

<p>KEYPORT BOARD OF EDUCATION REGULAR MEETING MARCH 27, 2013 MINUTES</p>

1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Malinconico, in the Keyport High School Cafeteria, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on April 29, 2012, as approved at the regular meeting of the Board of Education held on April 25, 2012. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti	Ms. King-Cote, Vice Pres.
Ms. Burke	Ms. Knudsen (arr. 7:32 p.m.)
Mr. Cooper	Ms. Lloyd (absent)
Ms. Durkin, UB Rep.*	Mrs. Malinconico, President
Mr. Henning	Mrs. Panzarelli (arr. 7:36 p.m.)

Student Council Representative: Angelina Tornetto (**absent**)

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation of the 2012-2013 School Budget

Mr. Cleary reminded board members to send an email or call Mrs. Ioele in the event you cannot attend a board meeting. Mr. Cleary also reminded board members to complete online ethics forms.

Mrs. Savoia and Mr. Cleary presented a PowerPoint presentation on the budget. The presentation will be posted on the district website.

Mrs. Malinconico asked if there were any public comments on the budget presentation.

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- Peggy Lazar, 192 Second Street, asked Mr. Cleary to repeat the number he used to get the tax rate.

Mrs. Malinconico thanked Mr. Cleary for putting together the budget and everything he has done for the district.

3.0 Communications – Mrs. Savoia

- 3.1. Letter was received from 6th Grade Gifted and Talented Program thanking the Board for sending them to Buehler Challenger Center for their Mission to the Moon simulation.
- 3.2. Letter was received from Ms. Miragliotta praising Coach John Paczkowski.

4.0 Public Participation – Agenda Items

- Ms. Matarese, 158 Therese Avenue, asked if the board would consider a skate park with \$5 million referendum.
- Jennifer Henning, 102 Main Street, spoke of her property values improving with the new athletic field. Mrs. Henning spoke of involving the community and to consider using Green Acres money.
- Joseph Vecchio, 350 Broad Street, President of Keyport Indians, stated that the Keyport Recreation Board Members are 100% supportive of the referendum. It is long overdue and the kids desperately need it. It will make a huge difference with kids from Union Beach wanting to come to Keyport.

5.0 Superintendent and Other Reports

- 5.1. Superintendent's Report – Mrs. Savoia
 - Mrs. Savoia reminded board members of the personnel committee meeting next week at 6:30 p.m. and curriculum committee meeting at 7:30 p.m.
 - Ms. King-Cote is on Summer Reading Committee on April 17th at 3 p.m.
 - Community Day is May 18.
 - Kindergarten Registration is April 15.
- 5.2. Student Council Representative Report – none

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling

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- New stadium was discussed which is a 4.9 million referendum

- 6.2 Community Relations/Foundation
- 6.3 Curriculum/Technology/Athletics
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy

- Field trips will be listed on agenda without dates or number of students attending.
- School uniforms and current dress code will be re-evaluated by professional learning communities.

- 6.8 Special Education Liaison

7.0 Board Secretary’s Office – Mr. Cleary

- 7.1. Motion to approve the following minutes:

February 20, 2013	Regular Meeting
March 4, 2013	Special Meeting
March 13, 2013	Regular Meeting and closed session

- 7.2. Motion to approve the following Policies and Regulations for the second reading to be attached to the minutes:

Policy 0155	Board Committees
Policy 2415	No Child Left Behind Programs
Regulation 2431.1	Emergency Procedures for Athletic Practices and Competitions
Regulation 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
Policy 2468	Independent Educational Evaluations
Policy 3281	Inappropriate Staff Conduct
Regulation 3281	Inappropriate Staff Conduct
Policy 4281	Inappropriate Staff Conduct
Regulation 4281	Inappropriate Staff Conduct
Policy 6113	E-Rate
Policy 6480	Purchase of Food Supplies
Policy 8505	School Nutrition

- 7.3 Motion, upon the recommendation of the Superintendent of Schools, the Keyport Board of Education authorizes an amendment to the Long Range Facilities Plan to include changes to the grade alignment and relocate the 8th grade students from the Keyport High School to the Central School.

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- 7.4 Motion to recommend the Keyport Board of Education authorize an amendment to the Long Range Facilities Plan approving the submission of plans for a facilities and grounds project to the Department of Education.
- 7.5 Motion to approve the following resolution authorizing a special election of the Board of Education of the Borough of Keyport in the County of Monmouth and other matters related thereto:

Whereas, the Board of Education of the Borough of Keyport in the County of Monmouth, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake renovations and improvements of its existing facilities as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

Whereas, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance certain capital improvement projects; and

Whereas, as a result of such study, the Board wants to authorize the preparation and submission of a school facilities project to the New Jersey Department of Education, Office of School Facilities, for the approval of several capital projects;

Now Therefore Be It Resolved by the Board of Education of the Borough of Keyport in the County of Monmouth, New Jersey as follows:

Section 1. That a special election be conducted on September 24, 2013, for the purpose of authorizing the issuance of school bonds to finance various capital improvements.

Section 2. That the Board Secretary is authorized to notify the Monmouth County Clerk, the Monmouth County Board of Elections, and the Clerk of the Borough of Keyport about such special election so that the following publications can be made:

(i) That the Clerk of the Borough of Keyport is required to advertise a "Notice to Persons Wanting Mail-in Ballots" in a newspaper that

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circulates in the County of Monmouth at least 51 days in advance of the special election, and that the publication of such advertisement in such newspaper will conform with the requirements of *N.J.S.A. 19:57-7*; and

(ii) That the Monmouth County Board of Elections is required to publish the required election notices in accordance with the requirements of *N.J.S.A. 19:12-7(a)* and (b).

Section 3. That the Board hereby authorizes the Chief School Administrator, School Business Administrator/Board Secretary, Architect, and Bond Counsel to submit a school facilities project application to the Department, pursuant to the requirements of *N.J.A.C. 6A:26-3.1 et seq.*, in order to determine the preliminary and final eligible costs under the *Educational Facilities Construction and Financing Act* so that the Board can conduct a bond referendum on September 24, 2013 to finance various capital improvements.

Section 4. That the Board hereby approves the conceptual schematic drawings of the various capital improvements to be undertaken at the various schools by the referendum and, if necessary, hereby authorizes the submission of such schematic drawings to the Planning Board of the Borough of Keyport for its review and comment, pursuant to *N.J.S.A. 40:55D*.

Section 5. That the School District's long range facilities plan is hereby authorized to be amended, if necessary, in order to accommodate the capital improvements being contemplated by the bond referendum.

Section 6. That the School Business Administrator/Board Secretary provide a certified copy of this resolution to the Monmouth County Clerk, the Monmouth County Board of Elections, the Clerk of the Borough of Keyport, and the Executive County Superintendent of Schools, as soon as practical after the adoption of this resolution.

Section 7. This resolution shall take effect immediately.

Motion to approve 7.1 to 7.5 was made by Mr. Biagianti, seconded by Mrs. Panzarelli.

On a roll call, nine (9) members voted yes.

8.0 Buildings & Grounds – Mr. Cleary

8.1 Facilities Update – none

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8.2 Use of Facilities

8.2.1 Motion to approve request from Keyport Fire Department to use the Central School Field on Sundays, March through July, from 8 a.m. to 1 p.m. for softball games.

Certificate of insurance already submitted.

8.2.2 Motion to approve request from American Baseball Association to use the Keyport High School Baseball Field on seven Sundays, from April to August, from 9 a.m. to 12 a.m. for men’s baseball league games.

Fee: \$20 facility for 3 hours x 7 days= \$140.

Certificate of insurance already submitted.

8.2.3 Motion to approve request from Jesus the Lord Church to use the Keyport Central School Classrooms on Tuesdays, from October 1, 2013, through May 13, 2014, from 6:00 p.m. to 7:00 p.m. for Religious Education Program.

Certificate of insurance already submitted through October 2013.

Motion to approve 8.2.1 to 8.2.3 was made by Ms. Durkin, seconded by Mr. Henning.

On a roll call, nine (9) members voted yes.

9.0 Finance

9.1 Secretary’s Report

9.1.1 Financial Information:

Interest, February	\$ 363.07
Year to date	\$ 3,195.91

Cafeteria Report, January	\$ 10,917.08
Year to date	\$(18,034.60)

9.2 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of February 28, 2013, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

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- 9.3 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of February which is in agreement.
- 9.4 Motion to approve bills for the month of March 2013 in the amount of \$579,991.70 and supplemental bills for March in the amount of \$524.31.
- 9.5 Motion to approve the transfer of funds as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
11-190-100-610-01-00-000 High Sch Desk Purchase (\$3,200)	12-000-261-730-01-00-000 Purchase of Equipment (Adj 63)	\$19,175
11-190-100-610-01-02-000 High Sch Copier Supplies (\$500)		
11-190-100-610-01-06-000 High Sch Lang Arts Suppl (\$4,185)		
11-190-100-610-02-00-000 Cent Sch Desk Purchase (\$2,800)		
11-190-100-610-02-02-000 Cent Sch Copier Supplies (\$990)		
11-190-100-610-02-04-000 Cent Sch Other Supplies (\$1,500)		
11-190-100-610-02-07-000 Cent Sch Workbooks (\$6,000)		

<u>Description</u>	<u>TRANS</u> <u>#</u>	<u>Account Number</u>	<u>Trans</u> <u>Amt</u>	<u>Date</u>	<u>Acct Description</u>
APPR ADJ RECOND TNG	000064	11-402-100-600-01-00-000	-180.32	02/25/2013	ATHLETIC AWARDS
APPR ADJ RECOND TNG	000064	11-402-100-600-01-01-000	-11.88	02/25/2013	FOOTBALL SUPPLIES BOYS BASKETBALL SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-02-000	-4.84	02/25/2013	BASEBALL SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-03-000	-52.72	02/25/2013	BOYS TRACK SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-04-000	-144.00	02/25/2013	WRESTLING SUPPLIES CROSS COUNTRY SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-05-000	-115.38	02/25/2013	GIRLS BASKETBALL SUPPL
APPR ADJ RECOND TNG	000064	11-402-100-600-01-06-000	-6.72	02/25/2013	SOFTBALL SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-07-000	-31.84	02/25/2013	BOWLING SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-08-000	-209.72	02/25/2013	CHEERLEADING SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-09-000	-87.32	02/25/2013	FIELD HOCKEY SUPPLIES
APPR ADJ RECOND TNG	000064	11-402-100-600-01-10-000	-45.70	02/25/2013	SPORTS EQUIP RECONDITION
APPR ADJ RECOND TNG	000064	11-402-100-600-01-11-000	-104.41	02/25/2013	
APPR ADJ RECOND TNG	000064	11-402-100-600-01-12-000	994.85	02/25/2013	

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APPR ADJ RECOND TNG	000065	11-402-100-600-01-12-000	415.47	02/25/2013	SPORTS EQUIP RECONDITION
APPR ADJ RECOND TNG	000065	11-402-100-600-02-00-000	-90.84	02/25/2013	CS BOYS BSKTBL SUPPLIES
APPR ADJ RECOND TNG	000065	11-402-100-600-02-01-000	-106.00	02/25/2013	CS BASEBALL SUPPLIES CS GIRLS BSKTBL SUPPLIES
APPR ADJ RECOND TNG	000065	11-402-100-600-02-02-000	-38.24	02/25/2013	CS SOFTBALL SUPPLIES
APPR ADJ RECOND TNG	000065	11-402-100-600-02-03-000	-30.92	02/25/2013	CS CHEERLEADING SUPPLIES
APPR ADJ RECOND TNG	000065	11-402-100-600-02-04-000	-16.30	02/25/2013	CS FIELD HOCKEY SUPPLIES
APPR ADJ RECOND TNG	000065	11-402-100-600-02-05-000	-124.22	02/25/2013	C.S. CROSS COUNTRY SUPPL
APPR ADJ RECOND TNG	000065	11-402-100-600-02-08-000	-8.95	02/25/2013	
approp adjust.	000066	11-110-100-101-02-00-000	4,000.00	02/01/2013	PRE K/KIND SUB SALARIES
approp adjust.	000066	11-110-100-101-02-02-000	-4,000.00	02/01/2013	PRE K/KIND TEACHER SAL
APPR ADJ	000067	11-000-230-100-05-01-000	-2,000.00	02/28/2013	SUPER SECRETARY SALARY
APPR ADJ	000067	11-000-230-100-05-01-001	2,000.00	02/28/2013	SUPT SECRETARY OVERTIME
APPR ADJ	000067	11-000-261-100-11-00-000	1,000.00	02/28/2013	MAINTENENCE OVERTIME
APPR ADJ	000067	11-000-261-100-11-01-000	-1,000.00	02/28/2013	MAINTENANCE SALARIES
APPR ADJ	000067	11-000-262-100-02-00-000	-5,000.00	02/28/2013	CENT SCH CUSTODIAL SAL
APPR ADJ	000067	11-000-262-100-02-01-000	5,000.00	02/28/2013	CENT SCH CUST OVERTIME
APPR ADJ	000067	11-120-100-101-02-05-000	-1,000.00	02/28/2013	BREAKFAST MONITOR
APPR ADJ	000067	11-120-100-101-02-06-000	1,000.00	02/28/2013	CS BEFORE & AFTER SCHOOL
new tractor expenditure	000069	11-000-262-621-11-01-000	-10,000.00	03/19/2013	NATURAL GAS EXPENSE
new tractor expenditure	000069	11-000-262-624-01-00-000	-12,500.00	03/19/2013	HIGH SCH HEATING OIL EXP
new tractor expenditure	000069	11-000-262-624-02-00-000	-12,500.00	03/19/2013	CENT SCH HEATING OIL EXP
new tractor expenditure	000069	12-000-261-730-01-00-000	35,000.00	03/19/2013	PURCHASE OF EQUIPMENT
APPR ADJ SHORE CONSRT	000070	11-190-100-610-02-08-000	1,500.00	03/22/2013	CENT SCH GIFT/TLNTD SUPP
APPR ADJ SHORE CONSRT	000070	11-190-100-610-02-09-000	-1,500.00	03/22/2013	CENT SCH LANG ARTS SUPPL
APPR ADJ FIELD PROJ	000071	11-000-230-331-05-01-000	-2,000.00	03/22/2013	LEGAL FEES
APPR ADJ FIELD PROJ	000071	11-000-230-339-05-01-000	2,000.00	03/22/2013	ARCHITECT/ENGINEER FEES
APPR ADJ	000072	11-402-100-100-02-00-000	-120.00	03/22/2013	CS HEAD BSKTBL COACH BOY
APPR ADJ	000072	11-402-100-100-02-01-000	-120.00	03/22/2013	CS HEAD BASEBL COACH SAL
APPR ADJ	000072	11-402-100-100-02-02-000	-120.00	03/22/2013	CS HEAD BSKTBL COACH GRL
APPR ADJ	000072	11-402-100-100-02-03-000	-120.00	03/22/2013	CS HEAD SFTBL COACH SAL
APPR ADJ	000072	11-402-100-500-01-00-000	-60.00	03/22/2013	SPRTNG EVNT TICK TKR SAL
APPR ADJ	000072	11-402-100-500-01-02-000	540.00	03/22/2013	GAME SECURITY PERSON FEE
			<u>0.00</u>		

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- 9.6 Motion to approve a contract between the Keyport Board of Education and Barnabas Health Monmouth Medical Center, to provide occupational health and medical services from March 1, 2013, through June 30, 2013, according to fee schedule below:

Medical Evaluation - \$100 exam	Drug Screen - \$78 initial screening
Repeat visit - \$75	Drug Screen - \$66.50/repeat screening

- 9.7 The Keyport Board of Education adopted the budget on March 4, 2013. Whereas, a revised tentative Budget was approved on March 12, 2013, by Executive County Superintendent of Schools.

Whereas, a revised tentative budget was advertised in the legal section of the Asbury Park Press on Friday, March 22, 2013.

Whereas, a revised tentative budget was presented to the public at a public hearing on Wednesday, March 27, 2013.

It was further recommended that the Keyport Board of Education approve the following resolutions for capital projects:

Resolved, that the Keyport Board of Education request the deposit of \$43,369 into the capital reserve account from the 2012-2013 school year.

Further recommend, that the Keyport Board of Education withdraw \$250,000 from Capital Reserve during the 2013-2014 school year; the district intends to utilize these funds for window replacement projects at Keyport High School.

Further recommend, that the Keyport Board of Education withdraw \$250,000 from Maintenance Reserve for the 2013-2014 school year for a security upgrade for the district.

Further recommend, that the Keyport Board of Education withdraw \$250,000 from Fund 30 into Fund 40 for the 2013-2014 school year.

BE IT RESOLVED that the budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to post the following budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law. A user friendly copy of the Budget will be posted on the Keyport School District website.

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	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	\$18,306,829	\$729,793	\$764,641	\$19,801,263
Less: Anticipated Revenue	<u>\$10,015,411</u>	<u>\$729,793</u>	<u>\$456,884</u>	<u>\$11,202,088</u>
Taxes to be Raised	<u>\$8,291,418</u>	<u>0</u>	<u>\$307,757</u>	<u>\$8,599,175</u>

9.8 Motion to approve the following:

Resolved that the Board of Education advertised for bids in the Asbury Park Press on February 15, 2013, for an HVAC project in the High School and an Air Conditioning project in the Central School. Bids for the projects were opened on Friday, March 22, 2013, in the High School.

The following bids were opened for the HVAC project:

<u>Firm</u>	<u>Base Bid</u>
Amco enterprises, Inc	\$ 562,000.00
DeSesa Engineering company LLC	\$ 558,751.00
Falasca Mechanical Inc.	\$ 668,000.00
Framan Mechanical Inc.	\$ 755,000.00
Gabe Sganga Inc	\$ 718,000.00
KAPPA construction corp,	\$ 758,000.00

The following bids were opened for the Air Conditioning project:

<u>Firm</u>	<u>Base Bid</u>
Amco enterprises, Inc	\$ 247,000.00
Bill Leary Air Conditioning and Heating	\$ 349,900.00
DeSesa Engineering company LLC	\$ 233,399.00
Falasca Mechanical Inc.	\$ 286,000.00
Framan Mechanical Inc.	\$ 465,000.00
Gabe Sganga Inc	\$ 332,795.00
Performance Mechanical Corp.	\$ 213,000.00
Thassian Mechanical Contracting Inc	\$ 224,000.00

And further recommend that the Board of Education reject all bids on these two projects due to financial constraints.

And further recommend that the Board of Education authorizes the Business Administrator to re-advertise the projects.

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- 9.9 Motion to declare one wrestling mat and one wrestling mat storage stand as surplus property and further authorize the Business Administrator to advertise for sale of equipment.
- 9.10 Motion, as approved at the March 13, 2013, meeting, to approve the purchase of a Tractor to be used by the Maintenance Department, in the amount of \$33,738.40 from NJPA Harting Equipment.

Quotes were received from the following vendors:

NJPA Harting Equipment (National Contract)	\$33,738.40 (includes 2-year warranty)
Cherry Valley Tractor (State Contract)	\$33,669.20 (plus an additional \$2,175 for 2-year warranty)

Motion to approve 9.1 to 9.10 was made by Mr. Biagianti, seconded by Mrs. Panzarelli.

On a roll call, nine (9) members voted yes.

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Barberi, Christine	4/26/13	21 st Century Articulation Therapy	Long Branch, NJ/0	\$150
Gagliano, Jane	4/12/13	Counseling Connection	Lincroft, NJ/0	n/a
Godlesky, Laura	4/12/13	Rutgers 45 th Reading & Writing Conference	Somerset, NJ/49	\$190.02
Jones, Melissa	4/8/13	Developing Student Learning Objectives for Non-Tested Content Areas	Monroe, NJ/60	\$18.54
Jones, Melissa	5/3/13	PreK-3 rd Grade Leadership Conference	Monroe, NJ/60	\$63.54*
Oxley, Stacey	4/12/13	Counseling Connection	Lincroft, NJ/0	n/a
Rapolla, Anthony	5/3/13	PreK-3 rd Grade Leadership Conference	Monroe, NJ/60	\$63.54
Rogers, Valerie	4/9/13	Estuarine Ecology of NY-NJ Harbor Estuary	Port Monmouth, NJ/0	n/a
White, Cerelle	5/28/13	Conducting Bio-Psycho-Social Assessments	W. Long Branch/34	\$112.28
Zacchia, Theresa	5/3/13	NJ School Psychologist Spring Conference	Monroe Twp., NJ/92	\$183.27

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Zacchia, Theresa	5/14/13	Comprehensive Active Shooter Incident	W. Long Branch/39	\$109.79
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(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

* Paid from NCLB Acct #20-272-200-258-11-00-000

- 10.2 Motion to approve the 2013 Mentoring Plan for the Keyport School District.
- 10.3 Motion to approve a two week Title I summer enrichment program to run in the month of July, 2013 at Central School and Keyport High School, from 9:00 a.m. to 12:00 p.m. Salaries to be funded under NCLB Title I and not to exceed \$4,000.
- 10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
February 2013	KHS	3	1
February 2013	Central	1	0

- 10.5 Motion to accept the February 2013 Security Drill Report as follows:

February 2012

<u>SCHOOL NAME</u>	<u>DRILL TYPE</u>	<u>OCCUPANTS INVOLVED</u>	<u>DATE & TIME</u>
Keyport High School	Fire Drill	All staff and students	2/7/13 9:30 a.m.
Keyport High School	Lockdown	All staff and students	2/21/13 1:00 p.m.
Keyport Central School	Active Shooter	All staff and students	2/13/13 9:30 a.m.
Keyport Central School	Fire drill	All staff and students	2/20/13 9:40 a.m.

- 10.6 Motion to approve the Preschool Plan for the 2013-2014 school year.
- 10.7 Motion to approve the 2012-2013 Progress Action Target Plan.

Motion to approve 10.1 to 10.7 was made by Mr. Henning, seconded by Ms. King-Cote.

On a roll call, nine (9) members voted yes.

11.0 Personnel

- 11.1 Motion to approve Tammy Frick as a substitute custodian for the 2012-2013 school year at the rate of \$11 per hour pending criminal history check (11-000-218-104-11-01-000).

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- 11.2 Motion to approve Lindsay Meyer-Thein as the Student Assistance Coordinator for the 2012-2013 school year at a salary of \$55,148 (MA+30 Step 1 prorated).
- 11.3 Motion to appoint Lindsay Meyer-Thein as the High School Education Liaison for the 2012-2013 school year.
- 11.4 Motion to appoint Lindsay Meyer-Thein as the Anti-Bullying Specialist for the 2012-2013 school year.
- 11.5 Motion to authorize the Business Administrator to pay salary at an hourly rate of \$25 to Sally Gadomski.
- 11.6 Motion to approve Jordan Edwards as volunteer to assist Kyle Keelen, Keyport High School Baseball Coach, for the 2012-2013 school year pending criminal history clearance.

Motion to approve 11.1 to 11.6 was made by Ms. King-Cote, seconded by Mr. Henning.

On a roll call, nine (9) members voted yes.

12.0 Old Business – None

13.0 New Business

- Ms. Bradley is coordinating a community program in Keansburg and has requested us to put information on our cable station.

14.0 Public Participation

- Jennifer Henning, 102 Main Street, commented that she has still not received information as to the benefits of school uniforms.

15.0 Adjournment to Executive Session (TIME: 8:40 p.m.)

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
 - a. That it is hereby determined that it is necessary to meet in Executive Session on March 27, 2013, to discuss
 - Personnel
 - Finance
 - Contract negotiations

