Mr. Henning	Mrs. Panzarelli

Student Council Representative: Angelina Tornetto

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – Goals by Mrs. Savoia

3.0 Communications – Mrs. Savoia

- 3.1. Mrs. Sally Gadowski, Payroll/Personnel Secretary, submitted her letter of retirement on December 14, 2012, effective February 1, 2013. Resolution 11.3 under Personnel.

4.0 Public Participation – Agenda Items

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

5.0 Superintendent and Other Reports

- 5.1. Superintendent's Report – Mrs. Savoia
- 5.2. Student Council Representative Report

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary's Office – Mr. Cleary

- 7.1. Motion to approve the following minutes:

November 28, 2012 Regular Meeting and closed session
December 12, 2012 Regular Meeting and closed session (2)
January 2, 2013 Reorganization Meeting

8.0 Buildings & Grounds – Mr. Cleary

- 8.1 Facilities Update
- 8.2 Use of Facilities

8.2.1. Motion to approve request from Jersey Stealth to use the Keyport High School Gymnasium on the following dates from 7 p.m. to 9 p.m. to condition team.

January 22, 2013	February 19, 2013	March 19, 2013
January 29, 2013	February 26, 2013	March 26, 2013
February 5, 2013	March 5, 2013	
February 12, 2013	March 12, 2013	

Fee: \$75 facility per diem = \$750 (total for 10 days)
Certificate of insurance already submitted.

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

8.2.2 Motion to approve request from Cub Scout Troop 364 to use the Keyport Central School Cafeteria on Saturday, January 26, 2013, from 10 a.m. to 4 p.m. for Pinewood Derby Race.

9.0 Finance

9.1 Secretary's Report

9.1.1 Financial Information:

Interest, December	\$ 444.65
Year to date	\$ 2,399.76
Cafeteria Report, November	(\$ 75.30)
Year to date	(\$34,002.98)

9.2 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of December 31, 2012, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.3 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of December which is in agreement.

9.4 Motion to approve bills for the month of January 2013 in the amount of \$527,232.60 and supplemental bills for January in the amount of \$10,258.37.

9.5 Motion to approve the transfer of funds as follows:

From	To	Amount
11-000-230-339-05-03-000 Appraisal Fees	11-000-0230-340-00-00-000 Purch Technical Serv (Adj 56)	\$70.00
11-140-100-101-01-02-000 Gr 9-12 Teacher Salaries	11-140-100-101-01-05-000 Breakfast Monitor (Adj 57)	\$2,947.38
11-000-230-331-05-01-000 Legal Fees	11-000-230-100-05-01-001 Supt Secretary Overtime (Adj 58)	\$288.40
11-000-261-420-11-00-000 Maintenance/Repair Bldgs	11-000-261-100-11-00-999 Maintenance OT (Adj 59)	\$567.00

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

11-402-100-100-01-07-000 HS Asst Basebl Coach Sal (\$102)	11-402-100-100-01-18-000 HS Head Chrldng Adv Sal (Adj 60)	\$1,678.00
11-402-100-100-01-08-000 HS Head Track Coach Sal (\$162)		
11-402-100-100-01-10-000 HS Head Wrslng Coach Sal (\$179)		
11-402-100-100-01-11-000 HS Asst Wrslng Coach Sal (\$102)		
11-402-100-100-01-12-000 HS Head X Cntry Cch Sal (\$580)		
11-402-100-100-01-13-000 HS Bsktball Girls (\$109)		
11-402-100-100-01-14-000 HS Asst Basketball Girls (\$135)		
11-402-100-100-01-15-000 HS Head Sftbl Coach Sal (\$102)		
11-402-100-100-01-17-000 HS Head Bwlng Coach Sal (\$105)		
11-402-100-100-01-20-000 HS Asst Fld Hcky CCH Sal (\$102)		

9.6 Motion to approve the following out of district tuitions for the 2012-2013 school year:

Bonnie Brae	SID 6258529412	\$ 62,100
Somerset County Alternative Academic Program	SID 5601200577	\$ 1,999 per month

9.7 Motion to approve one student, SID 2769454343, at New Hope Treatment Center at a cost of \$450 per week for educational services beginning December 19, 2012, until released.

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

- 9.8 Motion to approve five Keyport High School students' attendance at the Monmouth County Arts High & Middle School Program one afternoon per week from January to May 2013 at a cost of \$800 per student not to exceed \$4,000 (11-000-100-561-08-00-000).
- 9.9 Motion to authorize the Business Administrator to enter an agreement with Phoenix Advisors, LLC to serve as Continuing Disclosure and Dissemination Agent for fiscal year ending June 30, 2013, at a cost of \$500 per year.
- 9.10 Motion to approve \$1,218, in Title IID funds, as NCLB FY2012 carryover.
- 9.11 Motion to approve the application to the NJDOE Facilities for Keyport Central School Air Conditioning Project, State Project No. 2430-060-13-1000.

Provide air conditioning to six (6) classrooms on the second floor of the Central School. Improve air circulation in the second floor corridor. The project is designed to improve thermal comfort and meet the air change requirements of the mechanical code.

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Andrews, Amanda	2/5/13	Gr. 5-8 Common Core Content & Practices	Piscataway, NJ/46	\$210*
Clayman, Ilene	2/5/13	Gr. 5-8 Common Core Content & Practices	Piscataway, NJ/46	\$210*
Cleveland, Denise	2/27/13	NJICLE 10 th Annual School Law Conference	Edison, NJ	\$251
Eckert, Jennifer	2/7 & 2/8/13	Annual ASAP Conference	Long Branch, NJ/43	\$322
Savoia, Lisa	1/31-2/1/13	Techspo Conference 2013	Atlantic City, NJ/182	\$431
Schmid, Rick	3/19, 3/20 & 3/21/13	53 rd Annual Directors of Athletics Assoc of NJ	Atlantic City, NJ/0	\$350
Slattery, Tiffani	2/21 & 2/22/13	NJMEA Music Conference	East Brunswick, NJ/76 (38 per day)	\$174
Waters, Michael	1/30/13	Principal's Role in Using Data to Improve Student Achievement	Monroe Twp., NJ/0	\$149

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

Waters, Michael	3/6/13	Principal's Role in Using Data to Improve Student Achievement	Monroe Twp., NJ/0	\$149
-----------------	--------	---	-------------------	-------

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

* Paid from NCLB Acct #20-272-200-580-11-00-000

- 10.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
December 2012	KHS	0	0
December 2012	KHS	0	0

- 10.3 Motion to accept the December 2012 Security Drill Report as follows:

December 2012

<u>SCHOOL NAME</u>	<u>DRILL TYPE</u>	<u>OCCUPANTS INVOLVED</u>	<u>DATE & TIME</u>
Keyport High School	Fire	All staff and students	12/06/12 10:05 a.m.
Keyport High School	Lockdown	All staff and students	12/19/12 9:55 a.m.
Keyport Central School	Bomb threat	All staff and students	12/10/12 10:05 a.m.
Keyport Central School	Fire	All staff and students	12/12/12 9:00 a.m.

- 10.4 Motion to approve Kim Marshall's Administrative Evaluation Rubric for the 2012-2013 academic year.
- 10.5 Motion to approve payment in the amount of \$990 to author Chris Rumble for a student reading assembly and a Title I Family Night on March 12, 2013. Funds will be paid for out of NCLB Title I.
- 10.6 Motion to approve payment to Amy Mantino for presenting in the After-School Professional Development Academy for 2 hours, at the rate of \$35 per hour, not to exceed \$70. Funds will be paid out of NCLB Title II.

11.0 Personnel

- 11.1 Motion to approve Anthony Porreca as School Psychologist effective January 17, 2013, through June 30, 2013, at a salary set at \$55,812, MA+30 Step 1 (pro-rated).

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING JANUARY 16, 2013 AGENDA</p>
--

- 11.2 Motion to approve Christopher Hicks as a Custodian effective January 17, 2013 through June 30, 2013 at a salary set at \$31,036, Step 1 (pro-rated).
- 11.3 Motion to accept, with regret, the retirement of Sally Gadomski, Payroll Secretary effective February 1, 2013.
- 11.4 Motion to adjust contract and salary for Christina Egan, HS English Teacher, from BA Step 1 at a salary of \$49,764 to MA Step 1 at the salary of \$53,353 for the 2012-2013 school year
- 11.5 Motion to approve Lisa Wallin, HS Science Teacher, to teach an additional period per day at the rate of \$82.94 per class effective January 30, 2013, through June 30, 2013, (not to exceed \$7,465).
- 11.6 Motion to approve the following Keyport Athletic Position for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Thomas Evancho	HS Assistant Baseball	1	\$5,210

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
 - a. That it is hereby determined that it is necessary to meet in Executive Session on January 16, 2013, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
 - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
 - c. Length of meeting thought to be approximately one hour.
 - d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING JANUARY 16, 2013
AGENDA**

16.0 Return to Open Session (TIME: _____)

17.0 Adjournment