

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING FEBRUARY 19, 2014
MINUTES**

1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Malinconico, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 4, 2014, as approved at the regular meeting of the Board of Education held on November 20, 2013. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti
Mr. Bright(**absent**)
Ms. Burke
Mr. Cooper
Ms. Durkin, UB Rep.*

Mr. Henning, Vice Pres.
Ms. King-Cote
Mrs. Malinconico, President
Mrs. Panzarelli
Mr. White(**absent**)

Student Council Representative: Victoria Gonzalez (**absent**)

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – there was no presentation this evening

3.0 Communications – **Mrs. Savoia**-there was no communications at this time

4.0 Public Participation – Agenda Items

There was no visitors business at this time

5.0 Superintendent and Other Reports

5.1. Superintendent’s Report –

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Mrs. Savoia reported on the following issues:

- the upcoming pot luck dinner
- the celebration of Dr. Seuss's birthday
- the rescheduling of FAFSA night
- the changes and approval of the revised calendar for 2013-2014
- the proposed calendar for 2014-2015
- the request for a Buildings & Grounds meeting on March 12, 2014
- the revised Board Meeting schedule

5.2. Student Council Representative Report

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary's Office –

Mr. McManus reviewed items 9.5, 9.6 and 9.7 for Board approval

7.1. Motion to amend resolution 8.2 approved at the Keyport Board of Education meeting on November 20, 2013, to reflect the following changes:

<u>Date</u>	<u>Type of Meeting</u>
February 19, 2014	Regular Meeting
March 19, 2014	Regular Meeting
April 9, 2014	Workshop Meeting
April 23, 2014	Regular Meeting
April 30, 2014	Regular Meeting & Budget Public Hearing
May 14, 2014	Workshop Meeting
May 21, 2014	Regular Meeting
June 4, 2014	Workshop Meeting (Recognition)
June 25, 2014	Adjourned
August 13, 2014	Workshop Meeting

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August 20, 2014	Regular Meeting
September 17, 2014	Regular Meeting
October 15, 2014	Regular Meeting
November 19, 2014	Regular Meeting
December 17, 2014	Regular Meeting
January 7, 2015	Reorganization Meeting & Regular Meeting

* Action may be taken at workshop meetings

7.2. The President hereby appoints the following committees of the Keyport School Board of Education be appointed in accordance with Policy #0155.

Curriculum/Technology/Athletics

Ann Panzarelli
 Isaiah Cooper
 Cecil Bright
 Peter Henning
 Alternate: Evelyn King Cote

Personnel

Isaiah Cooper
 Peter Henning
 Evelyn King-Cote
 Alexandra Burke
 Alternate: Ann Panzarelli

Finance/Negotiations

Evelyn King-Cote
 Ann Panzarelli
 Joseph Biagianti
 Cecil Bright
 Alternate: Alexandra Burke

B&G/Security/Recycling

Peter Henning
 Alexandra Burke
 Courtney White
 Ann Panzarelli
 Alternate: Joseph Biagianti

Policy

Alex Burke
 Isaiah Cooper
 Evelyn King-Cote
 Desiree Durkin
 Alternate: Peter Henning

Community Relations-Foundation

Joseph Biagianti
 Courtney White
 Desiree Durkin
 Cecil Bright
 Alternate: Isaiah Cooper

MCSBA-Legislative

Joseph Biagianti

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8.0 Buildings & Grounds – Mr. McManus

8.1 Facilities Update

8.2 Use of Facilities

9.0 Finance

9.1 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of December 31, 2013, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of December which is in agreement.

9.3 Motion to approve bills for the month of February 2014 in the amount of \$532,216.24 and supplemental bills for January 2014 in the amount of \$11,713.51.

9.4 Motion to approve the transfer of funds (attachment).

9.5 Motion that the Keyport Board of Education hereby approves the submission of grant application for the 2014 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$6,556.49 for the period July 1, 2014, through June 30, 2015.

9.6 Motion to enter an employee group membership agreement between Keyport Board of Education and Meridian Fitness and Wellness. This agreement will offer employees discounted monthly dues at no cost to the school district.

9.7 Motion that the Board approve the firm of Tokarski & Millemann Architects, LLC to provide professional services including the development of construction documents and construction administration for the implementation of ROD Grant project 2430-060-14-2008 for the Central School Playground Renovation in the amount of \$20,000.

A motion was made to move items 7.1 and 7.2 and items 9.1 through 9.7 by Mr. Henning and seconded by Mr. Cooper and carried by a unanimous roll call vote of 8-0.

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10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Guttman, Lesley	3/31/14	Practical Interventions to Accelerate Reading and Math Skills of Title 1 Students (K-5)	Cherry Hill, NJ/0	\$229*
Portee, Marie	3/31/14	Practical Interventions to Accelerate Reading and Math Skills of Title 1 Students (K-5)	Cherry Hill, NJ/145	\$274*
White, Cerelle	5/18/14	Life Coaching to Help Others Achieve their Personal Best	W. Long Branch, NJ/38	\$110

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

* Paid from NCLB Acct #20-231-200-500-11

10.2 Motion to amend the 2013-2014 school district calendar (attached).

10.3 Motion to approve the 2014-2015 school district calendar (attached).

A motion was made by Mrs. Panzarelli and seconded by Mr. Henning to move items 10.1 through 10.3 and carried by a unanimous roll call vote of 8-0.

11.0 Personnel-

There were no personnel motions this evening

12.0 Old Business-

There was no old business this evening

13.0 New Business-

There was no new business this evening

14.0 Public Participation

Mrs. Cerelle White, Fulton Street, Keyport spoke about the SAT preparation program and how students can benefit from this program.

15.0 There was no Executive Session this evening.

16.0 Adjournment

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- 16.1 Upon motion by Mr. Henning, seconded by Mrs. Panzarelli, the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Edward F. McManus
Board Secretary/Business Administrator

EFM:bi