

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING FEBRUARY 13, 2013
WORKSHOP AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on April 29, 2012, as approved at the regular meeting of the Board of Education held on April 25, 2012. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Ms. King-Cote, Vice Pres.
Ms. Burke	Ms. Knudsen
Mr. Cooper	Ms. Lloyd
Ms. Durkin, UB Rep.*	Mrs. Malinconico, President
Mr. Henning	Mrs. Panzarelli

Student Council Representative: Angelina Tornetto

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation –

- 2.1. Field Presentation by Michael Millemann, Architect
- 2.2 Merit Goal 4 Update by Lisa Savoia

3.0 Communications – Mrs. Savoia

- 3.1. Ms. Jennifer Eckert, Student Assistance Coordinator, submitted her letter of resignation on January 17, 2013, effective March 17, 2013. Resolution 11.6 under Personnel.

4.0 Public Participation – Agenda Items

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5.0 Superintendent and Other Reports

- 5.1. Superintendent’s Report – Mrs. Savoia
- 5.2. Student Council Representative Report

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary’s Office – Mr. Cleary

- 7.1. Motion to approve the following minutes:
 January 16, 2013 Regular Meeting and closed session
- 7.2. The President hereby appoints the following committees of the Keyport School Board of Education be appointed in accordance with Policy #0155.

<u>Curriculum/Technology Athletics</u> Peter Henning* Joseph Biagianti Isaiah Cooper Evelyn King-Cote Alternate: Ann Panzarelli	<u>Personnel</u> Ann Panzarelli* Peter Henning Alexandra Burke Isaiah Cooper Alternate: Patricia Knudsen
<u>Finance/Negotiations</u> Evelyn King-Cote* Ann Panzarelli Joseph Biagianti Alexandra Burke Alternate: Rose Lloyd	<u>B&G/Safety Security/Recycling</u> Joseph Biagianti* Peter Henning Patricia Knudsen Rose Lloyd Alternate: Isaiah Cooper
<u>Policy</u> Alexandra Burke* Ann Panzarelli Patricia Knudsen Desiree Durkin Alternate: Peter Henning	<u>Community Relations-Foundation</u> Patricia Knudsen* Isaiah Cooper Rose Lloyd Desiree Durkin Alternate: Alexandra Burke

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<u>MCSBA-Legislative</u> Joseph Biagianti*	*denotes chairperson

- 7.3. Motion to approve the following Policies and Regulations for the first reading to be attached to the minutes after the second reading:

Policy 0155	Board Committees
Policy 2415	No Child Left Behind Programs
Regulation 2431.1	Emergency Procedures for Athletic Practices and Competitions
Regulation 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
Policy 2468	Independent Educational Evaluations
Policy 3281	Inappropriate Staff Conduct
Regulation 3281	Inappropriate Staff Conduct
Policy 4281	Inappropriate Staff Conduct
Regulation 4281	Inappropriate Staff Conduct
Policy 6113	E-Rate
Policy 6480	Purchase of Food Supplies
Policy 8508	School Nutrition

8.0 Buildings & Grounds – Mr. Cleary

- 8.1 Facilities Update

- 8.2 Use of Facilities

8.2.1. Motion to approve request from Bayshore Christian Fellowship to use the Keyport Central School Softball Field from April 15, 2013, through August 26, 2013, from 6 p.m. to 8:15 p.m. for softball league.

8.2.2. Motion to approve request from Keyport Recreation/Keyport Youth Athletic League to use the Keyport High School Gymnasium on Mondays and Thursdays from February 4, 2013, through May 31, 2013, from 6 p.m. through 9:30 p.m. for basketball.

Insurance certificate has been submitted.

8.2.3. Motion to approve request from KYAL to use the Keyport Central School Gymnasium on Mondays through Fridays from December 1, 2012, through April 30, 2013, from 5 p.m. through 9 p.m. for basketball.

Insurance certificate has been submitted.

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9.0 Finance

9.1 Secretary's Report

9.1.1 Financial Information:

Interest, January	\$TBD
Year to date	\$TBD
Cafeteria Report, December	\$TBD
Year to date	\$TBD

9.2 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of January 31, 2013, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.3 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of January which is in agreement.

9.4 Motion to approve bills for the month February 2013 in the amount of TBD and supplemental bills for January in the amount of TBD.

9.5 Motion to approve the transfer of funds as follows:

From	To	Amount
11-000-261-100-11-00-000 Maintenance Overtime	11-000-261-100-11-00-999 Maintenance OT	\$50.00
11-000-262-100-02-00-000 Cent Sch Custodial Sal	11-000-262-100-02-01-000 Cent Sch Cust Overtime	\$1,000

9.6 Motion to approve the following students at New Hope Treatment Center at a cost of \$450 per week for educational services.

SID 5035229565 (UB)	9/19/12 – 12/17/12	\$5,850
SID 3948207450	9/05/12 – 12/12/12	\$6,300

9.7 Motion, as recommended by Business Administrator, to approve the following two sub fund accounts for Student Activities Account:

High School Jeans Fundraiser	Central School Jeans Fundraiser
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9.8 Motion to approve the following out of district tuition for the 2012-2013 school year:

Mary A. Dobbins School Student 9692494450 \$295.46 per diem

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Amoroso, Dominick	6/24/13 - 6/27/13	Nat'l Athletic Trainers Assoc. Annual Meeting and Clinical Symposium	Las Vegas, NV/0	\$235
Borrelli, Sharon Marie	2/21 & 2/22/13	NJMEA Music Conference	E. Brunswick, NJ/0	\$150
Goldsmith, Nicole	3/8/13	2013 NJ Assoc for Gifted Children Annual Conf.	Somerset, NJ/48	\$213.88
Godlesky, Laura	5/30/13	NJAFPA Spring Institute NJDOEs Vision Curriculum	Atlantic City, NJ/180	\$204.80
Ioele, Bonnie	5/14/13	Central Office Administrative Secretaries Program	Mt. Laurel, NJ/92	\$ 29
Jones, Melissa	3/13/13	CCSS & Curriculum Mapping	Hillside, NJ/54	\$215.55
Jones, Melissa	5/30/13	NJAFPA Spring Institute NJDOEs Vision Curriculum	Atlantic City, NJ/180	\$204.80
Miller, Peter	2/25-2/26/13	2013 APHERD Annual Convention	Long Branch, NJ/0	\$160
White, Cerelle	3/25/13	Revolutionizing Diagnosis & Treatment Using the DSM-5	New Brunswick, NJ/42	\$116.67
Young, Maureen	5/22/13	Central Office Administrative Secretaries Program	Rockaway, NJ/106	\$ 33
Zacchia, Theresa	6/6/13	Special Services Academy	W. Long Branch, NJ/38	n/a

*(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to approve Independent Educational Evaluations for the 2012-2013 school year as referenced in Policy 2468 not to exceed \$550.

10.3 Motion to approve the Keyport Public Schools Parent Permission Slip.

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- 10.4 Motion to approve the EVVRS (Electronic Violence and Vandalism Reporting System) for Period 1 (September 1, 2012 to December 31, 2012) as follows:

EVVRS Reporting Period 1

Central School

Violence - 1
Vandalism - 0
Weapon - 1
Substance Abuse - 0
Confirmed HIB - 3

High School

Violence - 7
Vandalism - 0
Weapon - 0
Substance Abuse - 1
Confirmed HIB - 5

- 10.5 Motion to approve the Harrassment, Intimidation and Bullying (HIB) incident report as follows:

	School	Incidents Reported	HIB
January 2013	Central	1	0
January 2013	KHS	6	4

- 10.6 Motion to accept the January 2013 Security Drill Report as follows:

January 2013

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Keyport High School	Evacuation (non-fire)	All staff and students	1/10/13 9:45 a.m.
Keyport High School	Fire Drill	All staff and students	1/30/13 2:00 p.m.
Keyport Central School	Fire Drill	All staff and students	1/10/13 9:00 a.m.
Keyport Central School	Lockdown	All staff and students	1/18/13 10:30 a.m.

- 10.7 Motion to approve the submission of the application for the Cooperative Sports Program with Henry Hudson High School for the 2013-2014 and 2014-2015 school years.

- 10.8 Motion to approve the attached 2013-2014 calendar.

11.0 Personnel

- 11.1 Motion, as per advisement of Executive County Business Administrator to amend motion 11.7 from January 16, 2013, and approve the employment

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contract between the Keyport Board of Education and Edward McManus for the position of Board Secretary/Business Administrator at a salary of \$114,000 for the period April 8, 2013, through June 30, 2013. Further recommend the Board President be authorized to execute said contract.

- 11.2 Motion, as per advisement of Executive County Business Administrator to amend motion 11.7 from January 16, 2013, and approve the employment contract between the Keyport Board of Education and Edward McManus for the position of Board Secretary/Business Administrator at a salary of \$114,000 for the period July 1, 2013, through June 30, 2014. Further recommend the Board President be authorized to execute said contract.

- 11.3 Motion to approve a contract between the Keyport Board of Education and Bayada Nurses, Inc., Freehold, NJ, to provide nursing services for the school year 2012-2013.

Bayada shall provide a RN to the district when needed at a rate of \$54.50 an hour for registered nurse services to be funded from general fund.

- 11.4 Motion to approve the employment of staff for the 2012-2013 school year at the revised salary guide as per negotiated bargaining agreements:

**LIST OF STAFF MEMBERS SCHOOL YEAR 2012-2013
Part time employees do not receive benefits**

new contract steps & guide		
ELEMENTARY TEACHERS	STEP	SALARY
ANNUCCI, ALEXA	BA, 02	49,985
BORRELLI, SHARON	BA, 12	71,039
BURGENER, MARGARET	MA, 11	72,187
CATALDO, JEANNE	BA, 01	49,764
CHUDZIK, DOUGLAS	MA, 08	65,338
CLAYMAN, ILENE	MA, 04	57,469
CORNELL, CATHERINE	BA, 16	80,450
DeLUCCA, ALISON	BA, 01	49,764
DeNARDO, MARIE	MA, 03	55,501
FERBER, LYNN	MA, 11	72,187
FINCH, KIMBERLY	MA, 03	55,501
FISCHER, MARGARET	MA, 16	84,040
FORSYTH, ASHLEY	BA, 01	49,764

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GAITA, LINDA	MA, 14	79,511
GOLDSMITH, NICOLE	BA+30, 2	51,780
GRAMAGLIA, GRACE	MA, 09	67,325
GUTTMAN, LESLIE	BA+30, 01	51,559
HAMEL, NICOLE	BA, 01	49,764
IRONS, MARK	MA, 06	61,433
KERNAN, LORI	MA, 11	72,187
KRAUSE, SANDY	BA, 12	71,039
LEHMAN, MICHELLE	BA, 01	49,764
LLOYD, LAUREN TARA	BA, 02	49,985
LUCAS, CAROL	MA, 16	84,040
MACCONNELL, NICOLE	MA, 01	53,353
MANTINO, AMY	MA, 10	69,746
MAY, NICOLE	BA, 01	49,764
MEDERO, KATHRYN	MA, 02	53,575
MILLER, PETER	BA, 01	49,764
MINUSKIN, STACI	BA, 04	53,879
MOORE, AMANDA	BA+30, 01	51,559
MURPHY, CASSANDRA	MA, 11	72,187
OLSVARY, RUTH	MA, 12	74,628
PERRI, TINA	MA, 10	69,746
ROGERS, VALERIE	BA, 10	66,157
ROMANETZ, LILLIAN	MA, 05	59,556
SANTORO, MICHELE	BA+30, 01	51,559
SCHMIDT, KELLY	BA, 02	49,985
SCHOWER, JENNIFER	BA, 04	53,879
SISK, VANESSA	BA, 02	49,985
SLATER, STEVEN	MA, 05	59,556
SNOWDEN, LISA	BA, 16	80,450
STONE, LAUREN	MA, 09	67,325
STROUD, MELANIE	BA, 09	63,736

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GUIDANCE COUNSELOR:	STEP	SALARY
CORSALE, KRISTEN	MA, 01	53,353
GAGLIANO, JANE	MA+30, 16	85,834
OXLEY, STACEY	MA, 09	67,325
H. S. TEACHERS	STEP	SALARY
AMAROSO, DOMNICK	MA, 01	53,353
ANDERSON, KRISTA	BA, 01	49,764
BOWER, STEVEN	BA,01	49,764
BRADY, BRIAN	MA, 16	84,040
BRAITHWAITE, DEBONEY	BA, 08	61,749
COWEN, CHRISTINE	BA, 08	61,749
DECKER, DIANE	BA, 13	73,480
DiNARDI, CYNTHIA	MA, 02	53,575
EGAN, CHRISTINIA	MA, 01	53,353
EVANCHO, THOMAS	BA, 01	49,764
GALGON, STEPHAN	BA, 01	49,764
GALLAGHER, SHARON	BA, 16	80,450
JALA, SUSAN	BA, 11	68,598
KURON, HELEN	BA, 08	61,749
LOIS, ANDREW	BA, 02	49,985
MCCANN, DIANE	BA, 04	53,879
MURRAY, ANN	BA, 13	73,480
O'BRIEN, JOHN	MA, 04	57,469
PACKIN, VICTORIA	BA, 09	63,736
PACZKOWSKI, JOHN	BA+30, 02	51,780
PIOTROWSKI, ROBERT	MA, 16	84,040
PRINCIPE, SALVATORE	MA, 16	84,040
RACIOPPI, DAWN	BA+30, 10	67,952
RASMUSSEN, JAMES	BA+30, 04	55,674
RECCO, PHILIP	BA, 05	55,967
ROJAS-GUTIERREZ, JENNIFER	BA, 07	59,781

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SCHMID, JOHN	MA, 13*	85,811
SCHWARZ, STEPHAN	BA, 06	57,844
SLATTERY, TIFFANI	MA,09	67,325
SPROAT, JENNIFER	MA, 11	72,187
STETZ, ROBERT	MA +60, 10	73,336
SULLIVAN, GINA	BA, 03	51,912
TOMMASI, JOSEPH	MA, 12	74,628
ULLRICH, AMY	BA, 01	49,764
WALLIN, LISA	BA, 01	49,764
WESLEY, ERICA	MA,09	67,325
WESLEY, JAMES	BA, 07	59,781
ZDANEWICZ, JUDITH	BA, 16	80,450
*Includes Athletic Dir Stipend \$8,742		

SPECIAL ED TEACHERS: *ALL SPECIAL EDUCATION SALARIES INCLUDE \$200 STIPEND IF EMPLOYED PRIOR TO JANUARY 1, 1990.

CLASS	TEACHER	STEP	SALARY
LLDKCS	BURGESS, RONALD	BA, 02	49,985
KHS	KEELEN, KYLE	BA, 01	49,764
RR/KHS	MCGROGAN, JEAN MARIE	BA, 08	61,749
RR/KHS	MC CULLY, SUZANNE	BA, 11	68,598
RR /KHS	WACKOWSKI, MICHELE	BA, 11	68,598
L/LD/KCS	MURRAY, CLAIRE	*BA, 13	73,680
RR/ KHS	WALDMAN, WENDY	BA, 13	73,480
RR/KHS	FEGLER, TERRI	BA, 16*	80,650
MD/KHS	LaVILLA, JUDY	BA+30, 09	65,530
RR/KHS	OXLEY, BARRETT	BA+30, 10	67,952
RR/KCS	STARKER, JANICE	BA+30, 12	72,834
RR/KHS	REASH, JEAN	BA+30, 15*	80,357
KCS	ANDREWS, AMANDA	MA, 01	53,353
RR / KCS	WALSH, ANDREA	MA, 10	69,746
SPEECH	DEC, CAROL	MA, 11	72,187

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RR/KCS	FISCHER, PAULA	MA, 11	72,187
RR/KCS	MANGANELLI, TAMME	MA, 11	72,187
RR/KHS	MARTIN, ADRIENNE	MA, 11	72,187
RR/KCS	LAZAR, MARGARET	MA, 14*	79,711
SPEECH	BARBERI, CHRISTINE	MA, 16*	84,240
RR/KCS	DOLL, LARAINE	MA+30, 14	81,505

CHILD STUDY TEAM: *ALL SPECIAL EDUCATION SALARIES INCLUDE \$200 STIPEND IF EMPLOYED PRIOR TO JANUARY 1, 1990.

POSITION	NAME	STEP	SALARY
PSYCHOLOGIST	ZACCHIA, THERESA	MA, 01	53,353
STUDENT ASS'T CONSULT	ECKERT, JENNIFER	MA, 04	57,469
SOCIAL WORKER	WHITE, CERELLE	MA, 08	65,338
LEARN. SPECIALIST	BARTLEY, DIANE	MA+30, 16	86,034
PSYCHOLOGIST	PORRECA, ANTHONY	MA+30, 01	55,148

MISC:			
POSITION	NAME	STEP	SALARY
MEDIA TECH, KHS (F/T)	PETERSON, LARRY		19,143
TECHNICAL SUPPORT ASST.	FOX, JOHN		40,864
LIBRARY AIDE	STAZZONE, JACQUALYN		15,636
NURSE CS	SALVADORE, BARBARA	BA, 11	68,598
NURSE HS	KURILLA, GLORIA	MA, 13	77,069

AIDES	SPECIAL EDUCATION	SALARY
CARD, RUSSELL	PERSONAL AIDE/KCS	15,636
CLOWNEY, PAULINE	PERSONAL AIDE/KCS	15,636
DE VINCENZO, NANCY	P/T LL/D/KCS	8,940
KAMPER, MARISEL	LL/D/KCS	15,636
LUPO, GAIL	P/T PERSONAL AIDE/ KCS	8,940
STUMPF, CHARLENE	PERSONAL AIDE/KCS	15,636

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AIDES	KINDERGARTEN		SALARY
BRADY-LEONARD,J.	P/T AIDE, KCS		8,940
MARTIN, HEIDI	P/T AIDE, K/KCS		8,940
SCHANCK, NANCY	P/T AIDE, K/KCS		8,940
AIDES	PRE-K		
BALLETTA, DEBORAH	P/T AIDE, PK/KCS		8,940
GONZALEZ, EILEEN	AIDE PK/KCS		15,636
LAGARRA, MELISSA	P/T AIDE, PK/KCS		8,940
MEAD, VICTORIA	P/T AIDE, PK/KCS		8,940
MORALES, JASMIN	AIDE, PK/KCS		15,636
PARA PROFESSIONAL	LOCATION		
OSTERMAN, PATRICIA	KCS		19,527
WOJEWODZKI, VICKI	KCS		19,527

KCMA STAFF	DOH/STEP	HIRE DATE	STEP	SALARY
BORDERS, DYLAN	05/23/11 STEP 01@*	05/23/11 STEP 01	1	33,711
BREEN, STEVEN	07/01/12 STEP 01	07/01/12 STEP 01	1	31,036
CZECH, GRACE	01/09/03, STEP 05*	01/09/03, STEP 05	6	36,158
DIPOALO, COLLEEN	03/16/06, STEP 04*	03/16/06, STEP 04	5	35,171
HICKS, CHRISTHOPHER	07/01/2013 STEP 01	01/17/13 STEP 01	1	31,036
JIMENEZ, DONNA	12/01/92, STEP 15#	12/01/92, STEP 15	16	46,256
JIMENEZ, ROY	08/01/79, Off guide@**	08/01/79, Off guide	OFF GUIDE	57,536
KREFT, DONNA	03/16/06 STEP 04*	03/16/06 STEP 04	5	35,171
MASSEY, GEORGE	07/01/98, STEP 10**	07/01/98, STEP 10	11	40,445
MASUCCI, BENNY	02/03/00, STEP 08**	02/03/00, STEP 08	9	38,758
MASUCCI, LUCIANO	03/09/11 STEP 02*	03/09/11 STEP 02	3	33,388
MORGAN, JOHN	08/00/06, STEP 04*	08/00/06, STEP 04	5	35,171
O'TOOLE, JAMES	01/16/89, STEP 20@***	01/16/89, STEP 20	21	52,245
SMITH, PETER	03/02/00, STEP 08**	03/02/00, STEP 08	9	38,758
[@ MAINTENANCE-\$2,000] [* BLACK SEAL - \$675] [**PESTICIDE - \$500]				

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SECRETARIES: DOH/STEP

salary adjustment stipend for \$200 AA or \$400 BA

** salary adjustment longevity stipend \$300. 15 yr or \$600. 18 yr

LOCATION	NAME	HIRE DATE	STEP	SALARY
H.S.	APPLEGATE, KELLY	12/17/12 01	1	34,839
C. S.	CONNOR, LAURA	8/24/2009	3	35,410
C.S.T.	MARZARIO, GLORIA	8/1/2006	5	36,758
BRD. OFC.	ORTIZ, JOHANNA	2/1/2006	5	36,758
BRD. OFC.	GALLO, ROBIN	7/1/1999	11	42,688
C.S.T.	JONES, AMY	9/8/1998	12	43,652
C. S.	CANNIZZARO, MICHELE	9/01/92, # **	13	45,457
H. S.	QUESTORE, CHERYL	8/09/12 #	01#	35,239
C.S. SECY	THORNE, ALICIA	8/30/04 #	07#	39,175
H. S.	WEISSMAN, DEBORAH	9/01/93 # **	14 # **	46,662
BRD. OFC.	GADOMSKI, SALLY	3/13/89, 19 # **	19 # **	51,638

ADMINISTRATION	NAME	STEP	SALARY
PRINCIPAL CS	RAPOLLA, ANTHONY	7	115,031
PRINCIPAL HS	WATERS, MICHAEL	4	109,000
V. PRINC CS	FLYNN, KEVIN	3	92,042
V. PRINC HS	MAMMANO, ERIK	1	86,860
SUPV OF LANGUAGE ARTS	GODLESKY, LAURA	2	90,250
DIR SP ED	CLEVELAND, DENISE	5	100,710
DIR OF GUID	DePASQUALE, ANTHONY	1	87,868
DIR OF CURRIC	JONES, MELISSA	2	94,109

- 11.5 Motion to approve Sally Gadomski as a Substitute Secretary for the 2012-2013 school year.
- 11.6 Motion to accept the resignation of Jennifer Eckert, Student Assistance Coordinator, effective March 18, 2013.
- 11.7 Motion to approve Mark Untisz as a student teacher in Keyport High School for the Spring 2013 semester through Monmouth University. The cooperating teacher will be Deboney Braithwaite.

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- 11.8 Motion to approve the following candidates as substitute teachers for the 2012-2013 school year at the prevailing rate of pay:

Group I

Amy Rodriguez Monmouth University (2013)
CEAS Elementary Education K-5

* pending completion of paperwork

- 11.9 Motion to approve the following candidate as a substitute nurse for the 2010-2011 school year at the prevailing rate of pay, \$200 per day:

Kimberly Chudzik, RN Brookdale Community College 1997
Registered Nurse License
Valid 5/29/2012 to 5/31/2014

- 11.10 Motion to approve a Brookdale Community College Internship for Renee Driscoll for 60 Field Education hours beginning March 22, 2013. The cooperating teacher will be Robert Stetz.

- 11.11 Motion to rescind the action taken at the January 16, 2013, meeting and adjust contract and salary for Anthony Porreca, School Psychologist, MA+30 at the salary of \$55,812 to \$55,148 for the 2012-2013 (pro-rated).

- 11.12 Motion to approve the Assistant to the School Business Administrator job description.

- 11.13 Motion to approve Johanna Ortiz as Assistant to the School Business Administrator effective February 21, 2013, for the 2012-2013 school year at a salary of \$45,000 (pro-rated).

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on February 13, 2013, to discuss
--Personnel

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- Finance
- Contract negotiations
- Grievances
- Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

16.0 Return to Open Session (TIME:_____)

17.0 Adjournment