1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Malinconico, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been sent to the Asbury Park Press and The Independent newspapers on August 7, 2014. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti  Mr. Henning, Vice Pres.
Mr. Bright     Ms. King-Cote
Ms. Burke (absent)  Mrs. Malinconico, President
Mr. Cooper     Mrs. Panzarelli
Ms. Durkin, UB Rep.* (absent)  Mr. White

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

Student Council Representative: Shayna Grandon

2.0 Presentation – None

3.0 Communications – Mrs. Savoia


3.2 Thank you card from Keyport Recreation Committee and Summer Recreation for allowing them to use facilities.

4.0 Public Participation – Agenda Items
4.1 Dr. Ed McNamara, Maple Place, Keyport asked for an explanation of item 10.12, the merit increase for Mrs. Savoia.

5.0 Superintendent and Other Reports

5.1. Superintendent’s Report – Mrs. Savoia

Mrs. Savoia spoke about:
- the district is offering the opportunity to open up the technology lab
- a significant amount of food was donated to the Food Bank
- the Teacher of the Year will have new criteria for selection
- Two additional cases of HIB was reported since last week’s meeting

At this time Board Member Mr. White commented that he is reserving the right to speak on a certain matter until the NJ Ethics Commission makes a ruling on the extent of his participation in personnel matters given current conflicts.

5.2. Student Council Representative Report

Ms. Shayna Grandon of the Keyport Student Council reviewed the following activities and items:
- all Board Members are invited to the next Student Council meeting
- Students of the Month were announced
- Teachers of the Month were announced
- a list of Fundraisers were presented
- current student club activities were discussed
- the EMT Town drive was discussed
- The Red Raider Parent Club will have an outing in December

6.0 Board Secretary’s Office – Mr. McManus

6.1 Motion to approve the following minutes:

- October 15, 2014 Workshop Meeting
- October 22, 2014 Regular Meeting

7.0 Buildings & Grounds – Mr. McManus

7.1 Facilities Update

Mr. McManus stated that since last week the weather has not been cooperative with the development of the athleticfield given the rain and the cold. This has pushed completion back a bit.
7.2 Use of Facilities

7.2.1 Motion to request from the Borough of Keyport Recreation Department the use of the Cedar Street Field for Girls Softball for the 2015 Spring Softball season.

8.0 Finance

8.1 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of September 30, 2014, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

8.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of October which is in agreement.

8.3 Motion to approve bills for the month of November 2014 in the amount of $719,504.97 and supplemental bills for the month of October in the amount of $11,472.66 and for November in the amount of $32,643.60.

8.4 Motion to approve the transfer of funds for the month of October (attachment).

<table>
<thead>
<tr>
<th>Transfer to</th>
<th>Account Name</th>
<th>Transfer From</th>
<th>Account Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-230-530-11-01-000</td>
<td>Postage</td>
<td>11-000-230-590-05-00-000</td>
<td>Election Pub Info</td>
<td>211.63</td>
</tr>
<tr>
<td>11-000-230-580-11-00-000</td>
<td>Superintendent Travel</td>
<td>11-000-230-590-05-00-000</td>
<td>Election Pub Info</td>
<td>239.30</td>
</tr>
<tr>
<td>11-000-251-890-05-00-000</td>
<td>Bus Off Misc Exp</td>
<td>11-000-251-100-05-02-000</td>
<td>Salary Payroll</td>
<td>29.50</td>
</tr>
<tr>
<td>11-000-251-890-11-00-000</td>
<td>Bus Adm Travel</td>
<td>11-000-251-100-05-02-000</td>
<td>Salary Payroll</td>
<td>239.30</td>
</tr>
<tr>
<td>11-000-262-100-01-01-000</td>
<td>KHS Cust OT</td>
<td>11-000-262-100-01-00-000</td>
<td>KHS Cust Sal</td>
<td>25,000.00</td>
</tr>
<tr>
<td>11-000-262-590-11-00-000</td>
<td>Garb Removal</td>
<td>11-000-262-420-11-01-000</td>
<td>Eqmt Repair</td>
<td>365.00</td>
</tr>
<tr>
<td>11-110-100-101-02-00-000</td>
<td>Pre-K Sub</td>
<td>11-110-100-101-02-02-000</td>
<td>Pre-K Sal</td>
<td>5,000.00</td>
</tr>
<tr>
<td>11-110-100-101-02-01-000</td>
<td>Pre-K Coverage</td>
<td>11-110-100-101-02-02-000</td>
<td>Pre-K Sal</td>
<td>2,000.00</td>
</tr>
<tr>
<td>11-120-100-101-02-00-000</td>
<td>Gr 1-5 Sub</td>
<td>11-120-100-101-02-02-000</td>
<td>Gr 1-5 Sal</td>
<td>30,000.00</td>
</tr>
<tr>
<td>11-120-100-101-02-01-000</td>
<td>Gr 1-5 Cov</td>
<td>11-120-100-101-02-02-000</td>
<td>Gr 1-5 Sal</td>
<td>10,000.00</td>
</tr>
<tr>
<td>11-120-100-101-02-05-000</td>
<td>Bkfst Mtr</td>
<td>11-120-100-101-02-02-000</td>
<td>Gr 1-5 Sal</td>
<td>1,030.00</td>
</tr>
<tr>
<td>11-130-100-101-02-00-000</td>
<td>Gr 6-8 Sub</td>
<td>11-130-100-101-02-02-000</td>
<td>Gr 6-8 Sal</td>
<td>30,000.00</td>
</tr>
<tr>
<td>11-130-100-101-02-03-000</td>
<td>Gr 6-8 Detention</td>
<td>11-130-100-101-02-02-000</td>
<td>Gr 6-8 Sal</td>
<td>2,000.00</td>
</tr>
<tr>
<td>11-140-100-101-01-00-000</td>
<td>Gr 9-12 Sub</td>
<td>11-140-100-101-01-02-000</td>
<td>Gr 9-12 Sal</td>
<td>30,000.00</td>
</tr>
<tr>
<td>11-140-100-101-01-03-000</td>
<td>Gr 9-12 Det</td>
<td>11-140-100-101-01-02-000</td>
<td>Gr 9-12 Sal</td>
<td>2,000.00</td>
</tr>
</tbody>
</table>
8.5 Motion to approve the following out of district tuition for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>School</th>
<th>Student ID</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Franklin HS</td>
<td>2978129726 (UB)</td>
<td>$12,400</td>
</tr>
</tbody>
</table>

8.6 Motion to accept the audit report. In accordance with Chapter 22A, PL 1951(NJSA 18A:23-1), within thirty days following receipt of audit (Comprehensive Annual Financial Report for the fiscal year ending June 30, 2014), the Board of Education shall, at its regularly scheduled meeting to which the public is admitted, cause the recommendations of the auditor to be read and discussed and duly noted in the minutes. In the 2013-2014 audit, there was one finding.

8.7 Motion to approve the attached corrective action plan for the 2013-2014 audit, as per the recommendation of the Board of Education Auditor.

8.8 Motion that the Board approve the transfer of $580,420.15 from Capital Reserve to Fund 30 in order to fund the local Share of the ROD Grant projects listed below:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>State Project Number</th>
<th>Local Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS Electrical Upgrade</td>
<td>2430-060-14-1009</td>
<td>$223,882</td>
</tr>
<tr>
<td>KHS 4 Room A/C</td>
<td>2430-050-14-1004</td>
<td>$149,496</td>
</tr>
<tr>
<td>KCS Cafeteria A/C</td>
<td>2430-060-14-1011</td>
<td>$204,636</td>
</tr>
</tbody>
</table>

Total Local Share $578,014

8.9 Motion that the Board approve the purchase of technology equipment and supplies from CDW-G for the 2014-2015 school year under cooperative pricing contract #65-MCESCCPS in the amount of $138,658.03

8.10 Motion to approve the purchase of a full page ad in the Key, the Keyport High School Yearbook, at a cost of $275.
8.11 Motion to approve Immediate Care Medical, Airport Plaza, Hazlet, NJ to provide medical evaluations, drug screenings and follow-up for the remainder of the 2014-2015 school year at the rate established below:

- Medical Evaluation: $100/exam
- Drug Screenings:
  - Original Panel: $78/screening
  - K2/Synthetic Marijuana: $66.50/screening
  - Original Panel and K2: $144.50/screening
  - Repeat Visit: $77.50/visit

A motion was made to move items 6.1 through 8.11 by Mr. Henning and seconded by Mr. Biagianti and carried by a unanimous roll call vote of 8-0.

9.0 Curriculum

9.1 Motion to approve the October 2014 Security Drills as follows:

<table>
<thead>
<tr>
<th>SCHOOL NAME</th>
<th>DRILL TYPE</th>
<th>OCCUPANTS INVOLVED</th>
<th>DATE &amp; TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Active Shooter</td>
<td>All staff and students</td>
<td>10/8/14 12:50 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Table Top</td>
<td>Administration &amp; Police Department</td>
<td>10/15/14 1:00 p.m.</td>
</tr>
<tr>
<td>Keyport Central School</td>
<td>Fire Drill</td>
<td>All staff &amp; students</td>
<td>10/7/14 9:15 a.m.</td>
</tr>
<tr>
<td>Keyport Central School</td>
<td>Table Top</td>
<td>Administration &amp; Police Department</td>
<td>10/15/14 1:00 p.m.</td>
</tr>
</tbody>
</table>

9.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>DATE</th>
<th>SCHOOL</th>
<th>INCIDENTS REPORTED</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2014</td>
<td>Central</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>October 2014</td>
<td>KHS</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

9.3 Motion to approve the 2014-2015 Progress Targets Action Plan.

9.4 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:
9.5 Motion to approve the following class trip for the 2014-2015 school year:

Digital Photography Club          Downtown Walking Tour

A motion was made to move items 9.1 through 9.5 by Mr. Henning and seconded by Mr. Biagianti and carried by a unanimous roll call vote of 8-0.

10.0 Personnel

10.1 Motion to approve Virginia Barry as a Substitute Aide for the Keyport School Extendicare Program for the 2014-2015 school year to be paid at a rate of $13.32 per hour from Enterprise Fund (0409):

10.2 Motion to approve Robin Gallo as the District Data Specialist effective November 19, 2014.

10.3 Motion to approve Marie Portee and Kelly Castellano to run the Central School Title I Family Literacy Nights at a rate of $35 per hour, not to exceed $300.
10.4 Motion to approve Amanda Andrews and Cynthia Deilly to run the Central School Title I Family Math Nights at a rate of $35 per hour, not to exceed $300.

10.5 Motion to approve Kyle Keelen and Kelly Milniscuk to run the High School Title I Family Math Nights at a rate of $35 per hour, not to exceed $300.

10.6 Motion to approve Alissa Francisco to work the Title III After School Program from November 25, 2014 - May 21, 2015, at the rate of $35 per hour, to be funded from NCLB funds.

10.7 Motion to approve the following mentors for the 2014-2015 school year, at the rate of $250, for the 2014-2015 school year, to be funded from NCLB Title IIA Funds:

New Teacher Mentor
Marisa Khachaturian Nicole Goldsmith
Tiffany Rowald Cassandra Murphy

10.8 Motion to approve the following candidate as a substitute teacher for the 2014-2015 school year at the prevailing rate of pay:

Group II
Anna Czech 60+ credits
Chelsea Addeo* 60+ credits
Megan Waters* 60+ credits
*pending completion of paperwork

10.9 Motion to approve the following Student Teacher from Monmouth University to work at the Central School for the Spring 2015 semester:

<table>
<thead>
<tr>
<th>Student</th>
<th>Cooperating Teacher</th>
<th>Grade/Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brianna Mahoney</td>
<td>Tina Perri</td>
<td>1st Grade</td>
</tr>
</tbody>
</table>

10.10 Motion to approve three teachers to run three Cultural Nights, over the course of the 14-15 school year, at the rate of $35 per hour, not to exceed $300, to be funded from NCLB funds.

10.11 Motion to approve submission of NJDOE Achieve NJ Coaching Grant.

10.12 Motion to approve the following 2014-2015 Proposed Merit Goals for Lisa Savoia, Superintendent, as follows:
Students in Grades 3-8 will demonstrate achievement in mathematical skills over the course of the 2014-2015 school year as measured by Smart Score results via IXL.com.

- 70% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
  $4,717

- 50% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
  $3,773

- 30% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
  $2,830

10.13 Motion to accept the resignation of Cerelle White as Keyport High School Head Cheerleading Coach effective November 12, 2014.

10.14 Motion to approve Christopher Gander’s, District Technology Coordinator, receipt of a Substitute Teacher’s Credential.

A motion was made to move items 10.1 through 10.14 by Mr. Henning and seconded by Mr. Biagianti and carried by a unanimous roll call vote of 8-0 except for item 10.12 and 10.13 which Mr. White abstained.

11.0 Policy

12.0 Old Business

13.0 New Business

13.1 Mrs. Savoia presented the possible meeting calendar for the 2015 School Business year. Mrs. Malinconico emphasized that Work Sessions should also be called Action Meetings for transparency to the public.

13.2 At this time Mrs. Malinconico and the entire Board congratulated Mr. Cooper for his election to the Keyport Town Council.
14.0 Public Participation

- Mr. Ken McPeek, Division St, Keyport –Councilman McPeek stated he and the council are looking for ways to work together and strengthen our association. Mr. McPeek said he also looks forward to working with Mr. Cooper who has a window into how the Board of Education runs.
- Dr. Ed McNamara, Maple Place said he hoped the Board eliminates merit increases for future contracts because it is not favorably viewed by the staff and community.
- Dr. McNamara requested the Free & Reduced student population for the next meeting in December.
- Dr. McNamara said he heard about declining student population and would like the Board to consider serious future considerations particularly in the high school student population. He said it is of concern to him.

15.0 Adjournment to Executive Session

There was no Executive Session this evening.

16.0 Adjournment

16.1 Upon motion by Mr. Biagianti, seconded by Mr. Henning, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Edward F. McManus
Board Secretary/Business Administrator

EFM:bi