KEYPORT BOARD OF EDUCATION
REGULAR ACTION MEETING – SEPTEMBER 18, 2019
MINUTES

2019-2021 DISTRICT GOALS (2-YEAR GOALS)

1. To improve academic achievement in Mathematics for all learners and to improve responsive teaching and classroom data driven decision making.
2. To improve academic achievement in English Language Arts for all learners and to solidify a comprehensive, responsive literacy approach at all grade levels.
3. To establish a district wide infrastructure that supports and strengthens the social emotional capacities of our students and improves school culture and climate in Keyport Public Schools.

Learners Today...Leaders Tomorrow

1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Bright, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 9, 2019, as approved at the reorganization meeting of the Board of Education held on January 2, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights
afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen  Mr. McGrogan, UB Rep.*
Mr. Bright, President  Mr. Moroney
Mr. Hausmann, Vice President (absent)  Mrs. Panzarelli
Mrs. Kutschman  Mr. Stahley
Ms. Malinconico (absent)  Mr. White

Student Council Representative: Ayana Fuller

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

2.0 Presentation – None

3.0 President’s Remarks

Mr. Bright stated that we were scheduled for a presentation. The length of the presentation needs to be an hour to have board certification. Mr. Bright believes the presentation might make more sense to be held after the new board members are elected.

4.0 Communications – Dr. Savoia – None

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

Goal Updates

- It is with great excitement that I announce Keyport Public Schools as Future Ready. Keyport Central School and Keyport High School have been awarded Bronze Tier Certification by Future Ready Schools - New Jersey (FRS-NJ), a certification program based on the work of the national Future Ready initiative. The lengthy, rigorous application process required Keyport schools to demonstrate our commitment to a culture of commitment to digital innovation and the empowerment of
leaders, educators and students to deepen and extend learning through the use of technology, digital content, and media literacy.

- Dr. Godlesky is presenting at NJSBA on 11/22/19 on Professional Learning Communities.
- All goals have been communicated with our staff as well as now being located on our Quick Links section of our website.
- Data collection has begun for tiered intervention in both Mathematics and ELA at Central School. The instructional block has been defined at KHS as well.
- Math centers are underway and the eligibility matrix for AMP (advanced math placement) and Algebra I is complete. Communication with families is planned.
- Fountas and Pinnell Guided Reading training occurred on September 5th and we are in the process of unpacking all of our new resources as well as implementing them.
- Mindfulness training occurred for staff on September 5th and Responsive Classroom is up and running at Central School.
- A KPS-Red Raider Raffle site has been created to support Goal 3. The grand prize is a free personal day. However, the giveaway has been expanded to include a $75 gift certificate to the Central School Book Fair by the PTO, a $25 gift card from the KHS Parent Club and free duty periods to be covered by the administration. Go Keyport!!!

**Community**
- Alumni Field Hockey Game on October 12th.
- Community Day 10/26/19 is inclusive of community, school, and business resources.
- Keyport Education Foundation meeting occurred on 9/17/19.

**HIB**
Since 9/11/19, one incident has been reported and is being investigated at KCS and at KHS. Consequences and services are provided as per Policy 5512 and 5560.

**KHS & Central School**
- Central School is planning to offer STEAM enrichment after school program with the help of Title I funding at Central School for elementary students (3-5) and middle school (6-8).
- Congratulations to Lisa Wallin, Suzanne McCully, and Ashley Taylor for being selected to present their Practical Approach to Keeping Diverse Students Engaged in Science on October 22nd!
- Observation instruments for clubs, coaching, and the athletic trainer have been added to the agenda for your approval.
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Policy

Policy (First Reading will occur on 10/9 & Second Reading 10/16)
P & R 1642 Earned Sick Leave Law (M) (New)
P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)
P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
P 5517 School District Issued Student Identification Cards (Revised)
P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440 School District Security (M) (Revised)
P 8600 Student Transportation (M) (Revised)
P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630 Emergency School Bus Procedures (M) (Revised)
P 8670 Transportation of Special Needs Students (M) (Revised)
P 9210 Parent Organizations (Revised)
P 9400 Media Relations (Revised)

Upcoming Events

- 9/26/19 KEA Impasse
- 10/9/19 2018-2019 Data Presentation
- 10/17/19 KHS Open House
- 10/24/19 FAFSA Night
- 10/26/19 Community Day

Athletic Calendar (Home)

- 9/19/19 Field Hockey
- 9/23/19 Boys Soccer (Raritan)
- 9/23/19 Girls Soccer (Raritan)
- 9/28/19 Football
- 9/30/19 Field Hockey
- 10/1/19 Field Hockey (Middle School)
- 10/1/19 Middle School Soccer (Raritan)
- 10/2/19 Girls Varsity Soccer
- 10/3/19 Girls Middle School Soccer (Raritan)
- 10/5/19 Football
- 10/12/19 Football (Homecoming)
11/2/19 Football (2:00 pm)

Mr. Moroney congratulated Dr. Savoia, administration and district on being named Future Ready.

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

August 28, 2019 Regular Board Minutes and closed session

Motion was made to move items 7.1 to 9.7 by Mrs. Panzarelli and seconded by Mrs. Abrahamsen and carried by a unanimous roll call vote of 8-0.

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

The remaining roof top HVAC units at the Central School will be delivered on Saturday. There will be a large crane on site that will be lifting them into their various locations on the roof. You will see a crew of workers on the Central School roof throughout next week. They will be connecting and testing the units.

Yesterday I sold 526 SRECs at $231.50 each. This was approximately a year and a half worth of generation. The sale brought in $120,454 in revenue.

8.2 Use of Facilities

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated July 30, 2019, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that
sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of September 2019 in the amount of $1,948,684.05 and supplemental bills for September in the amount of $515,109.00.

9.3 Motion to approve the following out of district tuition: for the 2019-2020 school year:

<table>
<thead>
<tr>
<th></th>
<th>Student</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPC</td>
<td>Student 3125173856</td>
<td>$65,697</td>
</tr>
<tr>
<td>CPC</td>
<td>Student 3981189884</td>
<td>$65,697</td>
</tr>
<tr>
<td>Matawan-Aberdeen Reg</td>
<td>Student 1989002395</td>
<td>$69,529</td>
</tr>
</tbody>
</table>

9.4 Motion to approve the transfer of funds for the month of July as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-231-200-600-02-00 Sup&amp; Mat TI KCS 1920</td>
<td>20-231-200-800-02-00 Other Obj TI KCS 1920 (Adj. 14)</td>
<td>$420.00</td>
</tr>
<tr>
<td>20-218-200-800-02-00 PS Other Objects 1819</td>
<td>20-218-270-516-02-00 Contr Serv-Trans PreK (Adj. 15)</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>30-000-401-390-11-06 Referendum Contingency</td>
<td>30-000-401-100-02-39 18K070B OT KCS-HVAC-CLEA (Adj. 19)</td>
<td>$27,454.05</td>
</tr>
<tr>
<td>20-231-100-101-02-00 T1 Sal KCS 1920</td>
<td>20-231-100-600-02-00 T1 Supplies KCS 1920 (Adj. 20)</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

9.5 Motion to approve a donation in the amount of $600 from June Butler to the cafeteria account.

9.6 Motion to confirm bid results for Student Athletic Transportation Services for the 2019-2020 school year—Bid Numbers 062519 and 073019

WHEREAS, the Keyport Board of Education (“Board”) publicly advertised for the receipt of bids (062519 and 073019) for Student Athletic Transportation Services for the 2019-20 school year and

WHEREAS, the Board received zero bid responses both times, which were both publicly opened and read on June 25, 2019, and July 30, 2019.
9.7 Motion to approve an amended contract with Spiezle Architectural Services in the amount of $12,000 for the design of a long jump, triple jump, shot put, discus and 110-meter hurdle extension as well as related storm water management upgrades.

Motion was made to move items 7.1 to 9.7 by Mrs. Panzarelli and seconded by Mrs. Abrahamsen and carried by a unanimous roll call vote of 8-0.

10.0 Curriculum

10.1 Motion to approve the submission of the 2019-2020 Statement of Assurance regarding the Use of Paraprofessional Staff.

10.2 Motion to approve an additional ten hours of curriculum writing at the current rate of $35, not to exceed $350 to the following teachers for ELA curriculum:

- Casey LaSalle
- Michele Santoro
- Margaret Burgener
- Candice Reggio
- Maryanne Ricca
- Tamme Manganelli

10.3 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund unless indicated otherwise:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Popiel, Amanda</td>
<td>10/5-10/7/19</td>
<td>Art Educators of NJ Conference</td>
<td>Long Branch, NJ</td>
<td>$281</td>
</tr>
<tr>
<td>Godlesky, Laura</td>
<td>10/21-10/22/19</td>
<td>NJSBA Convention</td>
<td>Atlantic City, NJ</td>
<td>$252</td>
</tr>
<tr>
<td>Pereira, Elijah</td>
<td>10/21-10/22/19</td>
<td>NJSBA Convention</td>
<td>Atlantic City, NJ</td>
<td>$252</td>
</tr>
<tr>
<td>Sussino, Kristie</td>
<td>10/21-10/22/19</td>
<td>NJSBA Convention</td>
<td>Atlantic City, NJ</td>
<td>$252</td>
</tr>
</tbody>
</table>

10.4 Motion to approve the following class trips for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>Grade &amp; G&amp;T</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd Grade G&amp;T</td>
<td>Chariot Riders, Manchester, NJ</td>
</tr>
<tr>
<td>4th Grade G&amp;T</td>
<td>Middletown Arts Center, Middletown, NJ</td>
</tr>
<tr>
<td>5th Grade G&amp;T</td>
<td>Middletown Arts Center, Middletown, NJ, Newark Art Museum, Newark, NJ</td>
</tr>
<tr>
<td>6th Grade G&amp;T</td>
<td>Middletown Arts Center, Middletown, NJ, Buehler Challenger Center, Paramus, NJ</td>
</tr>
<tr>
<td>7th Grade G&amp;T</td>
<td>Middletown Arts Center, Middletown, NJ</td>
</tr>
<tr>
<td>8th Grade G&amp;T</td>
<td>Lincoln Center, NY, NY, McLoone’s, Asbury Park, NJ</td>
</tr>
</tbody>
</table>
Motion was made to move items 10.1 to 11.13 by Mrs. Panzarelli and seconded by Mr. Moroney and carried by a unanimous roll call vote of 8-0. Mr. McGrogan abstained on motion 10.4.

11.0 Personnel

11.1 Motion to approve the following personnel for the Keyport Extendicare Program for the 2019-2020 school year to be paid from the Enterprise Fund (0409):

<table>
<thead>
<tr>
<th>Monitors</th>
<th>Mary Ann Mack</th>
<th>$10 per session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Substitute Aide</td>
<td>Aracelis Layana</td>
<td>$15.29 per hour</td>
</tr>
</tbody>
</table>

11.2 Motion to approve the following personnel as substitutes for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>Carolynn Vea</th>
<th>Substitute Nurse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deanna Maiorino</td>
<td>Substitute Nurse</td>
</tr>
<tr>
<td>Nicole Cruz</td>
<td>Certified Elementary Teacher</td>
</tr>
<tr>
<td>*pending criminal history check</td>
<td></td>
</tr>
</tbody>
</table>

11.3 Motion to approve evaluation instruments for: Athletic Trainer, Clubs, and Coaching.

Motion was made to move items 10.1 to 11.13 by Mrs. Panzarelli and seconded by Mr. Moroney and carried by a unanimous roll call vote of 8-0. Mr. McGrogan abstained on motion 10.4.

12.0 Policy

13.0 Old Business

13.1 Mrs. Kutschman reported on an altercation at the last football game. We should look into this. Parents need to control themselves.

13.2 Mr. White asked about the out-of-district placement costs.

14.0 New Business

14.1 Mr. Moroney listened to a podcast from school boards based on start times at schools. Some schools are starting later. He asked if that something we should look into.
14.2 Mr. Bright commented, along those same lines, perhaps a traffic study could be done on how a change in start time would affect traffic on Broad Street.

15.0 Public Participation

15.1 Joanne Staeger, 428 Main Street, stated the following:
- The incident discussed took place after the game was over.
- The district changed her grandson’s life from Central School to High School with Life Skills Program.
- Mrs. Staeger was married to a mason. Some of the work on the sides of the high school is excellent. However, the brick work and concrete on the steps is cracking in the front.

16.0 Adjournment to Executive Session (TIME: 8:26 p.m.)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on September 18, 2019, to discuss
   --Personnel
   --Pupil Privacy
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
   c. Length of meeting thought to be approximately one hour.
   d. Action may be taken upon return to Open Session.

MOTION: Mrs. Panzarelli SECOND: Mr. Moroney

17.0 Return to Open Session (TIME: 8:55 p.m.)

18.0 Adjournment

18.1 Upon motion by Mrs. Panzarelli, seconded by Mr. Moroney, the meeting was adjourned at 8:56 p.m.

Respectfully Submitted,

Anthony Rapolla
Board Secretary/Business Administrator

AR:bi