KEYPORT BOARD OF EDUCATION
REGULAR MEETING  JANUARY 16, 2013
AGENDA

1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

"Public notice of this meeting has been advertised in the Asbury Park Press on April 29, 2012, as approved at the regular meeting of the Board of Education held on April 25, 2012. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk".

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti  Ms. King-Cote, Vice Pres.
Ms. Burke     Ms. Knudsen
Mr. Cooper    Ms. Lloyd
Ms. Durkin, UB Rep.* Mrs. Malinconico, President
Mr. Henning   Mrs. Panzarelli

Student Council Representative: Angelina Tornetto

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

2.0 Presentation – Goals by Mrs. Savoia

3.0 Communications – Mrs. Savoia

3.1. Mrs. Sally Gadowski, Payroll/Personnel Secretary, submitted her letter of retirement on December 14, 2012, effective February 1, 2013. Resolution 11.3 under Personnel.

4.0 Public Participation – Agenda Items
5.0 Superintendent and Other Reports

5.1. Superintendent’s Report – Mrs. Savoia

5.2. Student Council Representative Report

6.0 Committee Reports

6.1 Buildings & Grounds/Safety & Security/Recycling
6.2 Community Relations/Foundation
6.3 Curriculum
6.4 Finance/Negotiations
6.5 MCSBA/Legislative
6.6 Personnel
6.7 Policy
6.8 Special Education Liaison

7.0 Board Secretary’s Office – Mr. Cleary

7.1. Motion to approve the following minutes:

November 28, 2012  Regular Meeting and closed session
December 12, 2012  Regular Meeting and closed session (2)
January 2, 2013    Reorganization Meeting

8.0 Buildings & Grounds – Mr. Cleary

8.1 Facilities Update

8.2 Use of Facilities

8.2.1. Motion to approve request from Jersey Stealth to use the Keyport High School Gymnasium on the following dates from 7 p.m. to 9 p.m. to condition team.

February 5, 2013    March 5, 2013
February 12, 2013   March 12, 2013

Fee: $75 facility per diem = $750 (total for 10 days)
Certificate of insurance already submitted.
9.0 Finance

9.1 Secretary’s Report

9.1.1 Financial Information:

<table>
<thead>
<tr>
<th>Interest, December</th>
<th>$ 444.65</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year to date</td>
<td>$ 2,399.75</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cafeteria Report, November</th>
<th>($ 75.30)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year to date</td>
<td>($34,002.98)</td>
</tr>
</tbody>
</table>

9.2 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of December 31, 2012, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.3 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of December which is in agreement.

9.4 Motion to approve bills for the month of January 2013 in the amount of $527,232.60 and supplemental bills for January in the amount of $10,258.37.

9.5 Motion to approve the transfer of funds as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-230-339-05-03-000 Appraisal Fees</td>
<td>11-000-0230-340-00-00-000 Purch Technical Serv (Adj 56)</td>
<td>$70.00</td>
</tr>
<tr>
<td>11-140-100-101-01-02-000 Gr 9-12 Teacher Salaries</td>
<td>11-140-100-101-01-05-000 Breakfast Monitor (Adj 57)</td>
<td>$2,947.38</td>
</tr>
<tr>
<td>11-000-230-331-05-01-000 Legal Fees</td>
<td>11-000-230-100-05-01-001 Supt Secretary Overtime (Adj 58)</td>
<td>$288.40</td>
</tr>
<tr>
<td>11-000-261-420-11-00-000 Maintenance/Repair Bldgs</td>
<td>11-000-261-100-11-00-999 Maintenance OT (Adj 59)</td>
<td>$567.00</td>
</tr>
<tr>
<td>Item Number</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>------------</td>
<td>--------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>11-402-100-100-01-07-000</td>
<td>HS Asst Basebl Coach Sal ($102)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-08-000</td>
<td>HS Head Track Coach Sal ($162)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-10-000</td>
<td>HS Head Wrsling Coach Sal ($179)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-11-000</td>
<td>HS Asst Wrsling Coach Sal ($102)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-12-000</td>
<td>HS Head X Cnry Cch Sal ($580)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-13-000</td>
<td>HS Bsktball Girls ($109)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-14-000</td>
<td>HS Asst Basketball Girls ($135)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-15-000</td>
<td>HS Head Sfbl Coach Sal ($102)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-17-000</td>
<td>HS Head Bwlng Coach Sal ($105)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-20-000</td>
<td>HS Asst Fld Hcky CCH Sal ($102)</td>
<td></td>
</tr>
<tr>
<td>11-402-100-100-01-18-000</td>
<td>HS Head Chrlng Adv Sal (Adj 60)</td>
<td>$1,678.00</td>
</tr>
</tbody>
</table>

9.6 Motion to approve the following out of district tuitions for the 2012-2013 school year:

- Bonnie Brae SID 6258529412 $62,100
- Somerset County Alternative Academic Program SID 5601200577 $1,999 per month

9.7 Motion to approve one student, SID 2769454343, at New Hope Treatment Center at a cost of $450 per week for educational services beginning December 19, 2012, until released.
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9.8  Motion to approve five Keyport High School students' attendance at the
Monmouth County Arts High & Middle School Program one afternoon
per week from January to May 2013 at a cost of $800 per student not to
exceed $4,000 (11-000-100-561-08-00-000).

9.9  Motion to authorize the Business Administrator to enter an agreement with
Phoenix Advisors, LLC to serve as Continuing Disclosure and
Dissemination Agent for fiscal year ending June 30, 2013, at a cost of
$500 per year.

9.10 Motion to approve $1,218, in Title IID funds, as NCLB FY2012
carryover.

9.11 Motion to approve the application to the NJDOE Facilities for Keyport
Central School Air Conditioning Project, State Project No. 2430-060-13-
1000.

Provide air conditioning to six (6) classrooms on the second floor of the
Central School. Improve air circulation in the second floor corridor. The
project is designed to improve thermal comfort and meet the air change
requirements of the mechanical code.

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the
following out of district workshops to be paid from the general fund,
unless indicated otherwise:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrews, Amanda</td>
<td>2/5/13</td>
<td>Gr. 5-8 Common Core Content &amp; Practices</td>
<td>Piscataway, NJ/46</td>
<td>$210*</td>
</tr>
<tr>
<td>Clayman, Ilene</td>
<td>2/5/13</td>
<td>Gr. 5-8 Common Core Content &amp; Practices</td>
<td>Piscataway, NJ/46</td>
<td>$210*</td>
</tr>
<tr>
<td>Cleveland, Denise</td>
<td>2/27/13</td>
<td>NJICLE 10th Annual School Law Conference</td>
<td>Edison, NJ</td>
<td>$251</td>
</tr>
<tr>
<td>Eckert, Jennifer</td>
<td>2/7 &amp; 2/8/13</td>
<td>Annual ASAP Conference</td>
<td>Long Branch, NJ/43</td>
<td>$322</td>
</tr>
<tr>
<td>Savoia, Lisa</td>
<td>1/31-2/1/13</td>
<td>Techspo Conference 2013</td>
<td>Atlantic City, NJ/182</td>
<td>$431</td>
</tr>
<tr>
<td>Slattery, Tiffani</td>
<td>2/21 &amp; 2/22/13</td>
<td>NJMEA Music Conference</td>
<td>East Brunswick, NJ/76 (38 per day)</td>
<td>$174</td>
</tr>
<tr>
<td>Waters, Michael</td>
<td>1/30/13</td>
<td>Principal's Role in Using Data to Improve Student Achievement</td>
<td>Monroe Twp., NJ/0</td>
<td>$149</td>
</tr>
</tbody>
</table>
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Waters, Michael  3/6/13  Principal’s Role in Using Data to Improve Student Achievement  Monroe Twp., NJ/0  $149

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)
* Paid from NCLB Acct #20-272-200-580-11-00-000

10.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2012</td>
<td>KHS</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>December 2012</td>
<td>KHS</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

10.3 Motion to accept the December 2012 Security Drill Report as follows:

**December 2012**

<table>
<thead>
<tr>
<th>SCHOOL NAME</th>
<th>DRILL TYPE</th>
<th>OCCUPANTS INVOLVED</th>
<th>DATE &amp; TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Fire</td>
<td>All staff and students</td>
<td>12/06/12 10:05 a.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Lockdown</td>
<td>All staff and students</td>
<td>12/19/12 9:55 a.m.</td>
</tr>
<tr>
<td>Keyport Central School</td>
<td>Bomb threat</td>
<td>All staff and students</td>
<td>12/10/12 10:05 a.m.</td>
</tr>
<tr>
<td>Keyport Central School</td>
<td>Fire</td>
<td>All staff and students</td>
<td>12/12/12 9:00 a.m.</td>
</tr>
</tbody>
</table>

10.4 Motion to approve Kim Marshall’s Administrative Evaluation Rubric for the 2012-2013 academic year.

10.5 Motion to approve payment in the amount of $990 to author Chris Rumble for a student reading assembly and a Title I Family Night on March 12, 2013. Funds will be paid for out of NCLB Title I.

10.6 Motion to approve payment to Amy Mantino for presenting in the After-School Professional Development Academy for 2 hours, at the rate of $35 per hour, not to exceed $70. Funds will be paid out of NCLB Title II.

11.0 Personnel

11.1 Motion to approve Anthony Porreca as School Psychologist effective January 17, 2013, through June 30, 2013, at a salary set at $55,812, MA+30 Step 1 (pro-rated).
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11.2 Motion to approve Christopher Hicks as a Custodian effective January 17, 2013 through June 30, 2013 at a salary set at $31,036, Step 1 (pro-rated).

11.3 Motion to accept, with regret, the retirement of Sally Gadomski, Payroll Secretary effective February 1, 2013.

11.4 Motion to adjust contract and salary for Christina Egan, HS English Teacher, from BA Step 1 at a salary of $49,764 to MA Step 1 at the salary of $53,353 for the 2012-2013 school year.

11.5 Motion to approve Lisa Wallin, HS Science Teacher, to teach an additional period per day at the rate of $82.94 per class effective January 30, 2013, through June 30, 2013, (not to exceed $7,465).

11.6 Motion to approve the following Keyport Athletic Position for the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Step</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Evancho</td>
<td>HS Assistant Baseball</td>
<td>1</td>
<td>$5,210</td>
</tr>
</tbody>
</table>

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:   )

15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on January 16, 2013, to discuss
   --Personnel
   --Finance
   --Contract negotiations
   --Grievances
   --Facilities project issues

b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

c. Length of meeting thought to be approximately one hour.

d. Action may be taken upon return to Open Session.

MOTION:                         SECOND:
16.0 Return to Open Session (TIME:_________)

17.0 Adjournment