

<p style="text-align: center;">KEYPORT BOARD OF EDUCATION REGULAR MEETING APRIL 12, 2017 AGENDA</p>

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press on January 11, 2017, as approved at the reorganization meeting of the Board of Education held on January 4, 2017. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes duration

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Bright	Mr. Litwak
Ms. Cote	Mrs. Malinconico, Vice President
Mrs. Fox	Mr. McGrogan, UB Rep.*
Mr. Henning	Mrs. Panzarelli, President
Mrs. Kutschman	Mr. White

Student Council Representative: Shayna Grandon and Andrew Figueroa

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

- 1.5 Student Council Representative Report

2.0 Presentation – None

3.0 President’s Remarks

4.0 Communications – Dr. Savoia

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- 4.1 Brian Brady, Physical Education Teacher, submitted his letter of retirement on March 20, 2017, effective June 30, 2017. Resolution 11.1 under Personnel.

5.0 Public Participation – Agenda Items

6.0 Superintendent Report

- 6.1 Superintendent’s Report – Dr. Savoia

7.0 Board Secretary’s Report – Mr. Rapolla

- 7.1 Motion to approve the following minutes:

March 15, 2017 Regular Minutes

8.0 Buildings & Grounds – Mr. Rapolla

- 8.1 Facilities Update

- 8.2 Use of Facilities

9.0 Finance

- 9.1 Motion to approve the following resolution:

Be It Resolved that the financial reports of the Secretary to the Board of Education and the Cash Report dated February 28, 2017, which are in agreement, be accepted and submitted and attached to and made a part of the minutes of this meeting.

Be It Further Resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after a review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- 9.2 Motion to approve bills for the month of April 2017 in the amount of \$432,296.56 and supplemental bills for March 2017 in the amount of \$197,432.79.

- 9.3 Motion to approve the transfer of funds for the month of April as follows:

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<u>From</u>	<u>To</u>	<u>Amount</u>
11-000-217-320-11-00-000 Extr Aid Prof Services	11-000-230-331-05-01-000 Legal Fees (Adj. 73)	\$4,000.00
12-000-252-730-11-00-000 Admin Info Tech Equipt	12-000-261-730-01-00-000 Purchase of Equipment (Adj. 74)	\$3,500.00
11-402-100-100-02-09-000 CS Wrestling Coach	11-402-100-500-01-02-000 Game Security Person Fee (Adj. 79)	\$600.00
11-000-201-241-11-00-000 Pers Contribution	11-000-291-280-07-01-000 Admin. Course Reimb (Adj. 81)	\$5,600.00
11-000-262-520-11-01-000 P&C/Multi-Peril Insur	11-000-262-590-11-00-000 Garbage Removal (Adj. 82)	\$1,509.00
11-140-100-101-01-00-000 Gr 9-12 Sub Salaries	11-190-100-320-02-00-000 KCS Sub Sal (Adj. 83)	\$1,000.00
11-140-100-101-01-00-000 Gr 9-12 Sub Salaries	11-130-100-101-02-00-000 Gr 6-8 Sub Salaries (Adj. 86)	\$3,000.00

- 9.4 Motion to accept the 2017-2018 schedule of tuition from the Monmouth County Vocational School District:

<u>Full Time Regular Education (In County)</u>	<u>Per Student</u>
Academy of Allied Health & Science	\$ 6,360
Biotechnology High School	\$ 6,360
Communications High School	\$ 6,360
High Tech High School	\$ 6,360
Marine Academy of Science & Technology	\$ 6,360
Design Academy & Law Enforcement (11 & 12 grade)	\$ 6,360
Class Academy	\$ 6,040
Shared Time Regular (In County)	\$ 860
Shared-Time Special Education (In County)	
Career Center	\$ 5,500

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- 9.5 Motion to approve the following out of district tuition for the 2016-2017 school year:

Oakwood School	Student 4787471332	\$14,051.73
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- 9.6 Motion to appoint Maschio’s Food Service, Inc., as Food Service Management Company to the Keyport Board of Education for the period July 1, 2017, through June 30, 2018.

Whereas, the Board of Education authorized the Business Administrator, Anthony Rapolla, to prepare, advertise and receive Request for Proposals for Food Service Management Company.

Whereas, the Business Administrator received Request for Proposals from the following firm:

Maschio’s Food Service, Inc. Chester, NJ
(No other submissions were received)

- 9.7 Motion to approve the contract with Maschio’s Food Service Inc., Chesters, NJ to operate the Food Service Program for Keyport Public Schools for the 2017-2018 school year on a flat management-fee basis. The Local Education Agency shall pay Maschio’s an annual management fee in the amount of \$11,390. The management fee shall be payable in monthly installments of \$1,139 per month commencing on September 1, 2017, and ending on June 30, 2018.

Maschio’s guarantees a return to the Local Education Agency in the amount of \$20,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio’s shall be responsible for any shortfall.

- 9.8 Motion to approve student #1566398177 to attend Deal Choice School for the 2017-2018 school year.
- 9.9 Motion to approve instruction with Education, Inc., for student number 7268610821 requiring hospitalization, at a rate of \$49 per hour for ten hours per week from April 4, 2017, through April 18, 2017.
- 9.10 Motion to approve three selected Keyport High School Students to attend a four-day leadership training program “RYLA” (Rotary Youth Leadership Award) at Monmouth University at a cost of \$465 per student.

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10.0 Curriculum

10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund:

<u>Employee Name</u>	<u>Date(s)</u>	<u>Workshop Name</u>	<u>Location/Mileage</u>	<u>Cost</u>
Cleveland, Denise	5/17, 5/18 & 5/19/17	Annual NJASA/NJAPSA Spring Leadership Conf.	Atlantic City, NJ/182	\$638
Godlesky, Laura	4/28/17	NJSBA & NASA I- Steam Field Trip	Greenbelt, MD/208	\$194*
Goldsmith, Nicole	4/28/17	NJSBA & NASA I- Steam Field Trip	Greenbelt, MD/194	\$194*
Perri, Tina	5/23/17	Using Guided Math to Strengthen Your Students Math Achievements	Long Branch, NJ/35	\$256*
Schwarz, Stephen	4/28/17	NJSBA & NASA I- Steam Field Trip	Greenbelt, MD/208	\$194*
Stone, Lauren	5/23/17	Using Guided Math to Strengthen Your Students Math Achievements	Long Branch, NJ/35	\$256*

(Mileage reimbursed in accordance with OBM regulations/negotiated contract)

*To be paid from Title II Funds (Acct #20-272-200-320-06)

10.2 Motion to approve the revised 2016-2017 school calendar (to be attached to the minutes).

10.3 Motion to approve the following school trips:

1st Grade	Turtle Back Zoo, West Orange, NJ
1st Grade	Holmdel Park, Holmdel, NJ
4th Grade	Huber Woods/Holmdel Park, Holmdel, NJ
Spanish Club	Garibaldi Restaurant, Keyport, NJ
5th Grade	Bayshore Waterfront Park, Port Monmouth, NJ
KCS Drama	Count Basie Theater, Red Bank, NJ

10.4 Motion to approve the payment of \$2,300 to Magic Touch Entertainment (The Brain Show) for Middle School assemblies and Parent Involvement Night, to be paid from Title I funds.

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11.0 Personnel

- 11.1 Motion to accept, with regret, the retirement of Brian Brady, Physical Education Teacher, effective June 30, 2017.
- 11.2 Motion to approve the following people to write curriculum at a rate of \$35 per hour, not to exceed ten hours or \$350:

<u>Name</u>	<u>Curriculum</u>
Kim Guccione	Kindergarten Science
Lindsay Ulrich	Grade 1 Science
Candice Reggio	Grade 2 Science
Vanessa Cunningham	Grade 3 Science
Alexis Marinos	Grade 4 Science
Lindsay Ulrich	Grade 5 Science
Kim Guccione	Kindergarten Social Studies
Vanessa Cunningham	Grade 1 Social Studies
Vanessa Cunningham	Grade 2 Social Studies
Vanessa Cunningham	Grade 3 Social Studies
Lindsay Ulrich	Grade 4 Social Studies
Lindsay Ulrich	Grade 5 Social Studies
Robert Stetz	Grade 6 Social Studies
Robert Stetz	Grade 7 Social Studies
Robert Stetz	Grade 8 Social Studies
Jason Glezman	World History
Jason Glezman	United States History I
Jason Glezman	United States History II
Valerie Rogers	Intro to Prototyping and CAD
Valerie Rogers	Intro to Programming and Robotics
Amanda Bigelow	History of Dance
Margaret Burgener	Grade 2 Writer's Workshop
Nicole Seres	Sophomore Seminar
Nicole Seres	Freshman Seminar
Nicole Seres	Revision of ELA - Standards Alignment 9-12
Melanie Stroud	Revision of ELA - Standards Alignment K-5
Grace Gramaglia	Revision of ELA - Standards Alignment 6-8
Kaitlin McGlynn	Revision of Math - Standards Alignment 9-12
Amanda Andrews	Revision of Math - Standards Alignment 6-8
Ilene Clayman	Revision of Math - Standards Alignment K-5

- 11.3 Motion to approve Tristan Tallarico, Technology Support Specialist, at an annual salary of \$42,000 (prorated) effective April 10, 2017.

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- 11.4 Motion to approve Sandra Gross, Leave Replacement for Marie Portee, at a salary of \$51,642 (prorated) BA; Step 1, effective March 29, 2017, to be paid from Title I funds.

12.0 Policy

- 12.1 Motion to approve the following policies and regulations for first reading to be available to view on the district website after the second reading:

0000.01	Introduction (M) (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P 3160	Physical Examination - Teaching Staff (M) (Revised)
R 3160	Physical Examination - Teaching Staff (M) (Revised)
P 4160	Physical Examination - Support Staff (M) (Revised)
R 4160	Physical Examination - Support Staff (M) Revised
P 5116	Education of Homeless Children (Revised)
R 5116	Education of Homeless Children (Revised)
P 5460	High School Graduation (M) (Revised)
P 8350	Records Retention (New)

- 12.2 Motion to approve the following policies and regulations for second reading to be available to view on the district website after the second reading:

P2460	Special Education (Revised)
P2467	Surrogate Parents and Foster Parents (Revised)
R2460.1	Special Education - Location, Identification, and Referral (M)
R2460.8	Special Education - Free and Appropriate Public Education (M)
R2460.9	Special Education - Transition from Early Intervention Programs to Preschool Programs (M)
R2460.15	Special Education – In-service Training Needs for Professional and Paraprofessional Staff (M)
P2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students (M)

- 12.3 Motion to abolish the following policy:

P 5465	Early Graduation (M) (Abolished)
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13.0 Old Business

14.0 New Business

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15.0 Public Participation

16.0 Adjournment to Executive Session (TIME:)

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on April 12, 2017, to discuss
 - Personnel
 - Finance
 - Pupil Privacy
 - Contract negotiations
 - Grievances
 - Facilities project issues
 - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
 - c. Length of meeting thought to be approximately one hour.
 - d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

17.0 Return to Open Session (TIME: _____)

18.0 Adjournment