

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

1.0 Opening Procedures

- 1.1 The meeting was called to order at 7:31 p.m. by Board President Henning, in the Keyport High School Cafeteria, 351 Broad Street.
- 1.2 Flag Salute
- 1.3 Moment of Silence: Sabatino “Sam” Principe, father of Sal Principe, High School Teacher.
- 1.4 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on April 29, 2012, as approved at the regular meeting of the Board of Education held on April 25, 2012. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.5 Roll Call

Mr. Biagianti, Vice Pres.	Mr. Henning, President
Mr. Bright (arr. 7:45 p.m.)	Ms. King-Cote
Ms. Burke	Ms. Knudsen
Mr. Cooper	Mrs. Malinconico
Ms. Durkin, UB Rep.*	Mrs. Panzarelli

Student Council Representative: Angelina Tornetto

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

- 1.6. Motion was made by Mr. Biagianti, seconded by Mrs. Panzarelli to remove resolution 11.19 until further discussion.

On a roll call vote, nine (9) members voted yes.

<p style="text-align:center">KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES</p>
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2.0 Presentation – None

3.0 Communications – Mrs. Savoia

- 3.1. Letter dated June 26, 2012, from Union Beach regarding shared payroll services.
- 3.2. Letter dated July 23, 2012, from Keyport Indians, Inc. regarding security deposit.
- 3.3. Mr. Michael Saulnier, Director of Guidance, submitted his letter of resignation on June 30, 2012, effective July 31, 2012. Resolution 11.1 under Personnel.
- 3.4. Ms. Christine Grossmann, Student Assistance Coordinator, submitted her letter of resignation on June 30, 2012, effective July 31, 2012. Resolution 11.5 under Personnel.
- 3.5. Ms. Jane Wilczak, Central School Librarian, submitted her letter of retirement on July 31, 2012, effective October 1, 2012. Resolution 11.14 under Personnel.

4.0 Public Participation – Agenda Items

- 4.1. There was no public participation on agenda items.
- 4.2. The Board President opened the meeting up to general public participation.
 - Joe Widick, 17 Theresa Street, asked about the process followed to develop a policy in regards to a security deposit.
 - Nicole Camashe, 65 Creek Road, Keansburg, stated that the security deposit is a very large sum of money to ask from an organization which runs on money from children fundraising.
 - Michelle Parks, 398 Broad Street, stated that the Indians cannot be blamed for ruining the field. The field is not locked up and other people use it.
 - Joseph Vecchio, 315 Broad Street, stated that if the security deposit check is cashed, it is not a security deposit, it is a fee. It is almost impossible to manage who causes damage. Negotiating a fee should have been done in March or April, not one week before the season begins.
 - Donna Wedick, 17, Theresa Street, VP Keyport Indians, stated that Mr. Vecchio emailed Mrs. Savoia that he would not be available to attend the meeting and left it up to the rest of the committee if they would be attending.

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

- Nicki Francis, 65 Division Street, stated that no money from the Recreation Committee goes to Pop Warner. The School benefits from kids being in a sports program and it is not fair to point the finger at anyone.
- Sherry Morgan, 360 Broad Street, stated the Indians have not received anything in writing stating that no security deposit will be charged.
- Donald Blanks, 23 Main Street, stated he wants to rectify the situation and move forward. The approach should have been handled differently with a quite conversation.
- Donna Wedick, asked for clarification that the school district isn't looking to supplement the five-year plan on top of the bond referendum.
- Harper Lou, 64 Chandler Avenue, is concerned as to how the \$2,500 security deposit was developed and stated that it should not have been done by a subcommittee.
- Lisa Mandelbaum, 87 Union Avenue, Belford, stated that Keyport does what they can for the kids and she is embarrassed that they would ask the kids for money.
- Joe Widick, 17 Theresa Street, asked for a timeframe as to when the agreement discussed the other night will be reduced to writing.
- Peggy Lazar, 192 Second Street, stated that it is wonderful to see the room filled tonight and encouraged people to come to the meeting, not just when they have a complaint.

Public participation of the meeting was closed at 8:40 p.m.

4.3. President's Remarks

Mr. Henning pointed out that the Board of Education tried to resolve the matter with the Keyport Indians by requesting a number of meetings with the Keyport Indians; those meetings were never held. On behalf of the Board of Education, Mr. Henning apologized and agreed that the Board of Education should have approached the Keyport Indians earlier.

5.0 Superintendent and Other Reports

5.1. Superintendent's Report – Mrs. Savoia

- Mrs. Savoia spoke about the district goals and modification to Goal 3.
- Keyport/Union Beach Board Retreat will be held in Keyport High School Cafeteria on August 29, 2012, at 5:30 p.m.
- Community Day will have an open house mentality.

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

- 5.2 Motion to approve the following District Goals for the 2012-2013 school year:

Goal 1– Student Achievement

Initiate and complete a comprehensive analysis of the District's K-12 math programs.

Goal 2– Student Achievement

Create a new district evaluation system for teachers and administrators to increase student achievement.

Goal 3– Student Achievement

To implement balanced literacy classrooms in grades K through Grade 8.

Goal 4– Facilities

Complete an analysis of district athletic field and create a plan for field improvement.

Motion to approve motion 5.2 was made by Mrs. Malinconico, seconded by Ms. King-Cote.

On a roll call, ten (10) members voted yes.

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling

Mr. Marra presented a vision for the Keyport Board of Education Athletic Facility which was based on the JFK Stadium in Hoboken. This will be the prototype to be used as a guide for updating the Long Range Facility Plan.

Public Comments

- A member of the public suggested showing the plan on the TV station.
- Shannon Hogley, 18 Donnelly Street, Union Beach, asked if the Board is concerned with Jackson Street residents complaining about this major undertaking.
- Joseph Vecchio, 315 Broad Street, stated he would support the program for the athletic field and referendum. It would be the crown jewel of Keyport and he would like a two-year plan.

Mr. Biagianti reported on the Buildings and Grounds committee which met with Keyport Indian Executives on August 6 to discuss the security deposit.

- 6.2 Community Relations/Foundation

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES</p>
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6.3 Curriculum

Mrs. Malinconico reported on the Curriculum meeting which discussed the following:

- District Goals
- Summer Reading Program
- Textbooks for Music Appreciation, Psychology and Physiology and Anatomy were reviewed.
- AP Scores
- Professional Development
- Testing Schedule for 2012-2013

6.4 Finance/Negotiations

Mrs. King-Cote reported on the Finance Committee meeting which met on July 25, 2012, and discussed the following:

- AESOP
- Board Retreat
- Old phones to be sold on Ebay
- Long-range facilities plan as it relates to finance

6.5 MCSBA/Legislative

6.6 Personnel

Mr. Henning stated the Personnel Committee met to interview for the position of Director of Guidance.

6.7 Policy

6.8 Special Education Liaison

7.0 Board Secretary’s Office – Mr. Marra

7.1. Motion to approve the following minutes:

June 27, 2012 Regular Meeting & closed session

7.2 Motion to approve the following policies and regulation for the first reading to be attached to the minutes after the second reading:

Bylaw 0151	Organization Meeting
Bylaw 0153	Annual Appointments
Bylaw 0167	Public Participation in Board Meetings
Policy 2361	Acceptable Use of Computer Networks/ Computers and Resources
Reg 2361	Acceptable Use of Computer Networks/ Computers and Resources

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES</p>
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Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy 2622	Pupil Assessment
Policy 3282	Use of Social Networking Sites (New)
Policy 4282	Use of Social Networking Sites (New)
Policy 6470	Payment of Claims

Motion to approve motion 7.1 to 7.2 was made by Mr. Biagiante, seconded by Mrs. Panzarelli.

On a roll call, ten (10) members voted yes.

8.0 Buildings & Grounds – Mr. Marra

8.1 Facilities Update

The Unit Ventilator project is taking a little longer than expected. On Friday, the Administrators should be able to move back into their offices.

8.2 Use of Facilities

8.2.1. Motion to approve request from Cub Scouts Pack 364 to use the Keyport Central School All Purpose Room and one classroom on Mondays from September 2012 through June 2013 during the hours of 6:30 p.m. to 8:00 p.m. for weekly meetings.

8.2.2. Motion to authorize the Business Administrator, Joseph Marra, in consultation with the architect of record, Tokarski & Millemann, to update the district Long Range Facility Plan reflecting capital improvements to the Keyport Board of Education Athletic Facility.

Motion to approve motion 8.2.1 to 8.2.2 was made by Ms. King-Cote, seconded by Mrs. Panzarelli.

On a roll call, ten (10) members voted yes.

9.0 Finance

9.1 Secretary's Report

9.1.1 Financial Information:

Interest, June	\$ 333.12
Year to date	\$ 3,829.32
Cafeteria Report, June	\$ (2,551.40)
Year to date	\$10,234.66

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES

9.2 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of July 31, 2012, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.3 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Treasurer of Schools Report (A-149) for the month of June which is in agreement.

9.4 Motion to approve bills for the month of August 2012 in the amount of \$583,372.84 and supplemental bills for July in the amount of \$391,075.62.

At the last meeting dated June 27, 2012, the Business Administrator was authorized to pay bills up to \$600,000 for the 2011-2012 year between meetings. The amount of bills that were paid was \$265,777.51.

9.5 Motion to approve the transfer of funds for the 2011-2012 school year to close out accounts as follows:

From	To	Amount
11-000-240-800-07-00-000 Administration Prof Dues	11-000-240-610-02-02-000 Cent Sch Office Supplies (Adj 170)	\$75.00
11-000-219-580-00-00-000 Travel	11-000-219-104-11-01-000 Social Worker Salary (Adj 172)	\$415.00
11-120-100-101-02-03-000 Gr 1-5 Detention	11-110-100-101-02-00-000 Pre K/Kind Sub Salaries (Adj 176)	\$130.20
11-150-100-320-07-00-000 HI Contr Serv Reg	11-150-100-101-11-00-000 HI Staff Sal Reg (Adj 177)	\$647.50
20-234-100-600-13-00-000 Gen Supplies Tit I 11-12 (\$2,341.76)	20-234-100-101-11-01-000 Salaries Title I 11-12 (Adj 180)	\$5,736.50
20-234-200-300-13-01-000 Pur Prop Ser Tit I 11-12 (\$1,500)		
20-234-200-500-14-00-000 Oth Pur SvcTit I 11-12 (\$1,076.66)		
20-234-200-600-13-00-000 Sup & Mat Tit I 11-12 (\$818.08)		

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

20-234-100-101-11-01-000 Salaries Title I 11-12	20-234-100-300-14-00-000 Prof Services T I 11-12 (Adj 181)	\$5,736.50
11-000-223-800-07-00-000 Staff Travel Expense	11-000-221-102-11-01-000 Director Curriculum Sal (Adj 182)	\$408.00
11-000-270-514-11-00-000 Cont Service Special Ed (\$19,979.93)	11-000-270-518-11-00-000 Contracted Reg Jointure	\$5,091.18
	11-000-270-518-11-01-000 Contracted Special Joint (Adj 183)	\$14,888.75
11-000-270-518-11-00-000 Contracted Reg Jointure (\$1,982.30)	11-000-270-514-11-00-000 Cont Service Special Ed (Adj 184)	\$5,071.20
11-000-270-518-11-01-000 Contracted Special Joint (\$3,088.90)		
20-273-200-600-13-00-000 TIAA Sup 11-12	20-273-200-500-11-00-000 TIAA Oth Pur Svc 11-12 (Adj 185)	\$940.00
20-270-200-600-06-00-000 T-IIA Sup 10-11	20-270-200-590-13-00-000 Title II-A Prof Dev 10-11 (Adj 186)	\$954.04
11-000-230-590-05-00-000 Election/Public Info Exp	11-000-230-530-11-00-000 Telephone (Adj 188)	\$3,101.00
11-000-218-320-11-00-000 Guid Cntr Serv	11-000-218-500-07-00-000 Stand Testing Distr (Adj 190)	\$3,000
11-190-100-106-11-00-000 Sub Caller (\$100)	11-190-100-320-01-03-000 Virtual High School (Adj 191)	\$14,441.49
11-190-100-320-01-00-000 KHS Sub Sal (\$4,454.95)		
11-190-100-530-11-00-000 High Sch Internet Fees (\$136.44)		
11-190-100-610-01-01-000 High Sch General Suppl (\$1,785.65)		
11-190-100-610-01-06-000 High Sch Lang Arts Suppl (\$162.36)		

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES

11-190-100-610-01-07-000 High Sch Forgn Lang Supp (\$202.06)	
11-190-100-610-01-08-000 High Sch Math Supplies (\$240.44)	
11-190-100-610-01-09-000 High Sch TV Studio Suppl (\$2,544)	
11-190-100-610-01-11-000 High Sch Science Suppl (\$587.01)	
11-190-100-610-01-13-000 High Sch Hlt/Phys Ed Sup (\$41.02)	
11-190-100-610-01-19-000 High Sch Bus Ed Supplies (\$226.56)	
11-190-100-610-01-21-000 High Sch Arts Supplies (\$353.00)	
11-190-100-610-01-2-000 High Sch Music Supplies (\$540)	
11-190-100-610-01-24-000 High School Tech Suppl (\$1,617)	
11-190-100-610-01-25-000 HS Brookdale Fast Start (\$600)	
11-190-100-610-02-01-000 Cent Sch General Suppl (\$851)	

9.6 Motion to approve the following transportation jointure agreement between the Keyport Board of Education and Union Beach Board of Education for the school year 2012-2013:

Career Center am & pm (Keyport - Host):	
Keyport's share (7 students)	\$25,618.32
Union Beach's share (3 students)	<u>\$10,979.28</u>
	\$36,597.60 Total

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

- 9.7 Motion to approve the renewal of the Athletic Transportation Contract with R. Helfrich & Son for the 2012-2013 school year in the amount of \$45,940 (1.89% increase per CPI).
- 9.8 Motion to accept The Race to the Top grant award FY 2012 through the US Department of Education (USDOE), in the amount of \$24,132 for the project period July 1, 2011, through November 30, 2015, for the purposes described in the application submitted on March 21, 2012.
- 9.9 Motion to approve Bollinger, Inc., Short Hills, NJ, as carrier for Athletic Insurance effective August 1, 2012, through July 31, 2013, at a cost of \$24,250 (-2.63%).
- 9.10 Motion to approve the following resolution authorizing sale of surplus property through on-line auction pursuant to N.J. Statute N.J.S.A. 40A:11-36:

Whereas, Keyport Public Schools desires to dispose of surplus personal property which is no longer needed for public use; pursuant to N.J.S.A. 40A:11-36 and N.J.S.A. 18A:18A-45, Keyport Public Schools hereby gives its authorization.

Whereas, Keyport Public Schools through this resolution gives notice of this intention to the public, pursuant to Local Finance Notice 2008-9, that the sale will be by mean of an on-line auction on eBay at www.eBay.com at a date to be determined.

Whereas, Keyport Public Schools through this resolution gives notice pursuant to N.J.S.A. 40A:11-36, that formal public notification will be provided by the publication of a Legal Notice in the Asbury Park Press not less than 7 or more than 14 days prior to the scheduled auction.

Now, Therefore, Be It Resolved, that Keyport Board of Education authorizes the sale of surplus property listed below through an on-line auction on eBay.

Vodavi Communications Systems, Inc.

47 Administration Phones

Switches

115 Classroom Phones

Computers

Be It Resolved, that all sales will be conducted on-line at www.eBay.com and all property will be sold “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property and Be It Further Resolved That an Agreement between Keyport Board of Education and InterScholar be approved to conduct auction.

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES</p>
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- 9.11 Motion to approve submission of the proposed program plan and budget for the FY2013 NCLB application and to accept funds as approved in the amount of:

NCLB Title I Part A	\$295,258
NCLB Title II Part A	40,301
NCLB Title III	10,968
NCLB Title III - Immigrant	5,383

- 9.12 Motion to approve the attendance/participation of the following district staff and Board Members at the NJSBA Fall Conference to be held in Atlantic City, NJ on the dates of October 23 to October 25, 2012. Participant's reimbursement shall be in accordance to the board travel policy:

Lisa Savoia	Superintendent
Joseph Marra	Business Administrator
Joseph Biagianti	Board Vice President
Cecil Bright	Board Member
Alexandra Burke	Board Member
Peter Henning	Board President
Patricia Knudsen	Board Member
Elena Malinconico	Board Member
Group Registration Workshops:	\$900
Lodging:	\$1,696

(Travel/carfare in accordance with OBM Regulations)

- 9.13 Motion to approve the submission of the original application and to accept the IDEA Funds for the 2012-2013 school year as follows:

Basic	\$255,816
Preschool	\$7,977

- 9.14 Motion, as recommended by the Superintendent of Schools, to accept Union Beach elementary students to attend summer school in Keyport for at a cost of \$100 per student or \$150 per family.

- 9.15 Motion to approve an Instructional Services Agreement for IDEA-B Funds for Non-Public School Students with Disabilities with Monmouth-Ocean Educational Services Commission effective July 1, 2012, through June 30, 2022.

- 9.16 Motion to approve contract with Commission for the Blind and Visually Impaired for student 4567379203 for Level 1 Services effective

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES</p>
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September 1, 2012, through June 30, 2013, at a cost of \$1,700 to be paid from IDEA funds.

- 9.17 Motion to approve an agreement with Frontline Technologies, Inc. to provide Keyport School District with a subscription to use Frontline’s employee replacement system (“Aesop”) for the 2012-2013 school year for substitute teachers. The annual cost will be \$4,952.50 with an additional one-time set-up and training fee in the amount of \$600.

- 9.18 Motion to approve a jointure with MOESC to provide services through Choices Alternative School Program as needed for the 2012-2013 school year at a cost of \$20,079 per student.

Motion to approve 9.1 to 9.18 was made by Ms. King-Cote, seconded by Mr. Bright.

On a roll call, ten (10) members voted yes.

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Jones, Melissa	10/18-10/19/12	2012 FEA/NJPSA/NJASCD Fall Conference on Rethinking	Long Branch, NJ/43	\$264.06**

*(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

** Paid from NCLB Acct #20-273-200-500-11-00

- 10.2 Motion to approve the following teacher for summer curriculum development:

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Not to Exceed</u>
John Paczkowski	10	\$35	\$350

- 10.3 Motion to approve the following resolution:

Whereas, the Keyport Board of Education recognizes school staff will incur travel related to the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district.

Therefore, Be It Resolved, the following personnel travel be approved as necessary and unavoidable as noted on the approved Board of Education Travel Forms:

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES

Lisa Savoia	County Meetings Bayshore Jointure		1 per month 1 per month
Joseph Marra	NJSBAIG MCASBO Meetings		4 per year 1 per month
Denise Cleveland	MCADSE Meetings		1 per month
Gander, Chris	Monmouth/Ocean County Technology Directors' Meetings		1 per month
Melissa Jones	State/County Meetings		2 per month
Anthony DePasquale	Monmouth County – Director of Guidance Meetings		1 per month
John Schmid	Shore Conf. Meetings Monmouth County AD Meetings N.J.S.I.A.A.		2 per month 1 per month 2-3 per year (Sept./Dec./June)
Jennifer Eckert	Monmouth County ASAP Meetings		1 per month
Nicole Goldsmith	Gifted and Talented Consortium	September 21, 2012 November 2, 2012 December 14, 2012 February 22, 2013 April 12, 2013 June 7, 2013	All Day 1-3 p.m. All Day 1-3 p.m. 1-3 p.m. All Day

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

- 10.4 Motion to approve twelve four-hour sessions of professional development for the early childhood educators on ECERS and APEEC for the 2012-2013 school year provided by Heather Lupuznick not to exceed \$6,000 to be paid using NCLB Title I funds.
- 10.5 Motion to approve two days of Performance Plus training for the 2012-2013 school year provided by Sun Guard not to exceed \$3,600 to be paid using NCLB Title I funds.
- 10.6 Motion to approve the following curriculum for the 2012-2013 school year:

Spanish K-7	Technology K – 7
Art K-7	Beginner Band 4-5
Gifted and Talented 2-7	Music K-5
Gifted and Talented K-1	Media through Literacy K – 7

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES

Band Music Appreciation 8 th Grade Art Intro to Tech Literacy 8 21 st Century Accounting Computer Literacy Web Media & Literacy Digttools Financial Literacy Business & Economic Literacy	Creative Writing/Public Speaking Criminology Sociology Psychology Anatomy & Physiology Art I,II,III Culinary I,II,III, IV Fashion I,II Early Childhood Development College Seminar
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10.7 Motion to approve the following textbooks for the 2012-2013 school year:

<u>Keyport High School</u>	
HEALTH	Glencoe Health 9th edition 2005
SCIENCE	Biology-DeSalle Heithaus, -Holt Rineholt 2008
	Environmental Science – Holt, 2008
	AP Biology-Principles of Life- WH Freeman - 2012
	Modern Chemistry – Holt Rinehart & Wilson A Harcourt Education 2009
	Intro to Chemistry – Pearson Education 2011
	Cells and Heredity – Pearson Education 2011
	Earth’s Surface – Pearson Education 2011
	Diversity of Life Pearson Education 2011
	Hole’s Essentials of Human Anatomy & Physiology – McGraw Hill 2012
	College Physics – Thomson 2006
	Holt Physics – Holt (HRW) – 2006
PSYCHOLOGY	Psychology, Principles in Practice – Holt McDougal 2010
MATH	AP Calculus- 9th Edition 2010, Larson, Edwards – Brooks/Cole
	Pre-Calculus with Limits 2nd Edition Larson – Brooks/Cole 2010
	Stats through Application 2nd Edition – Starnes, Yates, Moore – 2011
	W.H. Freeman & Company 2011
	Algebra 1- Holt/McD/Larson 2011

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES

	Financial Literacy-Managing your Personal Finances – Joan Ryan 5th Edition Thomson South Western 2006
	Computer Science 1,2,&3 Intro to Programming Using Visual Basic – Prentice Hall 1999
	Tech Security – Computer Forensics – Thomson Course Technology 2005
	Tech Security – Computer & Network Security Thomson Course Technology 2005
	Larson Geometry – Holt McDougal – Houghton Mifflin 2011
	Algebra I Resource – Globe Fearon Pearson Learning Group, 2001
	Algebra I –Holt McDougal – Larsen Houghton Mifflin 2011
	Algebra II-Holt McDougal Larsen Houghton Mifflin 2011
	Calculus AP Edition 9th Larson & Edwards – Brooks/Cole Cengage Learning 2010
	Algebra 2- Holt McDougal Larsen Houghton Mifflin 2011
	Pre Algebra Prentice Holt 2011
	Algebra 1 Honors Pearson 2011
BUSINESS	Intro to Web Design using Dreamwear – Glencoe 2007
	Business & Personal Law – Real World Connection – Glencoe 2008
	Intro to Business – Southwestern 2009
CHILDCARE	Working with Young Children –Goodheart Wilcox - 2008
	Parents and Their Children – Goodheart Wilcox - 2008
COOKING	Food for Today- McGraw Hill 2006
FASHION	Clothes and Your Appearance – The Goodheart-Wilcox Company 2008
	Clothing-Fashion, Fabrics and Construction –McGraw Hill Companies 2008
MUSIC	American Popular Music – McGraw Hill 2009
ENGLISH	P-H Literature 2012The British Tradition, Common Core Edition 2012
	P-H Literature The British Tradition 2012 Common Core Edition

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

	The Language of Composition – Bedford/St. Martin 2008
	The American Experience – Pearson, 2010
	English II-Grade 10 – Prentice Hall Literature 2010
	NJ Language & Literacy – Prentice Hall Literature – Pearson Education 2010
	The American Experience The Common Core Edition Pearson 2012
	The American Experience Common Core Pearson 2007
	Freshman Seminar/English 9 – Literature-Pearson, Common Core 2012
	Freshman Seminar/English 9 – Literature-Pearson Common Core 2012
	Grade 10 – Prentice Hall Literature – Common Core Edition – Pearson 2012
WORLD LANGUAGE	French I – C’est a tor Level One –Paradigm 2007
	French II – C’est a tor Level Two – Paradigm - 2007
	French III – C’est a tor Level Three – Paradigm 1999
	Navegando 2 EMC Paradigm, 2005-2008
	Navegando 3 EMC Paradigm 2005-2008
	Navegando I-EMC Paradigm Publishing 2005
	Navegando – II –EMC Paradigm Publishing 2005
	Cuentame Mas EMC Paradigm Publishing 2005
HISTORY	US History – Prentice Hall 2010 – Pearson Education
	US History – Prentice Hall 2010 – Pearson Education
	World History – Modern Era Prentice Hall – Pearson- 2010
	8th Grade World History-Prentice Hall – Pearson 2010
	Sociology Holt McDougal The Study of Human Relationships W. LaVerne Thomas 2010
	Criminal Justice – National Textbook Company – Street Law A Course in Practical Law – L. Arbetman/E O’Brien 1999
	US History – Prentice Hall – 2010 – Pearson Education

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES

<u>Central School</u>	
	Language Arts Pre-K -6 Series Harcourt, Story Town 2007
	7th Grade: PH, Language and Literacy 2010
	Pre K- 6 Everyday Math 2006
	7th Grade Larson, Pre-Algebra 2010
	Harcourt, Social Studies 2009
	Harcourt, American History 2009
	Harcourt, New Jersey History 2009
	Harcourt, Geography World Regions 2009
Spanish	Grades 4-5 Workbook called Buen Viaje (Prentice Hall)
	Grades 6-7 Textbook called Realidades Level A (Prentice Hall)
Physical Education	Grades 6-7 Glencoe Health - Teen Health Course 3 2005

- 10.8 Motion to approve three days of Language Arts Literacy and Math training for the 2012-2013 school year provided by Standards Solution not to exceed \$5,400 to be paid using NCLB Title II funds.
- 10.9 Motion to approve four days of SIOP training for the 2012-2013 school year provided by LLAME not to exceed \$8,000 to be paid using NCLB Title I funds.
- 10.10 Motion to approve Tom Nardone, Educational Consultant, to provide services to be paid using NCLB Title I funds for the 2012-2013 school year not to exceed \$1,500.

Motion to approve motion 10.1 to 10.10 was made by Ms. King-Cote, seconded by Mr. Biagianti.

On a roll call, ten (10) members voted yes.

11.0 Personnel

- 11.1 Motion to accept the resignation of Michael Saulnier, Director of Guidance, effective July 31, 2012.
- 11.2 Motion to approve Anthony DePasquale as Director of Guidance effective August 1, 2012, through June 30, 2013, at a salary set at \$87,868 (prorated, pending negotiations).

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES</p>
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- 11.3 Motion to appoint Director of Guidance, Anthony DePasquale, as the 504 Compliance Officer effective August 1, 2012, through June 30, 2013.
- 11.4 Motion to appoint Director of Guidance, Anthony DePasquale, as the Anti Bullying Coordinator for the Period of August 2, 2012, through June 30, 2013.
- 11.5 Motion to accept the resignation of Christine Grossman, Student Assistance Coordinator, effective July 31, 2012.
- 11.6 Motion to approve Jennifer Eckert as the Student Assistance Coordinator for the 2012-2013 school year at a salary of \$55,810 (pending negotiations).
- 11.7 Motion to appoint Jennifer Eckert as the High School Education Liaison for the 2012-2013 school year.
- 11.8 Motion to appoint Jennifer Eckert as the Anti-Bullying Specialist for the 2012-2013 school year.
- 11.9 Motion to approve James Rasmussen as the mentor for Thomas Evancho for the 2012-2013 school year. Mr. Evancho is responsible for paying the mentor stipend.
- 11.10 Motion to approve Cheryl Questore as the Guidance Secretary effective August 9, 2013, through June 30, 2013, at a salary of \$34,039 plus \$400 BA Stipend (pro-rated, pending negotiations).
- 11.11 Motion to approve Florence Bonny as a Substitute Secretary for the 2012-2013 school year.
- 11.12 Motion to approve the following stipend positions for the 2012-2013 school year:

<u>Central School</u>		
POSITION	NAME	STIPEND*
Board Games	Jeanne Cataldo	\$730
Book Club Advisor	Jeanne Cataldo	\$730
Drama Club	TBD	\$1,024
Student Council	Valerie Rogers	\$2,245
Yearbook	Lauren Lloyd	\$939
Choral Director	Sharon Borrelli	\$2,725
Environmental Club	Doug Chudzik	\$732

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

Music Director	Tiffani Slattery	\$5,187
Seventh Grade Advisor	Amanda Andrews	\$1,599
Chess Club	Doug Chudzik	\$730
Art Club	Ashley Forsyth	\$730
Detention Monitors	Doug Chudzik & Marie DeNardo	\$20/hr
Breakfast Monitors	Kelly Schmidt, Stacy Minuskin, Leeann Romanetz	\$10 per 1/2 hr
Morning Gym Monitors	Cassandra Murphy, Jeanne Cataldo, Andrea Walsh	\$20/hr
I&RS	Nicole MacConnell, Amy Mantino, Lori Kernan	\$1,024

* Pending negotiations

<u>High School</u>		
POSITION	NAME	STIPEND*
Keynotes Advisor	Michelle Cannizarro	\$1,383
	Dawn Racioppi	\$1,383
Senior Class	Kyle Keelen	\$2,895
Junior Class	Jennifer Sproat	\$2,507
Sophomore Class	Amy Ullrich	\$1,816
Freshman Class	Erica Wesley and James Wesley	\$1,558
Eighth Grade	Judy Zdanewicz	\$1,774
Student Council	Jean Reash	\$2,245
NHS	Ann Murray	\$2,245
TV Club Advisor	Andrew Lois	\$1,170
TV Cable Manager	Christopher Gander	\$1,170
H.S. V.I.P.	Judy Zdanewicz	\$ 778
Drama Club	Chris Cowen	\$2,245
Assistant Drama	Lisa Wallin	\$1,604
Lifeline Advisor	Jen Rojas	\$1,270
H.S. Yearbook	Dawn Racioppi	\$3,155
Key Club	Lisa Wallin	\$2,245
Art Club	Diane Decker	\$ 730
I&RS	Judy Zdanewicz, Terri Fegler, James Wesley	\$1,024
Adult Fitness Center	Andrea Walsh	\$1,200
Summer Fitness Center	Mike Ciccotelli	\$2,250
Fall Fitness Center	Dominick Amoroso	\$1,600
Breakfast Monitor	Sal Principe	\$10 per 1/2 hour
Literary Magazine	Christina Egan	\$1,080

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

Detention Monitor	James Wesley, John Paczkowski, Kyle Keelen, Steve Schwarz, Andrew Lois, Erica Wesley, Christina Egan	\$20 per hour
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*Pending negotiations

11.13 Motion to approve the following job descriptions:

Superintendent, Chief School Administrator
Buildings and Grounds Supervisor
School Business Administrator/Board Secretary

11.14 Motion to accept, with regret, the retirement of Jane Wilczak, Central School Librarian, effective October 1, 2012.

11.15 Motion to approve Anne Owens to provide Occupational Therapy at the rate of \$78 per hour, not to exceed 12 hours per week (\$936 x 32 weeks = \$29,952) for the 2012-2013 school year pending criminal history review.

11.16 Motion to appoint Vanessa Sisk as the Head Cheerleading Coach for the 2012-2013 school year at a stipend of \$6,477 (pending negotiations).

11.17 Motion to approve the following individuals as substitutes for the 2012-2013 school year:

<u>Last Name</u>	<u>First Name</u>	<u>Education</u>
ASCONE	MATTHEW	KHS Student Teacher - 60+ SUB CERT EXP 1/2/15
BARRETT	STEFANIE	60+ SUB CERT EXPIRES 1/1/14
BELMONTE	CHRISTIAN	WESTERN CT ST UNIV
BENSON*	ALIZA	MA 2002 SUNY/ELEM W/MATHEMATICS SPEC GRADES 5-8
BLACK	ANNE	2001 MBA DOWLING COLLEGE/CEAS EDUCATION
BOYLE	JO-ANNE	1980 TRENTON STATE TEACHER OF GENERAL BUS. STUDIES
CADDLE	NICOLE	AA 1968 MONMOUTH COLLEGE
CALABRESE	FRANK	BA 1977 KEAN COLLEGE/ELEMENTARY SCHOOL
CHABELLA	PAUL	SUBSTITUTE NURSE
CICCOTELLI	MICHAEL	STANDARD-TEACHER OF HEALTH AND PHYSICAL ED

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

CLAYTON	KRISTEN	BA 1989 GEORGIAN COURT/ELEMENTARY SCHOOL/FRENCH
COLODIN	RITA	BA 1974 NASSON COLLEGE
CRUMLISH	SHANNON	BA 2011 ROWAN UNIV/MUSIC EDUCATION
DORSI	JENNA	60+ SUB CERT EXPIRES 7/1/14
FLORES	REBECCA	BA 2003 HUNTER COLLEGE/FLUENT IN SPANISH
GIBBS	BRITTANY	BA 2010 MONMOUTH/CEAS ELEM ED K-5
KIRBY-MAGILL*	SHARON	CUSTODIAN
LAMBERSON	SOPHIA	BA 1991 UPSALA
LEONARD	MICHAEL	60+ SUB CERT EXPIRES 7/1/14
LYONS	SHAUN	60+ SUB CERT EXPIRES 7/1/15
MULLER	CHARLOTTE	BA 1968 JC STATE COLLEGE
PAPE	ANGELA	BA 2011 ELEM SCHOOL TEACHER
PEACOCK	PAUL	BA 1965 STEVENS INSTITUTE
PONTERIO	JOHN	CEAS/TEACHER OF STUDENTS WITH DISABILITIES/CEAS ELEM. SCHOOL K-5
ORLICK	BRANDON	BA 2002 KEAN UNIV/CEAS ELEM ED K-5
ROSE	JOHN	BA 1982 NEW JERSEY CITY UNIV
RUBINSTEIN	RANDY	BA 1976 GROUCHER COLLEGE
SANTO	DIANA	BA 2011 MONMOUTH UNIV
SEILER	DAVID	60+ SUB CERT EXPIRES 7/1/15
SHEIKH*	MARIA	BS 1995 CEAS ELEM K-5
SMITH	ANDREA	BA EDUCATION 1993 LOCK HAVEN UNIVERSITY
SMITH*	BRYAN	BA 2012 CEAS TEACHER OF HEALTH AND PHYSICAL EDUC.
SULLIVAN*	BARBARA	BA 1985 ELEM SCHOOL TEACHER/TEACHER OF THE HANDICAPPED
TERRY	DEBORAH	SUBSTITUTE NURSE
TOTIN	DAVID	DAVID & ELKINS COLLEGE/ UNIV OF MASS
TRAHIN	BETH	BA 2011 RAMAPO CEAS K-5/CEAS STUDENTS W/DISABILITIES
WEG	DAWN	MA 2008 TOURO COLLEGE

KEYPORT BOARD OF EDUCATION REGULAR MEETING AUGUST 8, 2012 MINUTES		
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WILLIAMS	LEATHA	BA 1988
ZAMPELLE	LAUREN	CEAS/ELEMENTARY ED K-5 STOCKTON

*pending completion of Criminal History Approval

11.18 Motion to approve the attached list of Source4 Teacher substitutes for the 2012-2013 school year.

11.19 Motion 11.19 has been removed from the agenda.

11.20 Motion to approve an internship for Matthew Matsutani, Monmouth University student, to complete 500 hours of MSW internship from September 2012 to May 2013, to be supervised by Denise Cleveland.

Motion to approve 11.1 to 11.18 and 11.20 was made by Mrs. Malinconico, seconded by Mrs. Knudsen.

On a roll call, ten (10) members voted yes.

12.0 Old Business

12.1 Mrs. Panzarelli spoke of school uniforms. The school dress code and attire should not be at the discretion of one individual.

13.0 New Business

13.1 Motion to accept a donation of a stove from a private donor to be used in the Keyport Field House. The existing stove will be removed and the donated stove will be installed by the Keyport Indians.

Motion 13.1 was made by Mrs. Panzarelli, seconded by Ms. King-Cote.

On a roll call, ten (10) members voted yes.

14.0 Public Participation

14.1 Rose Lloyd, 99 Greengrove Avenue, asked if the district has researched any other after care programs other than the "YMCA".

15.0 Adjournment to Executive Session (TIME: 9:57 p.m.)

15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AUGUST 8, 2012
MINUTES**

- a. That it is hereby determined that it is necessary to meet in Executive Session on August 8, 2012, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. No action will be taken upon return to Open Session.

MOTION: Mrs. King-Cote SECOND: Mrs. Malinconico

16.0 Return to Open Session (TIME: 10:44 p.m.)

17.0 Adjournment

- 17.1. Upon motion by Mrs. King-Cote, seconded by Mrs. Malinconico, the meeting was adjourned at 10:46 p.m.

Respectfully yours,

Joseph J. Marra
Board Secretary/
Business Administrator

JJM:bi