

**KEYPORT BOARD OF EDUCATION
WORKSHOP MEETING SEPTEMBER 10, 2014
AGENDA**

1.0 Opening Procedures

- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 Opening Statement

“Public notice of this meeting has been advertised in the Asbury Park Press and The Independent newspapers on August 9, 2014. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk”.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Roll Call

Mr. Biagianti	Mr. Henning, Vice Pres.
Mr. Bright	Ms. King-Cote
Ms. Burke	Mrs. Malinconico, President
Mr. Cooper	Mrs. Panzarelli
Ms. Durkin, UB Rep.*	Mr. White

**Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

2.0 Presentation – Maschio’s Presentation

3.0 Communications – Mrs. Savoia

4.0 Public Participation – Agenda Items

5.0 Superintendent and Other Reports

- 5.1. Superintendent’s Report – Mrs. Savoia
- 5.2. Student Council Representative Report

6.0 Committee Reports

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- 6.1 Buildings & Grounds/Safety & Security/Recycling
- 6.2 Community Relations/Foundation
- 6.3 Curriculum
- 6.4 Finance/Negotiations
- 6.5 MCSBA/Legislative
- 6.6 Personnel
- 6.7 Policy
- 6.8 Special Education Liaison

7.0 Board Secretary's Office – Mr. McManus

- 7.1. Motion to approve the following minutes:

August 13, 2014	Workshop & Closed Session
August 20, 2014	Regular Meeting & Closed Session
September 2, 2014	Special Meeting & Closed Session

8.0 Buildings & Grounds – Mr. McManus

- 8.1 Facilities Update
- 8.2 Use of Facilities

9.0 Finance

- 9.1 Motion to approve the Secretary's monthly line item certification. Pursuant to N.J.A.C. 6:23 – 2.12 (d), the Board Secretary certifies that as of July 31, 2014, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:23 – 2.12.
- 9.2 Motion to approve the Report of the Secretary to the Board of Education (A-148) and Cash Reports (A-149) for the month of July which is in agreement.
- 9.3 Motion to approve bills for the month of September 2014 in the amount of \$TBD and supplemental bills for August 2014 in the amount of \$TBD.
- 9.4 Motion to approve the transfer of funds (attachment).
- 9.5 Motion to approve a donation in the amount of \$10,500 from the KCS PTO to be used towards KCS class trips.
- 9.6 Motion to approve the cost of the educational portion of a residentially placed student, # 202302373 at Bancroft, for \$50,727.

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- 9.7 Motion to approve the Monumental Life Insurance Company as provider of Student Accident Insurance effective August 1, 2014, through July 31, 2015, at a rate of \$36,406.
- 9.8 Motion that the Board approve the withdrawal of \$186,061 from Maintenance Reserve for the 2014-2015 school year into the following Maintenance Accounts in accordance with the district Comprehensive Maintenance Plan:

11-000-263-610-11	Care of Grounds-Athletic Field Rehabilitation	\$186,061
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- 9.9 Motion to approve the IDEA Final Report and Carryover from the 2013-2014 school year for use in the 2014-2015 school year in the amounts below:

IDEA Basic	\$ TBD
IDEA Preschool	\$ TBD

10.0 Curriculum

- 10.1 Motion, as recommended by the Superintendent of Schools, to approve the following out of district workshops to be paid from the general fund, unless indicated otherwise:

Employee Name	Date(s)	Workshop Name	Location/Mileage	Cost
Andrews, Amanda	12/5/14	Train the Trainer Gr 6-8	Monroe Twp., NJ/59	\$217
Finch, Kimberly	10/25/14	Assessment for ELLS	Galloway, NJ/155	\$114
Gramaglia, Grace	10/9/14	Train the Trainer Gr 6-8	Monroe Twp., NJ/59	\$217
Khachaturian, Marisa	10/6-10/7/14	AENJ Yearly Conference & Hands on Education Wkshp	Long Branch, NJ/40	\$158
Lloyd, Lauren	12/5/14	Train the Trainer Gr 3-5	Monroe Twp., NJ/59	\$217
Santoro, Michele	10/9/14	Train the Trainer Gr 3-5	Monroe Twp., NJ/59	\$217
Stazzone, Jackie	10/26-10/27/14	Taking Charge of Your Destiny	Long Branch, NJ/42	\$148

- 10.2 Motion to approve the July 2014 Security Drill Reports as follows:

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Keyport High School	Bomb Threat	All staff & students	7/17/14 1:00 p.m.
Keyport High School	Fire Drill	All staff & students	7/22/14 11:45 a.m.
Keyport Central School	Fire Drill	All staff & students	7/14/14 9:00 a.m.
Keyport Central School	Lockdown Drill	All staff & students	7/15/14 9:30 a.m.

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10.3 Motion to approve the Guidance Department Community Resource Lab to operate every other Thursday evening from October 2, 2014 to June 4, 2015.

10.4 Motion to approve the following Title I After-School Programs to run October 6, 2014, through May 21, 2015, at the rate of \$35 per hour, to be funded from NCLB Title I and III:

K/1 Enrichment - Tuesdays	6th-8th Math - Thursdays
2nd Grade - Tuesdays and Thursdays	ACHIEVE 3000 - Wednesdays
3rd Grade - Tuesdays and Thursdays	ESL K-3rd - Tuesdays
4th/5th ELA - Tuesdays	ESL 4th-8th - Tuesdays and Thursdays
4th/5th Math - Thursdays	KHS ACHIEVE 3000 - Mondays
6th-8th ELA - Tuesdays	

10.5 Motion to approve the following members of the 2014-2015 District Evaluation Advisory Committee “DEAC” Committee:

<u>Position</u>	<u>Name</u>
Superintendent	Lisa Savoia
Central Office Administrator	Melissa Jones
Board of Education Member	Elena Malinconico
Central School Principal	Anthony Rapolla
Keyport High School Principal	Michael Waters
Administrator Conducting Evaluations	Denise Cleveland
Union Representative	Andrew Lois
High School Teacher	Ann Murray
Middle School Teacher	Grace Gramaglia
Early Childhood Education Teacher	Alexa Annucci
Data Coordinator	Robin Gallo

10.6 Motion to approve the following members of the 2014-2015 SCIP Team:

Ilene Clayman	Jim Rasmussen
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10.7 Motion to approve the New Jersey QSAC Statement of Assurance (SOA) for the 2014-2015 school year for the Keyport School District.

11.0 Personnel

11.1 Motion to accept the resignation of Valerie Rogers as Central School Student Council Advisor effective September 1, 2014.

11.2 Motion to accept the resignation of Kristen Corsale as High School Freshman Class advisor effective September 1, 2014.

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- 11.3 Motion to rescind the action taken at the June 25, 2014, meeting (Resolution 12.3) to appoint Alissa Francisco as HS Field Hockey Coach for the 2014-2015 school year. Stipend: \$7,709.

BE IT FURTHER MOVED to appoint Alissa Francisco as the Central School Field Hockey Coach for the 2014-2015 school year. Stipend: \$5,535

- 11.4 Motion to rescind the action taken at the June 25, 2014, meeting (Resolution 12.3) to approve the appointment of Valerie Rogers as Central School Field Hockey Coach for the 2014-2015 school year. Stipend: \$5,535.

BE IT FURTHER MOVED to appoint Valerie Rogers as the Head Field Hockey Coach for the 2014-2015 school year. Stipend: \$7,709.

- 11.5 Motion to approve the following staff members and their salaries, to be funded from NCLB Title I 2014-2015 Funds:

Marie Portee, Central School, Academic Enrichment Teacher, fully funded - \$57,181

Kelly Castellano, Central School, Academic Enrichment Teacher, fully funded - \$51,464

Kelly Milnicsuk, Central School, Academic Enrichment Teacher, fully funded - \$50,244

Christina Egan, Keyport High School, Freshman Seminar Teacher, partially funded - \$27,475

Kyle Keelen, Keyport High School, Algebra Enrichment Teacher, partially funded - \$25,620

*salaries to be adjusted pending negotiations

- 11.6 Motion to approve the following teachers to serve as mentor teachers for the 2014-2015 school year. Stipend: \$550. The novice teacher will be responsible for paying the mentor stipend:

<u>New Teacher</u>	<u>School</u>	<u>Position</u>	<u>Mentor Teacher</u>
Alyssa Buttacavole	CS	2nd Grade Teacher	Margaret Burgener
Matthew Masiello		Speech Language Specialist	Carol Dec

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- 11.7 Motion to approve the following teachers to serve as mentor teachers for the 2014-2015 school year. Stipend: \$250 to be paid out of Title IIA funds:

<u>New Teacher</u>	<u>School</u>	<u>Position</u>	<u>Mentor Teacher</u>
Marissa Khachaturian	CS	Art Teacher	Nicole Goldsmith
Tiffany Rowald	CS	4th Grade Math Teacher	Cassandra Murphy

- 11.8 Motion to approve Matthew Masiello as Speech Language Specialist for the 2014-2015 school year effective September 11, 2014, at a salary of \$53,956, MA Step 1.

- 11.9 Motion to approve the following Keyport Public Schools Winter Coaching positions for the 2014-2015 school year:

HS Boys Basketball	HS Boys & Girls	CS Boys Basketball
HS Boys Assistant Basketball	Bowling	CS Girls Basketball
HS Girls Basketball	HS Wrestling	CS Wrestling
HS Girls Assistant Basketball	HS Assistant Wrestling	
	CS Cheerleading	

12.0 Policy

- 12.1 Motion to approve the Uniform State Memorandum of Agreement between the Keyport Public Schools and the Keyport Police Department for the 2014-2015 school year as on file in the Superintendent's Office.

13.0 Old Business

14.0 New Business

15.0 Public Participation

16.0 Adjournment to Executive Session (TIME:)

- 16.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on September 10, 2014, to discuss
 - Personnel
 - Finance
 - Contract negotiations
 - Grievances

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--Facilities project issues

- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Length of meeting thought to be approximately one hour.
- d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

17.0 Return to Open Session (TIME: _____)

18.0 Adjournment