

MINUTES

1.0 Opening Procedures

- 1.1 The meeting was called to order at 7:30 p.m. by Mr. Edward McManus, Board Secretary, in the Keyport High School Conference Room 108, 351 Broad Street.
- 1.2 Flag Salute
- 1.3 Public Notice of this meeting has been advertised in the Asbury Park Press and The Independent newspapers on August 9, 2014. Notice has been posted in accordance with the Open Public Meetings Act of 1975, Chapter 231, effective January 16, 1976, in the Board Office, 370 Broad Street. A copy of this notice is also on file in the office of the Borough Clerk." At this time as per code, the Keyport Board of Education Board Secretary, Mr. McManus assumes the duties of presiding officer until the election of the Keyport Board of Education Board President.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

- 1.4 Oath of Office to be administered by the Board Secretary to the newly elected Members of the Keyport Board of Education. Three-3 year terms expiring December 31, 2017.

Claudia DeGracia
Carol Fox
Ann Panzarelli

At this time, the presiding officer Board Secretary Mr. McManus administered the oath of office to Mrs. DeGracia, Mrs. Fox and Mrs. Panzarelli.

- 1.5 Roll Call Information

<u>Board Members</u>	<u>Term Expires December 31 of this Year</u>
Mr. Bright	2016
Ms. Burke	2015
Ms. DeGracia	2017
Ms. Durkin (Union Beach Rep.)	2015
Ms. Fox	2017
Mr. Henning	2015

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Ms. King-Cote	2015
Mrs. Malinconico	2016
Mrs. Panzarelli	2017
Mr. White	2016

1.6 Roll Call

Mr. Bright(absent)	Mr. Henning
Ms. Burke	Ms. King-Cote
Ms. DeGracia	Mrs. Malinconico
Ms. Durkin, UB rep.*	Mrs. Panzarelli
Ms. Fox	Mr. White

2.0 Election of Officers

- 2.1 Election of the President of the Board of Education-At this time, the temporary presiding officer, Board Secretary Mr. McManus, will call for nominations for President of the Keyport Board of Education. As nominations are presented, a second is not necessary. As per policy, the candidate must receive a majority of those Board members in attendance. Roll call vote.

At this time Ms. Burke nominated Mrs. Malinconico to be President of the Keyport Board of Education. There were no other nominations. In a unanimous roll call vote of 9-0, Mrs. Malinconico was elected President of the Keyport Board of Education.

At this time as per policy, Mrs. Malinconico became presiding officer.

- 2.2 Election of the Vice-President of the Board of Education-The newly elected Board President becomes the presiding officer. At this time, the Board President calls for nominations for Vice-President of the Keyport Board of Education. As nominations are presented, a second to the nomination is not necessary. As per policy, the candidate must receive a majority of those Board Members in attendance. Roll call vote.

At this time as per policy, Board President Mrs. Malinconico requested nominations for Vice-President of the Keyport Board of Education. Ms. Burke nominated Ms. Evelyn King-Cote to be Vice President. There were no other nominations. In a unanimous roll call vote of 9-0, Ms. King-Cote was elected Vice President of the Keyport Board of Education.

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3.0 President's Statement-

Board President thanked the Board Members for their support and said she looked forward to working with the Board Members in the upcoming year for the benefit of the students of Keyport Schools.

4.0 Code of Ethics

4.1 Recommend the Board of Education approve the following item:

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Keyport Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my

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fellow Board members, interpret to the staff the aspirations of the community for its schools.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

At this time, Board President Mrs. Malinconico read the Code of Ethics out loud to all in attendance.

A motion was made to approve item 4.1 by Mr. Henning and seconded by Mrs. Panzarelli and carried by a unanimous roll call vote of 9-0.

5.0 Public Participation – Agenda Items

The public is invited to comment on agenda items only at this time.

There was no visitors business at this time.

6.0 Board Business

6.1 Motion to approve time, place and date of Board of Education meetings to be published in the Asbury Park Press as follows:
Regular Action and Workshop Action Meetings to be held at 7:30 p.m. in the Keyport High School Conference Room 108, 351 Broad Street, Keyport, NJ, as follows:

<u>Date</u>	<u>Type of Meeting</u>
January 21, 2015	Regular Action Meeting
February 4, 2015	Workshop Action Meeting
February 18, 2015	Regular Action Meeting
March 4, 2015	Action Meeting – Budget adoption for County Superintendent
March 18, 2015	Regular Action Meeting
April 1, 2015	Action Meeting – Public Hearing Budget Adoption
April 15, 2015	Regular Action Meeting

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May 6, 2015	Action Meeting – personnel
May 20, 2015	Regular Action Meeting – personnel
June 10, 2015	Action Meeting – personnel
June 18, 2015	Regular Action Meeting
July 15, 2015	Regular Action Meeting
August 19, 2015	Regular Action Meeting
September 2, 2015	Workshop Action Meeting
September 16, 2015	Regular Action Meeting
October 7, 2015	Workshop Action Meeting
October 21, 2015	Regular Action Meeting
November 4, 2015	Workshop Action Meeting
November 18, 2015	Regular Action Meeting
December 2, 2015	Workshop Action Meeting
December 16, 2015	Regular Action Meeting
January 6, 2016	Reorganization Meeting

A motion was made by Mr. Henning and seconded by Mrs. Panzarelli to move item 6.1 and carried by a unanimous roll call vote of 9-0.

7.0 Public Participation – Agenda Items

The public is invited to comment on both agenda and non-agenda items at this time.

There was no public participation at this time.

8.0 Adjournment

8.1. Upon motion by Mr. Henning, seconded by Mrs. Panzarelli, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Edward F. McManus
Board Secretary/
Business Administrator

EFM:bi