

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING DECEMBER 17, 2014
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press and The Independent newspapers on August 9, 2014. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Mr. Henning, Vice Pres.
Mr. Bright	Ms. King-Cote
Ms. Burke	Mrs. Malinconico, President
Mr. Cooper	Mrs. Panzarelli
Ms. Durkin, UB Rep.*	Mr. White

Student Council Representative: Shayna Grandon

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – None

3.0 Communications – Mrs. Savoia

- 3.1 Letter from 8th Grade Gifted and Talented Class to thank Board of Education and Mrs. Savoia for the opportunity to attend the Poetry Slam Convocation in New York City.
- 3.2 **Ms. Gina Sullivan, High School Teacher, submitted her resignation on December 16, 2014, effective February 14, 2015, Resolution 10.12 under Personnel.**

4.0 Public Participation – Agenda Items

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5.0 Superintendent and Other Reports

- 5.1 Superintendent's Report – Mrs. Savoia
- 5.2 Student Council Representative Report

6.0 Board Secretary's Office – Mr. McManus

- 6.1 Motion to approve the following minutes:

November 12, 2014	Workshop Minutes and Closed Session
November 19, 2014	Regular Minutes
December 9, 2014	Special Meeting and Closed Session

- 6.2 Motion to approve the following budget calendar for the 2015-2016 school year budget:

January 7, 2014	Compiling staffing and budgetary requests from Principals and Associated Managers
January 21, 2015	Collect Budget Requests and Begin Assembly at First Budget Look
February 4, 2015	Budget Discussion with the Keyport Board of Education
February 18, 2015	Budget Discussion with full Keyport Board of Education
March 4, 2015	Approval of Tentative Budget for submittal to the Monmouth County Executive Superintendent of Schools
April 1, 2015	Public Hearing and Public Budget Adoption

7.0 Buildings & Grounds – Mr. McManus

- 7.1 Facilities Update
- 7.2 Use of Facilities
 - 7.2.1 Motion to approve the following organization for Use of the Facility during the 2014-2015 school year:
Jesus the Lord Church

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8.0 Finance

- 8.1 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of October 31, 2014, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.
- 8.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of November which is in agreement.
- 8.3 Motion to approve bills for the month of December 2014 in the amount of \$713,012.97 and supplemental bills for November to December 2014 in the amount of \$3,867.34.
- 8.4 Motion to approve the transfer of funds for the month of November as follows:

Transfer to	Account Name	Transfer From	Account Name	Amount
11-000-230-530-11-00-000	Telephone/Postage	11-000-230-339-05-00-000	Architect	20.39
11-000-230-530-11-01-000	Postage	11-000-230-339-05-00-000	Architect	2,000.00
11-000-230-890-05-00-000	Supt Office Misc	11-000-230-339-05-00-000	Architect	14.43
11-000-263-610-11-00-000	Care of Grounds	11-000-261-420-11-00-000	Maintenance/Repair	4,673.57
11-120-100-101-02-05-000	Breakfast Monitor	11-120-100-101-02-02-000	Gr 1-5 Teachers Sal	610.00
11-150-100-101-11-00-000	Home Instruction Sal	11-150-100-320-07-00-000	Home Instruction Svce	455.00
11-190-100-610-01-24-000	High School Tech	11-190-100-610-01-00-000	HS Desk	113.61
11-190-100-610-02-17-000	Cent School Tech	11-190-100-610-02-00-000	CS Desk	39.99
30-000-401-450-00-33-000	Bathroom Renovations	30-000-401-450-00-36-000	KHS Security	2,500.00
11-000-291-250-11-05-000	DCRP-Employer Match	11-000-291-270-11-00-000	Employee Insurance	1,200.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-13-000	Sports Medical Supplies	50.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-11-000	Field Hockey Supplies	53.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-10-000	Cheerleading Supplies	65.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-08-000	Softball Supplies	45.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-05-000	Wrestling Supplies	218.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-09-000	Bowling Supplies	21.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-08-000	Softball Supplies	28.00

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11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-02-000	Boys Basketball Supplies	18.00
11-402-100-600-01-12-000	Sports Equip Recondition	11-402-100-600-01-01-000	Football Supplies	1,019.00
11-000-240-800-07-00-000	Administration Prof Dues	11-000-240-340-11-00-000	Stdnt Inf Tech Comp Cons	574.00

8.5 Motion to approve a personal aide for an out-of-district student 1454536179 (UB) for an extra-curricular club activity at KHS for 1.5 hours, once a week at the rate of \$13.42 per hour for the 2014-2015 school year to be reimbursed by Union Beach Board of Education.

8.6 Motion to approve one Keyport Central School Student at a cost of \$800 and four Keyport High School students at a cost of \$815 per student to attend the Monmouth County Arts High & Middle School Program one afternoon per week from January to May 2015 for a total cost not to exceed \$4,060 (11-000-100-561-08-00-000).

8.7 Motion to approve Home Instruction for Keyport Student #9586259263, beginning December 16, 2014, until on or about January 29, 2015, provided by Education, Inc. for ten hours per week at a cost of \$49 per hour.

9.0 Curriculum

9.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Gallo, Robin	1/29-1/30/15	Techspo 2015	Atlantic City, NJ/182	\$561
Gander, Chris	1/29-1/30/15	Techspo 2015	Atlantic City, NJ/182	\$660
Savoia, Lisa	1/29-1/30/14	Techspo 2015	Atlantic City, NJ/182	\$660
Schmid, Rick	3/24, 3/25, 3/26 & 3/27/14	DAANJ Workshop	Atlantic City, NJ/0	\$350
Stone, Lauren	1/29/15	Best iPad Apps and iPad Strategies (BER)	Long Branch, NJ/0	\$235

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

9.2 Motion to approve the following class trips for the 2014-2015 school year:

Honors Band	Bolger Middle School, Keansburg, NJ
5th Grade	Liberty Science Center, Jersey City, NJ
7th Grade Class Trip	Ellis Island/Statue of Liberty

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- 9.3 Motion to approve the amendment of the 2014-2015 NCLB grant Application to reflect the carryover and 2013-2014 Progress Target re-allocations.
- 9.4 Motion to approve four days of on-site PARCC Professional Development, not to exceed \$8,000, to be funded from NCLB funds.
- 9.5 Motion to approve the November 2014 Security Drills:

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Keyport High School	Fire Drill	All staff and students	Nov. 4, 2014 8:30 a.m.
Keyport High School	Lockdown Drill	All staff and students	Nov. 18, 2014 1:00 p.m.
Keyport Central School	Fire Drill	All staff and students	Nov. 5, 2014 9:00 a.m.
Keyport Central School	Active Shooter	All staff and students	Nov. 12, 2014 10:15 a.m.

- 9.6 Motion to approve the Cooperative Sports Agreement between Keyport Public Schools and Union Beach Memorial School for Middle School Wrestling.
- 9.7 **Motion to submit the District Performance Review as required by the New Jersey Department of Education for QSAC.**

10.0 Personnel

- 10.1 Motion to approve Chris Gander and MaryAnn Ricca to work the CS Media Center After School, two days a week each, from January 5, 2015, through May 21, 2015, at the rate of \$35 per hour for one hour, not to exceed \$1,500 each, to be funded from the NCLB grant.
- 10.2 Motion to approve Sylvia Sorrentino and Kim Finch to work the Central School Cultural Nights at the rate of \$35 per hour, not to exceed \$250 each, to be funded from the NCLB grant.
- 10.3 Motion to approve two additional teachers to work the Central School After-School Program two days a week from January 6, 2015, through May 21, 2015, at the rate of \$35 per hour, not to exceed \$1,500 each, to be funded from the NCLB grant.
- 10.4 Motion to approve Erica Pater to work the Central School After-School Program, two days a week from January 6, 2015, through May 21, 2015,

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at the rate of \$35 per hour, not to exceed \$1,500, to be funded from the NCLB grant.

- 10.5 Motion to approve Kim Finch to work the Central School ESL After-School Program, two days a week from January 6, 2015, through April 30, 2015, at the rate of \$35 per hour, not to exceed \$1,150, to be funded from the NCLB grant.
- 10.6 Motion to approve Cynthia DiNardi to work the Central School ESL Before-School Program, two days a week from January 6, 2015, through May 21, 2015, at the rate of \$35 per hour, not to exceed \$700, to be funded from the NCLB grant.
- 10.7 Motion to approve Kelly Davis, Montclair State Family and Child Studies Student, to complete 350 hours of a counseling internship with the Keyport Public Schools Guidance Department during the Spring 2015 semester.
- 10.8 Motion to appoint Robert Eltringham as Keyport School District Custodian for the 2014-2015 school year effective December 18, 2014, at a salary of \$31,311 (pro-rated); Step 1, pending negotiations and criminal history clearance.
- 10.9 Motion to appoint Lindsay Garber as Speech Language Specialist for the Keyport School District for the 2014-2015 school year effective January 5, 2015, at a salary of \$53,956 (pro-rated) ; MA Guide, Step 1, pending negotiations and criminal history clearance.
- 10.10 Motion to approve the following Keyport Spring 2015 Athletic Positions:
- | | |
|-----------------------|---|
| Hs Head Baseball | Hs Head Track & Field |
| Hs Assistant Baseball | Hs Assistant Track & Field |
| Cs Baseball | Hs Boys Volleyball |
| Hs Head Softball | 2nd Semester Fitness Room Supervisor – Hs |
| Hs Assistant Softball | 2nd Semester Adult Fitness Room |
| Cs Softball | Supervisor - Community |
- 10.11 **Motion to approve the following resolution affirming the HIB Determination of the Superintendent Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)**

WHEREAS, on or about November 12, 2014, the District received a complaint of harassment, intimidation or bullying (“HIB”); and

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WHEREAS, the District conducted an investigation into that complaint pursuant to the New Jersey Anti-Bullying Bill of Rights Act (“ABL”); and

WHEREAS, on November 23, 2014, the District received a request for a hearing from the parents of a student involved in the investigation pursuant to N.J.S.A. 18A:37-15(b)(6)(d); and

WHEREAS, on December 9, 2014, a hearing was conducted before the Board of Education in closed executive session pursuant to N.J.S.A. 18A:37-15(b)(6)(d); and

WHEREAS, the Board of Education has determined to affirm the determination of the Superintendent pursuant to N.J.S.A. 18A:37-15(b)(6).

NOW, THEREFORE, be it Resolved by the Keyport Board of Education as follows:

1. The Board hereby accepts and affirms the decision of the Superintendent and hereby adopts the decision deliberated in closed executive session; and

2. The Board authorizes and directs Board Counsel to inform Counsel for the parents who requested a hearing of the HIB determination, if requested by the parents.

10.12 Motion to accept the resignation of Gina Sullivan, KHS Family and Consumer Science Teacher, effective February 14, 2015.

11.0 Policy

11.1 Motion to approve the following regulation for the first reading to be attached to the minutes:

Regulation 5331 Management of Life-threatening Allergies in Schools

11.2 Motion to approve the following policy for the first reading to be attached to the minutes after the second reading:

Policy 1510 Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination

12.0 Old Business

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13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on December 17, 2014, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

16.0 Return to Open Session (TIME: _____)

17.0 Adjournment