

**KEYPORT BOARD OF EDUCATION  
SPECIAL MEETING – AUGUST 13, 2018  
MINUTES**

**1.0 Opening Procedures**

- 1.1 The meeting was called to order at 6:06 p.m. by Board President Bright, in the Keyport High School Cafeteria, 351 Broad Street.
- 1.2 Flag Salute
- 1.3 Moment of Silence: A moment of silence was held for Evan Smutz and Elizabeth Sweeney, both former Keyport graduates.
- 1.4 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on July 19, 2018. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.5 Roll Call

Mr. Bright, President	Mrs. Kutschman, Vice President
Ms. King-Cote ( <b>absent</b> )	Ms. Malinconico ( <b>absent</b> )
Mrs. Fox	Mr. McGrogan, UB Rep.* ( <b>absent</b> )
Mr. Hausmann	Mrs. Panzarelli
Mr. Henning ( <b>absent</b> )	Mr. White

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

**2.0 Public Comments on Agenda Items – None**

**3.0 New Superintendent Evaluation Professional Development**

Kathy Winecoff, NJSBA Field Service Rep, introduced the Board to the new Superintendent Evaluation Process.

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**4.0 Complete 2017-2018 BOE Self Evaluations**

Kathy Winecoff explained the Board Self-Evaluation Process through the NJSBA website. Evaluations will be due by August 27 and results will be shared at the September meeting.

**5.0 Ethics Training – Kathy Winecoff, NJSBA Field Service Rep.**

Kathy Winecoff spoke to the School Board about the Code of Ethics.

**6.0 Public Comments – None**

**7.0 Adjournment**

7.1. Upon motion by Mrs. Panzarelli, seconded by Mrs. Kutschman, the meeting was adjourned at 7:38 p.m. by unanimous voice vote.

Respectfully Submitted,

Anthony Rapolla  
Board Secretary/Business Administrator

AR:bi