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KEYPORT BOARD OF EDUCATION  
SPECIAL MEETING MARCH 4, 2013  
AGENDA

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**1.0 Opening Procedures**

- 1.1. Call to order
- 1.2. Flag Salute
- 1.3. Opening Statement

“Public notice of this meeting has been sent to the Asbury Park Press and The Independent newspapers on February 27, 2013, and has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street, Keyport. A copy of this notice is also on file in the office of the Borough Clerk.”

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes on a test basis. If successful, in the future the Board will adopt a policy to record all meetings.

1.4 Roll Call

Mr. Biagianti	Ms. King-Cote, Vice Pres.
Ms. Burke	Ms. Knudsen
Mr. Cooper	Ms. Lloyd
Ms. Durkin, UB Rep.*	Mrs. Malinconico, President
Mr. Henning	Mrs. Panzarelli

*\*Union Beach representative abstains on all matters other than matters relating to Keyport High School Union Beach students.*

**2.0 Communications – Mrs. Savoia**

**3.0 Public Participation – Agenda Items**

**4.0 Adjournment to Executive Session (TIME:            ) )**

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- 4.1 RESOLVED by the Keyport Board of Education as per Chapter 231, P.L. 1975:
- a. That it is hereby determined that it is necessary to meet in Executive Session on March 4, 2013, to discuss
    - Personnel
    - Finance
    - Contract negotiations
    - Grievances
    - Facilities project issues
  - b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
  - c. Length of meeting thought to be approximately one hour.
  - d. Action may be taken upon return to Open Session.

MOTION:

SECOND:

**5.0 Return to Open Session (TIME:     )**

**6.0 Finance**

- 6.1 Motion to approve the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2013-14 Total Expenditures</b>	\$17,625,986	\$729,793	\$764,641	\$19,120,420
<b>Less: Anticipated Revenue</b>	<u>\$9,334,568</u>	<u>\$729,793</u>	<u>\$456,884</u>	<u>\$10,521,245</u>
<b>Taxes to be Raised</b>	<u>\$8,291,418</u>	0	<u>\$307,757</u>	<u>\$8,599,175</u>

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And to advertise said tentative budget in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held on March 27, 2013, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

6.2 Motion to approve the following resolution:

RESOLVED, that there should be raised for General Funds \$17,625,986 for the ensuing School Year (2013-2014).

6.3 Motion to approve the following resolution:

WHEREAS, the Keyport Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction of furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1. et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff members where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23b-1.1. et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the

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approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members.

- 6.4 Motion to authorize the transfer of funds from Fund 30 in the amount of \$250,000 to Fund 40 during 2013-2014 budget year to pay for maturing debt of Series 2009 Bonds.

## **7.0 Public Participation**

## **8.0 Adjournment**