

**KEYPORT BOARD OF EDUCATION
WORKSHOP ACTION MEETING – SEPTEMBER 13, 2017
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2017, as approved at the reorganization meeting of the Board of Education held on January 4, 2017. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Bright	Mr. Litwak
Ms. Cote	Mrs. Malinconico, Vice President
Mrs. Fox	Mr. McGrogan, UB Rep.*
Mr. Henning	Mrs. Panzarelli, President
Mrs. Kutschman	Mr. White

Student Council Representative: TBD

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentations –

- 2.1 Ethics Training by Perry Lattiboudere, Esq.
- 2.2 Presentation of a grant award from the Norman & Bettina Roberts Foundation for the administration of the SATs.

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3.0 President’s Remarks

4.0 Communications – Dr. Savoia

- 4.1 Dr. Savoia received a thank you note from Emily Iannotta dated August 15, 2017.
- 4.2 Ariel Guttenplan, Guidance Counselor, submitted her letter of resignation on August 24, 2017, effective September 15, 2017. Resolution 11.7 under Personnel.
- 4.3 Dominick Amoroso, Physical Education Teacher, submitted his letter of resignation on August 25, 2017, effective October 23, 2017. Resolution 11.8 under Personnel.

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

- 6.1 Superintendent’s Report – Dr. Savoia
- 6.2 Motion to approve the following District Level Goals:

Student Achievement Goals

Goal 1: Analyze and revise the district’s implementation of a framework for instruction and intervention for all students based on the New Jersey Tiered System of Supports Model (NJTSS).

Goal 2: Improve student academic achievement levels in Mathematics for all learners.

Goal 3: Improve student academic achievement levels for all learners by supporting and enhancing literacy elements of instruction.

Facility Goal

Goal 4: Conduct an analysis for the instillation of air conditioning in the district and present a proposal to the BOE.

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7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

August 9, 2017	Regular Minutes
August 23, 2017	Special Meeting Minutes

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

8.2.1. Motion to approve Central School as a landing site and shelter in the event of crisis/disaster for the 2017-2018 school year, as per OEM.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated July 31, 2017, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of September 2017 in the amount of \$TBD and supplemental bills for August 2017 in the amount of \$TBD.

9.3 Motion to approve Rethink Learning Management Solution to provide access to its cloud-based learning management platform and related services at a cost of \$8,750 for the 2018 school year.

9.4 Motion to approve a one-year service agreement with Solar Company, Ray Angelini, to cover the Central School, High School and Board Office totaling \$8,925.

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9.5 Motion to accept a check in the amount of \$5,000 for a grant award from the Norman & Bettina Roberts Foundation for the administration of the SATs.

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Egan, Christina	12/3-12/6/17	Learning Forward Conference	Orlando, FL/52	\$1,939*
Godlesky, Laura	12/3-12/6/17	Learning Forward Conference	Orlando, FL/52	\$1,939*
Manganelli, Tamme	12/3-12/6/17	Learning Forward Conference	Orlando, FL/52	\$1,939*
Palumbo, Joseph	9/25, 9/26 & 9/27/17	NJPSA: HIB Coordinator Workshop	Monroe, NJ/180	\$509

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

*To be paid from Title II Funds Acct #20-271-200-500

10.2 Motion to approve the Brookdale Community College and Keyport High School Dual Enrollment Agreement for Introduction to Psychology and Principles of Sociology for the 2017-2018 school year.

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10.3 Motion to approve the following new and revised curricula:

<u>Curriculum</u>	<u>Revised</u>	<u>New</u>
Kindergarten Science		X
1st Grade Science		X
2nd Grade Science		X
5th Grade Science		X
Kindergarten Social Studies		X
2nd Grade Social Studies		X
5th Grade Social Studies		X
6th Grade Social Studies		X
Kindergarten Math	X	
Grade 1 Math	X	
Grade 2 Math	X	
Grade 3 Math	X	
Grade 4 Math	X	
Grade 5 Math	X	
Grade 6 Math	X	
Grade 7 Math	X	
Grade 7 Accelerated Math	X	
Grade 8 Math	X	
English I Honors	X	
English II Honors	X	
English III Honors	X	
Creative Writing and Public Speaking	X	
Kindergarten Science		X
1st Grade Science		X
2nd Grade Science		X
5th Grade Science		X
Kindergarten Social Studies		X
2nd Grade Social Studies		X
5th Grade Social Studies		X
6th Grade Social Studies		X
Kindergarten Math	X	
Grade 1 Math	X	
Grade 2 Math	X	
Grade 3 Math	X	
Grade 4 Math	X	
Grade 5 Math	X	
Grade 6 Math	X	
Grade 7 Math	X	

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Grade 7 Accelerated Math	X	
Grade 8 Math	X	
English I Honors	X	
English II Honors	X	
English III Honors	X	
Creative Writing and Public Speaking	X	
ELA K-8	X	
English I	X	
Sophomore Seminar		X
World History		X
Grade 4 Science		X
Grade 4 Social Studies		X
Grade 7 Social Studies		X
Grade 8 Social Studies		X

10.4 Motion to approve the following professional development providers for the 2017-2018 school year to be paid from Title II funds:

Linda Mayer to be paid at a rate of \$850 per day, not to exceed \$9,000
 Kiker Learning to be paid at a rate of \$2,500 per day, not to exceed \$5,000
 Bronawyn O’Leary to be paid at a rate of \$500 per day, not to exceed \$500.

10.5 Motion to approve the 2017-2018 Mentoring Plan.

10.6 Motion to approve the Guidance Department Community Resource Academy to operate every other Thursday evening beginning October 12, 2017, to May 24, 2018.

11.0 Personnel

11.1 Motion to rescind resolution 11.8 approved at the August 9, 2017, board meeting to approve Mary Mack to teach an additional period for the 2017-2018 school year at \$7,307.37.

BE IT FURTHER MOVED to approve Mary Mack to teach an additional period for the 2017-2018 school year at \$8,351.28.

11.2 Motion to rescind the following mentors for the 2017-2018 school year approved at the August 9, 2017, board meeting (Resolution 10.2)

<u>New Teacher</u>	<u>School</u>	<u>Position</u>	<u>Mentor Teacher</u>	<u>Employee Funded</u>	<u>Title II Funded</u>
Roxana Harrison-Mendoza	KHS	English	Jennifer Sproat	X	

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Shaun Lyons	KHS	History/SE	Adrienne Martin	X	
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BE IT FURTHER MOVED TO approve the following mentors for the 2017-2018 school year:

<u>New Teacher</u>	<u>School</u>	<u>Position</u>	<u>Mentor Teacher</u>	<u>Employee Funded</u>	<u>Title II Funded</u>
Barbara Boehler	KCS	Sp. Ed (Leave Replacement N.Helfrich)	Michele Wackowski	X	
Roxana Harrison-Mendoza	KHS	English	Erica Wesley	X	
Shaun Lyons	KHS	History/SE	James Wesley	X	

- 11.3 Motion to rescind resolution 11.15 approved at the Keyport Board of Education meeting held on July 19, 2017, to approve Kaitlyn Sanchez as a Leave Replacement for Sarah Monteiro from September 1, 2017, to December 22, 2017, at a salary of \$52,047; BA, Step 1.

BE IT FURTHER MOVED to approve Emily Iannotta, as a Leave Replacement for Sarah Monteiro from September 1, 2017 to December 22, 2017 at a salary of \$52,047; BA, Step 1.

- 11.4 Motion to approve Alexis Marinos to teach an extra period for 60 days for the 2017-2018 school year at a salary of \$2,535.57.
- 11.5 Motion to appoint Tyler Alvarez as a Part-Time Aide for Keyport High School for the 2017-2018 school year at a salary of \$10,183.
- 11.6 Motion to appoint Diane Bartley as a LDTC consultant for two days per week at a daily rate of \$325 for the 2017-2018 school year.
- 11.7 Motion to accept the resignation of Ariel Guttenplan, School Counselor, effective September 15, 2017.
- 11.8 Motion to accept the resignation of Dominick Amoroso, Physical Education Teacher, effective October 23, 2017.
- 11.9 Motion to appoint Samantha Wild, School Guidance Counselor, for the 2017-2018 school year at a salary of \$56,359; MA, Step 2.
- 11.10 Motion to approve Meghan Saporita, Monmouth University, for a year-long Student Teaching position at Keyport High School in Spanish and ESL classes.

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- 11.11 Motion to approve Casey LaSalle’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

1/2/2018 - 1/10/2018 Seven (7) Accrued Sick Days
1/11/2018 - 2/13/2018 Twenty-four (24) Accrued Sick Days
2/14/2018 - 3/27/2018 NJFLA/FMLA
3/28/2018 - Return to work

- 11.12 Motion to approve Mary Anne Ricca to conduct her Practicum at Keyport Central School as part of her Master of Arts in Education Literacy/Reading Specialization program.

12.0 Policy

- 12.1 Motion to approve the following policies and regulations for first reading to be available to view on the district website after the second reading:

P7100	Long-Range Facilities Planning (M) (Revised)
R7100	Long-Range Facilities Planning (M) (Revised)
P7101	Educational Adequacy of Capital Projects (Revised)
R7101	Educational Adequacy of Capital Projects (Revised)
P 7102	Site Selection and Acquisition (Revised)
R 7102	Site Selection and Acquisition (New)
P 7130	School Closing (Revised)
P 7300	Disposition of Property (Revised)
R 7300.1	Disposition of Instructional Property (Abolished)
R 7300.2	Disposition of Land (Revised)
R 7300.3	Disposition of Personal Property (Revised)
R 7300.4	Disposition of Federal Property (Revised)

13.0 Old Business

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME:)

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on September 13, 2017, to discuss

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- Personnel
- Finance
- Pupil Privacy
- Contract negotiations
- Grievances
- Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

17.0 Return to Open Session (TIME:_____)

18.0 Adjournment