KEYPORT BOARD OF EDUCATION
REGULAR ACTION MEETING – FEBRUARY 27, 2019
AGENDA

DISTRICT GOALS 2018-2019

1. The district will increase engagement and differentiation to promote student-centered practice.

2. The district will support a tiered system approach to addressing chronic absenteeism.

3. The district will promote teacher leadership by defining and improving opportunities for teacher leadership to support organizational growth and capacity.

Learners Today . . . Leaders Tomorrow

1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been sent to the Asbury Park Press on February 20, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.
This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Ms. Abrahamsen
Mr. Bright, President
Mr. Hausmann, Vice President
Mrs. Kutschman
Ms. Malinconico

James McGrogan, UB Rep.*
Mr. Moroney
Mrs. Panzarelli
Mr. Stahley
Mr. White

Student Council Representative: Julian Rebelo

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.5 Student Council Representative Report

2.0 Presentation – Future City Middle School Students & Mrs. N. Goldsmith

3.0 President’s Remarks

4.0 Communications – Dr. Savoia


5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

January 16, 2019 Regular Minutes and closed session
February 13, 2019 Workshop Minutes and closed session

7.2 Motion to reschedule Public Hearing of the 2019-2020 Budget from Wednesday, May 8, 2019, to Wednesday, May 1, 2019, at 7:30 p.m. There will still be a regular action meeting on May 8, 2019.
7.3 Motion to reschedule Keyport Board Retreat from Wednesday, August 9, 2019, to Monday, July 22, 2019, at 6:00 p.m.

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

8.2.1 Motion to approve request from Bayshore Sports and Recreation to use the Keyport High School Gym for a Baseball and Softball Clinic on Saturday, March 9, 2019, from 8:00 a.m. to 2:00 p.m.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated December 31, 2018, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of February 2019 in the amount of $628,401.58 and supplemental bills for January 2019 in the amount of $624,958.29.

9.3 Motion to approve the transfer of funds for the month of January as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-000-400-450-00-00 HVAC Project</td>
<td>12-000-400-331-00-00 Legal Services (Adj. 74)</td>
<td>$5,100.00</td>
</tr>
<tr>
<td>11-000-230-339-05-03 Appraisal Fees</td>
<td>11-000-230-530-11-01 Postage (Adj. 76)</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>
9.4 Motion to approve a Redevelopment Agreement between the Borough of Keyport and Keyport Board of Education.

9.5 Motion to approve a Proposal for Professional Services for Track Improvements at Keyport High School from Spiezle Architectural Group, Inc., at a cost of $74,400.

9.6 Motion to accept the following out of district student to attend Keyport school district for the 2018-2019 school year, effective start date December 17, 2018; tuition to be paid by their resident district as follows:

<table>
<thead>
<tr>
<th>Student #2644570944</th>
<th>Resident District</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asbury Park</td>
<td>Gr. 9-12</td>
<td>$35,011 (prorated)</td>
</tr>
</tbody>
</table>

9.7 Motion to approve the following out of district tuition for the remainder of the 2018-2019 school year:

| Collier       | Student 6431216902 | $25,256 |

9.8 Motion to rescind resolution 9.3 approved at the August 29, 2018, Keyport Board of Education Meeting to approve the transportation jointure between the Keyport Board of Education (host district) and Union Beach Board of Education (joiner) for 2018-2019 the school year.
Career Center am & pm (Keyport - Host):
  Keyport (1 students) $ 5,661.00
  Union Beach (6 students) $33,966.00
  39,627.00 Total

BE IT FURTHER MOVED to approve the transportation jointure between the Keyport Board of Education (host district) and Union Beach Board of Education (joiner) for 2018-2019 the school year.

Career Center am & pm (Keyport - Host):
  Keyport: 1 students from Sept-Jan
            1 student from Feb-June $ 6,132.75
  Union Beach: 6 students from Sept-Jan
                5 students Feb-June $33,494.25
                39,627.00 Total

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clayman, Ilene</td>
<td>2/14 &amp; 3/27/19</td>
<td>Tiered System of Support</td>
<td>Monroe, NJ/76</td>
<td>$322</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Focus on Math</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flynn, Kevin</td>
<td>3/12-3/15/19</td>
<td>DAANJ State Conference</td>
<td>Atlantic City, NJ/705</td>
<td>$606</td>
</tr>
<tr>
<td>Fuller, Jennifer</td>
<td>5/29/19</td>
<td>2019 NJ TESOL Conference</td>
<td>New Brunswick, NJ/47</td>
<td><strong>$249</strong></td>
</tr>
<tr>
<td>Kreutzer, Jillian</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
<tr>
<td>Mammano, Erik</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td><strong>$253</strong></td>
</tr>
<tr>
<td>Palumbo, Joseph</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
<tr>
<td>Perri, Tina</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
<tr>
<td>Stone, Lauren</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Focus on Math</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thein, Lindsay</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
<tr>
<td>Zingara, Ashley</td>
<td>3/7/19</td>
<td>Intro to Responsive Classroom for K-8 Educators</td>
<td>Philadelphia, PA/173</td>
<td>$253</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)
10.2  Motion to approve the following class trips:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Trip Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>8th Grade</td>
<td>Ivy League Day Camp, Manalapan, NJ</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>Paper Moon Puppet Theatre, Atlantic Highlands, NJ</td>
</tr>
<tr>
<td>2nd Grade</td>
<td>Sandy Hook, Sandy Hook, NJ</td>
</tr>
<tr>
<td>4th Grade</td>
<td>Huber Woods, Holmdel Park, Holmdel, NJ</td>
</tr>
<tr>
<td>Grades 4-8 Odyssey of the Mind</td>
<td>Liberty Science Center, Jersey City, NJ</td>
</tr>
</tbody>
</table>

10.3  Motion to accept the Student Safety Data System (formerly EVVRS) as follows for Reporting Period 1 - September 2018 to December 2018:

<table>
<thead>
<tr>
<th>Keyport District</th>
<th>Violence</th>
<th>Vandalism</th>
<th>Weapons</th>
<th>Substance Abuse</th>
<th>Other Incident Leading to Removal</th>
<th>HIB Alleged</th>
<th>HIB Confirmed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central School</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>High School</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>DISTRICT TOTAL</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>3</td>
<td>8</td>
<td>5</td>
</tr>
</tbody>
</table>

10.4  Motion to accept January 2019 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>January 11th @ 1:05 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>January 29th @ 8:51a.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>January 25th @ 1:40 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>January 28th @ 10:00 a.m.</td>
</tr>
</tbody>
</table>

10.5  Motion to approve the Keyport High School Art II and Art III Curriculum.

10.6  Motion to approve the following teachers for preparation for professional development offerings at a rate of $20 per hour, not to exceed two hours and $40 per session to be paid from Title II Funds:

- Lindsay Thein
- Kelly Castellano
- Lindsay Vincent
- Tamme Manganelli
- Nicole Goldsmith
- Lisa Wallin
- Amanda Andrews
- Emily Iannotta
- Valerie Rogers
- Andrew Lois
- Kyle Keelen
- Wilbett Anshelewitz
- Alyssa Buttocavole
- JeanMarie McGrogan
- Jillian Kreutzer
Alexis Marinos  Tiffany Rowald

10.7 Motion to approve the Uniform State Memorandum Agreement between the Keyport Public Schools and the Keyport Police Department for the 2018-2019 school year as on file in the Superintendent's Office.

10.8 Motion to approve the partnership agreement between Monmouth University and Keyport Public Schools for the 2018 - 2024 school years.

10.9 Motion to approve the High Scope Educational Research Foundation to provide preschool in-house training on March 4, 2019, and March 25, 2019, at a cost not to exceed $5,000, to be paid from PEEA funds.

10.10 Motion to approve the following teachers to facilitate a parent involvement night for ESL families at a rate of $35 per hour, not to exceed $70 per event, to be paid from Title III funds:

Wilbett Anshelewitz  Lauren Marsh
Cynthia Dinardi  Jillian Kreutzer

10.11 Motion to approve 2019-2020 school calendar.

11.0 Personnel

11.1 Motion to approve Sarah Monteiro’s request for a maternity/disability leave and Federal/NJ Family Medical Leave as follows:

5/30/2019 - 6/30/2019 FMLA/NJFLA
9/1/2019 Return to work

11.2 Motion to approve TEAM Behavior Consultants (Jennifer Brino) to complete Functional Behavioral Assessment (FBA), $125 per hour, not to exceed 15 hours.

11.3 Motion to accept the resignation of Laura Lueddeke, Preschool Teacher, effective March 29, 2019.

11.4 Motion to accept, with regret, the retirement of John O’Brien, Mathematics Teacher, effective April 5, 2019.

11.5 Motion to accept the resignation of Adriana Rivera, Part-Time Aide, effective February 28, 2019.

11.6 Motion to approve Amanda Andrews and Grace Gramaglia to complete NJEXCEL internship hours from March 1, 2019, to June 30, 2020.
11.7 Motion to approve Elissa Green as a Preschool Teacher at a salary of $58,463 (prorated); MA, Step 4 for the remaining 2018-2019 school year effective March 18, 2019.

11.8 Motion to approve Valerie Rogers to teach an additional period for the remainder of the 2018-2019 school year at a salary of $11,441 (prorated).

11.9 Motion to approve Kaitlyn McGlynn to teach an additional period for the remainder of the 2018-2019 school year at a salary of $4,576 (prorated).

12.0 Policy

12.1 Motion to approve the following policies and regulation for second reading to be available to view on the district website after the second reading:

- P 0143 Board Member Election and Appointment (Revised)
- P 0152 Board Officers (Revised)
- P 2430 Co-Curricular Activities (Revised)

12.2 Motion to approve the following policies and regulation for first reading to be available to view on the district website after the second reading:

- P 0141.2 Board Member and Term – Receiving District (Revised)
- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2460 Special Education (M) (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (New)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
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R 5530 Substance Abuse (M) (Revised)
P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

13.0 Old Business

13.1 Video recording of board meetings
13.2 NJSBA Delegate
13.3 NJSBA Alternate Delegate
13.4 Public Participation Discussion

14.0 New Business

14.1 Building coverage for summer EMT class

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME: )

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on February 27, 2019, to discuss
--Personnel
--Finance
--Pupil Privacy
--Contract negotiations
--Grievances
--Facilities project issues

b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

c. Length of meeting thought to be approximately one hour.

d. Action may be taken upon return to Open Session.

MOTION: SECOND:
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17.0  Return to Open Session (TIME:___________)

18.0  Adjournment