

**KEYPORT BOARD OF EDUCATION
REGULAR ACTION MEETING – JANUARY 17, 2018
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2018, as approved at the reorganization meeting of the Board of Education held on January 3, 2018. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Bright, President	Mrs. Kutschman, Vice President
Ms. King-Cote	Ms. Malinconico
Mrs. Fox	Mr. McGrogan, UB Rep.*
Mr. Hausmann	Mrs. Panzarelli
Mr. Henning	Mr. White

Student Council Representative: Emily Savicky

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

- 1.5 Student Council Representative Report

2.0 Presentation – Future Cities

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

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5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

January 3, 2018 Reorganization Minutes & Closed Session

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated November 30, 2017, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of January 2018 in the amount of \$602,799.77 and supplemental bills for December 2017 in the amount of \$11,577.06 and January 2018 in the amount of \$437.50.

**KEYPORT BOARD OF EDUCATION
REGULAR ACTION MEETING – JANUARY 17, 2018
AGENDA**

- 9.3 Motion to approve the transfer of funds for the month of December as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
11-000-218-600-01-00-000 Guidance Software	11-000-218-800-01-00-000 HS Guid Office Suppl. (Adj. 58)	\$300.00
11-000-291-260-11-00-000 Workers Comp Insurance	11-000-291-241-11-00-000 Pers Contribution (Adj. 59)	\$13,000.00

- 9.4 Motion to approve a full page ad in the annual Keyport Fire Department Program Book at a cost of \$125.

- 9.5 Motion to approve instruction with Education, Inc. for students requiring hospitalization, at a rate of \$51.50 per hour for ten hours per week as follows:

<u>Student number</u>	<u>Dates</u>
5904255314	November 20, 2017 through November 23, 2017
7075108565	December 20, 2017 through December 23, 2017

- 9.6 Motion to approve the following salaries to be funded from ESSA Title I Funds, for the 2017-2018 school year:

<u>Name</u>	<u>Building</u>	<u>Total Salary</u>	<u>% Funded by ESSA Title I</u>	<u>Funded Salary</u>	<u>Dates of Service</u>
Kelly Castellano	KCS	\$58,647	100%	\$58,647	9/1/17 - 6/30/18
Marie Portee	KCS	\$64,359	100%	\$64,359	9/1/17 - 6/30/18
Ilene Clayman	KCS	\$66,359	100%	\$66,359	9/1/17 - 6/30/18
Vanessa Cunningham	KCS	\$62,359	26.5%	\$16,500	1/2/18 - 6/30/18
Kyle Keelan	KHS	\$60,359	33.3%	\$20,120	9/1/17 - 6/30/18
Nicole Seres	KHS	\$53,247	33.3%	\$17,749	9/1/17 - 6/30/18

- 9.7 Motion to accept a donation of four iPads/Cases from Colton and Friends, a foundation for autism, with a value of \$4,000, to be used in the Keyport Central School Classroom.

KEYPORT BOARD OF EDUCATION REGULAR ACTION MEETING – JANUARY 17, 2018 AGENDA
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10.0 Curriculum

10.1 Motion to approve the following class trips:

National Junior Honor Society	Keyport Senior Center, Keyport NJ
8th Grade	Philadelphia, PA
8th Grade	Brunswick Lanes, Hazlet, NJ

10.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
December 2017	Central	2	0
December 2017	KHS	2	0

10.3 Motion to accept December 2017 Security Drill as follows:

<u>School Name</u>	<u>Drill Type</u>	<u>Occupants Involved</u>	<u>Date & Time</u>
Keyport High School	Fire Drill	All Students & Staff	December 19 @ 9:30 a.m.
Keyport High School	Lockdown Drill	All Students & Staff	December 20 @ 9:30 a.m.
Central School	Lockdown Drill	All Students & Staff	December 11 @ 2:10 p.m.
Central School	Fire Drill	All Students & Staff	December 18 @ 10:15 a.m.

10.4 Motion to implement Teen Pep program during the 2018-2019 school year.

10.5 Motion to adopt revised 2017-2018 calendar.

11.0 Personnel

11.1 Motion to approve the following candidate as Substitute for the remaining 2017-2018 school year:

White, Dominique	County Substitute Certification
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11.2 Motion to approve the following Monmouth University students to conduct their Field Placement hours at Keyport High and Central School:

<u>Name</u>	<u>Hours</u>	<u>Placement</u>
Brittany Bennett	75 hours	HS English
Sandra Yahara	55 hours	K-6

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REGULAR ACTION MEETING – JANUARY 17, 2018
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12.0 Policy

12.1 Motion to approve the following policies and regulations for first reading to be available to view on the district website after the second reading:

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

- P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 9242 Use of Electronic Signatures (New)

13.0 Old Business

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME:)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on January 17, 2018, to discuss
 - Personnel
 - Finance
 - Pupil Privacy
 - Contract negotiations
 - Grievances
 - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

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AGENDA**

MOTION:

SECOND:

17.0 Return to Open Session (TIME: _____)

18.0 Adjournment

January 17, 2017

ADDENDUM AGENDA

11.0 Personnel

- 11.3 Motion to appoint Elijah Pereira as School Safety Specialist for 2017-2018 school year.

12.0 Policy

- 12.1 Add:

P & R 7440

School District Security (M) (Revised)