1.0 Opening Procedures

1.1 The meeting was called to order at 7:30 p.m. by Board President Malinconico, in the Keyport High School Conference Room 108, 351 Broad Street.

1.2 Flag Salute

1.3 Opening Statement

“Public notice of this meeting has been sent to the Asbury Park Press and The Independent newspapers on February 24, 2014, as approved at the regular meeting of the Board of Education held on February 19, 2014. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

1.4 Roll Call

Mr. Biagianti  Mr. Henning, Vice Pres. (absent)
Mr. Bright     Ms. King-Cote (absent)
Ms. Burke      Mrs. Malinconico, President
Mr. Cooper     Mrs. Panzarelli
Ms. Durkin, UB Rep.* (absent) Mr. White

*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.

2.0 Presentation – Athletic Field Update-

There was no update on the Athletic Field this evening.

At this time, Mrs. Panzarelli made a motion to go into Executive Session and it was seconded by Mr. Cooper and approved by unanimous consent.

2.1 Adjournment to Executive Session (TIME: 7:30 p.m.)

2.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
a. That it is hereby determined that it is necessary to meet in Executive Session on August 20, 2014, to discuss
   --Personnel
   --Finance
   --Contract negotiations
   --Grievances
   --Facilities project issues
b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
c. Length of meeting thought to be approximately one hour.
d. Action may be taken upon return to Open Session.

MOTION: Mrs. Panzarelli SECOND: Mr. Cooper

2.2 Return to Open Session (TIME: 9 P.M.)

3.0 Communications – Mrs. Savoia

3.1 The Keyport Fire Department requested the Board to purchase an ad in the program book for their Annual Fireman’s Ball. Cost for a full page ad: $125 (Resolution 9.12).

4.0 Public Participation – Agenda Items

5.0 Superintendent and Other Reports –

5.1. Superintendent’s Report – Mrs. Savoia

The Superintendent report is attached

5.2 Motion to approve the following Keyport Public Schools’ District Goals for the 2014-2015 school year:

1. To support a culture that promotes student achievement through a cohesive teacher and administrator evaluation system that meets the needs of the school community.
2. To improve student achievement by reaching all learners, through data analysis and targeted instructional planning.
3. To increase communication in order to promote student recognition and maximize awareness as well as support of the Keyport Public Schools’ District goals, objectives and programs.
A motion was made to move item 5.2 by Mr. Biagianti and seconded by Mrs. Panzarelli and carried by a unanimous roll call vote of 6-0.

6.0 Committee Reports-

There were no committee reports as the Board is now functioning as a committee of the whole

6.1 Buildings & Grounds/Safety & Security/Recycling
6.2 Community Relations/Foundation
6.3 Curriculum
6.4 Finance/Negotiations
6.5 MCSBA/Legislative
6.6 Personnel
6.7 Policy
6.8 Special Education Liaison

7.0 Board Secretary’s Office – Mr. McManus

7.1. Motion to approve the following minutes:

June 25, 2014 Regular Meeting


7.3. Motion to approve Keyport School District to enter an inter-Local Agency Agreement/Consortia with the Educational Information and Resource Center (EIRC) to provide products and services to the Keyport School District for the 2014-2015 school year per N.J.S.A.40:8A-6 Inter-local Service Agreement & 18A:6-95.

8.0 Buildings & Grounds – Mr. McManus

8.1 Facilities Update

8.2 Use of Facilities

8.2.1. Motion to approve Jesus the Lord Church to use classrooms in Keyport Central School for their Religious Education Program on Tuesday evenings from October 7, 2014, through May 12, 2015, from 6 p.m. to 7 p.m.
8.2.2. Motion to approve Central School as a landing site and from OEM requesting Central as a shelter in the event of crisis/disaster for the 2014-2015 school year.

A motion was made by Mrs. Panzarelli and seconded by Mr. Cooper to move item number Item 7.1 through 7.3 and 8.2.1 through 8.2.2 and carried by a unanimous roll call vote of 6-0.

9.0 Finance

9.1 Motion to approve the Secretary’s monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of June 30, 2014, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.

9.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of June which is in agreement.

9.3 Motion to approve bills for the month of August 2014 in the amount of $790,421.59 and June 2014 supplemental bills of $252,316.86 and July/August 2014 supplemental bills in the amount of $429,005.52.

9.4 Motion to approve the transfer of funds (attachment).

9.5 Motion to approve the attendance of the Keyport Board of Education, Superintendent Lisa Savoia and Business Administrator Edward McManus at the NJSBA Workshop 2014. Workshop is scheduled for October 28 to October 30, 2014, for a total group registration cost of $1,200. Lodging to be at convention affiliated hotel at $96 per night. Total number of lodging nights is yet to be determined. Travel and meal reimbursement to adhere to current travel legislation and district travel policy.

9.6 Motion to approve the following out of district tuitions for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>Location</th>
<th>Student Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coastal</td>
<td>8288271407</td>
<td>$50,116</td>
</tr>
</tbody>
</table>

9.7 Motion to approve the following 2014 ESY out of district tuition:

<table>
<thead>
<tr>
<th>Location</th>
<th>Student Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPC High Point</td>
<td>9586259263</td>
<td>$7,000</td>
</tr>
</tbody>
</table>

9.8 Motion to approve the breakfast and lunch prices for the school year 2014-2015 as follows:
9.9 Motion to approve the transportation jointure agreement between the Keyport Board of Education and Union Beach Board of Education for the school year 2014-2015:

Career Center am & pm (Keyport - Host):
- Keyport’s share (4 students) $19,096.20
- Union Beach’s share (4 students) $19,096.20
  Total $38,192.40

9.10 Motion to approve Home Care Therapies, LLC, d/b/a Horizon Healthcare Staffing Corporation to provide Physical Therapy services for the 2014 Extended School Year and for the 2014–2015 school year at the rate of $115 per hour.

9.11 Motion to accept the following checks from Friends of the Arts of the Keyport Public Schools:

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>1087</td>
<td>$2,000.00</td>
<td>Annual 8th Grade Award</td>
</tr>
<tr>
<td>1088</td>
<td>$2,000.00</td>
<td>Keyport HS Drama</td>
</tr>
<tr>
<td>1089</td>
<td>$1,000.00</td>
<td>Keyport CS Drama</td>
</tr>
<tr>
<td>1090</td>
<td>$583.36</td>
<td>Keyport HS Art Club</td>
</tr>
<tr>
<td>1091</td>
<td>$500.00</td>
<td>Keyport CS Band</td>
</tr>
<tr>
<td>1092</td>
<td>$500.00</td>
<td>Keyport CS Chorus1089</td>
</tr>
</tbody>
</table>

9.12 Motion to approve a full page ad in the annual Keyport Fire Department Program Book at a cost of $125.

9.13 Motion, upon recommendation of Superintendent, to donate one circulation desk to the Keyport Public Library.

9.14 Motion to approve the Keyport School District to enter into a cooperative pricing agreement with EIRC effective August 1, 2014, through June 30, 2015.

A motion to move item 9.1 through 9.14 was made by Mrs. Panzarelli and seconded by Mr. White and carried by a unanimous roll call vote of 6-0.
### 10.0 Curriculum

**10.1** Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Date(s)</th>
<th>Workshop Name</th>
<th>Location/Mileage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleveland, Denise</td>
<td>11/19/14, 2/11 &amp; 3/18/15</td>
<td>FEA Leadership Academy-Cohort 2</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
<tr>
<td>DePasquale, Anthony</td>
<td>1/21, 2/17, 4/20/14</td>
<td>FEA Leadership Academy – Cohort 4</td>
<td>Monroe, NJ/64</td>
<td>$810</td>
</tr>
<tr>
<td>DePasquale, Anthony</td>
<td>10/21 &amp; 10/22/14</td>
<td>Career Choices</td>
<td>Rahway, NJ/71</td>
<td>$221</td>
</tr>
<tr>
<td>Flynn, Kevin</td>
<td>11/19/14, 2/11 &amp; 3/18/15</td>
<td>FEA Leadership Academy – Cohort 4</td>
<td>Monroe, NJ/64</td>
<td>$810</td>
</tr>
<tr>
<td>Flynn, Kevin</td>
<td>10/21 &amp; 10/22/14</td>
<td>Career Choices</td>
<td>Rahway, NJ/71</td>
<td>$221</td>
</tr>
<tr>
<td>Godlesky, Laura</td>
<td>12/8/14, 2/25 &amp; 4/21/15</td>
<td>FEA Leadership Academy – Cohort 4</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
<tr>
<td>Godlesky, Laura</td>
<td>8/4 &amp; 8/5/14</td>
<td>Springboard Training</td>
<td>Newark, DE/229</td>
<td>$661</td>
</tr>
<tr>
<td>Jones, Melissa</td>
<td>12/8/14, 2/25 &amp; 4/21/15</td>
<td>FEA Leadership Academy – Cohort 3</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
<tr>
<td>Jones, Melissa</td>
<td>10/16-10/17/14</td>
<td>2014 FEA/NJPSA/NJASCD Fall Conference</td>
<td>Long Branch, NJ/84</td>
<td>$266</td>
</tr>
<tr>
<td>Mammano, Erik</td>
<td>10/21 &amp; 10/22/14</td>
<td>Career Choices</td>
<td>Rahway, NJ/71</td>
<td>$221</td>
</tr>
<tr>
<td>Mammano, Erik</td>
<td>12/8/14, 2/25 &amp; 4/21/15</td>
<td>FEA Leadership Academy – Cohort 3</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
<tr>
<td>Rapolla, Anthony</td>
<td>12/8/14, 2/25 &amp; 4/21/15</td>
<td>FEA Leadership Academy – Cohort 4</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
<tr>
<td>Slater, Stephen</td>
<td>1/21, 2/17, 4/20/14</td>
<td>FEA Leadership Academy – Cohort 4</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
<tr>
<td>Waters, Michael</td>
<td>11/19/14, 2/11 &amp; 3/18/15</td>
<td>FEA Leadership Academy-Cohort 2</td>
<td>Monroe, NJ/191</td>
<td>$810</td>
</tr>
</tbody>
</table>

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

**10.2** Motion to approve the submission of the 2014 New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
10.3 Motion to approve the following curriculum for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>K-7 Art</th>
<th>K-8 Technology</th>
<th>Google Apps in Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Photography</td>
<td>SAT Prep</td>
<td>Algebra I</td>
</tr>
<tr>
<td>Algebra Enrichment</td>
<td>Geometry</td>
<td>Geometry Enrichment</td>
</tr>
<tr>
<td>K-8 ELA</td>
<td>Honors 8th grade ELA</td>
<td>K-8 Math</td>
</tr>
<tr>
<td>Honors English I</td>
<td>Honors English II</td>
<td>Honors English III</td>
</tr>
<tr>
<td>English IV</td>
<td>Food Science and Nutrition</td>
<td></td>
</tr>
</tbody>
</table>

10.4 Motion to approve Rich Kiker to provide Google Apps in Education Training, for the 14-15 school year, at the cost of $15,000, to be funded from Title IIA.

10.5 Motion to approve Tracey Severns to provide professional development, on January 20, 2015, at the rate of $4,000, to be funded from Title IIA.

10.6 Motion to approve the 2014-2015 Mentoring Plan.

10.7 Motion to approve ten four hour sessions of classroom coaching professional development for the Early Childhood Educators for the 2014-2015 school year, provided by Heather Lopuznick, not to exceed $5,000, and to be funded out of Title I Funds.

11.0 Personnel

11.1 Motion to accept, with regret, the retirement of Helen Kuron, Keyport High School Business Teacher effective September 1, 2014.

11.2 Motion to accept the resignation of Nicole May, Central School 4th Grade Teacher, effective July 31, 2014.

11.3 Motion to accept the resignation of Kathryn Leslie, Central School 3rd Grade, effective August 4, 2014.

11.4 Motion to accept the resignation of Inez Cantatore, Central School Spanish Teacher, effective July 1, 2014.

11.5 Motion to approve Cynthia Deily as a Central School Math Teacher for the 2014-2015 school year at a salary of $59,948, BA Step 7.

11.6 Motion to approve Kaitlin McGlynn as a High School Math teacher for the 2014-2015 school year at a salary of $53,469, BA Step 4.
11.7 Motion to approve Candice Reggio as a Central School 2nd Grade Teacher at a salary of $59,238, MA Step 5.

11.8 Motion to approve Jennifer Smith as a Central School Special Education Teacher for the 2014-2015 school year at a salary of $51,239, BA Step 2.

11.9 Motion to approve Brendan Hilliard as the High School Boys Varsity Soccer Coach for the 2014-2015 school year at a stipend of $5,535.

11.10 Motion to approve the following individuals as Volunteer Football Coaches pending completion of criminal history:

   Ghassan Lightbourne  Donnie Blanks

11.11 Motion to approve Kristen Corsale, HS Guidance Counselor, as a Volunteer Girls Volleyball Coach for the 2014-2015 school year.

11.12 Motion to approve the following candidate as a substitute teacher for the 2014-2015 school year at the prevailing rate of pay:

   **Group I**
   Daniel Morris        Teacher of the Handicapped
   Brendan Hilliard*   Health & Physical Education

   **Group II**
   Karyn Sochacki       60+ credits
   Allan Rubinstein*   60+ credits
   *pending completion of paperwork
   Ronald Favara*   60+ credits
   *pending Criminal History Clearance

11.13 Motion to approve the following Student Teachers from Monmouth University to work at the Central School for the Fall 2014 semester:

<table>
<thead>
<tr>
<th>Student</th>
<th>Cooperating Teacher</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chelsea Addeo</td>
<td>Vanessa Cunningham/</td>
<td>K-6/SE</td>
</tr>
<tr>
<td></td>
<td>Nicole MacConnell</td>
<td></td>
</tr>
<tr>
<td>Nathaniel Sullivan</td>
<td>Rob Stetz/</td>
<td>5-8 Social</td>
</tr>
<tr>
<td></td>
<td>Michele Wackowski</td>
<td>Studies/SE</td>
</tr>
<tr>
<td>Jaclyn Baldino</td>
<td>Lauren Stone</td>
<td>Grade 2</td>
</tr>
</tbody>
</table>
11.14 Motion to approve the following teachers to serve as mentor teachers for the 2014-2015 school year. Stipend: $550. The novice teacher will be responsible for paying the mentor stipend:

<table>
<thead>
<tr>
<th>New Teacher</th>
<th>School</th>
<th>Position</th>
<th>Mentor Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erica Pater</td>
<td>CS</td>
<td>SPED</td>
<td>Nicole MacConnell</td>
</tr>
<tr>
<td>Kelly Ring</td>
<td>CS</td>
<td>SPED</td>
<td>Tamme Mangnelli</td>
</tr>
<tr>
<td>Amy Rodriguez</td>
<td>CS</td>
<td>SPED</td>
<td>Jeanne Cataldo (Until Jan)</td>
</tr>
<tr>
<td>Lindsay Ulrich</td>
<td>CS</td>
<td>4/5 SS/Sci</td>
<td>Vanessa Cunningham</td>
</tr>
</tbody>
</table>

11.15 Motion to approve Lisa Wallin as the mentor teacher for Ashley Stone, KHS Science Teacher, for the 2014-2015 school year. Stipend: $1,000. The Alternate Route Teacher is responsible for paying the mentor fee.

11.16 Motion to approve the following teachers to serve as mentor teachers for the 2014-2015 school year. Stipend: $550 to be paid out of Title IIA funds:

<table>
<thead>
<tr>
<th>New Teacher</th>
<th>School</th>
<th>Position</th>
<th>Mentor Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Deily</td>
<td>CS</td>
<td>Math</td>
<td>Ilene Clayman</td>
</tr>
<tr>
<td>Jennifer Smith</td>
<td>CS</td>
<td>Sped</td>
<td>Michelle Wackowski</td>
</tr>
<tr>
<td>Micah Bender</td>
<td>KHS</td>
<td>Math</td>
<td>Ann Murray</td>
</tr>
<tr>
<td>Kaitlyn McGlynn</td>
<td>KHS</td>
<td>Math</td>
<td>Kyle Keelen</td>
</tr>
<tr>
<td>Jacqueline Tesoriero</td>
<td>KHS</td>
<td>English</td>
<td>Christina Egan</td>
</tr>
<tr>
<td>Sylvia Sorrentino</td>
<td>CS</td>
<td>Spanish Teacher</td>
<td>Nicole Goldsmith</td>
</tr>
<tr>
<td>Kelly Milnicsuk</td>
<td>CS</td>
<td>Title I</td>
<td>Marie Portee</td>
</tr>
</tbody>
</table>

11.17 Motion to approve Ilene Clayman and Jim Rasmussen to serve on the 2014-2015 SciP team.

11.18 Motion to approve MaryAnn Ricca, Central School Teacher, as a substitute for Terri Fegler for the ESY program for August 4-7, 2014.

11.19 Motion to approve the Attendance Officer job description.
11.20 Motion to accept Lori Kernan’s resignation from the CS I&RS Committee for the 2014-2015 school year.

11.21 Motion to approve Kelly Castellano as a CS I&RS Committee Member for the 2014-2015 school year at a stipend of $1,034.

11.22 Motion to approve Sylvia Sorrentino as Central School Spanish teacher for the 2014-2015 school year at a salary of $53,469, BA Step 4.

11.23 Motion to approve Kelly Milnicsuk as Central School Title I Teacher for the 2014-2015 school year at a salary of $50,244, BA Step 1.

A motion was made by Mr. Biagianti and seconded by Mrs. Panzarelli to move items 10.1 through 10.7 and items 11.1 through 11.23 and carried by a unanimous roll call vote of 6-0.

12.0 Policy

12.1 Motion to approve the following policies and regulations for the second reading to be attached to the minutes after the second reading:

P2330 Homework
P2412 Home Instruction Due to Health Condition
R2412 Home Instruction Due to Health Condition
P2429 Advanced Placement Courses
R2440 Summer Session
P2417 Student Intervention and Referral Services
R2417 Student Intervention and Referral Services
P2481 Home or Out-Of-School Instruction for A General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
R2481 Home or Out-Of-School Instruction for A General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
R2624 Grading System
P3283 Electronic Communications Between Teaching Staff Members and Students
P4283 Electronic Communications Between Support Staff Members and Students
R5200 Attendance
R5240 Tardiness
P5410 Promotion and Retention
R5410 Promotion and Retention
P5460.1 Honors Program
P5466.1 Commencement Activities
R5600 Pupil Discipline/Code of Conduct
P5610 Suspension
R5610 Suspension
P5611 Removal of Students for Firearms Offenses
R5611 Removal of Students for Firearms Offenses
P5612 Assaults on District Board of Education Members or Employees
R5612 Assaults on District Board of Education Members or Employees
P5613 Removal of Students for Assaults with Weapons Offenses
R5613 Removal of Students for Assaults with Weapon Offenses
P5620 Expulsion
P8462 Reporting Potentially Missing or Abused Children
R8462 Reporting Potentially Missing or Abused Children

A motion was made to approve the second reading of the policies in item 12.1 by Mrs. Panzarelli and seconded by Mr. Biagianti and carried by a unanimous roll call vote of 6-0.

13.0 Old Business -- There was no old business at this time

14.0 New Business -- There was no new business at this time

15.0 Public Participation

- Dr. McNamara, Maple Lane stated there was an agenda item regarding the athletic field but nothing was discussed in public.
- Mrs. Joanne Staeger, Keyport, stated that there has been destruction of the field hockey field and asked why no one has stopped the people from playing soccer on the field.
- Dr. McNamara expressed his concern about the Field Hockey Field.
- Mrs. Cerelle White, Fulton St, expressed her concern about the Soccer Field.

16.0 Adjournment

16.1 Upon motion by Mrs. Panzarelli, seconded by Mr. White, the meeting was adjourned at 9:30 p.m.

Respectfully Submitted,

Edward F. McManus
Board Secretary/Business Administrator

EFM:bi