1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2017, as approved at the reorganization meeting of the Board of Education held on January 4, 2017. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk.”

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Bright  Mr. Litwak
Ms. Cote Mrs. Malinconico, Vice President
Mrs. Fox Mr. McGrogan, UB Rep.*
Mr. Henning Mrs. Panzarelli, President
Mrs. Kutschman Mr. White

Student Council Representative: Emily Savicky

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

2.0 Presentation –

3.0 President’s Remarks

4.0 Communications – Dr. Savoia
4.1 Letter dated September 20, 2017 was received from Ken Krohe, Coordinator for Emergency Management requesting the donation of the Weather Bug weather station equipment formally used by the district.

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

September 13, 2017 Workshop Minutes and closed session
September 20, 2017 Regular Minutes and closed session

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

8.2.1. Motion to approve the donation of the Weather Bug weather station equipment formally used by the district to The Keyport Office of Emergency Management to reactivate the system for the Keyport residents.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated August 31, 2017, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
9.2 Motion to approve bills for the month of October 2017 in the amount of $TBD and supplemental bills for September 2017 in the amount of $TBD.

9.3 Motion to amend motion 9.5 approved at the May 3, 2017, board meeting to approve the attendance of the Keyport Board of Education, Superintendent Lisa Savoia, Business Administrator Anthony Rapolla and listed board members at the NJSA Workshop 2017. Workshop is scheduled for October 23 to October 26, 2017, for a total group registration cost of $1,500. Lodging to be at a convention affiliated hotel at a rate of $97 per night/per person. Participant reimbursement for expenses up the following amounts:

<table>
<thead>
<tr>
<th>Participant</th>
<th>Cost per Participant</th>
<th>Maximum Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Lisa Savoia</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mr. Anthony Rapolla</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mr. Cecil Bright</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Ms. Carol Fox</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mr. Peter Henning</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mrs. Kim Kutschman</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mr. Al Litwak</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mrs. Elena Malinconico</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
<tr>
<td>Mrs. Ann Panzarelli</td>
<td>Meals &amp; Incidentals = $170 Mileage 182 @ .31 = $56.42</td>
<td>$226.42</td>
</tr>
</tbody>
</table>

9.4 Motion to approve instruction with Education Inc. for student number 6486326404 requiring hospitalization, at a rate of $51.50 per hour for ten hours per week from September 29, 2017, through October 12, 2017.

10.0  Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:
KEYPORT BOARD OF EDUCATION
WORKSHOP ACTION MEETING – OCTOBER 4, 2017
AGENDA

Employee Name | Date(s)          | Workshop Name                          | Location/Mileage      | Cost   
---------------|------------------|----------------------------------------|-----------------------|--------
Cleveland, Denise | 10/19-10/20/17 | 2017 FEA/NJPSA/NJASCD Fall Conference | Long Branch, NJ/84    | $335.79
Guttman, Lesley       | 10/3/17            | Fundations – Level 3                  | Freehold, NJ/31       | $175   

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2017</td>
<td>Central</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>September 2017</td>
<td>KHS</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

10.3 Motion to accept September 2017 Security Drill as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>September 12th @ 9:00am</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Lockdown Drill</td>
<td>All Students &amp; Staff</td>
<td>September 13th @ 1:00pm</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>September 13th @ 10:10am</td>
</tr>
<tr>
<td>Central School</td>
<td>Lockdown Drill</td>
<td>All Students &amp; Staff</td>
<td>September 21st @ 2:30pm</td>
</tr>
</tbody>
</table>

10.4 Motion to approve the following school trips:

| KHS Drama Club | Broadhurst Theatre, NY, NY |

10.5 Motion to apply for a BASF Science Education grant in the amount of $5,000.

10.6 Motion to approve APEX Learning in the amount of $600 to be funded from Title I funds.

11.0 Personnel

11.1 Motion to rescind resolution 11.33 approved at the June 7, 2017, board meeting as follows:

| Book Club | Nicole Seres | $817 |
BE IT FURTHER moved to approve the following:

<table>
<thead>
<tr>
<th>Book Club</th>
<th>Nicole Seres</th>
<th>$817 (split)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jen Sproat</td>
<td></td>
</tr>
</tbody>
</table>

11.2 Motion to amend resolution 11.22 approved at the June 7, 2017, board meeting to approve Sarah Monteiro’s request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/29/2017 - 11/7/2017</td>
<td>Twenty-Eight (28) accrued sick days</td>
</tr>
<tr>
<td>11/8/2017 - 1/1/2018</td>
<td>FMLA/NJFLA Leave</td>
</tr>
<tr>
<td>1/2/2018</td>
<td>Return to work</td>
</tr>
</tbody>
</table>

11.3 Motion to approve Laura Lueddeke, Pre-K Teacher, effective October 16, 2017, at a salary of $60,647; BA, Step 7 for the 2017-2018 school year as per PEEA grant funds.

11.4 Motion to approve Katiane Drummond, Pre-K Teacher, effective October 16, 2017, at a salary of $52,047; BA, Step 1 for the 2017-2018 school year as per PEEA grant funds.

11.5 Motion to approve Minnelly Guerrero-Ventura as a Full Time Aide effective October 16, 2017, at a salary of $17,809 for the 2017-2018 school year as per PEEA grant funds.

12.0 Policy

12.1 Motion to approve the following policies and regulations for second reading to be available to view on the district website after the second reading:

- P7100 Long-Range Facilities Planning (M) (Revised)
- R7100 Long-Range Facilities Planning (M) (Revised)
- P7101 Educational Adequacy of Capital Projects (Revised)
- R7101 Educational Adequacy of Capital Projects (Revised)
- P 7102 Site Selection and Acquisition (Revised)
- R 7102 Site Selection and Acquisition (New)
- P 7130 School Closing (Revised)
- P 7300 Disposition of Property (Revised)
- R 7300.1 Disposition of Instructional Property (Abolished)
- R 7300.2 Disposition of Land (Revised)
- R 7300.3 Disposition of Personal Property (Revised)
- R 7300.4 Disposition of Federal Property (Revised)

13.0 Old Business
14.0  New Business

15.0  Public Participation

16.0  Adjournment to Executive Session (TIME: )

16.1  RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

   a. That it is hereby determined that it is necessary to meet in Executive Session on October 4, 2017, to discuss
      --Personnel
      --Finance
      --Pupil Privacy
      --Contract negotiations
      --Grievances
      --Facilities project issues
   b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
   c. Length of meeting thought to be approximately one hour.
   d. Action may be taken upon return to Open Session.

   MOTION: SECOND:

17.0  Return to Open Session (TIME:__________)

18.0  Adjournment