1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Moment of Silence: Marilyn Casey, sister of Deborah Weissman, Special Education Secretary and Ellen V. Chretien, retired Central School Teacher.

1.4 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 9, 2019, as approved at the reorganization meeting of the Board of Education held on January 2, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.5 Roll Call
KEYPORT BOARD OF EDUCATION
REGULAR MEETING – JANUARY 16, 2019
AGENDA

Mrs. Abrahamsen  Mr. McGrogan, UB Rep.*
Mr. Bright  Mr. Moroney
Mr. Hausmann  Mrs. Panzarelli
Mrs. Kutschman  Mr. Stahley
Ms. Malinconico  Mr. White

Student Council Representative: Julian Rebelo

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.6 Student Council Representative Report

2.0 Presentations

2.1 Valerie Rogers - Robotics Presentation, Room 103 KHS
2.2 Joe Palumbo - College & Career Readiness Presentation

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

December 19, 2018  Regular Minutes and closed session minutes
January 2, 2019  Reorganization Minutes

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update
8.2 Use of Facilities
KEYPORT BOARD OF EDUCATION
REGULAR MEETING – JANUARY 16, 2019
AGENDA

8.2.1 Motion to approve the landing of a MONOC 1 Helicopter and NJ State Police Northstar at the Keyport Central School Field on June 8, 2019, between the hours of 6 a.m. through 4 p.m. for training and educational purposes.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated November 30, 2018, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of January 2019 in the amount of $584,757.42.

9.3 Motion to approve the following out of district tuition for the remainder of the 2018-2019 school year:

| Bancroft | Student 7262313746 | $71,706.74 |

9.4 Motion to approve the transfer of funds for the month of December as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-213-320-01-00 School Physician-HS</td>
<td>11-000-213-300-01-00 Purchased Prof Med HS (Adj. 68)</td>
<td>$18.50</td>
</tr>
<tr>
<td>11-000-230-890-05-02 Board Members Misc Exp</td>
<td>11-000-230-585-05-00 Board Member Travel (Adj. 69)</td>
<td>$400.00</td>
</tr>
</tbody>
</table>
10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Egan, Christina</td>
<td>3/14/19</td>
<td>Women’s Leadership Conference</td>
<td>Somerset, NJ/100</td>
<td>$215*</td>
</tr>
<tr>
<td>Godlesky, Laura</td>
<td>3/14 &amp; 3/15/19</td>
<td>Women’s Leadership Conference</td>
<td>Somerset, NJ/100</td>
<td>$380*</td>
</tr>
<tr>
<td>Savoia, Lisa</td>
<td>3/14/19</td>
<td>Women’s Leadership Conference</td>
<td>Somerset, NJ/100</td>
<td>$215*</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

*To be paid from Title II Funds 200-400

10.2 Motion to approve a donation from Dr. and Mrs. Edward McNamara in the amount of $500 to be used for the Central School Drama Club.

10.3 Motion to accept December 2018 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>December 14 @ 1:55 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Lockdown Drill</td>
<td>All Students &amp; Staff</td>
<td>December 18 @ 1:51 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>December 3 @ 1:50 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>December 14 @ 10:20 a.m.</td>
</tr>
</tbody>
</table>

10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2018</td>
<td>Central</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>December 2018</td>
<td>KHS</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

10.5 Motion to amend the KCS Book Club Advisor previously approved on June 13, 2018 board meeting (resolution 11.5) to the following:

| KCS Book Club Advisor | Westendorf, Jeanne | Borrelli, Sharon | $840 (Split) |
10.6 Motion to approve the following class trips:

<table>
<thead>
<tr>
<th>Grades 9-12 Criminology/Sociology Class</th>
<th>Monmouth County Police Academy, Freehold, NJ</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd Grade</td>
<td>Six Flags Safari, Jackson, NJ</td>
</tr>
<tr>
<td>Grades 10 -12</td>
<td>Universal Technical Institute, Bloomfield, NJ</td>
</tr>
</tbody>
</table>

10.7 Motion to accept a check in the amount of $6,192 for a grant award from the Norman & Bettina Roberts Foundation for the administration of the SATs.

10.8 Motion to accept a check in the amount of $3,000 for a grant award from the Norman & Bettina Roberts Foundation for Attendance Incentives.

11.0 Personnel

11.1 Motion to approve Alyssa Buttacavole and Mary Mack for Home Instruction at $35 per hour.

11.2 Motion to approve Alexis Cherry as a Substitute for the remainder of the 2018-2019 school year.

11.3 Motion to amend Nicole Gries’s request for a maternity/disability leave and Federal/NJ Family Medical Leave, previously approved at the October 17, 2018, board meeting (resolution 11.4), as follows:

- 5/30/2019 - 5/31/2019 Unpaid Days
- 6/3/2019 Return to work

11.4 Motion to approve Dawn Weg as a Leave Replacement for Nicole Gries from January 28, 2019, to May 31, 2019; Step 1, BA.

11.5 Motion to approve Brittany Serkus, school psychology practicum student from Georgian Court University, from January 2019 to June 2019, or until completion of 150 hours, to be supervised by Monica Peter, School Psychologist.

11.6 Motion to approve Susanne Leandro’s Intermittent Family Leave/NJFLA from January 4, 2019, to January 4, 2020, not to exceed a total of 42 days.
11.7 Motion to amend Jeanne Westendorf’s request for a maternity/disability leave and Federal/NJ Family Medical Leave previously approved at the October 17, 2018, board meeting (resolution 11.3) as follows:

1/14/2019 - 3/11/2019 (39) Sick Days
3/12/2019 - 5/31/2019 NJFLA/FMLA
6/3/2019 Return to work

11.8 Motion to approve job description for Athletic Trainer and Early Childhood Master Teacher.

11.9 Motion to approve Madison Kutschman, Brookdale Community College, to complete a total of 60-hours of field observation for the Spring 2019 semester at Keyport Central School.

11.10 Motion to approve Christiana Snyder, Brookdale Community College, to complete a total of 60-hours of field observation for the Spring 2019 semester at Keyport High School.

11.11 Motion to approve Alicia Colon, Brookdale Community College, to complete a total of 60-hours of field observation for the Spring 2019 semester at Keyport Central School.

11.12 Motion to approve Joy-Michele Johnson, Brookdale Community College, to complete a total of 8-hours of classroom observation at Keyport High School.

11.13 Motion to approve Britney Fusic, Monmouth University, to complete a total of 11 hours of field observation for the Spring 2019 semester at Keyport Central School.

11.14 Motion to approve Christopher Duffett, Monmouth University, to complete a total of 11 hours of field observation for the Spring 2019 semester at Keyport Central School.

12.0 Policy

12.1 Motion to approve the following policies and regulation for first reading to be available to view on the district website after the second reading:

P 0143 Board Member Election and Appointment (Revised)
P 0152 Board Officers (Revised)
P 2430 Co-Curricular Activities (Revised)
13.0 Old Business
   13.1 Discussion of New Track

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME: )
   16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
      a. That it is hereby determined that it is necessary to meet in Executive Session on January 16, 2019, to discuss
         --Personnel
         --Finance
         --Pupil Privacy
         --Contract negotiations
         --Grievances
         --Facilities project issues
      b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
      c. Length of meeting thought to be approximately one hour.
      d. Action may be taken upon return to Open Session.

MOTION:   SECOND:

17.0 Return to Open Session (TIME:_________

18.0 Adjournment