DISTRICT GOALS 2018-2019

1. The district will increase engagement and differentiation to promote student-centered practice.

2. The district will support a tiered system approach to addressing chronic absenteeism.

3. The district will promote teacher leadership by defining and improving opportunities for teacher leadership to support organizational growth and capacity.

Learners Today . . . Leaders Tomorrow

1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Bright, in the Keyport High School Cafeteria, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 9, 2019, as approved at the reorganization meeting of the Board of Education held on January 2, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be
responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen  Mr. McGrogan, UB Rep.*
Mr. Bright, President  Mr. Moroney
Mr. Hausmann, Vice President  Mrs. Panzarelli
Mrs. Kutschman  Mr. Stahley
Ms. Malinconico  Mr. White

Student Council Representative: Julian Rebelo

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.5 Student Council Representative Report

Julian Rebelo updated the Board on some of the upcoming events happening in Keyport High School this March:

- The Class of 2019 is selling Class T-Shirts for $10 each.
- On March 27, all Juniors (Class of 2020) will be taking a free SAT during the school day. This is paid for by a grant from the Guidance Department.
- The Class of 2022 is having a meeting after school on March 20.
- The KHS Gender and Sexuality Alliance is hosting Kindness Week this week and was organized to encourage good deeds school wide. Each homeroom teacher received a brown paper bag labeled “Anonymous Compliments” to encourage students to make someone else smile. The Kindness Challenge spans five days where a different activity takes place. On Monday, give someone you don’t usually talk to a compliment. On Tuesday, open a door for someone. On Wednesday, compliment a teacher. On Thursday, have a conversation with someone you haven’t spoken to in a while. On Friday, share a small gift from the heart with a friend.
- Students are then asked to use Instagram and Twitter with the #KeyportKindness proving their good deeds with video or photo evidence to have a chance at winning a rainbow bagel on Friday.
- In addition, Gender and Sexuality Alliance is hosting a rainbow bagel sale on Friday morning. They will also be creating a post-it rainbow constructed of all positive messages written by students themselves.
Yearbook Club is having the final sale for yearbooks.

Keyport High School will be hosting a Parent Forum on the Dangers of Vaping at 6 p.m. on March 21, presented by Nikki Francis.

Teen Pep Family Night will take place from 7-8:30 p.m. on the same night.

National Honor Society is having babysitting services offered at Board of Education meetings and on Teen Pep Night, and will count towards community service hours.

Lady Basketball wishes to congratulate Gigi Piccini and Shannan Devlin for being named to the All Division First Team. Congratulations to Alexis Breen for being named to the All Division 2nd Team.

Additionally, Shannan Devlin and Gigi Piccini have been selected to play in the Senior All Star game on Thursday, March 21 @ 6 p.m. @ RWJ Barnibas Arena (formerly known as the Pine Belt Arena - Toms River)

Practice has begun for Track and Field Hockey. Our first meet is on Wednesday, April 2 @ Mater Dei @ 4 p.m.

KEYTV will be having their next episode on March 20th.

The Students of the Month for February are: 9th Grade – Gianna Lamberson; 10th Grade – Joseph Lanzaro; 11th Grade – Jordan Smith; 12th Grade – Greg Robinson.

The Staff of the Month for February are (1) Mrs. Martin and (2) Ms. Quinn and (3) Mr. Keelen.

2.0 Presentation – Budget Presentation by Mr. Rapolla

Mr. Rapolla presented on the 2019-2020 budget projections after receiving state aid information.

- Cecil Bright asked Dr. Savoia how she determines when a student will be placed out of district before they move into the district. Dr. Savoia replied that what has been occurring is that students have already been placed and are being reevaluated after 30 days based on their IEP.
- Mrs. Panzarelli asked about the following:
  - Regarding the increase in health services going up 2.99 percent, is that because of the nurse’s salary and she also asked if the school physician has asked for an increase. Mr. Rapolla stated that it is mostly a projection of salaries and the physician has not asked for an increase this year.
  - What is improvement of instructional services? Mr. Rapolla stated that it is mostly curricular.
  - The bus run being cancelled – Mr. Rapolla stated that it is the Henry Hudson shuttle that is being used by two to three athletes. We are looking to end that run.
Mr. Moroney asked if, going forward with the budget, the district is looking to allocate more resources towards the arts in the next year. He would like to see a dedicated Middle School chorus which would require another choral teacher which would need to take place once per week. The 6th, 7th and 8th grade students don’t want to perform with 3rd graders. Mr. Moroney asked if the Drama Clubs could do more than one show per year to give more students the opportunity to have big roles. Lastly, he would like to see a Graphic Design course started in the High School related to the arts curriculum which could bridge the gap between art and design.

Mrs. Abrahamsen asked if arts and music was taken into consideration when determining the budget. She agrees with Mr. Moroney, if we can formulate the graphic design idea, perhaps it can turn into a CTE Program which could draw students to our school.

Mr. Moroney asked if there are any new initiatives in the budget.

Mr. White asked if there was a new program to be introduced, at what point would it be presented to the superintendent so that it could be incorporated into the budget. Mr. Rapolla stated he receives most of the information by Christmas time. By January/February, if there is funding, they could possibly try to get it into the budget.

Mrs. Malinconico stated there are three contracts coming up this year and we don’t know how the contracts will be settled.

Mr. Rapolla commented that $101,000 is money that is already in the budget for co-curricular activities; Perhaps the clubs could be reevaluated.

3.0 President’s Remarks – None

4.0 Communications – Dr. Savoia – None

5.0 Public Participation – Agenda Items

- Manny Valerio, 274 First Street, Keyport Graduate, is deeply hurt that the dance program might be cut. The arts are not supported in this district.
- Jennifer Buritica, 313 Beer Street, has been a dance student and she loves the class. Miss B has taught her so much. It is important we keep a dance program.
- Shannon Smith, 544 Cambridge Avenue, has moved back to Keyport from Texas and drama made her feel like she belongs. The cast puts a lot of time into the Drama Club. We need to keep dance class. It benefits everyone.
- Kaylyn Gibbons, Union Beach resident and a High School Junior, stated she has known Mrs. Bigelow for three years. The school and Drama Club can’t survive without Mrs. Bigelow. She is a crucial part of the family and it’s devastating to think of Keyport without her.
• Zoe Stahl, 86 Third Street, loves dance class and Mrs. Bigelow. The arts in our school are underfunded. We are a family and Mrs. Bigelow is a big part of it.

• Jillian Johnson, 929 7th Street, Union Beach resident, stated the most important thing for people in power at Keyport High School is athletics. They currently have the ability to take dance for gym and also participate in the club. Let’s save the Dance Program. Mrs. Bigelow prepares all of her students; the arts can’t take another hit.

• Joseph Stahl, 86 Third Street, is a senior at Keyport High School and is in Dance Club and Drama Club. More and more students are looking to attend other high schools. He wants future students to have the same opportunities he has.

• Isabel Cinquegrana, Union Beach, joined Dance Class last year. It’s been a huge part of her life. It breaks her heart to think of losing the program. Mrs. Bigelow is a crucial part of her family.

• Jacob Morales, 412 Main Avenue, Union Beach, has played two lead roles in two productions this year. Mrs. Bigelow encouraged him to be himself.

• Lisa Wallin, 101 Melrose Place, Middletown, spoke as a High School Science Teacher who presented data on Monmouth County students who take Visual and Performing Art classes. We are 336 out of 442 schools. There is a correlation to PARCC scoring in English and Math and the number of students taking Visual and Performing Arts.

• Samantha Loihle, Hazlet resident, graduated from Keyport High School in 2011 and was part of Drama Club and Band. Arts has helped her with anxiety. Dance is especially important as she gets older. Nothing is more holistic than dancing.

• Julian Rebelo, 18 Broadway, stated this year we had a high percentage of Seniors in Dance and Drama Club.

Dr. Savoia thanked all students for coming out and advocating for something they believed in.

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

Community
• Maschio’s
  o Menu format has been changed to more easily view choices
  o Chef Day is on April 5, 2019.
  o Food Advisory Meetings were held at Central and Keyport High School this week.
HIB
Since March 6, 2019, two investigations have been conducted at Keyport Central School. Consequences and services are provided as per Policy 5512 and 5560.

KHS & Central School
- Possible modification to the 18/19 calendar
  - Early dismissal changed from June 12 to June 14
  - Central School graduation changed from June 14 to June 13
  - Class of 2019 graduation changed from June 17 to June 14
  - Professional Development for staff only on June 17

Upcoming Events
- 3/13/19 KSEPAC meeting
- 3/13/19 Students vs. Faculty Basketball game – KCS
- 3/18/19 KEA Negotiations
- 3/21/19 Teen Pep Family Night
- 3/21/19 Vaping Presentation
- 3/23/19 St. Patrick’s Parade
- 3/25/19 Early Dismissal for Students/In Service Staff
- 3/27/19 SAT School Day Administration at KHS
- 3/28/19 Community Resource Lab – Turbo Tax Tutorial
- 4/5/19 Spring Picture Day – KCS
- 4/5/19 College Fair
- 4/8/19 Maschio’s Chef Day at Central School
- 4/9/19 KEA Negotiations
- 4/10/19 KSEPAC Meeting
- 4/11/19 Band/Chorus Concert – KCS
- 4/11/19 District Art Show
- 4/12/19 Touch-A-Truck
- 4/12/19 KEF Pocket Book Bingo
- 4/15-4/16/19 KCS Parent/Teacher Conferences
- 4/16/19 KHS Parent/Teacher Conferences
- 4/19/19 Spring Break Begins
- 5/2/19 Mandatory Parent Prom Meeting
- 5/22/19 Career Fair
- 5/31/19 Grade 8 Dance
- 6/7/19 Senior Prom
- 7/22/19 BOE Retreat

Fundraisers
- 2/22-3/15/19 Krispy Kreme/8th Grade Class
- 3/11-3/15/19 Friendomatic Matching Survey/KCS Student Council
Dr. Savoia stated that she would like to propose, as result of the referendum, modifying the graduation date of both Central School and High School to get the schools emptied early and have work begin earlier.

Mr. Bright commented that the HS Graduation is usually held outside. He asked Dr. Savoia if there are any rain dates? Dr. Savoia said there are none, it is too unpredictable.

Mr. Bright also mentioned that the Keyport High School Vice Principal is going to be Deputy Grand Marshall at Keyport St. Patrick’s Day Parade.

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:
- February 27, 2019 – Regular Minutes and closed session
- March 6, 2019 – Workshop Minutes

7.2 Motion to appoint Ann Panzarelli as NJSBA Delegate.

7.3 Motion to appoint John Hausmann as Alternate NJSBA Delegate.

Motion was made by Ms. Malinconico, seconded by Mrs. Panzarelli to approve motions 7.1 to 9.7. Motions passed by unanimous roll call vote of 10-0 with the exception of Mrs. Abrahamsen who abstained on minutes from February 27, 2019.

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

Referendum Update
One bid package was placed Thursday, March 7 in the Asbury Park Press and numerous trade publications. Bids are due April 4. We held a pre-bid meeting with potential bidders yesterday. The projects in this package include:
A second package will go out tomorrow. It will include:

Central School
Upgrade existing zoned fire alarm to full addressable system, code compliant
Unit ventilators and new piping
Floor Patching for UV
Casework at UV removal/install locations
UV Paint full wall
HVAC in Gym, Multi-purpose room, Music Room and classrooms
Rooftop Unit Flashing/Patching
Add New 3rd Hot Water Boiler
Add RPZ style Backflow preventer on boiler water make up systems
Exhaust Fan Replacements
Upgrade old electrical panels and feeders
Replace Old Main Distribution Panel
Central Lighting and Controls
Ceilings (Concealed Spline)
VAT Abatement and VCT installation

Bids are due April 10. We will hold a pre-bid meeting with potential bidders on March 19.

8.2 Use of Facilities

8.2.1 Motion to approve Rotary International District 7505, Inc., to use the High School Cafeteria on Wednesday, May 15, 2019, from 5:30 p.m. to 7:30 p.m. and on Saturday, May 25, 2019, from 11:30 a.m. to 1:30 p.m. for the purpose of a Rotary Youth Leadership Awards (“RYLA”) Parent’s Night.

Insurance certificate has been submitted.

Motion was made by Ms. Malinconico, seconded by Mrs. Panzarelli to approve motions 7.1 to 9.7. Motions passed by unanimous roll call vote of 10-0.
9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated January 31, 2019, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of March 2019 in the amount of $543,552.67.

9.3 Motion to accept the audit report. In accordance with Chapter 22A, PL 1951 (NJSA 18A:23-1), within thirty days following receipt of audit (Comprehensive Annual Financial Report for the fiscal year ending June 30, 2018), the Board of Education shall, at its regularly scheduled meeting to which the public is admitted, cause the recommendations of the auditor to be read and discussed and duly noted in the minutes. In the 2017-2018 audit, there were no recommendations.

9.4 Motion to approve the transfer of funds for the month of February as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-190-100-610-01-24</td>
<td>11-190-100-530-01-00</td>
<td>$4,900.00</td>
</tr>
<tr>
<td>High School Tech Suppl.</td>
<td>High Sch Internet Fees</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Adj. 86)</td>
<td></td>
</tr>
<tr>
<td>11-000-262-420-01-00</td>
<td>11-000-262-610-02-00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>High Sch Equip Repair</td>
<td>Cent Sch Custodial Supp</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Adj. 90)</td>
<td></td>
</tr>
<tr>
<td>20-245-200-600-02-00</td>
<td>20-245-200-500-02-00</td>
<td>$184.00</td>
</tr>
<tr>
<td>Sup and Mat-TII-CS 1819</td>
<td>Oth Pur Serv-TII CS 1819</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Adj. 91)</td>
<td></td>
</tr>
<tr>
<td>11-130-100-101-02-00</td>
<td>11-110-100-101-02-00</td>
<td>$3,500</td>
</tr>
<tr>
<td>Gr 6-8 Sub Salaries</td>
<td>PreK/Kind Sub Salaries</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Adj. 97)</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Code</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>-----------------</td>
<td>------------</td>
</tr>
<tr>
<td>Fitness Room Recondition</td>
<td>11-402-100-600-01-17</td>
<td></td>
</tr>
<tr>
<td>Game Security Person Fee (Adj. 101/104)</td>
<td>11-402-100-500-01-02</td>
<td>$3,172.00</td>
</tr>
<tr>
<td>Tuition Mon Cty Voc Reg ($6,070)</td>
<td>11-000-100-563-01-00</td>
<td></td>
</tr>
<tr>
<td>Tuition Mon Cty Voc Spec ($14,380)</td>
<td>11-000-100-564-01-00</td>
<td>$20,450.00</td>
</tr>
</tbody>
</table>

9.5 Motion to accept the 2019-2020 schedule of tuition from the Monmouth County Vocational School District:

<table>
<thead>
<tr>
<th>Full-Time Regular Education</th>
<th>Per Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academy of Allied Health &amp; Science</td>
<td>$6,615</td>
</tr>
<tr>
<td>Biotechnology High School</td>
<td>$6,615</td>
</tr>
<tr>
<td>CLASS Academy</td>
<td>$6,285</td>
</tr>
<tr>
<td>Communications High School</td>
<td>$6,615</td>
</tr>
<tr>
<td>High Technology High School</td>
<td>$6,615</td>
</tr>
<tr>
<td>Marine Academy of Science and Technology</td>
<td>$6,615</td>
</tr>
<tr>
<td>Design Academy &amp; Law Enforcement Program (11 &amp; 12 grades)</td>
<td>$6,615</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shared-Time Special Education</th>
<th>Per Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Center</td>
<td>$5,725</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shared-Time Regular Programs</th>
<th>Per Student</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$900</td>
</tr>
</tbody>
</table>

9.6 Motion that the Board establish and approve the tuition rate for the Union Beach high school students attending Keyport High School at $15,900 for regular education students for the 2019-2020 school year.

9.7 Motion to approve the following resolution:

ADOPTION OF THE TENTATIVE BUDGET
2019-2020

BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:
KEYPORT BOARD OF EDUCATION  
REGULAR MEETING – MARCH 13, 2019  
MINUTES  

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUES</th>
<th>DEBT SERVICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-2020 Total Expenditures</td>
<td>$20,267,750</td>
<td>$1,437,257</td>
<td>$667,832</td>
<td>$22,372,839</td>
</tr>
<tr>
<td>Less: Anticipated Revenues</td>
<td>$10,419,660</td>
<td>$1,437,257</td>
<td>$207,457</td>
<td>$12,064,374</td>
</tr>
<tr>
<td>Taxes to be Raised</td>
<td>$9,848,090</td>
<td>$0</td>
<td>$460,375</td>
<td>$10,308,465</td>
</tr>
</tbody>
</table>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in Keyport High School Cafeteria, New Jersey on May 1, 2019, at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

Capital Reserve Account Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a capital reserve withdrawal in the amount of 725,000. The district intends to utilize these funds for track refurbishment at the Keyport High School.

Tuition Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a tuition reserve withdrawal in the amount of $100,000.

Emergency Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval an emergency reserve withdrawal in the amount of $50,200. The district intends to utilize these funds for security improvements.

Maintenance Reserve Withdrawal

RESOLVED that the Keyport Board of Education requests the approval a maintenance reserve withdrawal in the amount of $325,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420.
WHEREAS, the Keyport Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Keyport Board of Education established $35,000 as the maximum travel amount for the current school year and has expended $25,069 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of $35,000 for all staff and board members for the 2018-2019 school year.

Adjustment Banked Cap

RESOLVED that the Keyport Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $45,677 for the purposes of Classroom Technology. The district intends to complete said purposes by June 2020.

Motion was made by Ms. Malinconico, seconded by Mrs. Panzarelli to approve motions 7.1 to 9.7. Motions passed by unanimous roll call vote of 10-0.
10.0 Curriculum

10.1 Motion to approve the following staff member to write curriculum at a rate of $35 dollars per hour, not to exceed ten hours or $350 per course:

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dawn Racioppi</td>
<td>College Seminar</td>
</tr>
<tr>
<td>Dawn Racioppi</td>
<td>Early Childhood</td>
</tr>
<tr>
<td>Valerie Rogers</td>
<td>Digital Photography</td>
</tr>
<tr>
<td>Tiffani Slattery</td>
<td>Instrumental Music</td>
</tr>
<tr>
<td>Susan Jala</td>
<td>Culinary Arts I</td>
</tr>
<tr>
<td>Susan Jala</td>
<td>Culinary Arts II</td>
</tr>
<tr>
<td>Susan Jala</td>
<td>Culinary Arts III</td>
</tr>
<tr>
<td>Lisa Wallin</td>
<td>Anatomy and Physiology</td>
</tr>
</tbody>
</table>

10.2 Motion to accept February 2019 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Lockdown Drill</td>
<td>All Students &amp; Staff</td>
<td>February 5 @ 1:33 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>February 28 @ 8:06 a.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Lockdown</td>
<td>All Students &amp; Staff</td>
<td>February 25 @ 1:50 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>February 28 @ 2:30 p.m.</td>
</tr>
</tbody>
</table>

10.3 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2019</td>
<td>Central</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>February 2019</td>
<td>KHS</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

10.4 Motion to approve the following class trips:

<table>
<thead>
<tr>
<th>Trip Description</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>KCS NJHS</td>
<td>Keyport Senior Center, Keyport, NJ</td>
</tr>
<tr>
<td>Grades 9 - 12</td>
<td>Monmouth County Teen Arts Festival, Brookdale Community College, Lincroft, NJ</td>
</tr>
<tr>
<td>7th Grade</td>
<td>Statue of Liberty, New York, NY</td>
</tr>
</tbody>
</table>
10.5 Motion to rescind the following staff members to attend professional development (resolution 10.1) which was approved at the February 27, 2019, Keyport Board of Education Meeting:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Mileage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kreutzer, Jillian</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
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<td>Mammano, Erik</td>
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<td>Stone, Lauren</td>
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<tr>
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<tr>
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<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

BE IT FURTHER MOVED to approve the Center for Responsive Schools for providing professional development in the amount of $2,400 to be paid from ESEA Title I funding.

10.6 Motion to approve the following teachers to attend Responsive Classroom Training in July 2019 at a rate of $20 per hour, not to exceed $560 dollars per person, to be paid from ESEA Title I funding:

<table>
<thead>
<tr>
<th>Name</th>
<th>Andrews</th>
<th>Wilbett</th>
<th>Alyssa</th>
<th>Grace</th>
<th>Emily</th>
<th>Tamme</th>
<th>Lauren</th>
<th>Mary Anne</th>
<th>Susanne</th>
<th>Ashley</th>
<th>Lindsay</th>
<th>Marie</th>
</tr>
</thead>
<tbody>
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<td></td>
<td>Andrews</td>
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<td>Mary Anne</td>
<td>Susanne</td>
<td>Ashley</td>
<td>Lindsay</td>
<td>Marie</td>
</tr>
</tbody>
</table>

Motion was made by Ms. Malinconico, seconded by Mrs. Panzarelli to approve motions 10.1 to 12.2. Motions passed by unanimous roll call vote of 10-0 with the exception of Mr. McGrogan who abstained on motions 10.5, 11.3, 11.4.
11.0 Personnel

11.1 Motion to approve the following motion:

Be it resolved that the Keyport Board of Education ("Board") hereby terminates the employment contract of ID #4561 effective the close of business on March 28, 2019.

11.2 Motion to approve Kelsey Gilgannon as a Part-Time Aide at a salary of $10,491 (prorated) for the remainder of the 2018-2019 school year pending criminal background history.

11.3 Motion to approve Corrianne Conti, Caldwell University, to complete 12-hours of field work in a special education classroom at the Central School.

11.4 Motion to approve the following mentor for the rest of 2018-2019 school year:

<table>
<thead>
<tr>
<th>New Teacher</th>
<th>School</th>
<th>Position</th>
<th>Mentor Teacher</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elissa Green</td>
<td>KCS</td>
<td>Preschool Teacher</td>
<td>Alison Lampart</td>
<td>Employee Funded</td>
</tr>
</tbody>
</table>

Motion was made by Ms. Malinconico, seconded by Mrs. Panzarelli to approve motions 10.1 to 12.2. Motions passed by unanimous roll call vote of 10-0 with the exception of Mr. McGrogan who abstained on motions 10.5, 11.3, 11.4.

12.0 Policy

12.1 Motion to approve the following policies and regulation for second reading to be available to view on the district website after the second reading:

- P 0141.2 Board Member and Term – Receiving District (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2460 Special Education (M) (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (New)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M (Revised)
12.2 Motion to approve the following policy for first reading to be available to view on the district website after the second reading (as amended):

P 0168 Recording Board Meetings

Mr. White asked what is changing about the service animal policy. Dr. Savoia clarified that it is being revised that a person with a disability using a service animal to not be required to carry liability insurance.

Attorney Lattiboudere stated that the policy is referring to animals designed to assist you with learning. It will be determined on an individual request.

Motion was made by Ms. Malinconico, seconded by Mrs. Panzarelli to approve motions 10.1 to 12.2. Motions passed by unanimous roll call vote of 10-0 with the exception of Mr. McGrogan who abstained on motions 10.5, 11.3, 11.4.

13.0 Old Business – None

14.0 New Business

- Mrs. Kutschman would like to go into closed session for a personnel matter.
- Mrs. Abrahamsen spoke about the technology conference presented by Howell School District that she attended. Every aspect of student learning was being reported to the Curricular Director because they want to make sure everything goes back to student learning. They have an online book club and they post video clips of all events happening in the school. Their website has Facebook and twitter feeds
to be accessed. All students in schools have library cards and all have access to eBooks. Howell uses a program called Swivel.

- Mr. Stahley attended the technology conference as well and they are a future ready school. He thought the energy they had was coordinated very well and they were so willing to share and work collaboratively with attendees. As we go through future ready, at a board level, there is room for each of us in our roles.

- Mr. Moroney also attended the technology conference and commented that the board members came into school to see instructional videos going on and they have a good relationship with staff. The STEM presentation was inspirational. They spoke of student choice. It is important to let students fail, integrate then innovate.

- Mr. Moroney was going to go to the PTO meeting to hand out flyers and the board meeting schedule but no one sent out notices to parents at KCS to let them know their students were nominated for student of the month for January or February so there was no one in attendance.

- Mr. Moroney has looked into a grant service from NJSBA. There are three tiers of service being offered. There are grants only available to nonprofit organizations that aren’t available to districts. They could use a foundation such as KEF which would be included in the fee.

- Mr. Moroney asked if the meetings are being posted on Facebook. Mr. Rapolla replied that he gives it to Mr. Guevara and he uses a program called Buffer to post it on Facebook and Twitter.

- Mrs. Panzarelli was disappointed that the minutes were so thorough.

- Joseph Stahley spoke of a conference on April 6 about school climate offered by NJSBA.

15.0 Public Participation – None

16.0 Adjournment to Executive Session (TIME: 9:23 p.m.)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on March 13, 2019, to discuss
   --Personnel
   --Finance
   --Pupil Privacy
   --Contract negotiations
   --Grievances
   --Facilities project issues

b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION: Ms. Malinconico SECOND: Mr. Moroney

17.0 Return to Open Session (TIME: 9:48 p.m.)

18.0 Adjournment

18.1 Upon motion by Mrs. Malinconico, seconded by Mrs. Panzarelli, the meeting was adjourned at 9:49 p.m.

Respectfully Submitted,

Anthony Rapolla
Board Secretary/Business Administrator

AR:bi