

**KEYPORT BOARD OF EDUCATION  
REGULAR ACTION MEETING – SEPTEMBER 19, 2018  
AGENDA**

**1.0 Opening Procedures**

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2018, as approved at the reorganization meeting of the Board of Education held on January 3, 2018. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Bright, President	Mrs. Kutschman, Vice President
Ms. King-Cote	Ms. Malinconico
Mrs. Fox	Mr. McGrogan, UB Rep.*
Mr. Hausmann	Mrs. Panzarelli
Mr. Henning	Mr. White

Student Council Representative: Julian Rebelo

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

- 1.5 Student Council Representative Report

**2.0 Presentations –**

- 2.1 RYLA Recognition
- 2.2 2017-2018 Data
- 2.3 Referendum

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**3.0 President’s Remarks**

**4.0 Communications – Dr. Savoia**

**5.0 Public Participation – Agenda Items**

**6.0 Superintendent Report**

6.1 Superintendent’s Report – Dr. Savoia

**7.0 Board Secretary’s Report – Mr. Rapolla**

7.1 Motion to approve the following minutes:

August 29, 2018                      Regular Minutes and closed session minutes

**8.0 Buildings & Grounds – Mr. Rapolla**

8.1 Facilities Update

8.2 Use of Facilities

**9.0 Finance**

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated July 31, 2018, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of September 2018 in the amount of \$810,044.61.

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- 9.3 Motion to approve Central School hot boiler room piping repairs from Central Boiler Repair Co., Inc., at a cost of \$6,254.

Quotes were received from the following vendors:

Central Boiler Repair Co., Inc.	\$ 6,254.00
Magic Touch Construction Co., Inc.	\$16,408.39

## 10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Morelos, Daniel	9/30/18- 10/2/18	AENJ Annual Conference	Long Branch, NJ/126	\$284
Popiel, Amanda	9/30-10/2/18	AENJ Annual Conference	Long Branch, NJ/126	\$284

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

- 10.2 Motion to approve the following new or revised curriculum:

<u>Curriculum Name</u>	<u>New</u>	<u>Revised</u>
Writers Workshop - Kindergarten	X	
Writers Workshop - Grade 1	X	
US II History (KHS)		X
Integrated Modern Algebra	X	

- 10.3 Motion to approve the 2018-2019 Statement of Assurance regarding the Use of Paraprofessional Staff.

- 10.4 Motion to approve the administration of the following tests at Keyport High School:

October 6, 2018	SAT
October 27, 2018	ACT
December 8, 2018	ACT
February 9, 2019	ACT
June 1, 2019	SAT
June 8, 2019	ACT

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10.5 Motion to approve Amy Goerl to present professional development for PreK at a rate of \$700 per day, not to exceed \$2,100, to be paid from PEA/PEEA.

10.6 Motion to approve the following class trips:

8th Grade G&T	Lincoln Center, NYC
8th Grade G&T	West End Arts Theater, Long Branch, NJ
6th Grade G&T	Buehler Challenger Center, Paramus, NJ
6th Grade G&T	Middletown Arts Center, Middletown, NJ
5th Grade G&T	Newark Art Museum, Newark, NJ
5th Grade G&T	Middletown Arts Center, Middletown, NJ
7th Grade G&T	Middletown Arts Center, Middletown, NJ
7th Grade G&T	Music & Movies Convocation, Middletown, NJ
4th Grade G&T	Middletown Arts Center, Middletown, NJ
4th Grade G&T	Stem Academy, Pt. Pleasant, NJ
3rd Grade G&T	Chariot Riders, Farmingdale, NJ
3rd Grade G&T	Monmouth Park, Oceanport, NJ
KHS Drama Club	Broadway District NYC, NY
Global Logistics	Fed Ex, Newark, NJ
Life Skills Class	Stop & Shop, Keyport, NJ

### 11.0 Personnel

11.1 Motion to amend salary for Kaitlin McGlynn approved at the May 9, 2018, board meeting (resolution 11.4) for the 2018-2019 school year as follows:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
McGlynn	Kaitlin	Teacher BA +30	8	\$64,507

11.2 Motion to approve the following as a Teacher Substitute for 2018-2019 school year:

Sophia Lamberson                      Certificate of Eligibility - Elementary Teacher

11.3 Motion to approve Kaitlin McGlynn's request for a maternity/disability leave and Federal/NJ Family Medical Leave as follows:

10/15/2018 - 11/23/2018                      NJFLA/FMLA Leave  
11/26/2018    Return to work

11.4 Motion to approve Tamme Manganelli to complete a 25-hour Internship at Keyport Central School as part of her Supervisor Certification Program, Rowan University.

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- 11.5 Motion to approve Monica Peter, Psychologist, for the 2018-2019 school year at a salary of \$64,363 (prorated); MA, Step 7, effective September 27, 2018, pending criminal background history clearance.

**12.0 Policy**

- 12.1 Motion to approve the following policies and regulation for second reading to be available to view on the district website after the second reading:

- |        |   |
|--------|---|
| P 1613 | Disclosure and Review of Applicant’s Employment History (M) (NEW)                             |
| R 1613 | Disclosure and Review of Applicant’s Employment History (M) (NEW)                             |
| P 5512 | Harassment, Intimidation and Bullying (HIB) (M) (Revised)                                     |
| P 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) REVISED |
| R 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) REVISED |
| P 8561 | Procurement Procedures for School Nutrition Programs (M) Revised)                             |

**13.0 Old Business**

**14.0 New Business**

**15.0 Public Participation**

**16.0 Adjournment to Executive Session (TIME: )**

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on September 19, 2018, to discuss
    - Personnel
    - Finance
    - Pupil Privacy
    - Contract negotiations
    - Grievances
    - Facilities project issues
  - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

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- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

**17.0 Return to Open Session (TIME:\_\_\_\_\_)**

**18.0 Adjournment**