2019-2021 DISTRICT GOALS (2-YEAR GOALS)

1. To improve academic achievement in Mathematics for all learners and to improve responsive teaching and classroom data driven decision making.
2. To improve academic achievement in English Language Arts for all learners and to solidify a comprehensive, responsive literacy approach at all grade levels.
3. To establish a district wide infrastructure that supports and strengthens the social emotional capacities of our students and improves school culture and climate in Keyport Public Schools.

Learners Today...Leaders Tomorrow

1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been sent to the Asbury Park Press and the Independent newspaper on February 10, 2020. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.
This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen            Mrs. Olsen
Mrs. Grabowski             Mrs. Panzarelli, President
Mr. Hausmann, Vice President Mr. Stahl
Mr. McGrogan, UB Rep.*     Mr. Stahley
Mr. Moroney                Mrs. Tevis

Student Council Representative: Ayana Fuller

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.5 Student Council Representative Report

2.0 Executive Session

2.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

   a. That it is hereby determined that it is necessary to meet in Executive Session on March 4, 2020, to discuss Pupil Privacy
   b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
   c. Length of meeting thought to be approximately one hour.
   d. Action may be taken upon return to Open Session.

3.0 Board Goal Development

4.0 Presentation – 2020-2021 Budget Formation by Anthony Rapolla

5.0 President’s Remarks

6.0 Communications – Dr. Savoia

7.0 Public Participation – Agenda Items
8.0 Superintendent Report

8.1 Superintendent’s Report – Dr. Savoia

9.0 Board Secretary’s Report – Mr. Rapolla

9.1 Motion to approve the following minutes:

February 19, 2020 Regular Minutes and closed session

10.0 Buildings & Grounds – Mr. Rapolla

10.1 Facilities Update

10.2 Use of Facilities

10.2.1 Motion to approve request from Bayshore Sports and Recreation to use the Keyport High School Gym on Saturday, March 14, 2020, from 8 a.m. to 2 p.m. for baseball/softball clinic hosted.

Certificate of Insurance needs to be submitted.

11.0 Finance

11.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated January 31, 2020, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

11.2 Motion to approve bills for the month of March 2020 in the amount of $TBD and supplemental bills for February 2020 in the amount of $TBD.

11.3 Motion to accept the following donations for the Charles and Aithra Martin Scholarship Fund.
11.4 Motion to accept the following donation from the Norman & Bettina Roberts Foundation, Inc. in the amount of $5,000 to be used for an attendance incentive program and college & career readiness at Keyport High School.

11.5 Motion to rescind the following out of district tuition for the following student approved at the September 18, 2019, board meeting (motion 9.3) for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>School</th>
<th>Student Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matawan-Aberdeen Reg</td>
<td>1989002395</td>
<td>$69,529</td>
</tr>
</tbody>
</table>

BE IT FURTHER MOVED to approve the following out of district tuition for the remainder of the 2019-2020 school year:

<table>
<thead>
<tr>
<th>School</th>
<th>Student Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collier</td>
<td>1989002395</td>
<td>$59,580</td>
</tr>
<tr>
<td>Collier</td>
<td>5145048757</td>
<td>$59,580</td>
</tr>
</tbody>
</table>

11.6 Motion to approve the following resolution:

ADOPTION OF THE TENTATIVE BUDGET
2020-2021

BE IT RESOLVED that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-2021 Total Expenditures</td>
<td>$TBD</td>
<td>$TBD</td>
<td>$TBD</td>
<td>$TBD</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$TBD</td>
<td>$TBD</td>
<td>$TBD</td>
<td>$TBD</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$TBD</td>
<td>$TBD</td>
<td>$TBD</td>
<td>$TBD</td>
</tr>
</tbody>
</table>
And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in Keyport High School Cafeteria, New Jersey on May 13, 2020, at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Capital Reserve Account Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a capital reserve withdrawal in the amount of TBD. The district intends to utilize these funds for TBD at the Keyport Central School.

Capital Reserve Account Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a capital reserve withdrawal in the amount of $TBD. The district intends to utilize these funds for TBD at Keyport High School.

Tuition Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a tuition reserve withdrawal in the amount of $100,000.

Maintenance Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a maintenance reserve withdrawal in the amount of $TBD. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420.

Travel and Related Expense Reimbursement

WHEREAS, the Keyport Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of
these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Keyport Board of Education established $35,000 as the maximum travel amount for the current school year and has expended $22,635 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $35,000 for all staff and board members for the 2020-2021 school year.

RESOLVED that the Keyport Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $______TBD__________ for the purposes of TBD. The district intends to complete said purposes by June 2021.

11.7 Motion to approve the transfer of funds for the months of January as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-120-100-101-02-00</td>
<td>11-150-100-101-02-00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Gr 1-5 Teacher Salaries</td>
<td>HI Staff Reg CS (Adj. 74)</td>
<td></td>
</tr>
<tr>
<td>11-120-100-101-02-00</td>
<td>11-150-100-320-02-00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Gr 1-5 Teacher Salaries</td>
<td>HI Pur Pro CS (Adj. 76)</td>
<td></td>
</tr>
</tbody>
</table>
KEYPORT BOARD OF EDUCATION
WORKSHOP ACTION MEETING – MARCH 4, 2020
AGENDA

11-213-100-610-01-00
General Supplies-HS
11-213-100-320-02-00
Purchased Prof Services-CS
(Adj. 78)
$3,000.00

11-000-240-800-07-00
Administration Prof Dues ($940)
11-000-251-340-11-00
Bus Ofc Tech Serv Consul
(Adj. 79)
$1,300.00

11-000-251-100-05-05
Secretarial Overtime ($360)

11-000-251-592-05-01
Business Ofc Adv. Exp
11-000-251-610-05-00
Business Adm Office Supp
(Adj. 85)
$250

12.0 Curriculum

12.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anshelewitz, Wilbett</td>
<td>3/13/20</td>
<td>English Language Learners Summit</td>
<td>Monroe, NJ/35</td>
<td>$160</td>
</tr>
<tr>
<td>Rapolla, Anthony</td>
<td>6/3-6/5/20</td>
<td>NJASBO Annual Spring Conference</td>
<td>Atlantic City, NJ/105</td>
<td>$473</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

12.2 Motion to modify the out of district workshop previously approved on November 20, 2019, in the amount of $230 (resolution 10.1) as follows:

<table>
<thead>
<tr>
<th>Member</th>
<th>Date &amp; Time</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mack, Mary</td>
<td>2/7/20</td>
<td>Responsive Classroom</td>
<td>All Students &amp; Staff</td>
</tr>
</tbody>
</table>

$265

12.3 Motion to accept February 2020 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>February 5 @ 1:00 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>February 12 @ 9:00 a.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>February 18 @ 10:10 a.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>February 24 @ 9:05 a.m.</td>
</tr>
</tbody>
</table>

12.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
</table>
12.5 Motion to approve the following class trips:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Grade</td>
<td>National Park, Sandy Hook, NJ</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>Paper Moon Puppet Theatre, Atlantic Highlands, NJ</td>
</tr>
<tr>
<td>3rd Grade</td>
<td>Six Flags Safari, Jackson, NJ</td>
</tr>
<tr>
<td>3rd &amp; 4th Grade G&amp;T</td>
<td>Culinary Arts School, Asbury Park, NJ</td>
</tr>
<tr>
<td>3rd &amp; 4th Grade G&amp;T</td>
<td>Delicious Orchards, Colts Neck, NJ</td>
</tr>
</tbody>
</table>

13.0 Personnel

13.1 Motion to approve Jessica Schwartz’s request for a maternity/disability leave and Federal/NJ Family Medical leave as follows:

5/26/2020 - 6/18/2020 (18) Sick Days
9/2/2020 - 9/30/2020 (20) Sick Days
10/1/2020 - 1/1/2021 NJFLA/FMLA

Return to work: January 4, 2021

14.0 Policy – None

15.0 Old Business

16.0 New Business

17.0 Public Participation

18.0 Adjournment to Executive Session (TIME: )

18.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

b. That it is hereby determined that it is necessary to meet in Executive Session on March 4, 2020, to discuss
   --Personnel
   --Finance
   --Pupil Privacy
   --Contract negotiations
   --Grievances
   --Facilities project issues
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION: SECOND:

19.0 Return to Open Session (TIME:__________)

20.0 Adjournment