2019-2021 DISTRICT GOALS (2-YEAR GOALS)

1. To improve academic achievement in Mathematics for all learners and to improve responsive teaching and classroom data driven decision making.
2. To improve academic achievement in English Language Arts for all learners and to solidify a comprehensive, responsive literacy approach at all grade levels.
3. To establish a district wide infrastructure that supports and strengthens the social emotional capacities of our students and improves school culture and climate in Keyport Public Schools.

Learners Today...Leaders Tomorrow

1.0 Opening Procedures

1.1 Call to Order

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 9, 2019, as approved at the reorganization meeting of the Board of Education held on January 2, 2019. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The public participation portion of the meeting is open to citizens of Keyport for the purpose of addressing agenda and non-agenda items. Issues raised by members of the public might require review and investigation and may or may not be responded to by the Board or Superintendent during the meeting. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and staff have specific legal rights.
afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by any member of the public.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mrs. Abrahamsen  Mr. McGrogan, UB Rep.*
Mr. Bright, President  Mr. Moroney
Mr. Hausmann, Vice President  Mrs. Panzarelli
Mrs. Kutschman  Mr. Stahley
TBD  Mr. White

Student Council Representative: Ayana Fuller

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

1.5 Student Council Representative Report

2.0 Presentation –

2.1 Appreciation of Service of Board Members Exiting the Board

<table>
<thead>
<tr>
<th>Name</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cecil Bright</td>
<td>6 years</td>
</tr>
<tr>
<td>Kim Kutschman</td>
<td>4 years</td>
</tr>
<tr>
<td>Elena Malinconico</td>
<td>9.5 years</td>
</tr>
<tr>
<td>Courtney White</td>
<td>6 years</td>
</tr>
</tbody>
</table>

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

4.1 Keyport Fire Department requested the Board to purchase an ad in the program book for the 50th Annual Firemen’s Ball. Cost for a full page ad: $125 (motion under Finance).

5.0 Public Participation – Agenda Items

6.0 Superintendent Report
6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

7.1 Motion to approve the following minutes:

   November 13, 2019       Workshop Minutes and closed session
   November 20, 2019       Regular Minutes and closed session

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

   8.2.1 Motion that the Board approve the following organizations for Use of
         the School Facility for the 2019-2020 school year. These requesters
         are frequent users and require one blanket approval by the Board
         of Education.

         a) Keyport PTO
         b) Keyport Recreation
         c) Keyport AYF/AYC (Indians)
         d) Keyport Youth Athletic League
         e) Keyport Emergency Management
         f) Girl Scouts of the Jersey Shore, Inc.
         g) Boy Scouts of America
         h) Red Raider Parent Club
         i) Borough of Keyport
         j) Our Lady of Fatima

9.0 Finance

9.1 Motion to approve the following resolution:

   Be It Resolved that the financial reports of the Secretary to the Board of
   Education and the Cash Report dated October 31, 2019, which are in
   agreement, be accepted and submitted and attached to and made a part
   of the minutes of this meeting.

   Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that
   after a review of the secretary’s monthly financial report and upon
   consultation with the appropriate district officials, to the best of our
   knowledge, no major account or fund has been overexpended and that
sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the month of December 2019 in the amount of $735,140.21 and supplemental bills for November 2019 in the amount of $44,744.26.

9.3 Motion to approve change order numbers 2, 6, 9, 10R1, 12, 15R1, 16, 17R1, 18R1, 19R1, 20, 23 and 24 for Project 18K070B- HVAC Upgrades Keyport Central School with Kappa Construction Corp. in the amount of $42,976.39 which is a modification of motion 9.8 from the April 10, 2019, Keyport Board of Education meeting. Changes are related to electrical work, fire proofing, soffit work, ceiling work, additional fire alarms, additional HVAC unit and domestic water pipe repairs.

9.4 Motion to approve the 2019 Equipment Assistance Grant Application in the amount of $19,334.03.

9.5 Motion to rescind resolution 9.2 approved at the August 28, 2019, Keyport Board of Education Meeting to approve the transportation jointure between the Keyport Board of Education (host district) and Union Beach Board of Education (joiner) for 2019-2020 school year.

Career Center am & pm (Keyport - Host):
  Keyport (3 students) $10,050.30
  Union Beach (9 students) $30,150.90
  $40,201.20 Total

BE IT FURTHER MOVED to approve the transportation jointure between Keyport Board of Education (host district) and Union Beach Board of Education (joiner) for 2019-2020 school year

Career Center am & pm (Keyport - Host):
  Keyport (3 students) $10,689.89
  Union Beach (9 students Sept-Nov) $29,511.31
  Union Beach (8 students Dec-June) $40,201.20 Total

9.6 Motion to approve an amended contract with Spiezle Architectural Services in the amount of $5,500 for the design of additional below grade drainage to provide exterior waterproofing at the High School Electrical Room.

9.7 Motion to approve a full page ad in the annual Keyport Fire Department Program Book at a cost of $125.
9.8 Motion to approve U.S. Omni as Third-Party Administrator of its 403(b) retirement plan,

WHEREAS, the Keyport Board of Education maintains the Keyport Board of Education 403(b) Retirement Plan (“Plan”); and

WHEREAS, the District wishes to retain the services of U.S. OMNI (OMNI) as Third-Party Administrator of its plan(s);

NOW, THEREFORE, BE IT RESOLVED that U.S. OMNI has been designated as Third-Party Administrator starting January 1, 2020:

IN WITNESS WHEREOF, the District has caused this Resolution and Amendment to be adopted this 18th day of December, 2019.

9.9 Motion to approve the transfer of funds for the months of September and October as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-000-261-420-11-00 Maintenance/Repair Bldgs.</td>
<td>11-000-261-100-11-01 Maintenance Salaries (Adj. 49)</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>11-000-230-890-05-02 Board Members Misc Exp</td>
<td>11-000-230-630-05-00 Board Meeting Supplies</td>
<td>$392.00</td>
</tr>
<tr>
<td>20-231-100-600-01-00 T1 Supplies KHS 1920</td>
<td>20-231-100-600-02-00 T1 Supplies KCS 1920 (Adj. 51)</td>
<td>$151.00</td>
</tr>
<tr>
<td>11-150-100-101-01-00 HI Staff Sal Reg</td>
<td>11-150-100-320-01-00 HI Purch Pro HS (Adj. 53/59)</td>
<td>$2,300.00</td>
</tr>
<tr>
<td>11-150-100-101-01-00 HI Staff Sal Reg</td>
<td>11-150-100-320-02-00 HI Pur Pro CS (Adj. 54)</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>11-000-218-800-01-00 HS Guid Office Suppl.</td>
<td>11-000-218-600-01-00 Guidance Software HS ($1,500.00)</td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>11-000-218-600-02-00 Guidance Software CS ($1,500.00) (Adj. 56)</td>
<td></td>
</tr>
<tr>
<td>11-000-261-610-11-00 Maintenance Supplies</td>
<td>12-000-261-730-01-00 Purchase of Equipment (Adj. 58)</td>
<td>$3,006.00</td>
</tr>
</tbody>
</table>
9.10 Motion to approve the following:

WHEREAS, the Keyport Board of Education (“Board”) publically advertised and solicited for sealed bids for 18K070-C HVAC Upgrades and Renovations at Multiple Schools; and

WHEREAS, in accordance with that advertisement, the bids were received, publically opened and read aloud at the Board Office on December 11, 2019; and

WHEREAS, five (5) bidders submitted bids for consideration by the Board and its professionals; and

WHEREAS, Preferred Mechanical Inc., of Keyport, New Jersey submitted what appears to be the lowest responsive and responsible bid for the Project with a base bid of Five Million One Hundred Seventy Thousand Dollars ($5,170,000) and a bid for Alternate No. 1 of Twenty-Seven Thousand Dollars ($27,000) and a bid for Alternate No. 2 of Seventy-Two Thousand dollars ($72,000) for a total contract price of Five Million Two Hundred Sixty-Nine Thousand Dollars ($5,269,000); and

WHEREAS, the Board has determined that the bid submitted by Preferred Mechanical Inc., of Keyport, is within budget and responsive to the bid specifications as determined by its project professionals;

WHEREFORE BE IT RESOLVED, that the Board hereby award the Project 18K070-C HVAC Upgrades and Renovations at Multiple Schools to Preferred Mechanical Inc., of Keyport for the total contract price set forth herein, and

BE IT FURTHER RESOLVED, that the Board’s Administration and Counsel are hereby authorized to take any and all action necessary to implement the terms of this resolution including, but not limited to, the preparation and attendance to the execution of the Owner Contractor Agreement as well as securing all appropriate insurances and bonds.
Bids were received from:

<table>
<thead>
<tr>
<th>Company</th>
<th>Main Bid</th>
<th>Alt. Bid 1</th>
<th>Alt. Bid 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kappa Construction Corp.</td>
<td>$5,736,000</td>
<td>$14,400</td>
<td>$57,000</td>
</tr>
<tr>
<td>H&amp;S Construction and Mechanical</td>
<td>$5,584,000</td>
<td>$35,000</td>
<td>$63,000</td>
</tr>
<tr>
<td>Industrial Cooling</td>
<td>$5,380,000</td>
<td>$15,000</td>
<td>$73,000</td>
</tr>
<tr>
<td>Preferred Mechanical Inc.</td>
<td>$5,170,000</td>
<td>$27,000</td>
<td>$72,000</td>
</tr>
<tr>
<td>AMCO Enterprises, Inc.</td>
<td>$6,748,000</td>
<td>$33,000</td>
<td>$108,000</td>
</tr>
</tbody>
</table>

9.11 Motion to approve change order number 8 for Project 18K070A-Renovations at Multiple Schools with Shorelands Construction Inc. in the amount of $3,399 which is a modification of motion 9.7 from the April 10, 2019, Keyport Board of Education meeting. Changes are for the removal of aluminum hatch doors at courtyard pump well and the installation of 1” thick steel plates.

10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chudzik, Doug</td>
<td>1/14/2020</td>
<td>iSTEAM Conference</td>
<td>Mahwah, NJ</td>
<td>$216</td>
</tr>
<tr>
<td>Rogers, Valerie</td>
<td>1/18/2020</td>
<td>Garden State Summit</td>
<td>Lakewood, NJ</td>
<td>$220</td>
</tr>
<tr>
<td>Rollman, Emily</td>
<td>1/14/2020</td>
<td>iSTEAM Conference</td>
<td>Mahwah, NJ</td>
<td>$216</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

10.2 Motion to approve the following curriculum:

- KCS Beginner Band (revised)
- Grade 4 Reading (new)
- Grade 5 Reading (new)
- Business Law (revised)

10.3 Motion to accept November 2019 Security Drills as follows:

<table>
<thead>
<tr>
<th>School Name</th>
<th>Drill Type</th>
<th>Occupants Involved</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keyport High School</td>
<td>Shelter in Place</td>
<td>All Students &amp; Staff</td>
<td>November 15 @ 11:30 a.m.</td>
</tr>
</tbody>
</table>
10.4 Motion to accept the Harassment, Intimidation and Bullying (HIB) incident reports as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Incidents Reported</th>
<th>HIB</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2019</td>
<td>Central</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>November 2019</td>
<td>KHS</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

10.5 Motion to approve the following class trips:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>11th &amp; 12th Grade Environmental Science and Environmental Club</td>
<td>Camden Adventure Aquarium, Camden, NJ</td>
</tr>
<tr>
<td>Grades 6-8 Band</td>
<td>Bolger Middle School, Keansburg, NJ</td>
</tr>
<tr>
<td>Grades 9-12 Global Logistics</td>
<td>Rutgers University, New Brunswick, NJ</td>
</tr>
</tbody>
</table>

10.6 Motion to approve the following teachers to take HighScope’s Cor-Advantage online training through GrowNJKids from January 13 to February 15, 2020, at no tuition cost. Teachers would be compensated for 16 hours at an hourly stipend of $35 per hour.

Walsh, Andrea
Ring, Kelly

10.7 Motion to approve the following teachers and teacher assistants to prepare and host two family events on February 13, 2020, and April 23, 2020. All teachers and teacher assistants would be compensated for a total of three hours; teachers @ $35 per hour and teacher assistants @ $15.29 per hour.

<table>
<thead>
<tr>
<th>Teachers</th>
<th>Teacher Assistants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elissa Greene</td>
<td>Minnelly Guerrero</td>
</tr>
<tr>
<td>Alexa Annucci</td>
<td>Eileen Gonzalez</td>
</tr>
<tr>
<td>Alison Lampart</td>
<td>Heidi Martin</td>
</tr>
<tr>
<td>Jennifer Torchia</td>
<td>Marisel Kamper</td>
</tr>
<tr>
<td>Andrea Walsh</td>
<td>Kelly DeAngelo</td>
</tr>
<tr>
<td>Kelly Ring</td>
<td></td>
</tr>
</tbody>
</table>
10.8 Motion to approve a two-year extension of our current Cooperative Sports Agreement with Henry Hudson for the 2020-2021 and 2021-2022 school year.

Keyport/Henry Hudson Regional
Keyport LEA (Host School) – Football, Girls Soccer (with Keansburg), Wrestling, Boys Volleyball, Girls Volleyball, Fall Cheerleading

Henry Hudson LEA (Host School) – Girls Tennis, Boys Tennis, Boys Cross Country, Girls Cross Country, Winter Track

10.9 Motion to approve a two-year Cooperative Sports Agreement with Keansburg for the 2020-2021 and 2021-2022 school year.

Keyport/Keansburg
Keyport LEA (Host School) - Field Hockey, Girls Soccer (with Henry Hudson).

11.0 Personnel

11.1 Motion to approve Dawn Weg, Leave Replacement, from January 2, 2020, to June 30, 2020, at a salary of $52,051 (prorated) BA, Step 1.

11.2 Motion to approve Emily Iannotta to conduct her 30-hour practicum in teaching English as a Second Language for Rowan University at Keyport Central School beginning January 21, 2020.

11.3 Motion to approve Lauren Marsh to conduct her 30-hour practicum in teaching English as a Second Language for Rowan University at Keyport Central School beginning January 21, 2020.

11.4 Motion to approve Heinemann to provide professional development for the Fountas and Pinnell Classroom in the amount of $3,600 to be paid from Title I and Title II funds.

11.5 Motion to accept the resignation from Valerie Rogers as the Freshman Advisor/Class of 2023 for the 2019-2020 school year effective December 25, 2019.

11.6 Motion to approve James Maguire as the Class of 2023/Freshman Advisor for the 2019-2020 school year effective December 25, 2019.

11.7 Motion to approve the following teachers to teach in the after school enrichment programs at a rate of $35 per hour:
Cassandra Murphy  Title I Funded
Claudia Koumoulis  Title I Funded
Jennifer Torchia  Title I Funded
Cassandra Murphy  Title I Reallocated Funded

11.8 Motion to approve the following teachers to facilitate a Family Engagement event in literacy at a rate of $35 per hour, not to exceed $70 per event as funded by ESSA:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jillian Dymek</td>
<td>Alyssa Buttacavole</td>
</tr>
<tr>
<td>Lauren Marsh</td>
<td>Vanessa Cunningham</td>
</tr>
</tbody>
</table>

11.9 Motion to approve the following substitutes for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maritza Reyes</td>
<td>County Substitute Certificate</td>
</tr>
<tr>
<td>Juliann Gallo</td>
<td>County Substitute Certificate</td>
</tr>
<tr>
<td>Kirsten Wood</td>
<td>County Substitute Certificate</td>
</tr>
<tr>
<td>Tiana Zerilli</td>
<td>Certified Teacher - CEAS Certificate</td>
</tr>
</tbody>
</table>

12.0 Policy – None

13.0 Old Business

13.1 Track Bids

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME: )

16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:

a. That it is hereby determined that it is necessary to meet in Executive Session on December 18, 2019, to discuss
   --Personnel
   --Finance
   --Pupil Privacy
   --Contract negotiations
   --Grievances
   --Facilities project issues
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

c. Length of meeting thought to be approximately one hour.

d. Action may be taken upon return to Open Session.

MOTION: 

SECOND: 

17.0 Return to Open Session (TIME:__________) 

18.0 Adjournment