KEYPORT BOARD OF EDUCATION
REGULAR MEETING – NOVEMBER 20, 2019
AGENDA

2019-2021 DISTRICT GOALS (2-YEAR GOALS)

1. To improve academic achievement in Mathematics for all learners and to improve responsive teaching and classroom data driven decision making.
2. To improve academic achievement in English Language Arts for all learners and to solidify a comprehensive, responsive literacy approach at all grade levels.
3. To establish a district wide infrastructure that supports and strengthens the social emotional capacities of our students and improves school culture and climate in Keyport Public Schools.

Learners Today...Leaders Tomorrow

1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 9, 2019, as approved at the reorganization meeting of the Board of Education held on January 2, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights
afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen  Mr. McGrogan, UB Rep.*
Mr. Bright, President  Mr. Moroney
Mr. Hausmann, Vice President  Mrs. Panzarelli
Mrs. Kutschman  Mr. Stahley
Ms. Malinconico  Mr. White

Student Council Representative:  Ayana Fuller

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.5 Student Council Representative Report

2.0 Presentation

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

   October 9, 2019  Workshop Minutes and closed session
   October 16, 2019  Regular Minutes

7.2 Motion to accept, with regret, the resignation of Ms. Elena Malinconico, Board Member, effective November 15, 2019.
8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

  8.2.1 Motion to approve request from Keyport-Matawan Elks Club 2030 to use the Keyport High School Gymnasium for a Hoop Shoot Elks event on Saturday, November 16, 2019, from 10 a.m. to 12 p.m. Certificate of Insurance has been submitted.

  8.2.2 Motion to approve the landing of a Medivac Helicopter and NJ State Police Northstar at the Keyport Central School Field on June 13, 2020, between the hours of 6 a.m. through 4 p.m. for training and educational purposes.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated September 30, 2019, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of November 2019 in the amount of $859,274.85 and supplemental bills for October 2019 in the amount of $2,000.00.

9.3 Motion to approve Immediate Care Medical, Airport Plaza, Hazlet, NJ to provide medical evaluations, drug screenings and follow-up for the 2019-2020 school year.
9.4 Motion to accept the application and approval of 2019-2020 ESEA Grant for the following amounts:

- Title I-A: $359,161
- Title I Reallocated: $13,771
- Title II-A: $41,716
- Title III: $15,385
- Title III- Immigrant: $1,410

9.5 Motion to approve a one-year service agreement with solar company, JJD Electric LLC, formerly Ray Angelini, Inc., to cover the Central School, High School and Board Office totaling $8,925.

9.6 Motion to approve the transfer of funds for the months of September and October as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-253-200-300-02-00</td>
<td>20-254-100-600-02-00 IDEA PS Supplies 1920 (Adj. 42)</td>
<td>$350.00</td>
</tr>
<tr>
<td>12-140-100-730-01-00</td>
<td>12-110-100-730-02-00 Kind Equip (Adj. 45)</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>11-150-100-101-02-00</td>
<td>11-150-100-320-02-00 HI Pur Pro CS (Adj. 47)</td>
<td>$2,200.00</td>
</tr>
<tr>
<td>11-000-230-340-00-00</td>
<td>11-000-230-585-05-00 Board Member Travel (Adj. 48)</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

9.7 Motion to approve an agreement between Keyport Board of Education and Educational Services Commission of New Jersey “ESCNJ” (formerly Middlesex Regional Educational Services Commission “MRESC”) to provide master collaborative educational services to Keyport from November 13, 2019, through June 30, 2024.

9.8 Motion to accept a donation to Keyport Central School from Patricia Page Jackson in the amount of $125 in honor of her father, David L. Page, to mark what would have been his 100th birthday.

9.9 Motion to approve a 5-year lease agreement with Mail Finance at $211.52 per month for mail machines, installation, meter rental and on-site service.
10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fuller, Jennifer</td>
<td>2/7/20</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>New York, NY/76</td>
<td>$223</td>
</tr>
<tr>
<td>Gallo, Robin</td>
<td>1/30-1/31/20</td>
<td>Techspo</td>
<td>Atlantic City, NJ/180</td>
<td>$590</td>
</tr>
<tr>
<td>Guevara, Pablo</td>
<td>1/30-1/31/20</td>
<td>Techspo</td>
<td>Atlantic City, NJ/180</td>
<td>$830</td>
</tr>
<tr>
<td>LaSalle, Casey</td>
<td>2/7/20</td>
<td>Responsive Classroom</td>
<td>New York, NY/0</td>
<td>$230</td>
</tr>
<tr>
<td>Mack, Mary</td>
<td>2/7/20</td>
<td>Responsive Classroom</td>
<td>New York, NY/0</td>
<td>$230</td>
</tr>
<tr>
<td>Mantino, Amy</td>
<td>2/7/20</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>New York, NY/76</td>
<td>$223</td>
</tr>
<tr>
<td>Palumbo, Joseph</td>
<td>2/7/20</td>
<td>Responsive Classroom</td>
<td>New York, NY/0</td>
<td>$223</td>
</tr>
<tr>
<td>Savoia, Lisa</td>
<td>1/30-1/31/20</td>
<td>Responsive Classroom</td>
<td>New York, NY/0</td>
<td>$223</td>
</tr>
<tr>
<td>Savoia, Lisa</td>
<td>1/30-1/31/20</td>
<td>Techspo</td>
<td>Atlantic City, NJ/180</td>
<td>$830</td>
</tr>
<tr>
<td>Tallarico, Tristan</td>
<td>1/30-1/31/20</td>
<td>Techspo</td>
<td>Atlantic City, NJ/180</td>
<td>$830</td>
</tr>
<tr>
<td>Stewart, Owen</td>
<td>2/7/20</td>
<td>Responsive Classroom</td>
<td>New York, NY/0</td>
<td>$230</td>
</tr>
<tr>
<td>Vitucci, Gina</td>
<td>4/23-4/24/20</td>
<td>2020 NJSHA Annual Convention</td>
<td>Long Branch, NJ/0</td>
<td>$350</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to approve psychiatric evaluations for two students at Freehold Child Diagnostic Center, Inc., at a cost not to exceed $1,000 per evaluation.

10.3 Motion to approve the following bus drill:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Bus Drill</td>
<td>Union Beach (6)</td>
<td>October 25 @ 7:30 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Bus Drill</td>
<td>Union Beach (9)</td>
<td>October 25 @ 7:30 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Bus Drill</td>
<td>Helfrich (2005)</td>
<td>October 25 @ 7:30 a.m.</td>
</tr>
</tbody>
</table>
10.4 Motion to accept October 2019 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>October 4 @ 8:30 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>October 29 @ 2:00 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>October 8 @ 9:00 a.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Lockdown Drill</td>
<td>All Students &amp; Staff</td>
<td>October 30 @ 10:30 a.m.</td>
</tr>
</tbody>
</table>

10.5 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2019</td>
<td>Central</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>October 2019</td>
<td>KHS</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

10.6 Motion to approve the following resolution regarding the Disciplinary Hearing of Student #202003042.

WHEREAS, on October 29, 2019, as student disciplinary hearing was held before the Keyport Board of Education involving Student #202003042; and

WHEREAS, during the hearing the student’s parent was present and had the opportunity to present evidence and testimony at the hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the Board find that Student #202003042 committed the act(s) complained of; and be it further RESOLVED, that Student #202003042 served a 10-day Out of School Suspension and will return to school on a behavior contract.

10.7 Motion to approve the following resolution regarding the Disciplinary Hearing of Student #202001632.

WHEREAS, on October 29, 2019, as student disciplinary hearing was held before the Keyport Board of Education involving Student #202001632; and
WHEREAS, during the hearing the student’s parent was present and had the opportunity to present evidence and testimony at the hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the Board find that Student #202001632 committed the act(s) complained of; and be it further

RESOLVED, that Student # 202001632 served a 10-day Out of School Suspension and will return to school on a behavior contract.

10.8 Motion to approve the following resolution regarding the Disciplinary Hearing of Student #202002930.

WHEREAS, on October 29, 2019, as student disciplinary hearing was held before the Keyport Board of Education involving Student # 202002930; and

WHEREAS, during the hearing the student’s parent was present and had the opportunity to present evidence and testimony at the hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the Board find that Student # 202002930 committed the act(s) complained of; and be it further

RESOLVED, that Student # 202002930 served a 10-day Out of School Suspension and will return to school on a behavior contract.

10.9 Motion to approve the following resolution regarding the Disciplinary Hearing of Student #202002703.

WHEREAS, on October 29, 2019, as student disciplinary hearing was held before the Keyport Board of Education involving Student # 202002703; and

WHEREAS, during the hearing the student’s parent was present and had the opportunity to present evidence and testimony at the hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the Board find that Student #202002703 committed the act(s) complained of; and be it further

RESOLVED, that Student # 202002703 served a 10-day Out of School Suspension and will return to school on a behavior contract.

10.10 Motion to approve the following resolution regarding the Disciplinary Hearing of Student #202401465.
WHEREAS on November 4, 2019, as student disciplinary hearing was held before the Keyport Board of Education involving Student #202401465; and

WHEREAS, during the hearing the student’s parent was present and had the opportunity to present evidence and testimony at the hearing; and

NOW, THEREFORE, BE IT RESOLVED, that the Board find that Student #202401465 committed the act(s) complained of; and be it further RESOLVED, that Student #202401465 served a 10-day Out of School Suspension and will return to school and will be receiving counseling.

10.11 Motion to approve the New Jersey Department of Education 2019 School Self-Assessment for Determining Grades under the Anti Bullying Rights Act (HIB Grade Reports) for July 1, 2018 - June 30, 2019.

10.12 Motion to approve the following teachers at a rate of $35 per hour (not to exceed $850 per subject) to teach After-School SAT Enrichment at KHS to be paid from Title I funds:

Jennifer Sproat
Kaitlin McGlynn

10.13 Motion to approve the following class trips:

AP Anatomy Grades 11th & 12th
Rising Stars Early College High School Academy
Liberty Science Center, Jersey City, NJ
Brookdale Higher Education Center, Hazlet, NJ and Brookdale Community College Main Campus, Lincroft, NJ

10.14 Motion to approve the 2020-2021 Preschool Budget and Plan.

10.15 Motion to approve a Keyport High School basketball alumni game set for January 11, 2020.

11.0 Personnel

11.1 Motion to accept the resignation of Wilbett Anshelewitz as an I&RS advisor for the 2019-2020 school year.

11.2 Motion to appoint Mary Mack as an I&RS advisor for the 2019-2020 school year.
11.3 Motion to appoint Mary Mack as Odyssey of the Mind advisor (4th & 5th grade) for the 2019-2020 school year.

11.4 Motion to accept the resignation of Nicole Seres as the Dance Club Advisor for the 2019-2020 school year.

11.5 Motion to appoint Christine Cowen as the Dance Club Advisor for the 2019-2020 school year.

11.6 Motion to approve Jillian Dymek’s request for a maternity/disability leave and Federal/NJ Family Medical Leave as follows:
   4/20/2020 - 5/1/2020 (10) Sick Days
   5/4/2020 - 6/18/2020 (6-weeks) FMLA/NJFLA
   9/1/2020 - 9/30/2020 (6-weeks) FMLA/NJFLA
   10/1/2020 - Return to work

11.7 Motion to approve Emily Iannotta’s request for a maternity/disability leave and Federal/NJ Family Medical Leave as follows:
   5/20/2020 - 6/18/2020 (20) Sick Days
   9/1/2020 - Return to work

11.8 Motion to approve the following winter appointments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Glezman</td>
<td>Winter Weight Room</td>
<td>$1,067</td>
</tr>
<tr>
<td>Greg Velasco</td>
<td>HS Assistant Wrestling</td>
<td>$6,306</td>
</tr>
<tr>
<td>Peter Christathakis</td>
<td>CS Wrestling</td>
<td>$4,557</td>
</tr>
</tbody>
</table>

11.9 Motion to approve the following staff members as Home Instruction Teachers for the 2019-2020 school year at the rate of $35 per hour:

Cynthia Deily | Mary Mack
Suzanne McCully | Jennifer Sproat
Dawn Weg

11.10 Motion to approve Claudia Koumoulis to conduct her thesis study for Georgian Court University as part of her Master’s Degree in Education beginning in January 2020.
11.11 Motion to approve Kelsey Gilgannon’s request for a maternity/disability leave and NJ Family Medical Leave as follows:

3/2/2020 - 3/18/2020 (12.5) Sick Days
3/19/2020 - 3/20/2020 (2) Personal days
3/23/2020 - 6/18/2020 NJFLA/NJFLI
9/1/2020 - Return to work

11.12 Motion to approve Kaitlin Gilbride, Monmouth University, to conduct her school counseling internship at Keyport High School beginning January 21, 2020.

11.13 Motion to approve Jessica Rodriguez, Monmouth University, to conduct her school counseling internship at Keyport Central School beginning January 21, 2020.

11.14 Motion to approve the following personnel as School Counselor Substitutes for the 2019-2020 school year at the rate of $85 a day, pending criminal history check.

   Kaitlin Gilbride  Jessica Rodriguez

11.15 Motion to approve Stephanie Parson’s request for a maternity/disability leave as follows:

4/20/2020 - 5/1/2020 (10) Sick Days
5/4/2020 - 5/6/2020 (3) Personal Days
5/7/2020 - 1/1/2021 Unpaid Leave
1/2/2021 - Return to work

12.0 Policy

12.1 Motion to approve the following policies and regulations for second reading to be available to view on the district website after the second reading:

   P & R 1642    Earned Sick Leave Law (M) (New)
P 3159   Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218    Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218    Use, Possession, or Distribution of Substances (M) (Revised)
P 4219    Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
KEYPORT BOARD OF EDUCATION  
REGULAR MEETING – NOVEMBER 20, 2019  
AGENDA

P 5517 School District Issued Student Identification Cards (Revised)
P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440 School District Security (M) (Revised)
P 8600 Student Transportation (M) (Revised)
P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630 Emergency School Bus Procedures (M) (Revised)
P 8670 Transportation of Special Needs Students (M) (Revised)
P 9210 Parent Organizations (Revised)
P 9400 Media Relations (Revised)

13.0 Old Business

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME: )

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on November 20, 2019, to discuss
   --Personnel
   --Finance
   --Pupil Privacy
   --Contract negotiations
   --Grievances
   --Facilities project issues
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION: SECOND:

17.0 Return to Open Session (TIME:_______)

18.0 Adjournment
November 20, 2019
ADDENDUM AGENDA

10.16 Motion to approve the following resolution regarding the Disciplinary Hearing of Student #202101005.

WHEREAS on November 20, 2019, as student disciplinary hearing was held before the Keyport Board of Education involving Student #202101005; and

WHEREAS, during the hearing the student’s parent was present and had the opportunity to present evidence and testimony at the hearing; and

NOW, THEREFORE, BE IT RESOLVED that the Board find that Student #202101005 committed the act(s) complained of; and be it further

RESOLVED that Student #202101005 receive home instruction pending an alternate placement and pursuant to N.J.S.A. 6A:16-7.3(13)(c), the Board shall determine whether to continue the suspension at its first regularly scheduled meeting in January, 2020.