

**KEYPORT BOARD OF EDUCATION  
REGULAR MEETING JANUARY 15, 2014  
AGENDA**

**1.0 Opening Procedures**

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 4, 2013, as approved at the regular meeting of the Board of Education held on November 20, 2013. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Mr. Henning, Vice President
Mr. Bright	Ms. King-Cote
Ms. Burke	Mrs. Malinconico, President
Mr. Cooper	Mrs. Panzarelli
Ms. Durkin, UB Rep.*	Mr. White

Student Council Representative: Victoria Gonzalez

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

**2.0 Presentation – 2013-2014 District Goals Update**

**3.0 Communications – Mrs. Savoia**

- 3.1 Ashley Forsyth, Central School Art Teacher, submitted her letter of resignation dated December 18, 2013, effective February 15, 2014, or sooner if a suitable replacement can be found. Resolution under Personnel.
- 3.2 Kathryn Medero, Central School Teacher, submitted her letter of resignation dated January 10, 2014, effective March 11, 2014. Resolution under Personnel.

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- 3.3 Margaret Fischer, Central School Teacher, submitted her letter of retirement dated January 10, 2014, effective March 1, 2014. Resolution under Personnel.

**4.0 Public Participation – Agenda Items**

**5.0 Superintendent and Other Reports**

- 5.1. Superintendent’s Report – Mrs. Savoia
- 5.2. Student Council Representative Report

**6.0 Committee Reports**

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

**7.0 Board Secretary’s Office – Mr. McManus**

- 7.1. Motion to approve the following minutes:

November 20, 2013	Regular Meeting & Executive Session
December 4, 2013	Special Meeting
December 11, 2013	Regular Meeting & Executive Session

**8.0 Buildings & Grounds – Mr. McManus**

- 8.1 Facilities Update
- 8.2 Use of Facilities

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**9.0 Finance**

- 9.1 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of July 31, 2013, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.
- 9.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of November 30, 2013, which is in agreement.
- 9.3 Motion to approve bills for the month of January 2014 in the amount of \$553,803.25 and supplemental bills for December and January in the amount of \$59,122.37.
- 9.4 Motion to approve the transfer of funds (attachment).
- 9.5 Motion to approve one Keyport Central School student at a cost of \$800 and four Keyport High School students at a cost of \$815 per student to attend the Monmouth County Arts High & Middle School Program one afternoon per week from January to May 2013 for a total cost not to exceed \$4,060 (11-000-100-561-08-00-000).
- 9.6 Motion to approve home instruction for student 3774913974 for 16 hours per month for approximately six months, at a cost of \$35 per hour, not to exceed \$3,360.
- 9.7 Motion that the approve the advertisement for the Security Upgrade project number 2430-060-13-2003 for the Keyport Central School and project number 2430-050-14-2001 for Keyport High School.
- 9.8 Motion that the Board approve the advertisement for the Window Replacement project number 2430-050-14-2002 for Keyport High School.
- 9.9 Motion to accept a donation from Friends of the Arts in the amount of \$500 payable to the Keyport Public Schools to benefit the Central School Drama Club.

**10.0 Curriculum**

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

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<b>Employee Name</b>	<b>Date(s)</b>	<b>Workshop Name</b>	<b>Location/Mileage</b>	<b>Cost</b>
Amoroso, Dominick	6/25/14 - 6/28/14	National Athletic Trainers' Assoc Clinical Symposia	Indianapolis, IN/0	\$235
Finch, Kimberly	2/27/14	Lesson Frameworks for Teaching K-5 English LA Common Core Standards	Newark, NJ/56	\$247*
Gander, Christopher	1/16/14	PARCC Regional Training	Wayne, NJ/101	\$32
Goldsmith, Nicole	3/7/14	Annual Conference for NJ Assoc of Gifted Children	Bridgewater, NJ/0	\$199
Jones, Melissa	2/5/14	Monitoring & Adjusting SGOs	E. Orange, NJ/63	\$20
Jones, Melissa	3/13 & 3/14/14	NY/NJ Google in Education Summit	Hillside, NJ/107	\$283
Perri, Tina	1/15/14	STEAM It up!	Hillside, NJ/0	\$149
Savoia, Lisa	3/13-3/14/14	NY/NJ Google in Education Summit	Hillside, NJ/107	\$283
Schwarz, Steve	4/12/14	Six Flags Physics Teacher Workshop	Jackson, NJ/42	\$13
Stone, Lauren	1/15/14	STEAM It Up!	Hillside, NJ/52	\$166
Thein, Lindsay	2/27/14-2/28/14	ASAP Annual SAC Conference	Long Branch, NJ/0	\$275
Slater, Stephen	1/16/14	PARCC Regional Training	Wayne, NJ/32	\$32

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

\* Paid from NCLB Acct #20-241-200-590-13

## 11.0 Personnel

- 11.1 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

	<b>School</b>	<b>Incidents Reported</b>	<b>HIB</b>
December 2013	Central	0	0
December 2013	KHS	4	0

- 11.2 Motion to approve the December 2013 Security Drill Report as follows:

Keyport High School	Fire Drill	All staff & students	12/10 8:00 AM
Keyport High School	Lockdown Drill	All staff & students	12/18 9:30 AM
Keyport Central School	Bomb Threat Drill	All staff & students	12/4 8:50 AM
Keyport Central	Fire Drill	All staff &	12/9 2:15 AM

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School		students	
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- 11.3 Motion to approve the following Class Trips for the 2013-2014 school year:

DESTINATION	GROUP (grade or club)
Teen Arts Festival, Brookdale Comm College	KHS Art, English & Creative Writing
NYC Theatre District	KHS Drama Club
Six Flags Great Adventures, Jackson, NJ	KHS Physics/Calculus

- 11.4 Motion to approve the following candidate as a substitute teacher for the 2013-2014 school year at the prevailing rate of pay:

Group I

Chelsea Leonard\*

CEAS Elementary Education

\*pending paperwork

- 11.5 Motion to approve Marie Portee and Michelle Lehman to work three "Family Literacy Nights" at Central School, from 6 PM -8 PM, at the rate of \$35 per hour, to be funded from NCLB Title I funds.
- 11.6 Motion to accept the resignation of Ashley Forsyth, Central School Art Teacher, effective February 15, 2014, or sooner if a suitable replacement can be found.
- 11.7 Motion to approve a Junior Practicum in High School Social Studies for Shaun Lyons, Kean University student, one day per week from January 21 through May 16, 2014. The cooperating teacher will be James Wesley.
- 11.8 Motion to approve payment of Superintendent Savoia's First Quantitative Merit Goal of \$3,450. Payment will be made upon final review and approval by the Monmouth County Executive Superintendent of Schools. The Merit is stated below:

"The Superintendent will actively pursue NJDOE Level 4 Rod Grants for Tier One defined projects as defined in the Keyport Board of Education Long Range Facility Plan. The grants will serve to provide capital improvements to district buildings that are in need of upgrades for security, window replacement, asbestos abatement and/or locker and bathroom renovation. The quantitative goal is for the district to qualify for Preliminary Eligible Costs (PEC) as approved by the New Jersey Department of Education (NJDOE) for over \$100,000 in Rod Grants."

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As a result of documentation and approval from the NJDOE office of Facilities Management on December 6, 2013, the Keyport District qualified for \$885,325 in Rod Grants for Preliminary Eligibility Costs thus attaining the Merit Goal.

- 11.9 Motion to accept, with regret, the retirement of Margaret Fischer, Central School Spanish teacher, effective March 1, 2014.
- 11.10 Motion to approve Christine D'Angelo, as a substitute Speech Therapist, at a cost of \$75 per hour, not to exceed 20 hours per week, for approximately four weeks, total cost not to exceed \$6,000, pending criminal history clearance.
- 11.11 Motion to accept the resignation of Kathryn Medero, Central School Grade 4 Elementary Teacher, effective March 11, 2014.

**12.0 Old Business**

**13.0 New Business**

**14.0 Public Participation**

**15.0 Adjournment to Executive Session (TIME: )**

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
  - a. That it is hereby determined that it is necessary to meet in Executive Session on January 15, 2014, to discuss
    - Personnel
    - Finance
    - Contract negotiations
    - Grievances
    - Facilities project issues
  - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
  - c. Length of meeting thought to be approximately one hour.
  - d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

**16.0 Return to Open Session (TIME: \_\_\_\_\_)**

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**17.0 Adjournment**