1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been sent to the Asbury Park Press and The Independent newspapers on August 7, 2014. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti           Mr. Henning, Vice Pres.
Mr. Bright             Ms. King-Cote
Ms. Burke              Mrs. Malinconico, President
Mr. Cooper             Mrs. Panzarelli
Ms. Durkin, UB Rep.*   Mr. White

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

Student Council Representative: Shayna Grandon

2.0 Presentation – None

3.0 Communications – Mrs. Savoia


3.2 Thank you card from Keyport Recreation Committee and Summer Recreation for allowing them to use facilities.

3.3 The Key requested the Board to purchase an ad in the Keyport High School yearbook. Cost for a full page ad: $275 (Resolution 8.10 under Finance).
4.0 Public Participation – Agenda Items

5.0 Superintendent and Other Reports

5.1 Superintendent’s Report – Mrs. Savoia

5.2 Student Council Representative Report

6.0 Board Secretary’s Office – Mr. McManus

6.1 Motion to approve the following minutes:

October 15, 2014 Workshop Meeting
October 22, 2014 Regular Meeting

7.0 Buildings & Grounds – Mr. McManus

7.1 Facilities Update

7.2 Use of Facilities

7.2.1 Motion to request from the Borough of Keyport Recreation Department the use the Cedar Street Field for Girls Softball for the 2015 Spring Softball season.

8.0 Finance

8.1 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of September 30, 2014, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

8.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of October which is in agreement.

8.3 Motion to approve bills for the month of November 2014 in the amount of $719,504.97 and supplemental bills for the month of October in the amount of $11,472.66 and for November in the amount of $32,643.60.

8.4 Motion to approve the transfer of funds for the month of October (attachment).
### Transfer to | Account Name | Transfer From | Account Name | Amount
--- | --- | --- | --- | ---
11-000-230-530-11-01-000 | Postage | 11-000-230-590-05-00-000 | Election Pub Info | 211.63
11-000-230-580-11-00-000 | Superintendent Travel | 11-000-230-590-05-00-000 | Election Pub Info | 239.30
11-000-251-890-05-00-000 | Bus Off Misc Exp | 11-000-251-100-05-02-000 | Salary Payroll | 29.50
11-000-251-890-11-00-000 | Bus Admin Travel | 11-000-251-100-05-02-000 | Salary Payroll | 239.30
11-000-262-100-01-01-000 | KHS Cust OT | 11-000-262-100-01-00-000 | KHS Cust Sal | 25,000.00
11-000-262-590-11-00-000 | Garb Removal | 11-000-262-420-11-01-000 | Eqmt Repair | 365.00
11-110-100-101-02-00-000 | Pre-K Sub | 11-110-100-101-02-02-000 | Pre-K Sal | 5,000.00
11-110-100-101-02-01-000 | Pre-K Coverage | 11-110-100-101-02-02-000 | Pre-K Sal | 2,000.00
11-120-100-101-02-00-000 | Gr 1-5 Sub | 11-120-100-101-02-02-000 | Gr 1-5 Sal | 30,000.00
11-120-100-101-02-01-000 | Gr 1-5 Cov | 11-120-100-101-02-02-000 | Gr 1-5 Sal | 10,000.00
11-120-100-101-02-05-000 | Bkfst Mtr | 11-120-100-101-02-02-000 | Gr 1-5 Sal | 1,030.00
11-130-100-101-02-00-000 | Gr 6-8 Sub | 11-130-100-101-02-02-000 | Gr 6-8 Sal | 30,000.00
11-130-100-101-02-03-000 | Gr 6-8 Detention | 11-130-100-101-02-02-000 | Gr 6-8 Sal | 2,000.00
11-140-100-101-01-00-000 | Gr 9-12 Sub | 11-140-100-101-01-02-000 | Gr 9-12 Sal | 30,000.00
11-140-100-101-01-03-000 | Gr 9-12 Det | 11-140-100-101-01-02-000 | Gr 9-12 Sal | 2,000.00
11-190-100-610-01-09-000 | KHS TV Studio | 11-190-100-610-01-09-000 | KHS Desk | 698.27
11-190-100-610-01-24-000 | KHS Tech | 11-000-291-270-11-00-000 | Employee Ins | 24,701.01
11-190-100-610-02-17-000 | KCS Tech | 11-190-100-610-02-04-000 | KCS Other | 72.11
11-204-100-106-02-00-000 | KCS LLD Aides | 11-204-100-101-11-00-000 | KCS LLD Sal | 8,400.00
20-234-200-200-11-00-000 | Benefits Tit I 11-12 | 20-235-200-200-11-00-000 | Title I Benefits 14-15 | 2,873.00
30-000-401-450-00-33-000 | KCS Bathrooms | 30-000-401-450-00-31-000 | KHS Windows | 2,729.67
30-000-401-450-00-38-000 | BOE Security | 30-000-401-450-00-36-000 | KHS Security | 1,003.98

8.5 Motion to approve the following out of district tuition for the 2014-2015 school year:

| Franklin HS | Student | 2978129726 (UB) | $12,400 |

8.6 Motion to accept the audit report. In accordance with Chapter 22A, PL 1951(NJSA 18A:23-1), within thirty days following receipt of audit (Comprehensive Annual Financial Report for the fiscal year ending June 30, 2014), the Board of Education shall, at its regularly scheduled meeting to which the public is admitted, cause the recommendations of the auditor to be read and discussed and duly noted in the minutes. In the 2013-2014 audit, there was one finding.

8.7 Motion to approve the attached corrective action plan for the 2013-2014 audit, as per the recommendation of the Board of Education Auditor.
8.8 Motion that the Board approve the transfer of $580,420.15 from Capital Reserve to Fund 30 in order to fund the local Share of the ROD Grant projects listed below:

<table>
<thead>
<tr>
<th>Project</th>
<th>State Project Number</th>
<th>Local Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS Electrical Upgrade</td>
<td>2430-060-14-1009</td>
<td>$223,882</td>
</tr>
<tr>
<td>KHS 8 Room A/C</td>
<td>2430-050-14-1004</td>
<td>149,496</td>
</tr>
<tr>
<td>KCS Cafeteria A/C</td>
<td>2430-060-14-1011</td>
<td>204,636</td>
</tr>
<tr>
<td><strong>Total Local Share</strong></td>
<td><strong>2430-</strong></td>
<td><strong>$578,014</strong></td>
</tr>
</tbody>
</table>

8.9 Motion that the Board approve the purchase of technology equipment and supplies from CDW-G for the 2014-2015 school year under cooperative pricing contract #65-MCESCCPS in the amount of $138,658.03

8.10 Motion to approve the purchase of a full page ad in the Key, the Keyport High School Yearbook, at a cost of $275.

8.11 Motion to approve Immediate Medical Care, Airport Plaza, Hazlet, NJ to provide medical evaluations, drug screenings and follow-up for the remainder of the 2014-2015 school year at the rate established below:

- Medical Evaluation: $100/exam
- Drug Screenings:
  - Original Panel: $78/screening
  - K2/Synthetic Marijuana: $66.50/screening
  - Original Panel and K2: $144.50/screening
  - Repeat Visit: $77.50/visit

9.0 Curriculum

9.1 Motion to approve the October 2014 Security Drills as follows:

<table>
<thead>
<tr>
<th>SCHOOL NAME</th>
<th>DRILL TYPE</th>
<th>OCCUPANTS INVOLVED</th>
<th>DATE &amp; TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Active Shooter</td>
<td>All staff and students</td>
<td>10/8/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>12:50 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Table Top</td>
<td>Administration &amp; Police Department</td>
<td>10/15/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td>Keyport Central School</td>
<td>Fire Drill</td>
<td>All staff &amp; students</td>
<td>10/7/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9:15 a.m.</td>
</tr>
<tr>
<td>Keyport Central School</td>
<td>Table Top</td>
<td>Administration &amp; Police Department</td>
<td>10/15/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1:00 p.m.</td>
</tr>
</tbody>
</table>
9.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>DATE</th>
<th>SCHOOL</th>
<th>INCIDENTS REPORTED</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2014</td>
<td>Central</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>October 2014</td>
<td>KHS</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

9.3 Motion to approve the 2014-2015 Progress Targets Action Plan.

9.4 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buttacavole, Alyssa</td>
<td>12/8-12/12/14</td>
<td>Orton Gillingham Comprehensive Training</td>
<td>Secaucus, NJ</td>
<td>$1,087</td>
</tr>
<tr>
<td>Castellano, Kelly</td>
<td>12/8-12/12/14</td>
<td>Orton Gillingham Comprehensive Training</td>
<td>Secaucus, NJ</td>
<td>$1,087</td>
</tr>
<tr>
<td>Cataldo, Jeanne</td>
<td>12/8-12/12/14</td>
<td>Orton Gillingham Comprehensive Training</td>
<td>Secaucus, NJ</td>
<td>$1,087</td>
</tr>
<tr>
<td>Godlesky, Laura</td>
<td>1/23/15</td>
<td>Rutgers 47th Annual Conference on Reading and Writing</td>
<td>New Brunswick, NJ</td>
<td>$194</td>
</tr>
<tr>
<td>Jones, Melissa</td>
<td>12/4/14</td>
<td>Universal Design for Learning</td>
<td>Monroe Twp., NJ</td>
<td>$168</td>
</tr>
<tr>
<td>Jones, Melissa</td>
<td>1/23/15</td>
<td>Rutgers 47th Annual Conference on Reading and Writing</td>
<td>New Brunswick, NJ</td>
<td>$194</td>
</tr>
<tr>
<td>Keelen, Kyle</td>
<td>1/15-17/15</td>
<td>2015 World Baseball Coaches Clinic</td>
<td>Unsasville, CT</td>
<td>$267</td>
</tr>
<tr>
<td>Murray, Claire</td>
<td>12/1/14</td>
<td>GPS to Challenging Behavioral Issues</td>
<td>Long Branch, NJ</td>
<td>$199</td>
</tr>
<tr>
<td>Perri, Tina</td>
<td>12/8-12/12/14</td>
<td>Orton Gillingham Comprehensive Training</td>
<td>Secaucus, NJ</td>
<td>$1,087</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

9.5 Motion to approve the following class trip for the 2014-2015 school year:

- Digital Photography Club
- Downtown Walking Tour
10.0  Personnel

10.1  Motion to approve Virginia Barry as a Substitute Aide for the Keyport School Extendicare Program for the 2014-2015 school year to be paid at a rate of $13.32 per hour from Enterprise Fund (0409):

10.2  Motion to approve Robin Gallo as the District Data Specialist effective November 19, 2014.

10.3  Motion to approve Marie Portee and Kelly Castellano to run the Central School Title I Family Literacy Nights at a rate of $35 per hour, not to exceed $300.

10.4  Motion to approve Amanda Andrews and Cynthia Deilly to run the Central School Title I Family Math Nights at a rate of $35 per hour, not to exceed $300.

10.5  Motion to approve Kyle Keelen and Kelly Milniscuk to run the High School Title I Family Math Nights at a rate of $35 per hour, not to exceed $300.

10.6  Motion to approve Alissa Francisco to work the Title III After School Program from November 25, 2014 - May 21, 2015, at the rate of $35 per hour, to be funded from NCLB funds.

10.7  Motion to approve the following mentors for the 2014-2015 school year, at the rate of $250, for the 2014-2015 school year, to be funded from NCLB Title IIA Funds:

<table>
<thead>
<tr>
<th>New Teacher</th>
<th>Mentor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marisa Khachaturian</td>
<td>Nicole Goldsmith</td>
</tr>
<tr>
<td>Tiffany Rowald</td>
<td>Cassandra Murphy</td>
</tr>
</tbody>
</table>

10.8  Motion to approve the following candidate as a substitute teacher for the 2014-2015 school year at the prevailing rate of pay:

<table>
<thead>
<tr>
<th>Group II</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Anna Czech</td>
<td>60+</td>
</tr>
<tr>
<td>Chelsea Addeo*</td>
<td>60+</td>
</tr>
<tr>
<td>Megan Waters*</td>
<td>60+</td>
</tr>
<tr>
<td>*pending completion of paperwork</td>
<td></td>
</tr>
</tbody>
</table>

10.9  Motion to approve the following Student Teacher from Monmouth University to work at the Central School for the Spring 2015 semester:
KEYPORT BOARD OF EDUCATION
REGULAR MEETING NOVEMBER 19, 2014
AGENDA

Student                  Cooperating Teacher  Grade/Subject
Brianna Mahoney          Tina Perri           1st Grade

10.10 Motion to approve three teachers to run three Cultural Nights, over the course of the 14-15 school year, at the rate of $35 per hour, not to exceed $300, to be funded from NCLB funds.

10.11 Motion to approve submission of NJDOE Achieve NJ Coaching Grant.

10.12 Motion to approve the following 2014-2015 Proposed Merit Goals for Lisa Savoia, Superintendent, as follows:

Students in Grades 3-8 will demonstrate achievement in mathematical skills over the course of the 2014-2015 school year as measured by Smart Score results via IXL.com.

- 70% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
  $4,717

- 50% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
  $3,773

- 30% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
  $2,830

10.13 Motion to accept the resignation of Cerelle White as Keyport High School Head Cheerleading Coach effective November 12, 2014.

10.14 Motion to approve Christopher Gander’s, District Technology Coordinator, receipt of a Substitute Teacher’s Credential.

11.0 Policy

12.0 Old Business

13.0 New Business
14.0  Public Participation

15.0  Adjournment to Executive Session (TIME:   )

15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on November 19, 2014, to discuss
   --Personnel
   --Finance
   --Contract negotiations
   --Grievances
   --Facilities project issues
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION:      SECOND:

16.0  Return to Open Session (TIME:___________)

17.0  Adjournment