

**KEYPORT BOARD OF EDUCATION
REGULAR ACTION MEETING – AUGUST 29, 2018
MINUTES**

1.0 Opening Procedures

- 1.1 The meeting was called to order at 7:30 p.m. by Board President Bright, in the Keyport High School Cafeteria, 351 Broad Street.
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2018, as approved at the reorganization meeting of the Board of Education held on January 3, 2018. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Bright, President	Mrs. Kutschman, Vice President
Ms. Cote	Ms. Malinconico
Mrs. Fox (absent)	Mr. McGrogan, UB Rep.* (absent)
Mr. Hausmann	Mrs. Panzarelli
Mr. Henning	Mr. White

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – None

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

- 4.1 Jessica Sosnowski, Psychologist, submitted her letter of resignation on July 24, 2018, effective September 24, 2018. Resolution 11.5 under Personnel.

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- 4.2 Stephen Slater, Supervisor of Mathematics, Economics and Assessment, submitted his letter of resignation on July 17, 2018, effective September 28, 2018. Resolution 11.6 under Personnel.
- 4.3 Kimberly Guccione, ESL Teacher, submitted her letter of resignation on July 26, 2018, effective July 13, 2018. Resolution 11.7 under Personnel.
- 4.4 Megan Quinn, Part-time Aide, submitted her letter of resignation on July 17, 2018, effective immediately. Resolution 11.8 under Personnel.
- 4.5 Letter received from Keyport Boy Scout Troop No. 364 dated August 27, 2018, requesting use of Defibrillator.
- 4.6 Angela Raghieb, Psychologist, submitted her letter of resignation on August 29, 2018, effective October 26, 2018. Resolution 11.24 under Personnel.

5.0 Public Participation – Agenda Items

- Jennifer Williams, 67 Church Street, asked whether the high turnover of staff in the Child Study Team has been addressed.
- Laurie Graham, 197 Broadway, stated she is also concerned about the high turnover of staff in the Child Study Team. The district needs to figure out why the staff keeps leaving and must fix it.
- Patrick Maroney, 313 Main Street, asked about the following:
 - The resignation of a Child Psychologist.
 - New District Goals
 - New Math Supervisor. He asked if the data justifies the position and asked if there are new goals for the position.
 - Mr. Maroney appreciates the investment in the music room.

6.0 Superintendent Report

- 6.1 Superintendent's Report – Dr. Savoia

Updates

- 6th Grade Orientation
- Referendum
 - September 13th information will be available at Central School Back to School Night and at Keyport High School Open House on October 25th.
 - Presentation will occur at the September 19, 2019, board meeting. Mr. Guevara will Facebook live to the district account.
 - September 24th PTO Meeting
 - September 21st home game
 - Scheduling of a presentation to the Senior Center is underway.

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- Information will be blasted during our weekly blast and a phone blast will go out the week of the vote.
- October 2nd Keyport Borough Meeting
- Community Day will be held October 20th
- Voter registration cards to Class of 2018
- Website

Upcoming Events

- 8/29/2018 6th Grade Orientation
- 8/30/2018 New Teacher Orientation
- 9/4/2018 Professional Day for Staff
- 9/5-7/2018 Early Dismissal Days for Students
- 9/8/2018 ACT Test
- 9/12/2018 BOE Meeting
- 9/13/2018 KCS Back to School Night
- 9/19/18 BOE Data Presentation
- 10/1/2018 KCS Picture Day (Pre-K – 3rd)
- 10/2/2018 KCS Picture Day (4th-8th)
- 10/6/2018 SAT Test
- 10/8/2018 School Closed for Students/Teacher In-Service
- 10/20/18 Community Day
- 10/25/2018 KHS Open House
- 11/8-9/2018 School Closed – Teacher Convention
- 11/19-20/2018 KCS Conferences
- 11/20/2018 KHS Night Conferences

Athletic Calendar

- 9/4/2018 Field Hockey versus Manchester Township
- 9/6/2018 Girls Soccer versus Barnegat High School @ Barnegat
- 9/6/2018 Boys Soccer versus Barnegat High School
- 9/6/2018 Girls Volleyball versus Central Jersey Prep Charter
- 9/8/2018 Football versus Point Pleasant Beach High School

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7.0 Board Secretary’s Report – Mr. Rapolla

Opening of Schools- The custodial and maintenance crew has been working long, hard hours to be ready to open the schools. I want to thank Dylan Borders and his staff for their efforts. It will continue throughout the weekend. Many projects were addressed this summer, a lot of work has been done and I believe our buildings and grounds have been improved.

Energy Audit- We received the results of our Local Government Energy Audit. Dr. Savoia, Dylan and myself met with representatives on Monday. We will be reviewing the results with you shortly. The short version is that they highly recommend installing LED lights throughout both buildings. They believe it’s a project that would pay for itself in between 6 to 10 years. We are looking into various programs to supplement referendum funds for this.

Equipment Use- We have received a request from a local scout troop to use a defibrillator on weekend trips.

Transfers- We haven’t had an action meeting since July 2. Many things have happened in that time financially. We are in the process of closing out the 17-18 Fiscal Year. As a result, you see a large number of transfers.

Referendum- You will also see a very long motion that includes the November 6th referendum question. The question needs to be approved tonight and we will be sending it to the County Elections Department tomorrow to get on the ballot.

In regards to the referendum, we received our notification from the state as to what was approved for funding. Almost every project was approved for the 40% funding except the door hardware and locks. So overall, instead of 40% funding we received 38.7%.

State Aid- As you may or may not know, many districts throughout the state had their state aid numbers adjusted after the budgets were approved. Many districts are struggling to make the gap up in some way. Our district stayed the same as was approved in the budget. We were increased by \$229,000 which was a 4.1% increase.

7.1 Motion to approve the following minutes:

July 2, 2018	Regular Minutes
August 13, 2018	Board Retreat Minutes

Motion was made by Ms. Cote, seconded by Ms. Malinconico to approve motions 7.1 to 9.17. Motions passed by unanimous roll call vote of 8-0.

8.0 Buildings & Grounds – Mr. Rapolla

8.1 Facilities Update

8.2 Use of Facilities

8.3 Use of Equipment

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8.3.1 Motion to allow Keyport Boy Scout Troop 364 to use the defibrillator on Friday afternoons through Monday mornings, beginning August 31, 2018.

Motion was made by Ms. Cote, seconded by Ms. Malinconico to approve motions 7.1 to 9.17. Motions passed by unanimous roll call vote of 8-0.

9.0 Finance

9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated June 30, 2018, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

9.2 Motion to approve bills for the months of June 2018 in the amount of 26,761.09, July 2018 in the amount of \$457,709.97 and August 2018 in the amount of \$813,310.43 and supplemental bills for July 2018 in the amount of \$65,942.60.

9.3 Motion to approve the transportation jointure between the Keyport Board of Education (host district) and Union Beach Board of Education (joiner) for 2018-2019 the school year.

Career Center am & pm (Keyport - Host):	
Keyport (1 students)	\$ 5,661.00
Union Beach (6 students)	<u>\$33,966.00</u>
	\$39,627.00 Total

9.4 Motion to approve Fire and Burglar Alarm Monitoring and Maintenance from Automatic Protection Systems, Inc. at a cost of \$14,710.

Quotes were received from the following vendors:

Automatic Protection Systems, Inc.	\$14,710
Wel-Don Security Systems	\$15,960
Fire Safety and Maintenance, LLC	\$16,500

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- 9.5 Motion to approve asbestos removal and decontamination in the Keyport Central School Band Room from Finishing Touch Asbestos Abatement Corporation at a cost of \$7,665.

Quotes were received from the following vendors:

Finishing Touch	\$ 7,665
Super, LLC	\$18,000
Hazmat Diagnostic, LLC	\$13,434
BL Contracting, Inc.	\$14,200

- 9.6 Motion to approve the purchase and installation of tiles in the Keyport Central School Band Room from Atlantic Flooring & Solar Window at a cost of \$5,152.

Quotes were received from the following vendors:

Atlantic Flooring & Solar Window	\$5,152.00
Fox Floors	\$5,442.62
Carpets with a Twist	\$5,481.00

- 9.7 Motion to approve the purchase and installation of thirteen bollards at Keyport Central School from Pereira Masonry LLC at a cost of \$4,120.22.

Quotes were received from the following vendors:

Pereira Masonry, LLC	\$4,120.22
Rusling Paving & Concrete	\$7,475.00

- 9.8 Motion to approve Gallagher O’Gorman & Young as Broker of Record for the 2018-2019 school year in accordance with the following schedule:

Multi-Peril Package, Automobile, Environmental	\$ 64,836
School District Legal Liability	\$ 34,035
Catastrophe Excess 50,000,000 aggregate	\$ 5,246
Workers Compensation	\$121,187
Supplemental Wage Reimbursement	\$ 4,096
Bond- Bd Secy/SBA (\$225,000)	<u>\$ 630</u>
Total	\$233,146

- 9.9 Motion to approve the following out of district tuition for the 2018-2019 school year:

Oakwood	Student 4787471332	\$53,919
Career Center	Student 5095364103	\$5,610
	Student 3491471342 (paid by UB)	
	Student 9257185200 (paid by UB)	
	Student 8104571375 (paid by UB)	

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	Student 7707723784 (paid by UB) Student 5592261309 (paid by UB) Student 9437413242 (paid by UB)	
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- 9.10 Motion to rescind resolution (9.6) approved at the July 2, 2018, board meeting, to approve the following out of district tuition for the 2018-2019 school year:

Bancroft	Student 7830250236	\$111,228
CPC	Student 5095364103	\$32,355

BE IT FURTHER MOVED to approve the following out of district tuition for the 2018-2019 school year:

Bancroft	Student 7830250236	\$119,700
CPC	Student 5095364103	\$33,480

- 9.11 Motion to approve the transfer of funds for the month of June 2018 as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
11-000-261-420 Maintenance/Repair Bldgs.	11-000-230-331 Legal Fees (Adj. 145)	\$3,000.00
11-000-230-530 Communications	11-000-230-339 Architect/Engineer Fees (Adj. 147)	\$1,660.00
20-218-400-731 Instruct Equipment 1718	20-218-400-732 Noninstructional Equipment (Adj. 148)	\$10,000.00
11-190-100-610 High School Tech Suppl	12-000-260-730 Capital Equipment (Adj. 150)	\$14,300.00
20-218-200-200 PS Empl Benefits 1718	20-218-200-103 Mentor Pay (Adj. 152)	\$550.00
12-000-400-722 Buildings	12-000-100-731 Instruct Equip (Adj. 157)	\$2,400.00
11-000-270-518 Contracted Reg Jointure	11-000-270-512 Contr Serv HS Extra (Adj. 159)	\$3,000.00
11-000-291-270 Employee Insurance	11-000-270-512 KCS Extracurr Trans (Adj. 160)	\$1,000.00

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11-000-291-270 Employee Insurance	11-000-230-331 Legal Fees (Adj. 162)	\$9,000.00
11-120-100-101 Gr 1-5 Sub Salaries	11-110-100-101 Pre K/Kind Sub Salaries (Adj. 165)	\$2,062.50
11-150-100-320 HI Contr Serv Reg	11-190-100-106 Salaries Aides-CS (Adj. 167)	\$3,564.05
11-000-221-104 Curr Dev-HS	11-000-221-102 Sal Pup Pers-CS (Adj. 168)	\$484.24
11-213-100-101 Res Room Sal-HS	11-401-100-100 School Clubs (Adj. 172)	\$3,514.00
11-000-218-104-01 Guidance Salary HS	11-000-218-104-02 Guidance Sal CS (Adj. 174)	\$2,107.05
11-000-219-104 LDTC Salary	11-000-221-102 Sal Dir Pup Per-HS (Adj. 186)	\$3,300.00
11-000-221-320 Purch Prof-Educ-CS	11-000-221-104 Curr Dev-HS (Adj. 188)	\$1,200.00
11-213-100-101 Res. Room Sal-HS	11-240-100-101 Salaries of BIL-CS (Adj. 191)	\$4,324.30
11-130-100-101 Gr 6-8 Teacher Salaries	11-120-100-101 Gr 1-5 Teacher Salaries (Adj. 192)	\$28,000
11-130-100-101 Gr 6-8 Teacher Salaries	11-110-100-101 Pre K/Kind Teacher Sal (Adj. 196)	\$18,600
11-150-100-320 HI Contr Serv Reg	11-190-100-106 Salaries Aides-CS (Adj. 199)	\$3,160.16
11-190-100-530 High Sch Internet Fees	11-150-100-101 Hi Staff Sal Reg (Adj. 200)	\$238.75
11-000-291-260 Workers Comp Insurance	11-000-291-220 Social Security (Adj. 201)	\$3,000.00

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11-000-291-270 Employee Insurance	11-000-230-331 Legal Fees (Adj. 202)	\$\$6,500.00
11-130-100-101 Gr 6-8 Sub Salaries	11-140-100-101 Gr 9-12 Class Coverage (Adj. 203)	\$1,041.00

9.12 Motion to approve the transfer of funds for the month of July 2018 as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
12-000-252-730 Admin Info Tech Equip	12-000-260-730 Equipment (Adj. 005)	\$3,000.00

9.13 Motion to approve an agreement with Spiezle Architectural Group Inc., to complete Phase 2-Design, Documentation and Bidding for and Phase 3-Construction Administration and Closeout upon passage of a successful referendum.

Phase 2 cost will be \$849,000. (Calculated at 6% of project less a \$45,909 discount)

Phase 3 cost will be \$210,000 (Calculated at 1.5% of project less a \$13,727 discount)

Phase 2 and Phase 3 will only occur with a successful passage of November 6, 2018, referendum.

9.14 Motion to approve an Instructional Service Agreement for Chapter 192/193 between Keyport Board of Education and Monmouth Ocean Educational Services Commission “MOESC” from July 1, 2018, through June 30, 2021.

9.15 Motion to approve the acceptance of the ESEA grant for the 2018-2019 school year as follows:

Title I-A	\$374,505
Title II-A	\$ 32,923
Title III	\$ 17,414
Title III-Immigrant	\$ 1,410

9.16 Motion to approve the following resolution:

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**RESOLUTION AUTHORIZING A BOND PROPOSAL TO BE
SUBMITTED AT THE ANNUAL SCHOOL ELECTION ON
NOVEMBER 6, 2018, FOR CONSIDERATION BY THE LEGALLY
QUALIFIED VOTERS OF THE SCHOOL DISTRICT**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE
BOROUGH OF KEYPORT IN THE COUNTY OF MONMOUTH, NEW
JERSEY** (with not less than a majority of the full membership of the Board
concurring) **AS FOLLOWS:**

1. It is hereby determined that a proposal shall be submitted for voter approval at the annual school district election to be held on November 6, 2018, between the hours of 6:00 a.m. and 8:00 p.m. as permitted and required by law. The form of the proposal shall read substantially as follows with such adjustments as may be provided by bond counsel:

PROPOSAL

The Board of Education of the Borough of Keyport in the County of Monmouth, New Jersey is authorized: (a) to undertake renovations, alterations, upgrades and improvements at Keyport High School and Keyport Central School including all fixtures, furnishings, equipment, site work and related work; (b) to appropriate \$16,756,032 for such purposes; and (c) to issue bonds of the school district in the principal amount of \$16,756,032.

The final eligible costs of the projects approved by the Commissioner of Education are \$16,202,947 (with \$8,335,963 allocated to Keyport High School and \$7,866,984 allocated to Keyport Central School). The proposed improvements include \$553,085 (with \$382,270 allocated to Keyport High School and \$170,815 allocated to Keyport Central School) for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this annual election.

2. This Board of Education hereby approves and adopts the proposal set forth above, and, subject to the approval of the legal voters of the school district, hereby determines to carry out the improvements described therein (the “Projects”).
3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Borough of

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Keyport (the “Borough”), giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Borough Clerk and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the proposal to the voters at the annual school district election and to seek the assistance of the county officials and the municipal clerk in conducting the annual school district election.
5. The Board of Education hereby acknowledges receipt of the Preliminary Eligible Costs (PEC) letters for the Projects from the Department of Education. The Board hereby elects to receive debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (the “Act”). The Board further agrees to accept the determination of the preliminary eligible costs as final eligible costs as set forth in the PEC letters by the Department of Education and not to appeal. The Business Administrator/Board Secretary is authorized, if necessary, to notify the Department of Education of the Board’s election with respect to the eligible costs and its election to receive debt service aid.
6. Spiezle Architectural Group, Inc., the School District’s appointed architect for the Projects (the “Project Architect”), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.
7. The educational plans, where required, and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.
8. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the “Board Representatives”) have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, where required, and the

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schematic plans for the Projects, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, where required, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2.

9. The Board Representatives have heretofore been and are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary, and such authorization and direction are hereby reconfirmed.
10. This Board of Education hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering or private placement or through a conduit borrower on a tax-exempt basis. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board of Education to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board of Education hereby declares the intent of the Board of Education to issue bonds or temporary notes in the amount not to exceed the amount set forth in the bond proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the school capital projects authorized therein. This resolution is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.
11. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. Any actions authorized herein and taken prior hereto are hereby ratified. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.
12. This resolution shall take effect immediately.

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- 9.17 Motion to approve the replacement of two boiler sections in the Central School at a cost of \$12,750 from Central Boiler Repair Co.

Quotes were received from the following vendors

Central Boiler Repair Co.	\$12,750.00
American Boiler Company	\$15,259.00
Magic Touch Construction Co.	\$24,232.78

Motion was made by Ms. Cote, seconded by Ms. Malinconico to approve motions 7.1 to 9.17. Motions passed by unanimous roll call vote of 8-0.

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Sussino, Kristie	9/24/18-9/26/18	Danielson September Institute 2018	Norristown, PA/519	\$1,110

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

- 10.2 Motion to approve the EVVRS reporting Period 2, January 1, 2018 to June 30, 2018 as follows:

	<u>Violence</u>	<u>Vandalism</u>	<u>Weapons</u>	<u>Substance Abuse</u>	<u>Confirmed HIB</u>
Central School	7	0	1	0	8
High School	2	0	0	2	3

- 10.3 Motion to approve the following professional development providers for 2018/2019 as follows:

<u>Name</u>	<u>Rate</u>	<u>Funded by</u>
Kiker Learning	\$2,500 per day, not to exceed \$5,000	Title I funds
Teach 2 Teach, LLC	\$1,500 per day, not to exceed \$3,000	Title I funds
Linda Mayer	\$950 per day, not to exceed \$5,700	Title II funds
Project Write Now	\$1,200 per day, not to exceed \$6,000	Title II funds

- 10.4 Motion to approve the following new or revised curriculum:

<u>Curriculum Name</u>	<u>New</u>	<u>Revised</u>
Bilingual ELA - Kindergarten	X	
Grades 9-12 ESL Curriculum	X	

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Junior Seminar (ELA)	X	
Technology - Kindergarten	X	
Technology - Grade 1		X
Technology - Grade 2		X
Technology - Grade 3		X
Technology - Grade 4		X
Technology - Grade 5		X
Grade 6 ELA		X
Grade 7 ELA		X
Grade 8 ELA		X
Grade 6 Writers Workshop		X
Grade 7 Writers Workshop		X
Grade 8 Writers Workshop		X
Spanish K-5		X
Spanish 6-8		X
Art I		X
ESL K-8	X	
Honors 12 English	X	
Probability & Statistics	X	

10.5 Motion to approve the submission of a Statement of Assurance of our 2018-2019 Comprehensive Equity Plan.

10.6 Motion to approve the following school trips:

Pre-K	Keyport Senior Center, Keyport, NJ
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10.7 Motion to approve the Cooperative Sports Agreement for the 2018-19 school year, between Keyport Public Schools and Union Beach, Memorial School for Middle School Cross Country (Memorial School hosts) and Field Hockey (Central School hosts).

10.8 Motion to renew the agreement between the Visiting Nurse Association Health Group, Inc., and Keyport Public Schools for the School Based Nurse Practitioner Program for the purpose of providing health care services to students in grades Pre-K through 8th grade.

Motion was made by Ms. Cote, seconded by Ms. Malinconico to approve motions 10.1 to 11.24. Motions passed by roll call vote of 8-0; with the exception of Mr. Henning who abstained on motions 11.1 to 11.16.

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11.0 Personnel

11.1 Motion to approve the following mentors for the 2018-2019 school year:

<u>New Teacher</u>	<u>School</u>	<u>Position</u>	<u>Mentor Teacher</u>	<u>Funding</u>
Amanda Popiel	KHS	Art Teacher	Dan Morelos	Title II
Jillian Kreutzer	KCS	ESL Teacher	Wilbett Anshelewitz	Title II

11.2 Motion to approve Shannon Hill as Keyport Custodian effective August 20, 2018 through June 30, 2019, at a salary of \$34,565 (prorated), Step 1 of the Custodian Guide plus \$675 (black seal).

11.3 Motion to approve William Torres as Keyport Custodian/Maintenance effective August 1, 2018, through June 30, 2019, at a salary of \$36,740 (prorated), Step 2 of the Custodian Guide (includes \$675 fireman’s license and \$1,000 half maintenance/grounds stipend.)

11.4 Motion to rescind the following 2018 summer hours for the Guidance staff approved at the May 9, 2018, Keyport Board of Education meeting (resolution 11.8).

<u>Counselor</u>	<u>Days</u>	<u>Rate</u>
Stacey Oxley	15	\$390.82 per day
Kristen Corsale	15	\$301.80 per day
Lindsay Thein	5	\$301.58 per day

BE IT FURTHER MOVED to approve the following summer hours for the Guidance Staff:

<u>Counselor</u>	<u>Days</u>	<u>Rate</u>
Stacey Oxley	15	\$404.74 per day
Kristen Corsale	15	\$311.81 per day
Lindsay Thein	6	\$311.10 per day

11.5 Motion to accept the resignation of Jessica Sosnowski, Psychologist, effective September 24, 2018.

11.6 Motion to accept the resignation of Stephen Slater, Supervisor of Mathematics, Economics an Assessment, effective September 28, 2018.

11.7 Motion to accept the resignation of Kimberly Guccione, ESL Teacher, effective July 13, 2018.

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- 11.8 Motion to accept the resignation of Megan Quinn, PT Aide, effective July 17, 2018.
- 11.9 Motion to approve Brienne Klausman and Aracelis Layana, as part-time aides for the 2018-2019 school year at a salary of \$10,491.
- 11.10 Motion to approve the following stipend positions for the 2018-2019 school year:

Assistant HS Girls' Volleyball Coach	Deboney Braithwaite	\$6,129
Assistant HS Boys' Soccer Coach	James Wesley	\$6,441
Assistant HS Field Hockey Coach	Lanie Andrews	\$6,441

- 11.11 Motion to amend the salary (previously approved on May 9, 2018, resolution 11.4) for Richard Hewins, Custodian, for the 2018-2019 school year to \$35,740; Step 2 (prorated) (*includes Firemen's License).
- 11.12 Motion to approve Kaitlyn McGlynn to conduct her Practicum at Keyport High School as part of her Master of Arts in Education/School Administration Program, Rowan University.
- 11.13 Motion to rescind the appointment of Melanie Piccolo as Occupational Therapist for the 2018-2019 school year (approved on July 2, 2018, Resolution 11.9).
- 11.14 Motion to approve the District Goals for the 2018-2019 school year.
 - The district will increase engagement and differentiation to promote student-centered practice.
 - The district will support a tiered system approach to addressing chronic absenteeism.
 - The district will promote teacher leadership by defining and improving opportunities for teacher leadership to support organizational growth and capacity.

- 11.15 Motion to approve the following Substitute Teachers/Substitute Custodians for the 2018-2019 school year:

Ann Bennett	Standard - Teacher of Preschool - Grade 3
Jesse Johnson	Substitute Custodian

- 11.16 Motion to approve Kristie Sussino as Supervisor of Mathematics, Economics and Assessment, at a salary of \$90,000 (prorated) for the 2018-2019 school year, effective October 29, 2018, or sooner pending release from current district.
- 11.17 Motion to approve Suzanne Palmer, Speech Language Specialist, for the 2018-2019 school year at salary of \$62,363; MA, Step 6.

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- 11.18 Motion to approve Monique Christian, Social Worker, for the 2018-2019 school year at a salary of \$55,763; MA, Step 1, (pending criminal background history).
- 11.19 Motion to approve Laurie Nelson, Leave Replacement Special Education Teacher, effective September 4, 2018, to December 21, 2018, at a salary of \$52,051 (prorated); Step 1, BA (pending criminal background history).
- 11.20 Motion to approve Lori Franklin, Part-time Occupational Therapist (pending criminal background history), at a rate of \$82 per hour, not to exceed 20 hours per week (\$1,640 x 32 weeks = \$52,480) for the 2018-2019 school year.
- 11.21 Motion to approve Pamela Queally as a Part-Time Aide for the 2018-2019 school year at a salary of \$10,491 (pending criminal background history).
- 11.22 Motion to approve the following as a substitute teacher for the 2018-2019 school year:

Pamela Queally	Standard - Elementary School Teacher
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- 11.23 Motion to approve an increase in salary for Substitute Teachers in the district as follows:

Certified Teachers to \$95
County Substitute Certified \$85
- 11.24 Motion to accept the resignation of Angela Raghieb, School Psychologist, effective October 26, 2018.

Motion was made by Ms. Cote, seconded by Ms. Malinconico to approve motions 10.1 to 11.24. Motions passed by unanimous roll call vote of 8-0; with the exception of Mr. Henning who abstained on motions 11.1 to 11.16.

12.0 Policy

- 12.1 Motion to approve the following policies and regulation for first reading to be available to view on the district website after the second reading:
 - P 1613 Disclosure and Review of Applicant’s Employment History (M) (NEW)
 - R 1613 Disclosure and Review of Applicant’s Employment History (M) (NEW)
 - P 5512 Harassment, Intimidation and Bullying (HIB) (M) (Revised)
 - P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) REVISED

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- R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) REVISIED
- P 8561 Procurement Procedures for School Nutrition Programs (M) Revised)

13.0 Old Business – None

14.0 New Business – None

15.0 Public Participation

- Katelyn Cunningham, 176 Second Street, stated her child’s class got shortened and she was not notified in advance. She wants to know how things will change for her child?
- Kim Coleman, 10 St. George Place, is dealing with multiple case managers. She was not communicated on staff changes. Our children need consistency.
- Jennifer Williams, 67 Church Street, spoke of the following:
 - We should have a referendum video at Back to School Night.
 - We should also have a meeting with staff to educate them on the referendum.
 - Her son was on the Middle School Baseball Team and they won division. She asked if his team will be honored.
- Joseph Stahl, Church Street, (Boy Scout Troop 364), stated he will be doing a clean-up at Greenwood Cemetery as part of his Eagle Project. He is seeking volunteers on September 8 and September 9.

16.0 Adjournment to Executive Session (TIME: 8:35 p.m.)

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on August 29, 2018, to discuss
 - Personnel
 - Pupil Privacy
 - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
 - c. Length of meeting thought to be approximately one hour.
 - d. Action may be taken upon return to Open Session.

MOTION: Mr. Henning

SECOND: Mrs. Panzarelli

17.0 Return to Open Session (TIME: 9:27 p.m.)

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18.0 Adjournment

- 18.1 Upon motion by Mr. Henning, seconded by Mrs. Kutschman, the meeting was adjourned at 9:27 p.m. by unanimous voice vote.

Respectfully Submitted,

Anthony Rapolla
Board Secretary/Business Administrator

AR:bi