

**KEYPORT BOARD OF EDUCATION
WORKSHOP ACTION MEETING – FEBRUARY 7, 2018
MINUTES**

1.0 Opening Procedures

- 1.1 The meeting was called to order at 7:30 p.m. by Board President Bright, in the Keyport High School Cafeteria, 351 Broad Street.
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2018, as approved at the reorganization meeting of the Board of Education held on January 3, 2018. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Bright, President	Mrs. Kutschman, Vice President
Ms. King-Cote (absent)	Ms. Malinconico
Mrs. Fox (absent)	Mr. McGrogan, UB Rep.* (absent)
Mr. Hausmann	Mrs. Panzarelli
Mr. Henning	Mr. White

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

- 1.5 Student Council Representative Report – n/a

2.0 Presentations –

- 2.1 Goal Update by Dr. Savoia

Dr. Savoia and the administrative team presented on the status of the four district goals.

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2.2 Budget Basics by Mr. Rapolla

Mr. Rapolla presented on basic school budget concepts.

3.0 President’s Remarks – None

4.0 Communications – Dr. Savoia

5.0 Public Participation – Agenda Items

- John Merla, 23 Main Street, spoke of goals become achievements. What happens when a student doesn’t obtain a goal? Does it become obsolete the following year?
- Larry Vecchio, 51 West Front Street, stated the following:
 - He is disappointed that after asking the Board last year to spend some money on marketing the school district, such a bad job was done that we are now ranked the lowest level in Bayshore type of paper in the real estate housing market. There are great things happening in the school and all anyone hears about Keyport is the asbestos. If we market the good things happening here, we can change the perception around of this district.

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

Guidance

- **Girls on the Run**

Girls on the Run’s program for middle school girls creates a positive, structured space for middle school girls to learn about themselves, explore new ideas, cultivate empathy, strengthen connections and develop life skills that will help them as they move through adolescence and beyond. The curriculum is rich with themes girls can relate to, addressing the whole girl—body, brain, heart, spirit and social connection—and building important life skills such as team building, developing a support system, boundary setting, decision making, asking for and providing help and more. This 10-week program is accessible to all girls regardless of athletic ability or fitness level and considers the range of ages and varied experiences of middle school students (Grade 6). Physical activity includes strength and conditioning appropriate for this age group. The season culminates with the Girls on the Run 5K, which is the celebratory event that underscores the confidence, competence, connection, character and caring they’ve been developing in the program and gives them a tangible sense of goal setting and achievement.

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Technology

Mr. Guevara will be making recommendations for two major purchases in March. One of which is to replace approximately 30 Polyvision boards. There will be a presentation on February 28th at 10:00 a.m. in the maker space at Central. If you are unable to attend we are hoping to video the presentation by Epson that day for your review. The other will be the replacement of teacher work stations throughout the district in a two year lease.

- **Dell Optiplex 3050**--<https://www.cdwg.com/product/Dell-OptiPlex-3050-30-Instant-Savings-Included-Through-02-03->
- **Epson Brighlink 695WI**---<https://epson.com/For-Work/Projectors/Interactive/BrightLink-695Wi-WXGA-3LCD-Ultra-Short-throw-Interactive-Display/p/V11H740522>

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

December 13, 2017	Regular Minutes and Closed Session
January 17, 2018	Regular Minutes

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

The final bill for the High School ceiling collapse including cleanup, build back, architects, overtime, cameras, etc. came to \$249,715. We have a \$2,500 deductible.

8.2 Use of Facilities

8.2.1 Motion to approve the landing of a MONOC 1 Helicopter and NJ State Police Northstar at the Keyport Central School Field on June 9, 2018, between the hours of 9 a.m. through 3 p.m. for training and educational purposes.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated December 31, 2017, which are in

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agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of February 2018 in the amount of \$TBD and supplemental bills for January and February 2018 in the amount of \$TBD.

9.3 Motion to approve the transfer of funds for the month of December and January as follows:

From	To	Amount
20-218-200-329 PS Other Purch Prof 1718	20-218-200-580 Travel (Adj. 61)	\$1,000.00
11-000-230-890 Board Members Misc Exp	11-000-240-800 Administration Prof Dues (Adj. 62)	\$350.00
11-000-221-320 Purch Prof – Educ - HS	11-000-221-104 Curr Dev – HS (Adj. 66)	\$1,400.00

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Goldsmith, Nicole	3/23/18	Annual NJ Association of Gifted Children Conf.	W. Windsor, NJ/91	\$187
Mack, MaryAnn	4/16 & 4/17/18	Total Physical Response Storytelling Strategies	Newark, NJ/65	\$310

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to accept the Student Safety Data System (formerly EVVRS) as follows for Reporting Period 1 - September 2017 to December 2017:

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<u>Keypoint District</u>	<u>Violence</u>	<u>Vandalism</u>	<u>Weapons</u>	<u>Substance Abuse</u>	<u>HIB</u>	<u>HIB Alleged</u>	<u>HIB Confirmed</u>
Central School	7	0	0	0	5	4	1
High School	4	0	0	1	10	7	3
DISTRICT TOTAL	11	0	0	1	15	11	4

10.3 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
January 2018	Central	4	1
January 2018	KHS	2	0

10.4 Motion to accept January 2018 Security Drill as follows:

<u>School Name</u>	<u>Drill Type</u>	<u>Occupants Involved</u>	<u>Date & Time</u>
Keypoint High School	Shelter in Place	All Students & Staff	January 17th @ 1:30 p.m.
Keypoint High School	Fire Drill	All Students & Staff	January 29th @ 10:30 a.m.
Central School	Lockdown	All Students & Staff	January 17th @ 2:30 p.m.
Central School	Fire Drill	All Students & Staff	January 29th @ 9:30 a.m.

10.5 Motion to approve Ken Krohe as a volunteer to teach a summer EMT course.

10.6 Motion to approve the following class trips:

Grades 9-12	Monmouth University, West Long Branch, NJ
Grades 9-12	Monmouth County Sheriffs Program @ Monmouth County Correctional Institute & Police Academy, Freehold, NJ
Lifeline	Brookdale Community College, Lincroft, NJ

10.7 Motion to approve “Girls on the Run” 10-week character education program.

11.0 Personnel

11.1 Motion to approve Allison Laffey, Seton Hall University, for a 60-hour Administration Internship with Kevin Flynn and the Athletic Department.

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- 11.2 Motion to approve the following personnel for Spring 2018 Athletic Positions:

<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Head Track	Deboney Braithwaite	\$7,748
Assistant Track	Andrew Carlstrom	\$5,949
Head Baseball	Kyle Keelen	\$8,524
Assistant Baseball	James Maguire	\$6,252
Head Softball	Henry Arlequin	\$8,524
Assistant Softball	Alissa Francisco	\$6,252
Head Boys Volleyball	Steve Bower	\$7,748
CS Softball	Staci Minuskin	\$6,120
CS Baseball	James Wesley	\$6,120

Volunteer Coaches:

Shaun Lyons, Phil Recco, Pete Miller, Tyler Alvarez, Christine Martin, Erik Devlin, John Trigg

- 11.3 Motion to approve the following personnel for Fall 2018 Athletic Positions:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Andrea DeToro	Head Cheerleading	\$7,899
Cadie Crincoli	Assistant Cheerleading	\$4,867
Valerie Rogers	HS Head Field Hockey	\$8,782
TBD	HS Assistant Field Hockey	\$6,441
Andrew Carlstrom	HS Head Football	\$9,481
Jason Glezman	HS Assistant Football	\$6,860
Steve Bower	HS Assistant Football	\$6,860
James Maguire	HS Assistant Football	\$6,860
Pete Miller	HS Assistant Football	\$6,860
TBD	HS Assistant Football	\$6,860
Brendan Hilliard	HS Head Boys Soccer	\$8,782
Joseph Sellitto	HS Head Girls Soccer	\$8,782
Phil Recco	HS Head Girls Volleyball	\$7,982
Andrea DeToro	Fitness Center Supervisor Fall Season	\$1,067
Andrea Walsh	Adult Fitness Center Supervisor Fall Season	\$1,067
Jason Glezman	Fitness Center Supervisor Summer Session	\$1,600
Alissa Francisco	CS Field Hockey	\$6,306

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Jen Rojas	CS Boys Soccer	\$6,306
Staci Minuskin	CS Girls Soccer	\$6,306

Volunteer Coaches:

Deboney Braithwaite, Tyler Alvarez, Erik Devlin, Ania Czech, Stephanie Kaplan, James Wesley.

11.4 Motion to approve the following Fall 2018 Athletic Per Diem Positions:

Michelle Cannizzaro Liz Maher Deboney Braithwaite James Wesley Alissa Francisco Tyler Alvarez Barret Oxley Shaun Lyons Larry Peterson Staci Minuskin Albert Smith Andrea DeToro Valerie Rogers Kyle Keelen Phil Recco	Crowd Control, Ticket Taker	\$35 per game \$52.50 per football game
Michelle Cannizzaro Liz Maher Deboney Braithwaite James Wesley Alissa Francisco Tyler Alvarez Barret Oxley Shaun Lyons Larry Peterson Staci Minuskin Albert Smith Andrea DeToro Valerie Rogers Kyle Keelen Phil Recco	Chain Crew, Video	\$50 per game
James Wesley	Announcer	\$52.50 per game
Michelle Cannizzaro Liz Maher Deboney Braithwaite James Wesley	Clock Operator	\$35 per game

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Alissa Francisco Tyler Alvarez Barret Oxley Shaun Lyons Larry Peterson Staci Minuskin Albert Smith Andrea DeToro Valerie Rogers Kyle Keelen Phil Recco		
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- 11.5 Motion to approve Ashley Taylor’s request for a maternity/disability leave and Federal/NJ Family Medical Leave as follows:

5/7/2018 - 6/14/2018	Twenty-Eight (28) accrued sick days
6/15/2018 - 6/30/2018	NJFLA/FMLA Leave
9/1/2018	Return to work

- 11.6 Motion to approve the following teachers to facilitate family engagement nights at a rate of \$35/hour to be funded from Title I:

Kimberly Guccione Kelly Castellano Nicole Goldsmith

12.0 Policy

- 12.1 Motion to approve the following policies and regulations for second reading to be available to view on the district website after the second reading:

P 0169.02	Board Member Use of Social Networks (New)
P 3437	Military Leave (Revised)
P 4437	Military Leave (Revised)
R 5460.1	High School Transcripts (M) (Revised)
P 5516.01	Student Tracking Devices (New)
R 7101	Educational Adequacy of Capital Projects (Revised)
P 7425	Lead Testing of Water in Schools (New)
P & R 7440	School District Security (M) (Revised)
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
P 8507	Breakfast Offer Versus Serve (OVS) (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

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13.0 Old Business

Mr. White made reference to his request for improvements in Black History Month Curriculum. He would like to see the country's diversity highlighted.

14.0 New Business

Mr. Henning asked for everyone to vote for Keyport's Public Service Announcement.

15.0 Public Participation

- Christina Greenberg, 144 Therese Avenue, said that PTA events have peanut free options. Peanut Free hurts the PTA's ability to raise funds through donated baked goods. The PTA works hard to address allergy issues.
- Chris Demarest, 115 Lapatatong Avenue, interviewed and applied for head football coach. He was born and raised in Keyport. He stated the new coach better have a plan for success; for a football program to have success, the coach needs to work at the High School. The district needs to do a better job for their student athletes.

Mater Dei and St. John Vianney come and recruit our kids and that is money that should be going to our High School. No high school in this country or in the State of NJ has a successful football team without a head football coach being in the high school. One of the most important things that a high school program has is their Pop Warner Program (AYF). Mr. Demarest has coached college football for 30 years all over the country but has always come back to his town because he loves it and he owes so much to them. He volunteered for three years at Pop Warner and has never seen a HS Coach there once volunteering or helping out with the Pop Warner Program. Mr. Demarest runs K-8 Bayshore Youth Football Camp at the high school made up of predominantly Keyport and Union Beach students. He has never seen a high school football coach at that camp ever building relationships or communicating with the youth. No wonder these students are leaving Keyport to go to other schools.

In 1979, he was a freshman in Keyport High School during the time when the football team had the most successful year in the history of Keyport High School. Mr. Demarest had to leave because there was no path for success for him here to get a scholarship. It broke his heart when his dad told him to transfer to St. John's Vianney so that he had a path to success to go to college.

After five minutes, the Board asked Mr. Demarest to wrap up comments.

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After another two minutes, Mr. Demarest was asked again.
Mr. Demarest stated that he would not stop.

Mr. Demarest asked if anyone knew what the NCAA Clearinghouse was and proceeded to explain that the overall GPA in High School has nothing to do with getting an athletic scholarship. There are 16 core courses that every athlete must take to have an opportunity to get an athletic scholarship to go to college. There are thousands of athletics around the county signing national letters of intent to go to college and there were none from Keyport, not because we don't have athletes, because they didn't understand the NCAA. The kids in 8th grade need to understand this because as a senior it is too late.

Motion was made by Mr. White, seconded by Mrs. Malinconico to take a recess. Upon roll call vote, motion passed to recess at 8:51 p.m.

Motion was made by Mrs. Malinconico, seconded by Mrs. Kutschman to come out of recess. Upon unanimous voice vote the board returned to open session at 9:02 p.m.

Motion was made by Mrs. Malinconico, seconded by Mr. White to go into closed session. Upon unanimous voice vote, the board went into closed session at 9:03 p.m.

16.0 Adjournment to Executive Session (TIME: 9:03 p.m.)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on February 7, 2018, to discuss
 - Personnel
 - Finance
 - Pupil Privacy
 - Contract negotiations
 - Grievances
 - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION: Mrs. Panzarelli

SECOND: Mrs. Kutschman

17.0 Return to Open Session (TIME: 9:32 p.m.)

Public Participation Cont'd (15.01)

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- Larry Vecchio, stated he is asking the Board to reconsider who they select as a Varsity Football Coach.
- John Merla, 23 Main Street, stated in 21 years, he has never needed to call the cops to a public meeting. He wants the Board to vote for the best person for the job. The district might need a public relations person. Chris Demarest is the best person for the job.
- Ray Robinson, 137 Osborn Street, stated he believes most of the football team wants to play for Mr. Demarest. He brings many years of experience.
- Tyrone Beadle, has been involved with Keyport football. He supports Mr. Demarest.
- Chris Demarest, wants to know why no one has asked a question of him. He has passionate energy. He has connections all over the country. He can help kids go to college for free.
- Yvonne Robinson, stated many kids on the team want to play for Mr. Demarest.
- Kyle Roberts, stated that members of the team want to play for Mr. Demarest. The school is good when football is good.
- Donald Blanks, 23 Main Street, stated he sees many things that disturb him. When it comes to athletics, it brings confidence to a person and it transfers to academics.
- Larry Vecchio, stated the district should employ Donnie Blanks.

18.0 Adjournment

- 18.1 Upon motion by Mr. White, seconded by Ms. Malinconico, the meeting was adjourned at 10:07 p.m. by unanimous voice vote.

Respectfully Submitted,

Anthony Rapolla
Board Secretary/Business Administrator

AR:bi