

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AGENDA & PUBLIC HEARING
MAY 6, 2015**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 14, 2015, as approved at the reorganization meeting of the Board of Education held on January 7, 2015. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti	Mr. Henning
Mr. Bright	Ms. King-Cote, Vice Pres.
Ms. DeGracia	Mrs. Malinconico, President
Ms. Durkin, UB Rep.*	Mrs. Panzarelli
Ms. Fox	Mr. White

Student Council Representative: Shayna Grandon

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

1.5 Student Council Representative Report

2.0 Presentation – Public Hearing for the 2015-2016 Keyport District Budget

3.0 Communications – Dr. Savoia

- 3.1 Letter of retirement was received on April 21, 2015, from Catherine Cornell, Central School PreK Teacher, effective June 1, 2015. Resolution 10.1 under personnel.

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AGENDA & PUBLIC HEARING
MAY 6, 2015**

- 3.2 Letter of resignation was received on April 21, 2015, from Jacqueline Tesoriero, Keyport High School Teacher, effective June 30, 2015. Resolution 10.2 under personnel.
- 3.3 Letter of retirement was received on April 30, 2015, from Judith Zdanewicz, Central School Teacher, effective July 1, 2015. Resolution 10.3 under personnel

4.0 Public Participation – Agenda Items

5.0 Superintendent Report

- 5.1 Superintendent’s Report – Dr. Savoia

6.0 Board Secretary’s Office – Mr. McManus

- 6.1 Motion to approve the following minutes:

April 15, 2015 Regular Minutes and closed session
- 6.2 Motion to approve Keyport School District to enter an inter-Local Agency Agreement/Consortia with the Educational Information and Resource Center (EIRC) to provide products and services to the Keyport School District for the 2015-2016 school year per N.J.S.A.40:8A-6 Inter-local Service Agreement & 18A:6-95.

7.0 Buildings & Grounds – Mr. McManus

- 7.1 Facilities Update
- 7.2 Use of Facilities

8.0 Finance

- 8.1 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of March 31, 2015, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.
- 8.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of March 2015 which is in agreement.

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING AGENDA & PUBLIC HEARING MAY 6, 2015</p>
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district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$73,184 for the purposes of maintaining existing programs. The district intends to complete said purposes by June 2016.

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2015-2016 School Year, using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2015-16 Total Expenditures	17,597,535	1,060,087	764,751	19,422,373
Less: Anticipated Revenues	8,629,539	1,060,087	456,332	10,145,958
Taxes to be Raised	8,967,996	0	308,419	9,276,415

**Travel and Related Expense Reimbursement
2015-2016**

WHEREAS, the Keyport Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Keyport Board of Education established \$35,000 as the maximum travel amount for the current school year (2014-2015) and has expended \$25,213.47 as of this date; now

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AGENDA & PUBLIC HEARING
MAY 6, 2015**

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$35,000 for all staff and board members for the 2015-2016 school year.

A4F

Tax Levy Certification Form A and B

RESOLVED, that the amount required for school purposes in the school district of Keyport, County of Monmouth for the 2015-2016 school year is \$9,276,415 and is required to be levied for local school district purposes.

9.0 Curriculum

9.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Jones, Melissa	6/8-6/9/15	Regional Future Ready Schools Summit	Baltimore, MD/350	\$318
Rapolla, Anthony	6/7-6/9/15	Regional Future Ready Schools Summit	Baltimore, MD/350	\$487
Savoia, Lisa	6/7-6/9/15	Regional Future Ready Schools Summit	Baltimore, MD/350	\$487
Waters, Michael	6/7-6/9/15	Regional Future Ready Schools Summit	Baltimore, MD/350	\$487
Waters, Michael	5/8-5/9/15	US Nationals Cheer Competition (Chaperone)	Virginia Beach, VA	\$403

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

9.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

DATE	SCHOOL	INCIDENTS REPORTED	HIB
April 2015	Central	0	0
April 2015	KHS	4	1

9.3 Motion to accept the April 2015 Security Drills as follows:

School Name	Drill Type	Occupants Involved	Date & Time
Keyport High School	Fire Drill	All staff & students	April 15 @ 1:30 p.m.

KEYPORT BOARD OF EDUCATION REGULAR MEETING AGENDA & PUBLIC HEARING MAY 6, 2015

Keyport High School	Evacuation Drill	All staff & students	April 30 @ 8:30 a.m.
Central School	Fire Drill	All staff & students	April 21 @ 9:30 a.m.
Central School	Bomb Threat	All staff & students	April 29 @ 10:15 a.m.

9.4 Motion to approve the following trips for the 2014-2015 school year:

4th-8th Grade Drama Trip	NJPAC - Robinhood
HS Business Department	History of Wall Street

9.5 Motion to approve the Summer School Program to run from June 22, 2015, through July 30, 2015, Monday to Thursday, from 8:00 a.m. to 2:05 p.m. at the rate of \$35 per hour. Sessions will be 8:00 a.m. to 11:00 a.m. and 11:05 a.m. to 2:05 p.m. Subject area positions include:

- | | |
|-------------------------|-----------------------|
| • Math | • Science/SS |
| • English/Language Arts | • Substitute Teachers |

10.0 Personnel

10.1 Motion to accept, with regret, the retirement of Catherine Cornell, Central School PreK Teacher, effective July 1, 2015.

10.2 Motion to accept the resignation of Jacqueline Tesoriero, Keyport High School English Teacher, effective June 30, 2015.

10.3 Motion to accept, with regret, the retirement of Judith Zdanewicz, Central School 8th Grade ELA Teacher, effective July 1, 2015.

10.4 Motion to rescind the action taken at the April 15, 2015, meeting (Resolution 12.3) to approve Marie Portee's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

5/4/15 – 6/18/15	Thirty-three (33) accrued sick days
9/1/15 – 9/30/15	NJFLA/FMLA Leave
10/1/15	Return to work

BE IT FURTHER MOVED to approve Marie Portee's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

4/21/15 – 6/18/15	Forty-two (42) accrued sick days
9/1/15 – 9/30/15	NJFLA/FMLA Leave
10/1/15	Return to work

KEYPORT BOARD OF EDUCATION
REGULAR MEETING AGENDA & PUBLIC HEARING
MAY 6, 2015

- 10.5 Motion to approve payment of Superintendent Savoia's 2014-2015 Proposed Merit Goal of \$4,717. Payment will be made upon final review and approval by the Monmouth County Executive Superintendent of Schools.

The Merit Goal is stated below:

Students in Grades 3-8 will demonstrate achievement in mathematical skills over the course of the 2014-2015 school year as measured by Smart Score results via IXL.com.

- 70% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
\$4,717
- 50% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
\$3,773
- 30% of students in Grades 3-8, who have attempted at least 20 different skills in IXL will achieve a Smart Score of 70% or higher in at least 70% of their attempted skills.
\$2,830

- 10.6 Motion to approve Grace Gramaglia to work the Title I After School Enrichment Program, at the rate of \$35 per hour, from April 26, 2015, to May 21, 2015, to be funded from NCLB funds.

- 10.7 Motion to approve the following candidate as a substitute teacher for the 2014-2015 school year at the prevailing rate of pay:

Group I

Laura Yacono

Elementary Education

11.0 Policy

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING AGENDA & PUBLIC HEARING
MAY 6, 2015**

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on May 6, 2015, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
 - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
 - c. Length of meeting thought to be approximately one hour.
 - d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

16.0 Return to Open Session (TIME: _____)

17.0 Adjournment