2019-2021 DISTRICT GOALS (2-YEAR GOALS)

1. To improve academic achievement in Mathematics for all learners and to improve responsive teaching and classroom data driven decision making.

2. To improve academic achievement in English Language Arts for all learners and to solidify a comprehensive, responsive literacy approach at all grade levels.

3. To establish a district wide infrastructure that supports and strengthens the social emotional capacities of our students and improves school culture and climate in Keyport Public Schools.

Learners Today...Leaders Tomorrow

1.0 Opening Procedures

1.1 The meeting was called to order at 6:30 p.m. by Board President Panzarelli, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 17, 2020, and the Independent newspaper on January 22, 2020, as approved at the reorganization meeting of the Board of Education held on January 8, 2020. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.
The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen (absent)    Mrs. Olsen
Mrs. Grabowski               Mrs. Panzarelli, President
Mr. Hausmann, Vice President Mr. Stahl
Mr. McGrogan, UB Rep.*       Mr. Stahley
Mr. Moroney                  Mrs. Tevis

Student Council Representative: Ayana Fuller (absent)

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

2.0 Presentations –

2.1 Keyport High School Student of the Month Semester I Recognition
    • KHS Students of the Month for Semester I were recognized.

2.2 2019-2020 Goal Update by Dr. Savoia
    • Dr. Savoia and the administration gave an update on the district goals.

2.3 Introduction to 2020-2021 Budget by Mr. Rapolla
    • Anthony Rapolla gave an introduction to the 2020-2021 budget.

3.0 President’s Remarks

Mrs. Panzarelli met with Mayor Kennedy and Councilman Sheridan. They discussed transporting seniors to the play. Mayor Kennedy discussed doing something for Veterans Day and making it a town wide thing, incorporating our children and the city.
Mrs. Panzarelli also met with Mrs. Cocuzza and Mrs. Lewert from Union Beach. They spoke about curriculum, special ed and an item to be discussed in closed session.

Mrs. Panzarelli and some board members attended a county meeting on goal setting. Mrs. Panzarelli also attending a meeting “Equity from the boardroom to the classroom” which addresses the statement of assurance. Information is available for anyone who wants it.

4.0 Communications – Dr. Savoia – none

5.0 Public Participation – Agenda Items

Jolyn Vallarta, 23 Perry Street, is excited about the cafeteria equipment we received from the USDA grant. The district needs a full time grant writer or grant writing service. We are missing out on many grant opportunities.

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

- We are able to house recreation at Central School so they can use our cafeteria. Mayor Kennedy and Mr. Sheridan were very appreciative with the collaboration.
- Great job to Keyport High School on their blood drive.
- Keynotes is wonderful. A lot of work went into it. Coeditors suggested highlighting Mr. Moroney’s business because he spent a lot of time helping us with formatting. Keynotes will be available during Raiderfest.
- Mr. Lattiboudere will suggest a possible addendum based on an item to be discussed in closed session.

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

January 22, 2020 Regular Minutes and closed session
February 5, 2020 Workshop Action minutes and closed session

Motion was made by Mrs. Grabowski and seconded by Mr. Hausmann to approve resolutions 7.1 to 9.11 and approved by unanimous roll call vote of 9-0. Mr. Stahley abstained on minutes from February 5, 2020.
8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

8.2.1 Motion to approve request from Bayshore Pop Warner to use the Football Field and Field House on Monday to Friday from 6 p.m. to 8:30 p.m. and on weekends from July 27, 2020, through December 18, 2020, for football games and practice.

Certificate of Insurance has been submitted.

Motion was made by Mrs. Grabowski and seconded by Mr. Hausmann to approve resolutions 7.1 to 9.11 and approved by unanimous roll call vote of 9-0.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated December 31, 2019, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of February 2020 in the amount of $628,733.16 and supplemental bills for January 2020 in the amount of $1,054,801.39 and supplemental for February 2020 in the amount of $1,078.12.

9.3 Motion to approve the transfer of funds for the months of December and January as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-251-340-11-00 Bus Ofc Tech Serv Consul</td>
<td>11-000-251-610-05-00 Business Adm Office Supp (Adj. 67)</td>
<td>$460.00</td>
</tr>
</tbody>
</table>
9.4 Motion to accept a National School Lunch Program Equipment Grant for $17,005.54 for high school cafeteria equipment.

9.5 Motion to accept a $100 donation from Gary and Charlette Schneck for the Charles and Aithra Martin Scholarship Fund.

9.6 Motion to accept a $500 donation from Folgio and Associates for the Charles and Aithra Martin Scholarship Fund.

9.7 Motion to accept a donation of a Gaga Pit for the blacktop recess area at the Central School from Carolyn and Robert O’Rowe.

9.8 Motion to approve an addendum to DistrictOnline Contract between Keyport School District and Strauss Esmay Associates, LLP to add PUBLIC ACCESS Online-Regulations for an additional annual cost of $100.

9.9 Motion to approve the following out of district tuition for the 2019-2020 school year effective February 18, 2020:

| Hawkswood | Student 2285851319 | $78,007 |

9.10 Motion to approve a Commodity Resale agreement between The County of Monmouth and the Keyport Board of Education pursuant to the Rules governing cooperative purchasing, namely N.J.A.C. 5:34-7.15 et seq.

9.11 Motion to approve a Municipal Assistance/Shared Services Agreement between The County of Monmouth and the Keyport Board of Education pursuant to the New Jersey Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq).

Motion was made by Mrs. Grabowski and seconded by Mr. Hausmann to approve resolutions 7.1 to 9.11 and approved by unanimous roll call vote of 9-0.
10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schwarz, Steve</td>
<td>4/2-4/4/20</td>
<td>NSTA National Conference on Science Education</td>
<td>Boston, MA/51</td>
<td>$1,399</td>
</tr>
<tr>
<td>Sussino, Kristie</td>
<td>2/10/20</td>
<td>Number Sense Fluency &amp; Operations (Gr. 2-5)</td>
<td>Piscataway, NJ/51</td>
<td>$221</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to approve the submission of the 2019-2020 Statement of Assurance regarding the use of paraprofessional staff.

10.3 Motion to accept January 2020 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>January 28 @ 1:30 p.m.</td>
</tr>
<tr>
<td>Keyport High School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>January 31 @ 2:30 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Fire Drill</td>
<td>All Students &amp; Staff</td>
<td>January 10 @ 2:15 p.m.</td>
</tr>
<tr>
<td>Central School</td>
<td>Lockdown</td>
<td>All Students &amp; Staff</td>
<td>January 27 @ 2:00 p.m.</td>
</tr>
</tbody>
</table>

10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2020</td>
<td>Central</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>January 2020</td>
<td>KHS</td>
<td>3</td>
<td>2</td>
</tr>
</tbody>
</table>
10.5 Motion to approve the following class trips:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Trip Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>KHS Teen Pep</td>
<td>Woodbridge Bowling Alley, Woodbridge, NJ</td>
</tr>
<tr>
<td>KHS Drama Club</td>
<td>Broadway, NYC, NY</td>
</tr>
<tr>
<td>8th Grade</td>
<td>State Theater, New Brunswick, NJ</td>
</tr>
<tr>
<td>6th Grade</td>
<td>Medieval Times, Lyndhurst, NJ</td>
</tr>
<tr>
<td>7th Grade</td>
<td>Statue of Liberty/Liberty State Park, Jersey City, NJ</td>
</tr>
</tbody>
</table>

10.6 Motion to approve the 2020-2021 school calendar.

10.7 Motion to accept the Student Safety Data System as follows for Reporting Period 1 - September 2019 to December 2019:

<table>
<thead>
<tr>
<th>Keyport District</th>
<th>Violence</th>
<th>Vandalism</th>
<th>Weapons</th>
<th>Substance Abuse</th>
<th>Other Incident Leading to Removal</th>
<th>HIB Alleged</th>
<th>HIB Confirmed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central School</td>
<td>9</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>7</td>
<td>5</td>
</tr>
<tr>
<td>High School</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>DISTRICT TOTAL</td>
<td>11</td>
<td>0</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>10</td>
<td>8</td>
</tr>
</tbody>
</table>

Motion was made by Mrs. Olsen and seconded by Mr. Stahley to approve resolutions 10.1 to 12.1 and approved by unanimous roll call vote of 9-0.

11.0 Personnel

11.1 Motion to approve the following personnel for Spring 2020 Athletic Positions:

<table>
<thead>
<tr>
<th>Position</th>
<th>Coach</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Track</td>
<td>Deboney Braithwaite</td>
<td>$7,982</td>
</tr>
<tr>
<td>Assistant Track</td>
<td>Sean Altland</td>
<td>$6,129</td>
</tr>
<tr>
<td>Head Baseball</td>
<td>Kyle Keelen</td>
<td>$8,782</td>
</tr>
<tr>
<td>Assistant Baseball</td>
<td>Pete Miller</td>
<td>$6,441</td>
</tr>
<tr>
<td>Head Softball</td>
<td>Henry Arlequin</td>
<td>$8,782</td>
</tr>
<tr>
<td>Assistant Softball</td>
<td>Greg Altmajer</td>
<td>$6,441</td>
</tr>
<tr>
<td>Head Boys Volleyball</td>
<td>Steve Bower</td>
<td>$7,982</td>
</tr>
<tr>
<td>Assistant Boys Volleyball</td>
<td>Phil Recco</td>
<td>$6,129</td>
</tr>
<tr>
<td>CS Softball</td>
<td>Staci Minuskin</td>
<td>$6,306</td>
</tr>
</tbody>
</table>
11.2 Motion to approve Krista Bartolone’s request for a maternity/disability leave and Federal/NJ Family Medical leave as follows:

5/19/2020 – 6/18/2020 (22) Sick Days
9/2/2020 - 10/30/2020 NJFLA/FMLA
Return to work: November 2, 2020

11.3 Motion to approve the following substitutes for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>Substitute</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Move*</td>
<td>CEAS Elementary K-5</td>
</tr>
</tbody>
</table>

*pending criminal history

11.4 Motion to approve Jennifer Torchia to take HighScope’s Cor-Advantage online training through GrowNJKids from March 2 to April 3 at no tuition cost. Teacher will be compensated for 16 hours, at an hourly stipend of $35 per hour coming from PEEA Funds.

Motion was made by Mrs. Olsen and seconded by Mr. Stahley to approve resolutions 10.1 to 12.1 and approved by unanimous roll call vote of 9-0, with the exception of Mr. McGrogan who abstained on motion 11.3.

12.0 Policy

12.1 Motion to approve the following policies and regulations for second reading to be available to view on the district website after the second reading:

P 0152 Board Officers (Revised)

Motion was made by Mrs. Olsen and seconded by Mr. Stahley to approve resolutions 10.1 to 12.1 and approved by unanimous roll call vote of 9-0.

13.0 Old Business – none

14.0 New Business
Mr. Moroney asked about how the board policy review process will occur as it pertains to the school culture and climate goal.

15.0 Public Participation – none

16.0 Adjournment to Executive Session (TIME: 8:27 p.m.)

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on February 19, 2020, to discuss
   --Finance
   --Pupil Privacy
   --Negotiations

b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

c. Length of meeting thought to be approximately one hour.

d. Action may be taken upon return to Open Session.

MOTION: Mr. Stahley  SECOND: Mr. Stahl

17.0 Return to Open Session (TIME: 8:53 p.m.)

Curriculum Continued

10.8 Whereas the Board considered arguments in support of a HIB appeal filed by on behalf of student # 203203148 at its February 5th meeting.

Be it resolved that the Board upholds the November 22, 2019 HIB determination.

Motion was made by Mr. Stahl and seconded by Mrs. Olsen to approve resolution 10.8 and approved by unanimous roll call vote of 9-0.

10.9 WHEREAS, Union Beach desires to provide a high quality preschool program (“Program”) to meet the educational needs of four-year-old preschool children in Union Beach on a full day, tuition basis; and

WHEREAS, Keyport currently operates a High Quality preschool program within the meaning of the applicable statutes and regulations, and has available space in which to educate Union Beach students.
Whereas Union Beach has proposed a Preschool Education Services Agreement for Keyport to educate, provide space and education for preschool pupils.

Now therefore be it resolved that the Keyport Board of Education hereby approves the Preschool Education Services Agreement and direct the Administration to implement its terms.

Motion was made by Mr. Stahl and seconded by Mrs. Olsen to approve resolution 10.9 and approved by unanimous roll call vote of 8-0. Mr. McGrogan abstained.

### 18.0 Adjournment

18.1 Upon motion by Mrs. Tevis, seconded by Mr. Stahl, the meeting was adjourned at 8:56 p.m.

Respectfully Submitted,

Anthony Rapolla  
Board Secretary/Business Administrator

AR:bi