

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING FEBRUARY 12, 2014
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 4, 2014, as approved at the regular meeting of the Board of Education held on November 20, 2013. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Mr. Henning, Vice Pres.
Mr. Bright	Ms. King-Cote
Ms. Burke	Mrs. Malinconico, President
Mr. Cooper	Mrs. Panzarelli
Ms. Durkin, UB Rep.*	Mr. White

Student Council Representative: Victoria Gonzalez

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentations –

- 2.1 Ethics Training
- 2.2. Budget Preliminary Discussion

3.0 Communications – Mrs. Savoia

- 3.1. Letter was received from Mrs. Racioppi and the Keyport High School Yearbook Staff to thank the Board for placing an ad and showing their support.

4.0 Public Participation – Agenda Items

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5.0 Superintendent and Other Reports

- 5.1. Superintendent's Report – Mrs. Savoia
- 5.2. Student Council Representative Report

6.0 Committee Reports

- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary's Office – Mr. McManus

- 7.1. Motion to approve the following minutes:
 - January 8, 2014 Regular & Reorganization Meeting
 - January 15, 2014 Regular Meeting & closed session

8.0 Buildings & Grounds – Mr. McManus

- 8.1 Facilities Update
- 8.2 Use of Facilities

9.0 Finance

- 9.1 Motion to approve Rutgers Douglass Outreach Services to provide program coordinator to work with teacher and provide intensive ABA Therapy and teaching techniques for preschool disabled class effective February 1, 2014, through April 30, 2014, at a total cost of \$7,200 (\$2,400 per month).
- 9.2 Motion that the Board approve the modification of the dates in the advertisement for the Security Upgrade project number 2430-060-13-2003 for the Keyport Central School and project number 2430-050-14-2001 for Keyport High School. (attachment).

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- 9.3 Motion that the Board approve the modification of the dates in the advertisement for the Window Replacement project number 2430-050-14-2002 for Keyport High School. (attachment).

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Dinardi, Cynthia	5/28/14	NJTESOL/NJBE 2014 Spring Conference for ESL	New Brunswick, NJ/42	\$187*
Finch, Kimberly	5/28/14	NJTESOL/NJBE 2014 Spring Conference for ESL	New Brunswick, NJ/42	\$187*
Hamel, Nicole	5/28/14	NJTESOL/NJBE 2014 Spring Conference for ESL	New Brunswick, NJ/42	\$187*
Miller, Peter	2/24 & 2/25/14	2014 NJAHPERD Annual Convention	Long Branch, NJ/0	\$120
Perri, Tina	3/25/14	Meeting Common Core State Standards for Writing	Long Branch, NJ/0	\$229
Romanetz, Lillian	2/24/14	2014 Conference for NJ Kindergarten Teachers	Atlantic City, NJ/183	\$287
Snowden, Lisa	2/24/14	2014 Conference for NJ Kindergarten Teachers	Atlantic City, NJ/183	\$287
Stone, Lauren	3/25/14	Meeting Common Core State Standards for Writing	Long Branch, NJ/20	\$236
White, Cerelle	3/11/14	Psychodrama with Individuals	W. Long Branch, NJ/38	\$110

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

* Paid from NCLB Acct #20-241-200-590-13

- 10.2 Motion that the Board approve Melissa Jones to attend 69th ASCD Annual Conference and Exhibit Show in Los Angeles, California from March 14, 2014, through March 18, 2014, at a cost of \$1,634.50 (\$359 to be paid from NCLB Acct #20-271-200-590-13-00-000 and \$1,275.50 to be paid from Acc #11-000-223-800-07).

Registration Cost:	\$ 359.00
Airfare	\$ 392.00
Hotel Costs (\$133 per day)	\$ 532.00
Meal Reimbursement	\$ 319.50
Airport Shuttle Service round trip	<u>\$ 32.00</u>
	\$1,634.50

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- 10.3 Motion to approve a Field Practicum in Keyport High School for Brandon Gress, a Brookdale Community College student, for 60 hours of observation starting February 13, 2014, through May 30, 2014. The cooperating teacher will be Lisa Wallin.
- 10.4 Motion to approve 20 Hours of Volunteerism in Social Work for Danielle Dorsi, a Brookdale Community College student, starting February 13, 2014, through May 30, 2014. The cooperating Social Worker will be Cerelle White.
- 10.5 Motion to approve Lesley Guttman to work two "Family Math Nights" at Central School, from 6 PM -8 PM, at the rate of \$35 per hour, to be funded from NCLB Title I funds.
- 10.6 Motion to approve Casey LaSalle to work the Title I After School Programs, for a teacher on maternity leave, from March 24, 2014, through May 23, 2014, at the rate of \$35 per hour, to be funded from NCLB Title I funds.

11.0 Personnel

- 11.1 Motion to approve the December 2013 Security Drill Report as follows:

High School	Evacuation Drill	All staff & students	1/14/14 - 9:30 a.m.
High School	Fire Drill	All staff & students	1/22/14 - 8:30 a.m.
Central School	Lockdown Drill	All staff & students	1/13/14 - 12:30 p.m.
Central School	Fire Drill	All staff & students	1/23/14 - 9:00 a.m.

- 11.2 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
January 2014	Central	0	0
January 2014	High School	1	0

- 11.3 Motion to approve Matthew Gallopo, Brookdale Student, for an internship with the Keyport Board of Education for the Spring 2014 semester.
- 11.4 Motion to approve Marisa Khachaturian as the Central School Art Teacher effective March 17, 2014, through June 30, 2014, at a salary of \$54,591 prorated, MA Step 2, pending Criminal History Clearance.
- 11.5 Motion, as per recommendation of the Superintendent, to amend Erica Wesley's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

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12/2/13	Fifteen (15) Accrued Sick Days
12/30/13	Delivery Date
1/2/14 - 2/21/14	Accrued Sick Days
2/24/14 – 4/11/14	FMLA/NJFLA Leave
4/14/14 - 6/30/14	Unpaid Leave

- 11.6 Motion, as per recommendation of the Superintendent, to approve Nicole May's request for a maternity/disability and Federal/NJ Family Medical Leave as follows:

3/24/14	Six (6) Accrued Sick Days
4/1/14	Delivery Date
4/2/14 - 4/14/14	Accrued Sick Days
4/15/14-6/19/14	FMLA/NJFLA Leave

- 11.7 Motion to approve Virginia Barry as a Central School PT Special Education Aide effective February 17, 2014 through June 19, 2014 at a salary of \$9,209 prorated pending Criminal History Clearance.

- 11.8 Motion to approve Nicole Varipapa, as a substitute Speech Therapist effective February 13, 2014, at a cost of \$75 per hour, total cost not to exceed \$6,000, pending criminal history clearance.

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 Adjournment to Executive Session (TIME:)

- 15.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on February 12, 2014, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances
 - Facilities project issues
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

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- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

16.0 Return to Open Session (TIME: _____)

17.0 Adjournment