DISTRICT GOALS 2018-2019

1. The district will increase engagement and differentiation to promote student-centered practice.

2. The district will support a tiered system approach to addressing chronic absenteeism.

3. The district will promote teacher leadership by defining and improving opportunities for teacher leadership to support organizational growth and capacity.

Learners Today . . . Leaders Tomorrow

1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board Vice President Hausmann, in the Keyport High School Cafeteria, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 9, 2019, as approved at the reorganization meeting of the Board of Education held on January 2, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.
The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen (arr. at 8:10 p.m.)  Mr. McGrogan, UB Rep.*
Mr. Bright, President (absent)        Mr. Moroney
Mr. Hausmann, Vice President         Mrs. Panzarelli
Mrs. Kutschman                       Mr. Stahley
Ms. Malinconico                     Mr. White (arr. at 7:32 p.m.)

Student Council Representative: Julian Rebelo

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.5 Student Council Representative Report

2.0 Presentation – 2019-2020 Public Budget Hearing by Mr. Rapolla

- Mr. Litwak, 60 Walnut Street, asked about the following:
  o Technical Plan that is in the budget. Is it going to be done including people from the community or just done in the school?
  o Mr. Litwak would also encourage the board to make the goals on page 4 of the presentation measureable so that the superintendent can tell if she has accomplished them or not.

- Mr. Stahley, asked about the following:
  o Budget Priority 2, which is listed as “continuation of arts integration across curriculum. He asked Dr. Savoia for an example. Dr. Savoia stated one example would be to incorporate dance within physical education. It is including the opportunity for students to have project-based learning within each curriculum document that will be implemented.
  o The issue of whether we will be including the hiring of an Athletic Trainer and if it is in the budget. Dr. Savoia stated we are able to do this by reprioritizing Financial Literacy at the High School. We
are moving it to a senior level year course. Every year it will be a budget prioritization.
Mr. Stahley has a generalized concern that we are making a further investment in athletics. We decided to use capital moneys for the field; now we are making a choice that the addition of an Athletic Trainer is a high priority and choosing not to do some other things. His concern is not about questioning the value of the trainer but it is another investment in athletics where money can be spent on some other aspects of co-curricular clubs, activities and arts.

- Ms. Malinconico stated that she chooses safety and well-being over art. We are one of the only towns and schools in Monmouth County that doesn’t support the students with the healthcare they need on the field in the case of an injury. What will we do in the case of a lawsuit that will come down the line if someone’s child gets seriously hurt?
- Mr. White agrees with Elena but doesn’t agree with the notion that every time we do anything athletically focused it is a bad thing. It doesn’t resonate with him.
- Dr. Savoia feels comfortable making this recommendation because it is based on the safety of the students.
- Mr. Moroney asked if we have access to readily responsive paramedics. Dr. Savoia stated that First Aid is a resource but it does not fulfill the regulations and requirements of an Athletic Trainer.
- Mr. Moroney asked how Dr. Savoia would decide when there are multiple events happening at same time. Dr. Savoia stated that Mr. Flynn would make the determination.
- Mr. Moroney asked if the math teacher that retired from the high school is being replaced. Dr. Savoia stated that there is not a need to replace him as Financial Literacy has been moved to be taught senior year.
- Mr. White asked if there are any indicators that special education out-of-district placements will increase. Mr. Rapolla stated there could always be additional students.

- JoAnn Staeger, 428 Main Street, had the following comments:
  - She asked how much is in the cafeteria fund if we are taking $50,000 from fund. She thought we are not supposed to be making any money from cafeteria. Why can’t we use this money to wipe out the money owed for families that can’t afford it.
  - Regarding the tax rate, she is happy about saving $66 this year but what is going to happen next year. The district is going into negotiations this year, and we are already down below the rate of all salaries.
3.0 President’s Remarks

Mr. Hausmann stated the June 12 meeting needs to be changed to June 26, 2019.

4.0 Communications – Dr. Savoia

4.1 Barbara Salvadore, High School nurse, submitted her letter of retirement on April 11, 2019, effective July 1, 2019. Resolution 11.6 under Personnel.

5.0 Public Participation – Agenda Items – None

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

Goal Updates
- Mr. Palumbo and members of our SCTP will represent Keyport at the SEL conference on May 23rd at Rutgers. In fact, Mr. Palumbo was asked to be on the panel that will speak about our participation with Rutgers. The 2019 survey is available on our website.
- On Friday, we will be launching our 30 days to the finish of school attendance initiative. I will be sending a letter out on Friday including our hashtag (#keyportattendance30days). Please follow us on Twitter @KeyportSchools and utilize our hashtag to retweet our daily messages.
- Dr. Godlesky has published her first article in Educational Viewpoints that speaks to the work being done in Keyport. Congratulations to Dr. Godlesky! o https://drive.google.com/file/d/12moQNH3bF8lFo7QqKeioMAPhP5gXCmng/view?usp=sharing
- A visit to Manalapan to observe tiered intervention in mathematics occurred last week. This was a great experience that will support our goal planning in the area of mathematics for 2019-2020.
- School-wide data is being collected via our Comprehensive Needs Assessment located on our website and will be analyzed by our teacher leaders to assist in the creation of our School-wide Plan.

Community
- Municipal Alliance Meeting 4/25/19
- Borough Articulation 5/13/19
- 5/19/2019 Scholar Athlete Luncheon (Alexis Breen-basketball, soccer, and track & field)
- 6/12/19-6/26/19 change in BOE meeting date.
KEYPORT BOARD OF EDUCATION
WORKSHOP ACTION MEETING – MAY 1, 2019
MINUTES

KHS & Central School

- The Central School Grade 8 Class is 78 students large. This is a larger class than I can recall in my tenure as Superintendent. This year’s ceremony is planned to occur in the gym at Keyport High School. This will allow for open seating, versus limiting students to three guests.
- We are planning to utilize PEEA (Preschool Expansion Aid) funding to replace our preschool play area. The area will include extended safety surfacing, equipment, as well as a shade structure. This is an exciting opportunity and our staff is very excited.
- On May 22nd our Global Logistic Academy Students will be presenting. Rutgers will be attending as well as representatives from NJDOE. We are planning to extend an invitation to local districts as we still remain one of five districts in NJ to have this Career & Technical Education (CTE) Program.
- Congratulations to our KHS Boys Track & Field Team! They won the B-Central Public School Division of the Shore Conference of High Schools. This division title is the first attained in Keyport High School history! Congratulations to the team and Coach Braithwaite and Atland. A special shout out to the girls’ team as well. The team work and support both the ladies and the gentleman have had for each other all season is sportsmanship we are very proud to exemplify. They represent as a “Red Raider” on and off the track!
- Alumni Spotlight Videos:
  - Class of 2003 Justin Ryan [https://youtu.be/d-jCSMBZ4sM]
  - Class of 2012 Kerrin McLaughlin [https://youtu.be/IYoXRCRU_Nk]
  - Class of 2013 Brandon Gress [https://youtu.be/N3qvxquKtvU]

HIB

Since April 17, 2019, zero investigations have been conducted at KCS. Zero incidents are pending and Zero are unfounded. There has been one investigation conducted at KHS. Zero incidents are pending and one is unfounded. Consequences and services are provided as per Policy 5512 and 5560.

Personnel

- On May 8, the 2019-2020 staff list will be on the agenda for your approval. The salaries will remain as the 2018-2019 salaries as we are negotiating with all three collective bargaining units.
- On June 12, the extracurricular positons for 2019-2020 will be on the agenda for your approval. The stipend amounts will remain at the 2018-2019 rates as we are negotiating with the KEA.
- The BOE has approved the Athletic Trainer job description at the January 16th BOE meeting. A sidebar agreement will be required as the position is not currently included in the KEA collective bargaining agreement. Please anticipate a resolution to be added to the May 8th agenda for your approval.
• Congratulations to Nicole Goldsmith for being a top five finalist for the Monmouth County Teacher of the Year. This is a huge accomplishment. Mrs. Andrews was the Monmouth County Teacher of the Year in 2013-2014 and Grace Gramaglia was in the top two during the 2017-2018 school year.

Policy
• Policy 2431 (Athletic Competition) is on the agenda for a first reading. The proposed modifications include increasing the required attendance rate to 90%. Thank you to Mr. Flynn for sharing the proposed modifications to our documents/contracts that will be implemented during the 2019-2020 school year for athletics and clubs. Parents and students will sign off on all required documents.

• On the agenda you see the approval of Mr. Waters as the Affirmative Action Officer. There is also a resolution approving the completion of a Comprehensive Needs Assessment. These resolutions in the addition to the approval of our 2019-2022 Comprehensive Equity Plan on June 5th are required for our submission.

The Comprehensive Equity Plan is submitted every three years. The needs assessment will be utilized to identify and correct any discriminatory and inequitable polices, programs, practices and conditions that could affect our district. An action plan is created in the event inequity is identified. I will keep the BOE informed prior to the approval of the plan on June 5th.

Upcoming Events
- 5/2/2019 Mandatory Parent Prom Meeting
- 5/8/2019 KSEPAC Meeting
- 5/9/2019 KHS Talent Show
- 5/9/2019 Community Resource Academy – Summer Job Fair
- 5/15/2019 KEA Negotiations
- 5/16/2019 Young Author Night – Barnes & Noble 5-7pm
- 5/17/2019 KSEPAC Hero Basketball
- 5/22-23/19 KCS Drama Club Performances
- 5/22/2019 KAA & KEA Negotiations
- 5/22/2019 Grades 6-8 Career Day
- 5/28/2019 KCA Negotiations
- 5/29/2019 Mandatory Prom Meeting – Alternative Date
- 5/31/2019 8th Grade Dance
- 6/5/2019 Goal Presentation
- 6/6/2019 KCS Field Day
- 6/7/2019 KCS Field Day (Rain Date)
- 6/7/2019 KHS Junior/Senior Prom
- 6/11/2019 KHS Awards Night
- 6/13/2019 KCS Graduation
- 6/14/2019 KCS Graduation
7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

April 10, 2019 Regular Minutes and closed session

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

I plan on providing a Referendum update at next week’s meeting. However, I wanted to share that you may start to see electrical work begin in the evenings. We are trying to work out a schedule that allows the electricians to get a head start on the HVAC wiring to allow faster installation once the buildings let out.

Also, with limited board meetings over the summer, we will need to make payments to contractors more frequently than board meetings. You historically give this authorization to the SBA at the June meeting.

We are in the process of obtaining fill for the potholes at the board office. We are also waiting for the holes to completely dry before we begin the fill. We will fill the holes and see to what degree it fixes the problem.

We went to Casola Farms with a state suggested list of rain garden trees, shrubs, etc. Casola didn’t carry any of the items. They said they are special order. We then had a company come out, Scenic View. They evaluated the space and will be sending us a proposal.

We are required to give public notice of our Professional Service Contracts. We make use of a group advertisement with all the districts in the county as a way to reduce costs. That is the reason for seeing this appear on this agenda. I was asked about the fee for the auditors. That is a not to exceed amount. Once we sell our bonds in July, the auditors will take on a large amount of work which is why this year will cost more than other years.
Regarding the Safety Grant, we belong to an insurance fund with other districts in the state. This is done to get better rates by being part of a larger group. The fund gives back a certain amount to the districts each year. However, they require it to be used for safety. In the past we have used it for cameras, radios, etc.

Next week we will be approving the Shared Services Agreement for the SRO. The borough asked for an increase from $40,000 to $41,000 and from $28.00 an hour to $28.60 an hour.

8.2 Use of Facilities

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated March 31, 2019, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of June in the amount of $TBD and supplemental bills for May in the amount of $TBD.

9.3 Motion to approve the transfer of funds for the month of March as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-120-100-101-02-01 Gr 1-5 Class Coverage</td>
<td>11-110-100-101-02-01 PreK/Kind Cl Coverage</td>
<td>$3,000</td>
</tr>
<tr>
<td></td>
<td>11-130-100-101-02-01 Gr 6-8 Class Coverage (Adj. 121)</td>
<td></td>
</tr>
<tr>
<td>11-000-230-339-05-01 Architect/Engineer Fees</td>
<td>11-000-230-331-05-01 Legal Fees (Adj. 124)</td>
<td>$1,900</td>
</tr>
</tbody>
</table>
9.4 Motion to reappoint Spiezle Architectural Group, Inc. as Architect of Record for the 2019-2020 school year at a rate of $170 per hour.

9.5 Motion to reappoint the firm Suplee, Clooney & Company, Westfield, New Jersey to provide the necessary professional auditing services required by the Keyport Board of Education for the period July 1, 2018, through June 30, 2019, at a cost not to exceed $35,000.

9.6 Motion to reappoint Adams, Gutierrez & Lattiboudere, LLC, as board attorney for the period July 1, 2019, to June 30, 2020, at rate of $150 per hour, not to exceed $75,000.

9.7 Motion to appoint Dr. Robert Morgan as School Physician for the 2019-2020 school year at an annual salary of $9,750.

9.8 Motion to approve a service agreement with Johnson Controls for the 2019-2020 school year to service pneumatic controls, and heating computer at a cost of $34,434 (11-000-261-420-11-02-000).

This contract is awarded without competitive bids as a professional service under the provisions of the Local Public Contracts Law because such law permits agreements for such service without bidding.

9.9 Motion to approve an agreement with Oxford Consulting Services, Inc., to provide occupational therapy sessions at a rate of $85 per hour for four days per week on an hourly basis to Keyport School District, for 2019-2020 school year.
9.10  Motion to approve Home Care Therapies, LLC, d/b/a Horizon Healthcare Staffing Corporation to provide Physical Therapy services for the 2019 Extended School Year and for the 2019–2020 school year at the rate of $120 per hour.

9.11  Motion that the Keyport Board of Education hereby approves the digital submission of the application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application in the amount of $6,620.14 for the period July 1, 2019, to June 30, 2020, program period.

9.12  Motion to approve the Shared Services Agreement between Keyport Public Schools and the Borough of Keyport for one School Resource Officer at a cost of $41,000 and for one Special Law Enforcement Officer III at a cost of $28.60 per hour for the 2019-2020 school year.

9.13  Motion to approve the following resolution:

Adoption of the 2019-2020 School Year Budget And Tax Levy

WHEREAS, the Keyport Board of Education adopted a tentative budget on March 13, 2019, to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 28, 2019, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 15, 2019; and

WHEREAS, the tentative budget was presented to the public during a public hearing on May 1, 2019; and

Capital Reserve Account Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a capital reserve withdrawal in the amount of $725,000. The district intends to utilize these funds for track refurbishment at the Keyport High School.
Capital Reserve Account Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a capital reserve withdrawal in the amount of $85,700. The district intends to utilize these funds for Building Exterior Repairs at the Keyport Board Office.

Tuition Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a tuition reserve withdrawal in the amount of $100,000.

Maintenance Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a maintenance reserve withdrawal in the amount of $325,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420.

Emergency Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval an emergency reserve withdrawal in the amount of $50,200. The district intends to utilize these funds for security improvements.

Adjustment Banked Cap

RESOLVED that the Keyport Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $45,677 for the purposes of Classroom Technology. The district intends to complete said purposes by June 2020.

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:
<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-2020 Total Expenditures</td>
<td>$20,353,450</td>
<td>$1,437,257</td>
<td>$667,832</td>
<td>$22,458,539</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$10,505,360</td>
<td>$1,437,257</td>
<td>$207,457</td>
<td>$12,150,074</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$9,848,090</td>
<td>$0</td>
<td>$460,375</td>
<td>$10,308,465</td>
</tr>
</tbody>
</table>

Travel and Related Expense Reimbursement

WHEREAS, the Keyport Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Keyport Board of Education established $35,000 as the maximum travel amount for the current school year and has expended $27,000 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $35,000 for all staff and board members for the 2019-2020 school year.
RESOLVED, that the amount required for school purposes in the school district of Keyport, County of Monmouth for the 2019-2020 school year is $10,308,465 and is required to be levied for local school district purposes.

Adoption of Tax Levy Schedule

Recommend the Board of Education Adopt the tax levy schedule for the 2019-2020 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

Tax Payment Schedule
Keyport Board of Education
Taxes to Be Received $10,308,465

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Current Expense</th>
<th>Debt Service</th>
<th>Total Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 31, 2019</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>August 31, 2019</td>
<td>$984,809</td>
<td>$230,188</td>
<td>$1,214,997</td>
</tr>
<tr>
<td>Sept. 30, 2019</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>October 31, 2019</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>November 30, 2019</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>January 31, 2020</td>
<td>$984,809</td>
<td>$230,187</td>
<td>$1,214,996</td>
</tr>
<tr>
<td>February 28, 2020</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>March 30, 2020</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>April 30, 2020</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
<tr>
<td>May 31, 2020</td>
<td>$984,809</td>
<td></td>
<td>$984,809</td>
</tr>
</tbody>
</table>

10.0 Curriculum

10.1 Motion to accept April 2019 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>April 11 @ 8:20 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>April 11 @ 3:00 p.m.</td>
</tr>
</tbody>
</table>
KEYPORT BOARD OF EDUCATION
WORKSHOP ACTION MEETING – MAY 1, 2019
MINUTES

<table>
<thead>
<tr>
<th>Central School</th>
<th>Fire Drill</th>
<th>All Students &amp; Staff</th>
<th>April 10 @ 1:45pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>April 18 @ 1:15pm</td>
</tr>
</tbody>
</table>

10.2 Motion to approve the following bus drill:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Bus Drill</td>
<td>Helfrich (2005)</td>
<td>April 15, 2019 @ 7:30 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Bus Drill</td>
<td>Union Beach (Bus 6)</td>
<td>April 15, 2019 @ 7:30 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Bus Drill</td>
<td>Union Beach</td>
<td>April 15, 2019 @ 7:30 a.m.</td>
</tr>
</tbody>
</table>

10.3 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2019</td>
<td>Central</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>April 2019</td>
<td>KHS</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

10.4 Motion to approve the following class trips:

| Grades 11-12 Crim. Soc/AP US History | Superior Court of New Jersey Monmouth Vicinage, Freehold, NJ |

10.5 Motion to authorize the Affirmative Action Team to conduct a Needs Assessment and develop a Comprehensive Equity Plan for 2019-2022.

11.0 Personnel

11.1 Motion to approve the following teachers for the Title III Summer program for KCS students to run at Keyport High School from July 22 to August 1 at a rate of $35 per hour (or hourly contractual amount) not to exceed $1,100 to be paid from Title III funds:

<table>
<thead>
<tr>
<th>Cynthia Dinardi</th>
<th>Tamme Manganelli</th>
<th>Alyssa Buttcavole</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lesley Guttman</td>
<td>Amy Rodriguez</td>
<td>Roxana Harrison</td>
</tr>
<tr>
<td>Susanne Leandro</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
11.2 Motion to approve the following 2019 summer hours for the Child Study Team staff:

<table>
<thead>
<tr>
<th>STAFF</th>
<th>POSITION</th>
<th>DAYS</th>
<th>RATE</th>
<th>NOT TO EXCEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Peter</td>
<td>Psychologist</td>
<td>12</td>
<td>$321.82</td>
<td>$3,862</td>
</tr>
<tr>
<td>Jaclyn Tynan</td>
<td>LDTC</td>
<td>12</td>
<td>$351.60</td>
<td>$4,220</td>
</tr>
<tr>
<td>Cerelle White</td>
<td>Social Worker</td>
<td>12</td>
<td>$390.84</td>
<td>$4,691</td>
</tr>
<tr>
<td>Monique Christian</td>
<td>Social Worker</td>
<td>12</td>
<td>$278.82</td>
<td>$3,346</td>
</tr>
</tbody>
</table>

11.3 Motion to approve the following teachers to work the Summer School Program (Grade 6 to 9) at Keyport High School from July 8 to August 1, 2019:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>HOURS</th>
<th>HOURLY RATE</th>
<th>NOT TO EXCEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diane Quinn</td>
<td>English</td>
<td>64</td>
<td>$35</td>
<td>$2,240</td>
</tr>
<tr>
<td>Kyle Keelen</td>
<td>Math</td>
<td>64</td>
<td>$35</td>
<td>$2,240</td>
</tr>
</tbody>
</table>

11.4 Motion to approve the following hours for the 2019 Extended School Year (ESY) which runs from July 8 through August 1, 2019:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>HOURS</th>
<th>HOURLY RATE</th>
<th>NOT TO EXCEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Claudia Koumoulis</td>
<td>PSD Teacher</td>
<td>80</td>
<td>$40.96</td>
<td>$3,277</td>
</tr>
<tr>
<td>Heidi Martin</td>
<td>PSD Aide</td>
<td>80</td>
<td>$15.29</td>
<td>$1,224</td>
</tr>
<tr>
<td>Shaun Lyons</td>
<td>SE Teacher</td>
<td>64</td>
<td>$40.50</td>
<td>2,592</td>
</tr>
<tr>
<td>Christina Smith</td>
<td>Aide</td>
<td>64</td>
<td>$15.29</td>
<td>$979</td>
</tr>
<tr>
<td>Julie Nichols</td>
<td>Aide</td>
<td>64</td>
<td>$15.29</td>
<td>$979</td>
</tr>
<tr>
<td>Marisol Kamper</td>
<td>Aide</td>
<td>64</td>
<td>$15.29</td>
<td>$979</td>
</tr>
<tr>
<td>Brienne Klausmann</td>
<td>Aide</td>
<td>64</td>
<td>$15.29</td>
<td>$979</td>
</tr>
<tr>
<td>Lynne McGlue</td>
<td>Nurse</td>
<td>48</td>
<td>$55.35</td>
<td>$2,657</td>
</tr>
<tr>
<td>Kim Chudzik</td>
<td>Nurse</td>
<td>16 days</td>
<td>$200 per diem</td>
<td>$3,200</td>
</tr>
<tr>
<td>Suzanne Palmer</td>
<td>Speech</td>
<td>72</td>
<td>$47.97</td>
<td>$3,454</td>
</tr>
<tr>
<td>Poonam Lokanadham</td>
<td>OT</td>
<td>64</td>
<td>$85.00</td>
<td>$5,440</td>
</tr>
<tr>
<td>Cynthia LoCastro</td>
<td>PT</td>
<td>20</td>
<td>$115.00</td>
<td>$2,300</td>
</tr>
</tbody>
</table>
11.5 Motion to approve the following 2019 summer hours for the Guidance Staff:

<table>
<thead>
<tr>
<th>COUNSELOR</th>
<th>DAYS</th>
<th>PER DIEM RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stacey Oxley</td>
<td>14</td>
<td>$404.74</td>
</tr>
<tr>
<td>Kristen Corsale</td>
<td>14</td>
<td>$311.81</td>
</tr>
<tr>
<td>Lindsay Thein</td>
<td>4</td>
<td>$311.10</td>
</tr>
<tr>
<td>Ashley Zingara</td>
<td>3</td>
<td>$284.82</td>
</tr>
</tbody>
</table>

11.6 Motion to accept the retirement of Barbara Salvadore, School Nurse, effective July 1, 2019.

11.7 Motion to approve David Applegate as a Summer Student Tech Assistant at the rate of $10 per hour, not to exceed $2,700, effective July 1, 2019, through August 31, 2019.

11.8 Motion to approve the following students for summer student custodian positions at the rate of $10 per hour, not to exceed $640 effective July 1, 2019, through July 31, 2019.

<table>
<thead>
<tr>
<th>Student Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noah Olsen</td>
</tr>
<tr>
<td>James Staeger</td>
</tr>
<tr>
<td>Eduardo Rocha</td>
</tr>
</tbody>
</table>

11.9 Motion to appoint the following for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affirmative Action Officer</td>
<td>Michael Waters</td>
</tr>
<tr>
<td>504 Compliance Officer</td>
<td>Joseph Palumbo</td>
</tr>
<tr>
<td>District Anti-Bullying Specialist</td>
<td>Joseph Palumbo</td>
</tr>
<tr>
<td>District Homeless Liaison</td>
<td>Denise Cleveland</td>
</tr>
<tr>
<td>District Stability Liaison</td>
<td>Denise Cleveland</td>
</tr>
<tr>
<td>Central School Education Liaison</td>
<td>Lindsay Meyer-Thein</td>
</tr>
<tr>
<td>&amp; CS Anti-Bullying Specialist</td>
<td></td>
</tr>
<tr>
<td>High School Education Liaison &amp; HS Anti-Bullying Specialist</td>
<td>Kristen Corsale</td>
</tr>
</tbody>
</table>

11.10 Motion to approve Josh Smolskis as Custodian for the 2018-2019 school year at a prorated salary of $34,565, Step 1, pending criminal background clearance.

11.11 Motion to approve Kaitlin Quinn as a Leave Replacement for Sara Monteiro from May 13, 2019, through June 14, 2019, pending criminal background clearance at the certified substitute rate of $85 per diem.

11.12 Motion to approve Michaela Pembleton as a Leave Replacement for Lauren Stone from May 9, 2019, through June 14, 2019, pending criminal background clearance at the certified substitute rate of $85 per diem.
12.0 Policy –

12.1 Motion to approve the following policy for first reading to be available to view on the district website after the second reading:

P 2431 Athletic Competition

13.0 Old Business – None

14.0 New Business

Mr. Moroney would like to discuss co-curricular contracts. He thinks it is a good idea. He would like to see them written more clearly. He wants to see the contract be effective.

15.0 Public Participation

- Mr. Michael Klein, 1 East 3rd Street, spoke of students that can keep charging lunch when a parent wants them to eat the lunch provided to them. Can this be fixed?
- Joann Staeger, 428 Main Street, asked about the following:
  - the status of next year and future years’ Life Skills Program?
  - asked if allowing students to bring Chromebooks home is a possibility.
  - she commented that Middletown is allowing students to bring Chromebooks home
  - Mrs. Staeger stated the district is a failure in communication.

16.0 Adjournment to Executive Session (TIME: 9:06 p.m.)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

  a. That it is hereby determined that it is necessary to meet in Executive Session on May 1, 2019, to discuss
     --Personnel
     --Finance
     --Pupil Privacy
     --Contract negotiations
     --Grievances
     --Facilities project issues
  b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION: Mrs. Panzarelli       SECOND: Ms. Malinconico

17.0 Return to Open Session (TIME: 10:11 p.m.)

18.0 Adjournment

18.1 Upon motion by Mrs. Panzarelli, seconded by Ms. Malinconico, the meeting was adjourned at 10:12 p.m.

Respectfully Submitted,

Anthony Rapolla
Board Attorney/Board Secretary

AR:bi