

**KEYPORT BOARD OF EDUCATION
REGULAR MEETING – DECEMBER 19, 2018
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Moment of Silence: Daryl Sussner, mother of Bonnie Ioele, Confidential Secretary to the Business Administrator; Daniel Tepper, father of Laura Connor, Central School Secretary, Ruth Farrington, mother of Cheryl Questore, High School Guidance Secretary; Roberta Howard, mother of Lisa Savoia, Superintendent.
- 1.4 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2018, as approved at the reorganization meeting of the Board of Education held on January 3, 2018. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

The public participation portion of the meeting is open citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

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1.5 Roll Call

Mr. Bright, President
Ms. King-Cote
(Vacancy)
Mr. Hausmann
Mr. Henning

Mrs. Kutschman, Vice President
Ms. Malinconico
Mr. McGrogan, UB Rep.*
Mrs. Panzarelli
Mr. White

Student Council Representative: Julian Rebelo

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

1.6 Student Council Representative Report

2.0 Presentation – None

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

October 17, 2018	Regular Minutes
November 14, 2018	Workshop Minutes and closed session
November 28, 2018	Regular Minutes and closed session

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

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9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated October 31, 2018, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of December 2018 in the amount of \$575,243.31 and supplemental bills for November 2018 in the amount of \$203.00.

9.3 Motion to approve the application and approval of 2018-2019 ESEA grant amendments with carryover for the following amounts:

Title IA	\$395,959
Title IIA	\$39,443
Title III	\$24,358
Title III Immigrant	\$1,410

9.4 Motion to approve the addition of an aide to the following out-of-district tuition for the 2018-2019 school year (tuition approved November 28, 2018 (motion 9.5):

Hawkswood	Student 9069593313	\$33,670
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9.5 Motion to rescind resolution 12.32 which was moved at the June 13, 2018, board meeting to approve the services by Environmental Design, Inc. for Professional AHERA Designated Person Services for Keyport Board of Education in accordance with Asbestos Hazard Emergency Response Act (AHERA) for a fee of \$2,200 for the school year 2018-2019.

BE IT FURTHER MOVED TO approve the services by Environmental Design, Inc. for Professional AHERA Designated Person Services for Keyport Board of Education in accordance with Asbestos Hazard Emergency Response Act (AHERA) for a fee not in excess of \$35,000 for the school year 2018-2019.

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9.6 Motion to approve the following resolution:

BE IT RESOLVED that the Keyport Board of Education hereby approves the parties' settlement in Superior Court of New Jersey, Appellate Docket No. A-005613-17T2, formerly Law division Docket No. L-721-16, and directs the administration to implement its terms.

9.7 Motion to approve the transfer of funds for the month of November as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
11-000-230-530-11-00 Communications	11-000-230-331-05-01 Legal Fees (Adj. 55/61)	\$16,000.00
11-000-262-100-02-01 Cent Sch Cust Overtime	11-000-261-100-11-00 Maintenance Overtime (Adj. 56)	\$2,000.00
11-190-100-610-01-24 High School Tech Suppl (\$5,000)	11-190-100-530-01-00 High Sch Internet Fees	\$10,000.00
11-190-100-610-02-17 Central Sch Tech Suppl (\$5,000)	11-190-100-61002-17 CS Internet (Adj. 65)	
12-000-400-450-00-00 HVAC	12-000-400-334-00-00 FA & CS Arch/Eng Svcs (Adj. 66)	\$10,000.00

10.0 Curriculum

10.1 Motion to rescind the following out of district workshop approved at the November 28, 2018, board meeting (item 11.1 under Curriculum).

<u>Employee Name</u>	<u>Date</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Godlesky, Laura	12/6/2018	Equity Leadership Symposium	West Windsor, NJ/66	\$196

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BE IT FURTHER MOVED, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Clayman, Ilene	12/18/18	Tiered System of support focus on Math	Monroe, NJ/37	\$161
Peter, Monica	1/25/19	Patterns of Strength & Weaknesses Model	Piscataway, NJ/40	\$193
Rogers, Valerie	12/18 & 12/19	PBL for Secondary Teachers	Carteret, NJ/45	\$163
Sussino, Kristie	12/18/18	Tiered System of support focus on Math	Monroe, NJ/37	\$161
Tynan, Jaclyn	1/25/19	Patterns of Strength & Weaknesses Model	Piscataway, NJ/40	\$193
Waters, Michael	1/31-2/1/19	Techspo 2019	Atlantic City, NJ/180	\$661

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to approve the following bus drill:

<u>School Name</u>	<u>Drill Type</u>	<u>Occupants Involved</u>	<u>Date & Time</u>
Keyport Central School	Bus Drill	Keyport Auto (Shamrock) 424	December 4, 2018 @ 1:01 p.m.

10.3 Motion to accept November 2018 Security Drills as follows:

<u>School Name</u>	<u>Drill Type</u>	<u>Occupants Involved</u>	<u>Date & Time</u>
Keyport High School	Shelter in Place	All Students & Staff	November 7 @ 1:00 p.m.
Keyport High School	Fire Drill	All Students & Staff	November 29 @ 2:15 p.m.
Central School	Fire Drill	All Students & Staff	November 26 @ 11:45 a.m.
Central School	Lockdown	All Students & Staff	November 28 @ 2:30 p.m.

10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<u>Date</u>	<u>School</u>	<u>Incidents Reported</u>	<u>HIB</u>
November 2018	Central	2	1
November 2018	KHS	1	0

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10.5 Motion to approve the following class trips:

9th/10th Grade	Brookdale Community College Lincroft, NJ
9-12 Life Skills	Hazlet Cinemark Theatre, Hazlet, NJ
9-12 Life Skills	Brookdale Wellness Summit, Lincroft, NJ
Global Logistics	Rutgers Univ. Business School, New Brunswick, NJ
Global Logistics	FedEx Raritan Center, Raritan, NJ

10.6 Motion to approve participation in Future Ready Schools:

WHEREAS, The Keyport Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

WHEREAS, The Keyport Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

THEREFORE, IT IS RESOLVED, that the Keyport Board of Education agrees to participate in the Future Ready Schools – New Jersey.

WE HEREBY APPOINT Lisa Savoia, Ed.D. to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

WE DO HEREBY RECOGNIZE that Lisa Savoia, Ed.D. will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

WE AGREE TO follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

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- 10.7 Motion to approve the Cooperative Sports Agreement for the 2018-19 school year, between Keyport Public Schools and Union Beach, Memorial School for Middle School Wrestling.
- 10.8 Motion to approve April Severino from Smart Schools to provide professional development at a rate of \$2,500 per day, not to exceed \$2,500, paid from Title I funds.

11.0 Personnel

- 11.1 Motion to approve Adriana Rivera to complete 100 hours of field experience at Central School through the University of Phoenix.
- 11.2 Motion to approve the following as a substitute for the 2018-2019 school year:

Elizabeth Malone*	Certificate of Advanced Eligibility - School Library/Media Specialist
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*pending background check

- 11.3 Motion to approve Laurie Nelson as a long term leave replacement teacher for Jeanne Westendorf, from January 22, 2019, to June 3, 2019.
- 11.4 Motion to approve the following personnel for Spring 2019 Athletic Positions:

<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Head Track	Deboney Braithwaite	\$7,748
Assistant Track	Sean Altland	\$5,949
Head Baseball	Kyle Keelen	\$8,524
Assistant Baseball	Pete Miller	\$6,252
Head Softball	Henry Arlequin	\$8,524
Assistant Softball	Alissa Francisco	\$6,252
Head Boys Volleyball	Steve Bower	\$7,748
Assistant Boys Volleyball	Phil Recco	\$6,129
CS Softball	Staci Minuskin	\$6,120
CS Baseball	James Wesley	\$6,120

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- 11.5 Motion to approve the following personnel for Fall 2019 Athletic Positions *salary pending negotiations:

<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Head Cheerleading	Andrea DeToro	\$7,899
Assistant Cheerleading	Cadie Crincoli	\$4,867
HS Head Field Hockey	Valerie Rogers	\$8,782
HS Assistant Field Hockey	Lanie Andrews	\$6,441
HS Head Football	Jason Glezman	\$9,481
HS Assistant Football	Steve Bower	\$6,860
HS Assistant Football	James Maguire	\$6,860
HS Assistant Football	Pete Miller	\$6,860
HS Assistant Football	TBD	\$6,860
HS Head Boys Soccer	Brendan Hilliard	\$8,782
HS Assistant Boys Soccer	James Wesley	\$6441
HS Head Girls Soccer	Joseph Sellitto	\$8,782
HS Head Girls Volleyball	Phil Recco	\$7,982
Assistant Girls Volleyball	Deboney Braithwaite	\$ 6,129
Fall Season Weight Room	Andrea DeToro	\$1,067
Spring Season Weight Room	Jason Glezman	\$1,067
Spring Adult Fitness Center	Andrea Walsh	\$1,067
Summer Weight Room	Jason Glezman	\$1,600

- 11.6 Motion to approve the following personnel as volunteer coaches pending a criminal background check:

Mike Konish	Travis Alvarez
Tyler Alvarez	Erik Devlin
Adriana Rivera	

- 11.7 Motion to approve the following 2019 Athletic Per Diem Positions:

<u>Position</u>	<u>Employee</u>	<u>Rate</u>
Crowd Control, Ticket Taker	Michelle Cannizzaro, Liz Maher, Deboney Braithwaite, James Wesley, Alissa Francisco,	\$35 dollars per game
	Tyler Alvarez, Barrett Oxley, Shaun Lyons, Larry Peterson, Staci Minuskin, Albert Smith, Nick Herring, Andrea DeToro, Valerie Rogers, Kyle Keelen, Phil Recco, Angela D'Amico	\$52.50 per football game
Announcer	James Wesley, Barrett Oxley	52.50 per game

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Chain Crew	Deboney Braithwaite, James Wesley, Tyler Alvarez, Barrett Oxley, Shaun Lyons, Larry Peterson, Staci Minuskin, Albert Smith, Nick Herring, Andrea DeToro, Valerie Rogers, Kyle Keelen, Phil Recco, Angela D’Amico	52.50 per game
Clock Operator	Deboney Braithwaite, James Wesley, Tyler Alvarez, Barrett Oxley, Shaun Lyons, Larry Peterson, Staci Minuskin, Albert Smith, Nick Herring, Andrea DeToro, Valerie Rogers, Kyle Keelen, Phil Recco, Angela D’Amico	\$35 dollars a game, \$52.50 per football game

12.0 Policy

13.0 Old Business

14.0 New Business

- 14.1 Modification of Policy 0143 to state that interviews shall be conducted in open session, but also state that candidates can request further conversation in closed session, to discuss any items of a personal nature, that the candidate would not be comfortable discussing in open session.

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME:)

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
 - a. That it is hereby determined that it is necessary to meet in Executive Session on December 19, 2018, to discuss
 - Personnel
 - Finance
 - Pupil Privacy
 - Contract negotiations
 - Grievances
 - Facilities project issues

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- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

17.0 Return to Open Session (TIME:_____)

18.0 Adjournment